

Public Works Commission
Regular Meeting Agenda

Wednesday, June 22, 2016

3:30 P.M.

City Hall - MultiPurpose Room
23825 Stuart Ranch Road

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – June 17, 2016

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – May 25, 2016

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of May 25, 2016.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant to the City Manager Shavelson, 310-456-2489 ext. 254

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjadjian, 310-456-2489 ext. 235

C. Update on Los Angeles County Waterworks District 29 Water System Master Plan

Staff recommendation: Receive and file update on the status of the Los Angeles County Waterworks District 29 Water System Master Plan.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

4. New Business

A. Civic Center Wasterwater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339.

B. Feasibility of Constructing a Sidewalk on Birdview Avenue

Staff recommendation: Discuss the feasibility of constructing a sidewalk on Birdview Avenue.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339.

Adjournment

Future Meetings

Wednesday, July 27, 2016	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday, August 24, 2016	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday September 28, 2016	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

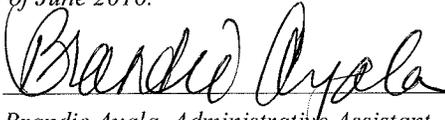
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

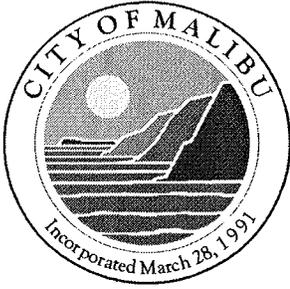
Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 17th day of June 2016.


Brandie Ayala, Administrative Assistant



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant *BA*

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: June 16, 2016

Meeting date: June 22, 2016

Subject: Approval of Minutes – May 25, 2016

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting of May 25, 2016.

DISCUSSION: Staff has prepared draft minutes for the Regular Public Works Commission meeting of May 25, 2016 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of May 25, 2016 Regular Public Works Commission

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
MAY 25, 2016
MULTIPURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Scott called the meeting to order at 3:32 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Richard Scott; Vice Chair Paul Grisanti; and Commissioners Wendy Sidley, Frank Kerze, and Brian Merrick

ALSO PRESENT: Rob DuBoux, Acting Public Works Director; Elizabeth Shavelson, Assistant to the City Manager; and Brandie Ayala, Recording Secretary

PLEDGE OF ALLEGIANCE

Assistant to the City Manager Shavelson led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Recording Secretary Ayala reported that the agenda for the meeting was properly posted on May 20, 2016.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Vice Chair Grisanti requested an agenda item to discuss the construction of a possible sidewalk that would connect Birdview Avenue to the beach.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson explained to the Commission that that Pacific Coast Highway (PCH) Safety Study was approved on June 22, 2015 and staff was working on implementing the first project, the PCH Signal

Synchronization – Phase I from Topanga Canyon Road to John Tyler Drive. She also mentioned that the PCH Safety Project Steering Committee had completed their role in the study and that Caltrans had been working on addressing the maintenance items that were identified in the study.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson stated that the consultant working on the PCH Parking Study had prepared a Draft Existing Conditions Report for the parking inventory study and staff and Caltrans were reviewing it.

Vice Chair Grisanti requested an agenda item regarding Los Angeles County Waterworks – District 29 Programmatic Environmental Impact Report (EIR) for the Master Water System Plan.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – April 27, 2016
Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of April 27, 2016.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Recommended Action: Receive and file report on the status of the City's current and upcoming Capital Improvement Projects.

Assistant to the City Manager Shavelson presented the report and updated the Commission on the City's current and upcoming Capital Improvement Projects.

Assistant to the City Manager Shavelson stated that the City Council awarded three construction contracts for the Civic Center Wastewater Treatment Facility – Phase I Treatment Plant, Injection Wells, Pipelines and Pump Stations Projects. She further stated that the City Council awarded a construction management agreement with Mimiaga Engineering Group and amended an agreement with RMC Water and Environment to perform engineering service during construction.

In response to Commissioner Merrick, Assistant to the City Manager Shavelson

stated that design consultant for the Civic Center Way Improvements Project would coordinate with the Contractor for the Pipelines and Pump Stations Project.

Assistant to the City Manager Shavelson reported that the PCH Regional Traffic Message Signs Project was placed on hold.

Assistant to the City Manager Shavelson stated that staff was working with Caltrans on identifying design exceptions for the PCH Intersection Improvements Project in the La Costa area. She further explained that staff was planning a meeting with Caltrans' geometricians to develop possible design alternatives that would be acceptable to Caltrans.

