

**Malibu City Council**  
**Library Subcommittee**  
**Special Meeting Agenda**

**Monday, September 12, 2016**

**4:00 P.M.**

**City Hall – Surfrider Room**  
**23825 Stuart Ranch Road**

**Councilmember Joan House**  
**Councilmember Laura Rosenthal**

**Call to Order**

**Approval of Agenda**

**Report on Posting of the Agenda** – September 8, 2016

**Public Comment** *This is the time for the public to comment on any items not appearing on this agenda. Each public speaker shall be allowed up to three (3) minutes for comments. The Subcommittee may not discuss or act on any matter not specifically identified on this agenda, pursuant to the Ralph M. Brown Act.*

**Discussion Items**

1. Approval of Minutes – October 5, 2015

Recommended action: Approve the minutes of the Library Subcommittee Special meeting of October 5, 2015.

Staff contact: City Manager Feldman, 456-2489, ext. 226

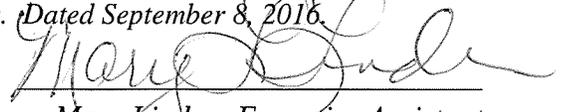
2. Malibu Library Set Aside Funds 2017

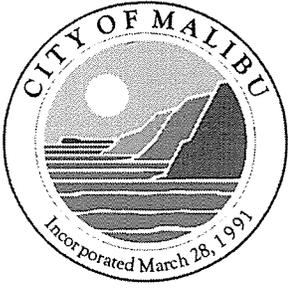
Recommended action: 1) Provide a recommendation to the City Council concerning the use of the Malibu Library Set Aside Funds for Calendar Year 2017; and 2) Provide direction to staff on the 2017 Library Speaker Series.

Staff contact: Assistant City Manager Soghor, 456-2489, ext. 228

**Adjournment**

*I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated September 8, 2016.*

  
\_\_\_\_\_  
Mary Linden, Executive Assistant



# Library Subcommittee Agenda Report

Library Subcommittee  
Special Meeting  
09-12-16

## Item 1

To: Councilmembers House and Rosenthal

Prepared by: Mary Linden, Executive Assistant *ML*

Approved by: Reva Feldman, City Manager *RF*

Date prepared: September 6, 2016 Meeting date: September 12, 2016

Subject: Approval of Minutes – October 5, 2015

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**RECOMMENDED ACTION:** Approve the minutes of the Library Subcommittee Special meeting of October 5, 2015.

**DISCUSSION:** Staff has prepared draft minutes for the Library Subcommittee Special meeting of October 5, 2015, and hereby submits the minutes to the Subcommittee for approval.

**ATTACHMENTS:** Draft Minutes of the October 5, 2015 Library Subcommittee Special meeting

MINUTES  
MALIBU LIBRARY SUBCOMMITTEE  
SPECIAL MEETING  
OCTOBER 5, 2015  
ZUMA ROOM  
1:00 P.M.

CALL TO ORDER

Mayor Pro Tem Rosenthal called the meeting to order at 1:04 p.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Mayor Pro Tem Laura Rosenthal and Councilmember Joan House

ALSO PRESENT: Reva Feldman, Assistant City Manager; Bob Stallings, Parks and Recreation Director; and Amy Crittenden, Recreation Manager

APPROVAL OF AGENDA

MOTION Councilmember House moved and Mayor Pro Tem Rosenthal seconded a motion to approve the agenda.

REPORT ON POSTING OF AGENDA

Assistant City Manager Feldman reported that the agenda for the meeting was properly posted on September 30, 2015.

DISCUSSION ITEMS

1. Approval of Minutes – November 10, 2014  
Recommended action: Approve the minutes of the Library Subcommittee Special meeting of November 10, 2014.

MOTION Councilmember House moved and Mayor Pro Tem Rosenthal seconded a motion to approve the minutes of the Library Subcommittee Special meeting of November 10, 2014. The motion carried unanimously.

2. 2016 Malibu Library Speaker Series  
Recommended action: Consider the recommendations from the Cultural Arts Commission for the 2016 Malibu Library Speaker Series and provide direction to staff.

MOTION Councilmember House moved and Mayor Pro Tem Rosenthal seconded a motion to recommend that 1) staff contact the following regarding their availability to participate in the 2016 Malibu Library Speaker Series:

- Robert Kennedy, Jr. – to curate a debate
- Sir Ken Robinson
- Founder of Crossroads School
- Jane Goodall
- Elizabeth Smart

and 2) consider organizing a political debate and/or gun control discussion as part of the 2016 Malibu Library Speaker Series.

The motion carried unanimously.

#### ADJOURNMENT

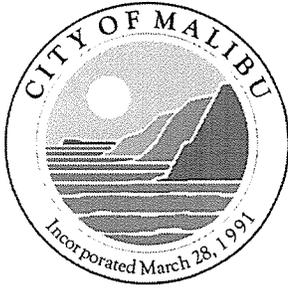
MOTION At 2:20 p.m., Mayor Pro Tem Rosenthal moved and Councilmember House seconded a motion to adjourn the meeting.

Approved and adopted by the Library Subcommittee of the City of Malibu on \_\_\_\_\_.

\_\_\_\_\_  
LAURA ROSENTHAL, Councilmember

ATTEST:

\_\_\_\_\_  
MARY LINDEN, Executive Assistant



## Library Subcommittee Agenda Report

To: Councilmember Rosenthal and Councilmember House

Prepared by: Lisa Soghor, Assistant City Manager

Approved by: Reva Feldman, City Manager 

Date prepared: September 8, 2016 Meeting date: September 12, 2016

Subject: Malibu Library Set Aside Funds 2017

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**RECOMMENDED ACTION:** 1) Provide a recommendation to the City Council concerning the use of the Malibu Library Set Aside Funds for Calendar Year 2017; and 2) Provide direction to staff on the 2017 Library Speaker Series.

