

Public Works Commission
Regular Meeting Agenda
March 23, 2016

3:30 P.M.

City Hall – Multi-Purpose Room
23825 Stuart Ranch Road

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – March 18, 2016

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – February 24, 2016

Staff recommendation: Approve minutes for the February 24, 2016 Public Works Commission Regular meeting.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvement Projects Status Report

Staff recommendation: Receive and file report on the status of the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant to the City Manager Shavelson, 310-456-2489 ext. 254

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjadjian, 310-456-2489 ext. 235

C. El Niño Update

Staff recommendation: Receive and file an update on the City’s response to El Niño.

Staff contact: Public Works Superintendent Aladjadjian, 310-456-2489 ext. 235

4. New Business

A. Draft Pavement Management System Update

Staff recommendation: Review the Draft Pavement Management System Update and recommend the Draft Pavement Management System for approval to the City Council.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

Adjournment

Future Meetings

Wednesday, April 27, 2016	3:30 p.m.	Regular Meeting	City Hall
Wednesday, May 25, 2016	3:30 p.m.	Regular Meeting	City Hall
Wednesday, June 22, 2016	3:30 p.m.	Regular Meeting	City Hall

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for

the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the City Manager, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution in the City Manager's office at 23825 Stuart Ranch Road, Malibu, California (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Victor Peterson, (310) 456-2489, ext. 251. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 18th day of March 2016.


Brandie Ayala, Administrative Assistant



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant *BA*

Approved by: Robert Brager, Public Works Director/City Engineer *(RB)*

Date prepared: March 17, 2016 Meeting date: March 23, 2016

Subject: Approval of Minutes – February 24, 2016

RECOMMENDED ACTION: Approve minutes for the February 24, 2016 Public Works Commission Regular meeting.

DISCUSSION: Staff has prepared draft minutes for the Regular Public Works Commission meeting of February 24, 2016 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of February 24, 2016 Regular Public Works Commission

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
FEBRUARY 24, 2016
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Scott called the meeting to order at 3:32 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Richard Scott and Vice Chair Paul Grisanti and Commissioners Brian Merrick and Wendy Sidley

ABSENT: Commissioner Frank Kerze

ALSO PRESENT: Bob Brager, Public Works Director; Elizabeth Shavelson, Assistant to the City Manager; and Brandie Ayala, Recording Secretary

PLEDGE OF ALLEGIANCE

Commissioner Merrick led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to approve the agenda and hearing Item 4.A. prior to 1.A. The motion carried 4-0, Commissioner Kerze absent.

REPORT ON POSTING OF AGENDA

Recording Secretary Ayala reported that the agenda for the meeting was properly posted on February 19, 2016.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Vice Chair Grisanti reported that Los Angeles County Waterworks – District 29 anticipated that the Programmatic Environmental Impact Report (EIR) for the Master Water System Plan would be complete and available for public comment in March/April 2016. He also stated that it was anticipated that the bidding would begin in 2017.

Vice Chair Grisanti requested that Los Angeles County Waterworks – District 29 provide an update on the status of the Master Water System Plan.

Commissioner Merrick stated he attended the Point Dume Neighborhood Community Meeting on February 23, 2016 and reported that many residents were in favor of proposed improvements, which included installing speed humps in the neighborhood, installing speed advisory signs and possibly removing encroachments within the City's right-of-way.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to approve the Consent Calendar. The motion carried 4-0, Commissioner Kerze absent.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items
None.

B. New Items

1. Approval of Minutes – January 27, 2016

Staff recommendation: Approve minutes for the January 27, 2016 Public Works Commission Regular meeting.

ITEM 3 OLD BUSINESS

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

Assistant to the City Manager Shavelson presented the staff report and discussed the status of City's approved Capital Improvements Projects with the Commission.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson stated that the FY15/16 Street Maintenance Project was complete but that it was anticipated that additional work would be added to the project to install additional speed humps in the Point Dume Neighborhood, install speed advisory signs, and other work as directed by the City Council. Public Works Director Brager further explained that the contractor was available to perform the additional work.

Assistant to the City Manager Shavelson reported that at the February 8, 2016 City Council meeting, the City's mid-year budget adjustments were approved and

three projects were added to the Public Works Department's Capital Improvements Program. The new projects are the Pacific Coast Highway (PCH) Signal Synchronization System Improvements, Bus Stop Shelters and Speed Advisory Signs.