In response to Chair Scott, Assistant to the City Manager Shavelson stated that the City requested Caltrans include the expansion of the median near Malibu Seafood as part of the Caltrans' median improvements project between Corral Canyon Road and Puerco Canyon Road.

Assistant to the City Manager Shavelson reported to the Commission the status of the Malibu Community Labor Exchange Trailer Replacement Project. She explained that the Santa Monica Community College Project was appealed and staff was waiting for the final decision of the appeal. She also stated that the proposed location of the trailer was on the northwest corner of the lot behind the existing tow yard.

Assistant to the City Manager Shavelson stated that staff was working on the funding agreement for the PCH Signal Synchronization Project.

Assistant to the City Manager Shavelson reported that it was anticipated that the City Council would execute an agreement with Crisp Company for the Point Dume Speed Advisory Signs at the June 13, 2016 meeting. She also explained that as part of the project there would four (4) speed advisory signs that would be installed in the Point Dume neighborhood and two (2) that would be installed on Busch Drive.

Assistant to the City Manager Shavelson updated the Commission on the preliminary design of the three bus shelters that would be installed at Trancas Canyon Road, Heathercliff Road and Cross Creek Road.

Assistant to the City Manager Shavelson reported that the construction bids for the Paradise Cove Stormwater Facility Media Filter Replacement Project would be opened on May 26, 2016. She further stated that it was anticipated that the City Council would award the contract in late June.

- B. Update on Street Maintenance Work
Recommended Action: Receive and file report on the status of Street Maintenance Work.

Assistant to the City Manager Shavelson presented the report and discussed the City's brush clearance efforts and Caltrans' maintenance efforts along PCH.

ITEM 4 NEW BUSINESS

- A. Encroachments in the Point Dume Neighborhood Area
Recommended Action: Receive and file update on the City's efforts to implement the Point Dume Neighborhood Traffic Management Plan.

Acting Public Works Director DuBoux presented the report and updated the Commission on the City's recent efforts to address the Point Dume Neighborhood's traffic concerns. He stated that there were two community meetings held in November 2015 and February 2016 and, with input from the community and the City's Traffic Engineer, staff had presented the City Council with a list of recommendations that included the removal of encroachments in the City's right-of-way.

In response to Chair Scott, Acting Public Works Director DuBoux stated that the City re-striped the edge line along Grasswood Avenue and Fernhill Drive. He further explained that by implementing this recommendation, the Sheriff's Department would be able to enforce traffic laws along those streets.

In response to Commissioner Merrick, Acting Public Works Director DuBoux stated that staff would work with the community on what type of trees would be removed from the right-of-way and what would qualify as a mature tree.

In response to Vice Chair Grisanti, Acting Public Works Director DuBoux stated that if a tree was within the City's right-of-way then the City would be liable for that tree.

In response to Chair Scott, Acting Public Works Director DuBoux stated staff would evaluate whether the posted speed limit was set at the correct limit. He further explained that the City had the ability to set residential streets to 25 miles per hour.

In response to Commissioner Sidley, Acting Public Works Director DuBoux stated that the Sheriff's Department and Volunteers on Patrol were responsible for enforcement and had been updated on the changes made in the Point Dume Neighborhood.

B. Gateway Signs

Recommended Action: Receive and file update on the City's Gateway Signs initiative.

Acting Public Works Director DuBoux presented the report and updated the Commission on the Gateway Signs and proposed locations. He further explained that it was anticipated that this project would be included in the approved Capital Improvement Projects for Fiscal Year 2016-2017.

C. Public Works Commission Fiscal Year 2016-2017 Assignments

Recommended Action: Receive the Public Works Commission Assignments from Fiscal Year (FY) 2015-2016, remove completed assignments, add new items for consideration if appropriate, and recommend that the City Council approve the Commission's list of assignments for FY 2016-2017.

Assistant to the City Manager Shavelson presented the report and discussed with the Commission their list of assignments for FY 2015-2016 and the proposed list of assignments for FY 2016-2017.

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to recommend that the City Council approve the Commission's list of assignments for FY 2016-2017.

ADJOURNMENT

MOTION At 4:21 p.m., Commissioner Sidley moved and Commissioner Kerze seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on June 22, 2016.

