

Public Works Commission
Regular Meeting Agenda

Wednesday, February 22, 2017

3:30 P.M.

**City Hall - MultiPurpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – February 17, 2017

Administration of Oath of Office to Newly Appointed Commissioners

Election of Chair and Vice Chair

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – December 6, 2016

Staff recommendation: Approve minutes of the Public Works Commission Special meeting of December 6, 2016.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant to the City Manager Shavelson, 310-456-2489 ext. 254

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

4. New Business

A. Landslide Maintenance Assessment Districts Update

Staff recommendation: Receive an update and file report on the City’s Landslide Maintenance Assessment Districts.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

Adjournment

Future Meetings

Wednesday March 22, 2017	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday April 26, 2017	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for

the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

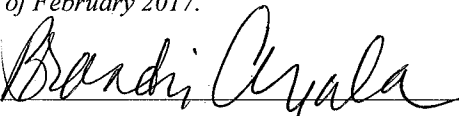
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

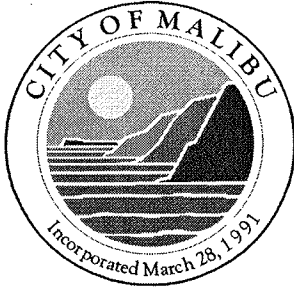
Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 17th day of February 2017.



Brandie Ayala, Administrative Assistant



Public Works Commission Agenda Report

To: Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: February 17, 2017 Meeting date: February 22, 2017

Subject: Approval of Minutes – December 6, 2016

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Special meeting of December 6, 2016.

DISCUSSION: Staff has prepared draft minutes for the Special Public Works Commission meeting of December 6, 2016 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of December 6, 2016 Special Public Works Commission

MINUTES
MALIBU PUBLIC WORKS COMMISSION
SPECIAL MEETING
DECEMBER 6, 2016
MULTIPURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Scott called the meeting to order at 3:31 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Richard Scott and Vice Chair Paul Grisanti; and Commissioners Frank Kerze, Wendy Sidley and Brian Merrick

ALSO PRESENT: Bob Brager, Public Works Director; Rob DuBoux, Assistant Public Works Director; Elizabeth Shavelson, Assistant to the City Manager; Travis Hart, Acting Public Works Superintendent; and Brandie Ayala, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Sidley led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Commissioner Kerze seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on December 6, 2016.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Commissioner Sidley stated the City Council approved the Public Works Commission's recommendation to pursue the Caltrans Supplemental Adopt-A-Highway Program to remove litter along Pacific Coast Highway (PCH) in the Zuma Beach area from Busch Drive to Trancas Canyon Road and the Surfrider Beach area from Webb Way to Carbon Canyon Road during a five-month period from May through September. Assistant to the City Manager Shavelson stated staff would request final quotes with the three approved contractors.

ITEM 2 CONSENT CALENDAR

MOTION Vice Chair Grisanti moved and Commissioner Kerze seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – October 26, 2016
Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of October 26, 2016.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Recommended Action: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant to the City Manager Shavelson presented the staff report and discussed the status of the City's approved Capital Improvement Projects with the Commission. She stated the Annual Street Overlay Project was being designed based on the recently approved Pavement Management Plan. She stated staff had submitted updated plans based on a recent field meeting with Caltrans Representatives for PCH Intersection Improvements near the La Costa pedestrian crossing.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson stated the improvements would be located on the beachside including the bulb-outs, which would create a raised curbed space in the public right-of-way.

In response to Vice Chair Grisanti, Assistant to the City Manager explained the design methods would enhance the visibility of the crosswalk.

In response to Commissioner Merrick, Vice Chair Grisanti explained there would be no impact to the valet parking for the Malibu La Costa Beach Club.

