

**Public Works Commission**  
**Regular Meeting Agenda**

**Wednesday, July 26, 2017**

**3:30 P.M.**

**City Hall – MultiPurpose Room  
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – July 21, 2017

**1. Written and Oral Communications from the Public and Commissioners**

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

**2. Consent Calendar**

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – June 28, 2017

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of June 28, 2017.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

**3. Old Business**

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

**4. New Business**

A. Civic Center Way Improvements Project Design Update

Staff recommendation: Receive project design update and provide comments on the preliminary design for the Civic Center Way Improvements Project.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

B. Improved Parking on Malibu Road between Webb Way and Pacific Coast Highway

Staff recommendation: Receive and provide comments on improved parking on Malibu Road between Webb Way and Pacific Coast Highway.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

**Adjournment**

**Future Meetings**

Wednesday, August 23, 2017	3:30 p.m.	Regular Meeting	City Hall Zuma Room
Wednesday, September 27, 2017	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday, October 25, 2017	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

**Guide to the City Commission Proceedings**

**The Oral Communication** portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

**Items in Consent Calendar Section A** have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

**Items in Consent Calendar Section B** have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

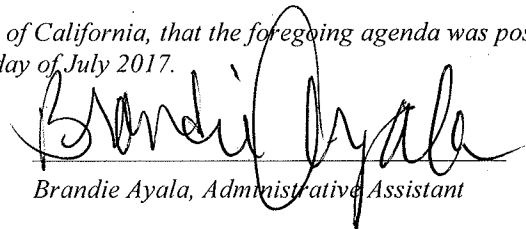
**Old Business** items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

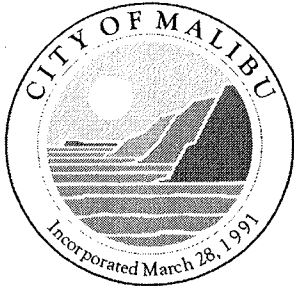
**Items in New Business** are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

*Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.*

*The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or [amontano@malibucity.org](mailto:amontano@malibucity.org) before 12:00 p.m. on the day of the meeting.*

*I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 21<sup>st</sup> day of July 2017.*

  
Brandie Ayala, Administrative Assistant



# Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant *BA*

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: July 19, 2017 Meeting date: July 26, 2017

Subject: Approval of Minutes – June 28, 2017

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**RECOMMENDED ACTION:** Approve minutes of the Public Works Commission Regular meeting of June 28, 2017.

**DISCUSSION:** Staff has prepared draft minutes for the Public Works Commission and regular meeting of June 28, 2017 and hereby submits the minutes for Commission approval.

**ATTACHMENTS:**

1. Draft Minutes of June 28, 2017 Public Works Commission Regular Meeting

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
REGULAR MEETING  
JUNE 28, 2017  
MULTIPURPOSE ROOM  
3:30 P.M.

**CALL TO ORDER**

Chair Grisanti called the meeting to order at 3:37 p.m.

**ROLL CALL**

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Paul Grisanti; and Commissioners Scott Dittrich, and Brian Merrick

ABSENT: Vice Chair James Palmer and Commissioner Wendy Sidley

ALSO PRESENT: Bob Brager, Public Works Director; Rob DuBoux, Assistant Public Works Director; Travis Hart, Senior Public Works Inspector; and Brandie Ayala, Administrative Assistant

**PLEDGE OF ALLEGIANCE**

Public Works Director Brager led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

MOTION Commissioner Dittrich moved and Commissioner Merrick seconded a motion to approve the agenda. The motion carried 3-0, Vice Chair Palmer and Commissioner Sidley absent.

**REPORT ON POSTING OF AGENDA**

Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on June 22, 2017.

**ITEM 1.A. PUBLIC COMMENTS**

None.

**ITEM 1.B. COMMISSIONER COMMENTS**

Commissioner Dittrich suggested Commissioners be aware of where cars were parking along Pacific Coast Highway (PCH) and observe where there are concerns of safety.

In response to Commissioner Merrick, Assistant Public Works Director DuBoux clarified the PCH Safety Study was a separate study from the PCH Parking Study.