**FISCAL IMPACT:** There is no fiscal impact to the City with this action. Services for the Malibu Public Library are paid for from a portion of property tax. Every year the County of Los Angeles sets aside the difference between the City's library portion of the property tax revenue and the Malibu Library expenses into a designated fund. As of June 30, 2016, the Set Aside Fund totals approximately \$5 million. It is expected that approximately \$1 million will be added to this fund annually through June 30, 2019.

**DISCUSSION:** The Malibu Library was established in 1970 by the County of Los Angeles and is located on the County-owned Civic Center property.

In September 2008, the City and County executed a Memorandum of Understanding (MOU) that identified the use of the Set Aside Funds. The MOU established a structure in which the expenditure of the excess funds generated from the taxes that Malibu residents pay could be spent on the Malibu Library. The MOU expires in 2019, but can be extended by mutual agreement for an additional five year period through 2024.

The City and the County cooperatively used the Set Aside Funds to renovate the Malibu Library. The newly renovated Malibu Library opened in April of 2012. Set Aside Funds have been used for the Library Speaker Series, to enhance service hours, establish a

deferred maintenance fund, hire additional library staff and enhance library collections and materials.

The 2012 Library remodel was based on the 2005 Library Needs Assessment. The 2005 report recommended that the exterior of the building be remodeled as a second phase of work. City staff met with the County at the end of August and discussed the remodel of the exterior of the library, including the creation of a new main entrance facing Civic Center Way and improvements to the back patio. The project would also upgrade the landscaping surrounding the building.

For 2016, \$1,245,000 of Set Aside Funds was appropriated for the following:

- \$100,000 to continue the increased service hours of 50 hours a week
- \$100,000 for the previously established deferred maintenance reserve
- \$100,000 for a full-time Teen Librarian
- \$100,000 for a full-time Teen Librarian at the Malibu Boys and Girls Club
- \$100,000 for the Malibu Library Speaker Series program
- \$75,000 for the Family Place programs at the Malibu Library and other libraries as needed (as determined by the County Librarian)
- \$100,000 for 100 e-book readers and software (50 for the Malibu Library and 50 to be used throughout the County Library system)
- \$20,000 for 20 iPads and software for the children's area
- \$25,000 for a Teen Student Exchange program
- \$50,000 for a roving special children's collection to be used throughout the County Library system
- \$50,000 for a discretionary fund to be used as needed by the County Librarian throughout the County Library system
- \$25,000 for drought-resistant landscaping in front of the Malibu Library
- \$400,000 for the Civic Center Wastewater Treatment Facility Assessment District

The City typically receives a report from the County in October that reflects the actual amounts spent on each line item.

For 2017, the following are items for discussion that can be funded with the Set Aside Funds:

- \$100,000 to continue the increased service hours of 50 hours a week
- \$100,000 for the previously established deferred maintenance reserve
- \$100,000 for a full-time Teen Librarian
- \$100,000 for a full-time Teen Librarian at the Malibu Boys and Girls Club
- \$100,000 for the Malibu Library Speaker Series program

- \$150,000 for programs throughout the County library system
- \$100,000 for the plumbing and physical connection required to connect the library to the new Civic Center Wastewater Treatment Facility
- \$4,000,000 to remodel the exterior of the existing library and move the entrance to face Civic Center Way. It is anticipated that this project will take two years to complete.

Alternative uses for the Set Aside Funds include:

- Save funds for a satellite library location
- Save funds to expand the existing library
- Decrease services and programs in order to save funds for future years after the termination of the MOU

Assuming all of the previously appropriated annual expenses and revenue continue and including the exterior remodel project, the estimated Set Aside Fund balance in 2019 will be approximately \$6 million. This estimate is based on an approximate amount of \$1 million being added to the Set Aside Fund each year and an estimated cost of living increase of 3%. It does not take into account a change in the cost of the services being provided or a significant increase or decrease in revenue.

Recommendations from the Library Subcommittee on library services or enhancements will be presented to the Council for final approval.

Since January 2016, the Malibu Library Speaker Series has held six events and has two more scheduled for September and November. The following speaker events were held in calendar year 2016:

- January: Education Leader Dr. Paul Cummins
- February: Abduction survivor Elizabeth Smart
- March: Five time Olympian Dara Torres
- April: Environmentalist Bill McKibben (partnered with Pepperdine)
- May: Special viewing of *Sonic Sea*
- August: Environmental Panel, *Hopes vs. Fears*, featuring three expert scientists on climate change

Upcoming events:

- September 21: Author Daniel James Brown
- November 2: Author Susan Casey

The number of attendees has averaged 160 per event, with the highest attended events being the two environmental-themed programs (Bill McKibben and the Environmental Panel). The lowest attended event this year was in January, with a turnout of 120 people.

The 2016 Speaker Series was budgeted at \$100,000 and preliminary estimates indicate that the full amount will be expended on the eight events.

Based on the success of several subjects featured in the 2016 Speakers Series, staff suggests the following as potential subjects for the 2017 Speaker Series:

- Host at least one documentary film
- Host another joint event with Pepperdine in conjunction with their Climate Forum Week (this event would happen sometime in April)
- Host another panel to discuss a selected subject matter
- Host at least one or two authors
- Host a current or former political figure

ATTACHMENTS: None