Assistant to the City Manager Shavelson stated staff met with the Caltrans Planning Chief to discuss the PCH Median Improvements Project and the PCH Signal Synchronization Project. She explained the Civic Center Way Improvements Project was in preliminary design phase and the consultant was working with the contractor for the Pipelines and Pump Stations Project to coordinate the work. She stated the Malibu Community Labor Exchange Project was extended to June 2018. She discussed Los Angeles County work with Santa Monica College to prepare architectural drawings to be submitted for permitting and stated staff would also be

able to work with the Community Development Block Grant program. She announced the Los Angeles County Board of Supervisors approved a \$10 million allocation using its Measure R Funding. She also stated that once the funding agreement was in place, staff would release the Request for Proposals for Engineering Design Services for the PCH Signal Synchronization Project, and explained that staff would need to prepare project implementation documents with Caltrans. She stated Point Dume Speed Advisory Signs had been ordered and should be installed by the end of December 2016. She reported that staff expected shop drawings for the Bus Stop Shelter Pilot Project to be submitted in the coming weeks and it was expected to have them approved, ordered and installed by February/March. She reported the Paradise Cove Stormwater Media Filter Replacement Project was complete and staff was working with the contractor to close out the contract. She reported the Civic Center Storm Drain System Improvements, Marie Canyon Green Streets, Storm Drain Trash Screens Projects were in preliminary design. She reported the PCH Shoulder Enhancements Project was on hold pending the approved recommendations from the PCH Parking Study. She further explained it was anticipated that a joint meeting between the Public Safety and Public Works Commissions was going to be held in February 2017.

Vice Chair Grisanti announced he attended the PCH Parking Study Community Meeting held on November 29, 2016, and stated one of the topics that was discussed was installing paid meters for parking along PCH. He stated he attended a meeting regarding the use of the vacant lot near the corner of PCH and Trancas Canyon Road.

B. Update on Street Maintenance Work

Recommended Action: Receive and file report on the status of Street Maintenance Work.

Acting Public Works Superintendent Hart presented the staff report and stated the maintenance crews had repainted the existing red paint near the Point Dume Nature Preserve and State Beach parking areas. He stated signs with “No Overnight Parking” between 12am – 5am along Civic Center Way and Malibu Road had been installed.

In response to Chair Scott, Acting Public Works Superintendent Hart stated that street sweeping was done weekly along PCH.

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Assistant Public Works Director DuBoux presented a detailed update on construction activities for the Civic Center Wastewater Treatment Facility Project.

In response to Vice Chair Grisanti, Assistant Public Works Director DuBoux stated tunneling on Malibu Road would be completed by late January 2017. The injection wells would begin drilling by late January.

In response to Chair Scott, Assistant Public Works Director DuBoux explained that the wastewater from Bluffs Park would be required to be pumped to the treatment plant because of the existing grades of Malibu Canyon Road.

In response to Chair Scott, Assistant Public Works Director DuBoux stated that the project was on schedule.

ITEM 4 NEW BUSINESS

A. Biannual Report to the City Council on Commission Activities July 2016 – December 2016

Staff recommendation: Review the Draft Biannual Report on the Public Works Commission activities from July 2016 through December 2016 and approve the report for submittal to the City Council.

Assistant to the City Manager Shavelson presented the report and discussed the Biannual Report with the Commission.

In response to Chair Scott, Assistant to the City Manager Shavelson stated tasks that had not been discussed yet would be agendaized for future meetings.

Vice Chair Grisanti announced Los Angeles County Waterworks District 29 would have a meeting in January 2017 to discuss the Programmatic Environmental Impact Report.

In response to Chair Scott, Assistant to the City Manager Shavelson stated the review of the City's encroachment policy was on hold.

Assistant to the City Manager Shavelson explained to the Commission their assignments as well as the City's tree inventory and the request to remove eucalyptus trees.

MOTION Vice Chair Grisanti moved and Commissioner Kerze seconded a motion to approve the Biannual Report on the Public Works Commission activities for July 2016 through December 2016 and submit the report to the City Council. The motion carried unanimously.

MOTION Commissioner Sidley moved and Commissioner Kerze seconded a motion to recess the meeting. The motion carried unanimously.

RECESS At 3:57 p.m., Chair Scott recessed the meeting. At 4:08 p.m. the meeting reconvened at the Civic Center Wastewater Treatment Plant located at 24000 Civic

Center Way with all Commissioners present.

B. Civic Center Wastewater Treatment Plant Site Visit

Staff recommendation: Commission to attend an on-site tour of the construction site for the Civic Center Wastewater Treatment Plant located at 24000 Civic Center Way. Malibu CA 90265.

Assistant Public Works Director DuBoux introduced Steve Mimiaga, Mimiaga Engineering Group, who led the Commissioners on a site visit of the Civic Center Wastewater Treatment Plant. Mr. Mimiaga showed the Commission the layout of all the buildings and explained how the treatment plant would operate.