Commissioner Dittrich stated Council tasked the Commission to work on undergrounding overhead electrical utilities through small districts throughout the City.

**ITEM 2      CONSENT CALENDAR**

MOTION      Commissioner Merrick moved and Commissioner Dittrich seconded a motion to approve the consent calendar. The motion carried 3-0, Vice Chair Palmer and Commissioner Sidley absent.

The Consent Calendar consisted of the following items:

- A.      Previously Discussed Items  
None.
- B.      New Items
  - 1.      Approval of Minutes – May 24 2017  
Staff Recommendation: Approve minutes of the Public Works Commission Regular meeting of May 24, 2017.

**ITEM 3      OLD BUSINESS**

- A.      Capital Improvement Projects Status Report  
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director DuBoux presented the staff report. He stated the Annual Street Overlay Project for fiscal year 2016-2017 was awarded to J & H Engineering and the project would begin in mid-July 2017. He stated the scope of work was being developed for the PCH Regional Traffic Messaging System.

In response to Chair Grisanti, Assistant Public Works Director DuBoux stated Caltrans was reviewing the City's response to its comments on the design of for the La Costa Pedestrian Improvements Project and staff was waiting for approval.

Public Works Director Brager stated the PCH Median Improvements Project design engineering services and a cooperative agreement with Caltrans would be considered by the Council at its July 10, 2017 meeting. He stated the design would take approximately one year and the City would coordinate with Caltrans' median project from Puerco Canyon Road to Corral Canyon Road.

Assistant Public Works Director DuBoux stated renderings for the Civic Center Way Improvements Projects were being completed and it was anticipated that the project would be brought to the Commission for review at its July 26, 2017 meeting.

In response to Chair Grisanti, Assistant Public Works Director DuBoux clarified the project limits for the Civic Center Way Improvements Project was from Webb

Way to Malibu Canyon Road and stated the scope of work included pedestrian pathways and landscaping.

Assistant Public Works Director DuBoux stated the location for the Malibu Community Labor Exchange replacement trailer was being determined and once a location had been finalized the Malibu Community Labor Exchange Project could move forward.

Public Works Director Brager stated the PCH Signal Synchronization Project design kick-off meeting was scheduled for July 11, 2017.

Assistant Public Works Director DuBoux stated the Bus Stop Shelters Project was complete and a ribbon-cutting ceremony was held on June 28, 2017. He stated preliminary design for the Civic Center Storm Drain Improvements Project was complete and the final design would be completed once the Civic Center Wastewater Treatment Facility had been finished. He stated the preliminary design for the PCH Shoulder Enhancements Project was anticipated to begin within the next year.

In response to Chair Grisanti, Assistant Public Works Director DuBoux stated the Marie Canyon Green Streets Project included biofilters that would be installed below ground adjacent to the existing catch basins to collect storm water before discharging into the storm drain system. He stated the Storm Drain Trash Screens Project scope of work included installing screen devices at the opening of existing catch basins to collect debris before water would enter the storm drain system.

B. Update on Street Maintenance Work

Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Senior Public Works Inspector Hart presented the staff report. He stated citywide brush clearance would be completed by the end of June 2017. He stated City maintenance crews completed annual striping in early of June 2017. He stated the contractor for the Supplemental Adopt-A-Highway Program finish removing litter along PCH in June 2017 and would return in July 2017.

Commissioner Dittrich stated Rambla Pacifico Street had a striped centerline.

In response to Commissioner Dittrich, Senior Public Works Inspector Hart stated the contractor striped the edge line on Rambla Pacifico Street, cleared debris, and removed overgrown vegetation. He stated the Traffic Engineer was evaluating other possible mitigation measures to address concerns regarding the roadway being narrow.

In response to Chair Grisanti, Senior Public Works Inspector Hart stated Caltrans removed vegetation and ponding water along the shoulder of PCH near Guernsey Avenue.

C. Civic Center Wastewater Treatment Facility Project Update

Staff Recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

Assistant Public Works Director DuBoux presented the staff report.

In response to Chair Grisanti, Assistant Public Works Director explained the contractor was installing electrical conduit in many of the CCWTF buildings and stated there was enough space in the trenches to add additional conduit to accommodate expansion of the CCWTF.