In response to Commissioner Merrick, Assistant to the City Manager Shavelson stated that timing of any signalized pedestrian crossings would be analyzed during the design of the PCH Signal Synchronization System Improvements Project.

Public Works Director Brager explained that currently every time a signal malfunction is reported on PCH within the City Limits, Caltrans is notified and a Caltrans worker must come to Malibu to diagnose and fix the problem. He further stated that with the signals being synchronized, the Caltrans Traffic Management Center would be able to assess the signal and traffic conditions and adjust the signal timing remotely.

In response to Chair Scott, Assistant to the City Manager Shavelson stated that once the project was complete, Caltrans would be able to control the intersections remotely.

In response to Commissioner Merrick, Assistant to the City Manager Shavelson stated that after the PCH Signal Synchronization System Improvements Project was complete, if and when a new signal was installed on PCH it would be required to be linked to the signal synchronized system.

- B. Update on Street Maintenance Work
Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Assistant to the City Manager Shavelson presented the staff report and updated the Commission on the City's maintenance efforts citywide.

- C. El Niño Update
Staff recommendation: Receive and file an update on the City's response to El Niño.

Assistant to the City Manager Shavelson presented the staff report and updated the Commission on the City's efforts on responded to El Niño conditions.

ITEM 4 NEW BUSINESS

- A. Financial Update on the Landslide Maintenance Assessment Districts
Staff recommendation: Receive and file financial update on the Landslide Maintenance Assessment Districts.

Jerry Wen with David Taussig and Associates discussed the assessments for the Big Rock Mesa, Malibu Road and Calle Del Barco Landslide Maintenance Assessment Districts.

In response to Vice Chair Grisanti, Jerry Wen explained that the budget for each district varies from year to year based on the City's Geologist's recommendation. He further explained that during some budget years money which may have been budgeted for capital improvements, such as well replacement, may go unspent if the work was not completed or came under budget. In those cases, the money would be carried over to the next year.

B. Reclaimed Water in the Civic Center Area

Staff recommendation: Receive and file report on the potential for reclaim water use in the Civic Center Area

Public Works Director Brager presented the staff report and discussed the potential for using reclaimed water in the Civic Center area. He further explained that as part of the construction of the Civic Center Wastewater Treatment Facility there would be reclaimed water pipelines installed and if a property owner chose to, they would be able to receive the reclaimed water for their use.

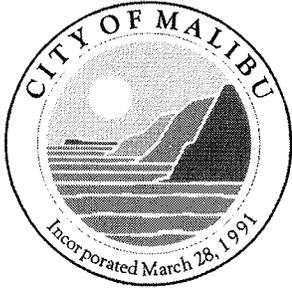
MOTION At 4:27 p.m., Chair Scott moved and Commissioner Sidley seconded a motion to adjourn. The motion carried 4-0, Commissioner Kerze absent.

Approved and adopted by the Public Works Commission of the City of Malibu on March 23, 2016.

RICHARD SCOTT, Chair

ATTEST:

BRANDIE AYALA, Recording Secretary



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Elizabeth Shavelson, Assistant to the City Manager

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: March 16, 2016 Meeting date: March 23, 2016

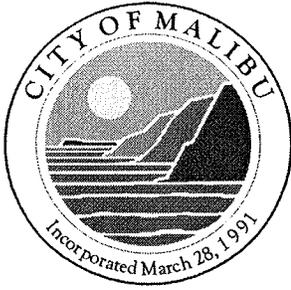
Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvement Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2015/2016 Capital Improvement Program:

- Civic Center Wastewater Treatment Facility
- PCH Regional Traffic Message Signs
- PCH Intersection Improvements including:
 - PCH at La Costa Pedestrian Improvements Project
- PCH Median Improvements Project
- Civic Center Way Improvements
- Civic Center Pump Station Improvements Project
- Annual Street Overlay Project
- Malibu Community Labor Exchange Trailer Replacement Project
- PCH Signal Synchronization
- Speed Advisory Signs
- Bus Shelters

ATTACHMENTS: None



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: March 17, 2016 Meeting date: March 23, 2016

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: The list below will be the latest street maintenance updates that will be reported during the Public Works Commission meetings. Staff will provide the status of maintenance work on City streets owned and maintained by City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