ADJOURNMENT

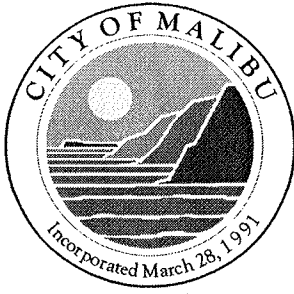
MOTION At 4:43 p.m., Commissioner Merrick moved and Vice Chair Grisanti seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on February 22, 2017.

Chair

ATTEST:


BRANDIE AYALA, Recording Secretary



Public Works Commission Agenda Report

To: Members of the Public Works Commission

Prepared by: Elizabeth Shavelson, Assistant to the City Manager

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: February 17, 2017 Meeting date: February 22, 2017

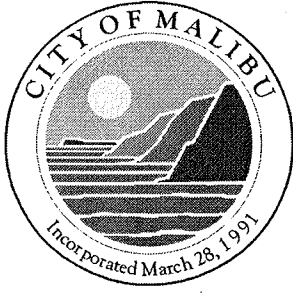
Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2016/2017 Capital Improvement Program:

- Annual Street Overlay
- Civic Center Wastewater Treatment Facility
- PCH Regional Traffic Messaging System
- PCH Intersection Improvements including:
 - PCH at La Costa Pedestrian Improvements Project
- PCH Median Improvements Project
- Civic Center Way Improvements
- Malibu Community Labor Exchange Trailer Replacement Project
- PCH Signal Synchronization
- Speed Advisory Signs
- Bus Stop Shelters
- Paradise Cove Media Filters Project
- Civic Center Storm Drain System Improvements
- PCH Shoulder Enhancements
- Marie Canyon Green Streets
- Storm Drain Trash Screens

ATTACHMENTS: None



Public Works Commission Agenda Report

To: Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer *(Signature)*

Date prepared: February 17, 2017 Meeting date: February 22, 2017

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

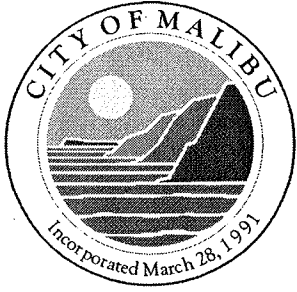
City of Malibu

Public Works Department performed the following street maintenance work:

- Culvert Cleaning- City crews have completed the City's annual culvert cleaning.
- Storm Clean up - Crews have continued to monitor and clean all City drains and culverts. This has been performed on an ongoing basis due to the number of recent storms.
- Street Sweeping - All City-owned public streets are swept once a month and PCH is swept once a week.
- Sidewalk Maintenance - Monthly sidewalk inspection is ongoing. City is repairing any decomposed granite (D.G.) sidewalks damaged during the recent storms.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.

Caltrans performed the following maintenance work:


- a) Caltrans Maintenance Work (PCH within Malibu) – According to Caltrans, highway maintenance crews performed culvert and drain cleaning due to recent storms, replaced missing signs and repaired various potholes.



Public Works Commission Agenda Report

To: Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director 

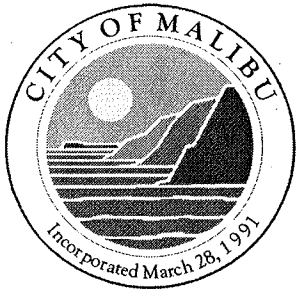
Date prepared: February 17, 2017 Meeting date: February 22, 2017

Subject: Civic Center Wastewater Treatment Facility Project Update

RECOMMENDED ACTION: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

DISCUSSION: At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.


ATTACHMENTS: None.



Public Works Commission Agenda Report

To: Members of the Public Works Commission

Prepared by: Rob DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: February 17, 2017 Meeting date: February 22, 2017

Subject: Landslide Maintenance Assessment Districts Update

RECOMMENDED ACTION: Receive an update and file report on the City's Landslide Maintenance Assessment Districts.

DISCUSSION: The Landslide Maintenance District Program provides maintenance and monitoring of three (3) separate assessment districts. These districts include approximately 327 properties in the Big Rock Mesa area, approximately 75 properties in the Calle Del Barco area, and approximately 38 properties in the Malibu Road area. Fugro Consulting, Inc., will report to the Commission on the following items:

- On-going maintenance activities
- Annual rainfall, groundwater levels, dewatering production and slope inclinometer interpretations

ATTACHMENTS: None.