RICHARD SCOTT, Chair

ATTEST:

BRANDIE AYALA, Recording Secretary



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Elizabeth Shavelson, Assistant to the City Manager 

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: June 16, 2016

Meeting date: June 22, 2016

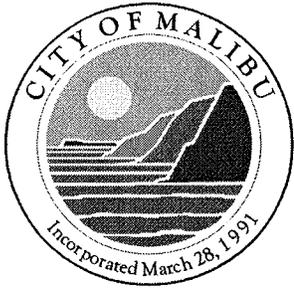
Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2015/2016 Capital Improvement Program:

- Civic Center Wastewater Treatment Facility
- PCH Intersection Improvements including:
 - PCH at La Costa Pedestrian Improvements Project
- PCH Median Improvements Project
- Civic Center Way Improvements
- Malibu Community Labor Exchange Trailer Replacement Project
- PCH Signal Synchronization
- Speed Advisory Signs
- Bus Shelters
- Paradise Cove Media Filters Project
- Civic Center Storm Drain System Improvements

ATTACHMENTS: None



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: June 16, 2016 Meeting date: June 22, 2016

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

City of Malibu

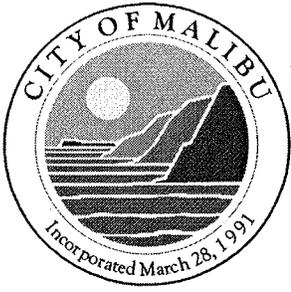
Public Works Department performed the following street maintenance work:

- Sidewalk Maintenance - Monthly sidewalk inspection is ongoing. Performed concrete sidewalk grinding near the intersection of Fernhill Drive and Grayfox Street.
- Street Sweeping - All City-owned public streets are swept once a month and PCH is swept once a week.
- Brush Clearance – City crews completed annual brush clearance along City roads.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.
 - City crew is currently performing shoulder brush clearance along canyon roads.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH) – According to Caltrans, highway maintenance crews performed pothole repairs, delineators replacements and brush clearance along PCH within City of Malibu.

ATTACHMENTS: None



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director 

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: June 16, 2016

Meeting date: June 22, 2016

Subject: Update Los Angeles County Waterworks District 29 Water System Master Plan

RECOMMENDED ACTION: Receive and file report on the status of the Los Angeles County Waterworks District 29 Water System Master Plan.

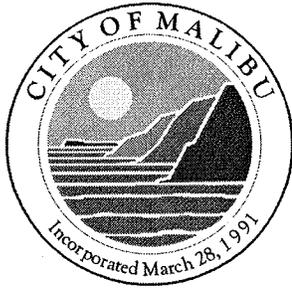
DISCUSSION: On May 24, 2011, Los Angeles County Board of Supervisors instructed the County of Los Angeles Department of Public Works (DPW) to prepare a water System Master Plan for Los Angeles County Waterworks District No. 29. The Master Plan is intended to provide a comprehensive, long range Capital Improvement Plan (CIP) and identify funding mechanisms to implement the CIP.

As the Lead Agency under the California Environmental Quality Act (CEQA), DPW determined that a Program Environmental Impact Report (PEIR) was required for the Master Plan. A Draft PEIR was prepared by DPW and the public review period for the draft plan commenced on March 21, 2016.

On April 6, 2016, DPW hosted a public meeting at Malibu City Hall to discuss the PEIR. At the meeting, DPW representatives announced that they would be re-examining their approach to the project and performing additional public outreach before moving forward with the PEIR.

At the May 25, 2016 Regular Public Works Commission meeting, Vice Chair Grisanti, requested that this item be agendized so that the Commission could discuss the status of DPW's efforts.

ATTACHMENTS: None



Public Works
Commission Meeting
06-22-16
Item
4.A.

Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director 

Approved by: Robert Brager, Public Works Director

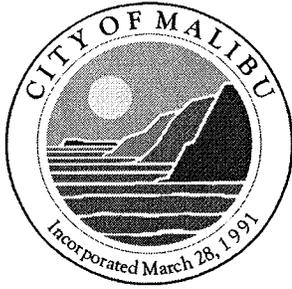
Date prepared: June 17, 2016 Meeting date: June 22, 2016

Subject: Civic Center Wastewater Treatment Facility Project Update

RECOMMENDED ACTION: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

DISCUSSION: At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.

ATTACHMENTS: None.



Public Works
Commission Meeting
06-22-16
Item
4.B.

Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director 

Approved by: Robert Brager, Public Works Director

Date prepared: June 17, 2016 Meeting date: June 22, 2016

Subject: Feasibility of Constructing a Sidewalk on Birdview Avenue

RECOMMENDED ACTION: Discuss the feasibility of constructing a sidewalk on Birdview Avenue.

DISCUSSION: At the May 25, 2016 Public Works Commission Meeting, Vice Chair Grisanti requested that the Commission discuss the possibility of constructing a sidewalk on Birdview Avenue for beach access. Staff is available to discuss the feasibility of this suggested street improvement.

ATTACHMENTS: None.