City of Malibu

Public Works Department performed the following street maintenance work:

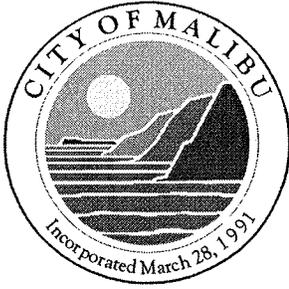
- Sidewalk Maintenance - Monthly sidewalk inspection is ongoing. City is repairing any decomposed granite (D.G.) sidewalks damaged during the recent storms.
- Street Sweeping - All City-owned public streets are swept once a month and PCH is swept once a week.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide such as:
 - Pothole repair
 - Sign replacements
 - Pavement repair
 - Sidewalk repair
 - Striping

- Landscape maintenance - weed control
- Daily trash pick up
- Catch basin debris removal
- Vegetation trimming for line of sight improvement
- And other work as assigned by Public Works

Caltrans performed the following maintenance:

- Caltrans Maintenance Work (PCH) — According to Caltrans, highway maintenance crews are scheduled to perform pavement repairs on PCH near Big Rock Drive during the week of March 21. Also, faded and missing “no parking” signs are proposed to be replaced near the entrances at El Matador Beach, El Pescador Beach, and San Nicolas Beach.

ATTACHMENTS: None



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: March 17, 2016

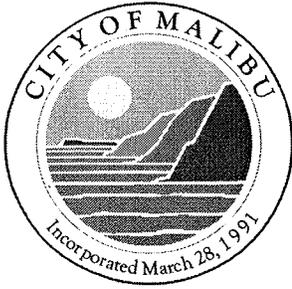
Meeting date: March 23, 2016

Subject: El Niño Update

RECOMMENDED ACTION: Receive and file an update on the City's response to El Niño.

DISCUSSION: At the August 26, 2015 Regular Public Works Commission Meeting, staff presented a report on the City's efforts to prepare for El Niño. Staff also provided a recent El Niño update to the Commission during the January 27 and February 24 Public Works Commission meetings. Since the last meeting, the City has received approximately 1.5 inches of rain during the two separate rain events in the month of March. However there were no major storm related issues reported and all City maintained roads remained opened during the storm events. City street crew will continue to inspect storm drains and perform maintenance work as needed in preparation for the next rain event.

ATTACHMENTS: None



Public Works
Commission Meeting
03-23-16
Item
4.A.

Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director/City Engineer

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: March 16, 2016 Meeting date: March 23, 2016

Subject: Draft Pavement Management System Update

RECOMMENDED ACTION: Review the Draft Pavement Management System Update and recommend the Draft Pavement Management System for approval to the City Council.

DISCUSSION: Pavement Management Systems (PMS) have proven to be useful tools for developing street maintenance strategies since 1958. PMS is a tool that can be used to make informed decisions about maintenance and rehabilitation of a pavement network. It also provides the City with the data to effectively budget for street maintenance and street rehabilitation.

On November 23, 2011, staff first presented a Draft PMS to the Public Works Commission. After receiving and discussing the Draft Plan, the Public Works Commission made a motion to recommend that the city council adopt the plan and allocate \$600,000 annually to implement the plan.

On January 23, 2012, the City Council approved the PMS for implementation beginning in Fiscal Year 2012-2013 and directing staff to include \$600,000 for implementation of the Plan in the 2012-2013 Fiscal Year Budget.

The approved PMS includes a work program over a 15 year period and provides a detailed work schedule for the first 5-years of the Plan. The PMS stipulated that at each 5-year interval a new 5-year work schedule plan be created, until the work program is complete. The first 5-year interval of the Plan is from Fiscal Year 2012-2013 to Fiscal Year 2016-2017. Since work performed during the first 4-years of the PMS, Fiscal Years

2012-2013 to Fiscal Year 2015-2016, was substantially under budget additional pavement work was completed. Since this additional work was to be scheduled for Fiscal Year 2016-2017, the City's annual street maintenance system is now ahead of schedule both by time and budget.

Staff will present the second 5-year work schedule and updated PMS, and solicit comments from the Public Works Commission. The Draft PMS Update will be presented to the City Council for consideration and approval during spring of 2016.

ATTACHMENTS: NONE