In response to Chair Grisanti, Assistant Public Works Director stated the contractor was using an open trench method to install the pipeline along Civic Center Way because of the various rocks and type of soil in the area.

In response to Chair Grisanti, Assistant Public Works Director stated the next Phase II property owners meeting would be scheduled for September 2017. He explained he was working on the timeline for Phase II and would have additional information after the next meeting with the property owners.

**ITEM 4 NEW BUSINESS**

A. Draft Five Year Capital Improvement Plan

Staff Recommendation: Review and comment on the Draft Five Year Capital Improvement Program for Fiscal Year 2017-2022.

Assistant Public Works Director DuBoux presented the staff report. He discussed the Public Works Department work plan, potential project list and funding forecast for future years for the Draft Five Year Capital Improvement Program.

In response to Commissioner Merrick, Assistant Public Works Director DuBoux explained many of the projects along PCH were funded by Los Angeles County Metropolitan Transportation Authority through Measure R and not the City.

In response to Commissioner Dittrich, Assistant Public Works Director DuBoux stated each project had its own spreadsheet showing detailed information, such as the project's funding source and anticipated spending schedule. He further explained the scope of work for the PCH Signal System Synchronization Project would possibly include sensors that would alert Caltrans' Traffic Management Center and the signal timing would adjust to allow for peak flows.

In response to Commissioner Merrick, Assistant Public Works Director DuBoux explained the potential project list included projects that were identified in the PCH



Safety Study, which included narrowing the lane width along PCH in various locations. He stated staff would coordinate with Caltrans on the feasibility of any proposed projects within their jurisdiction, as well as identifying funding sources for those projects and others on the potential project list.

In response to Commissioner Merrick, Assistant Public Works Director DuBoux explained the PCH Safety Study identified a project along Westward Beach Road but staff had not finalized the scope of work and assessed the feasibility of the recommended project.

#### **ADJOURNMENT**

**MOTION** At 4:46 p.m., Commissioner Merrick moved and Commissioner Dittrich seconded a motion to adjourn. The motion carried 3-0, Vice Chair Palmer and Commissioner Sidley absent.

Approved and adopted by the Public Works  
Commission of the City of Malibu on July 26, 2017.

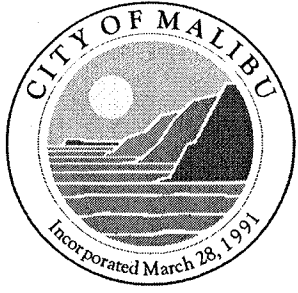
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PAUL GRISANTI, Chair

ATTEST:

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BRANDIE AYALA, Recording Secretary



# Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: July 19, 2017 Meeting date: July 27, 2017

Subject: Capital Improvement Projects Status Report

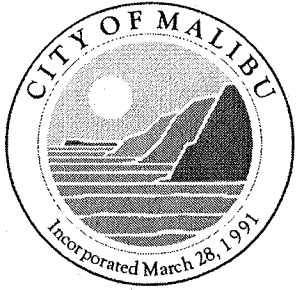
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**RECOMMENDED ACTION:** Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

**DISCUSSION:** Staff will provide a status update on the following active projects in the Fiscal Year 2017/2018 Capital Improvement Program:

- Annual Street Overlay
- Civic Center Wastewater Treatment Facility
- PCH Regional Traffic Messaging System
- PCH at La Costa Pedestrian Improvements Project
- PCH Median Improvements Project
- Civic Center Way Improvements
- Malibu Community Labor Exchange Trailer Replacement Project
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- PCH Shoulder Enhancements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- Kanan Dume Road Widening Project
- Paradise Cove Vault Replacement Project
- City Hall Solar Power Project
- City Hall Roof Project
- Civic Center Wastewater Laterals Connections
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements

**ATTACHMENTS:** None



# Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: July 19, 2017

Meeting date: July 26, 2017

Subject: Update on Street Maintenance Work

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**RECOMMENDED ACTION:** Receive and file report on the status of Street Maintenance Work.

**DISCUSSION:** Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

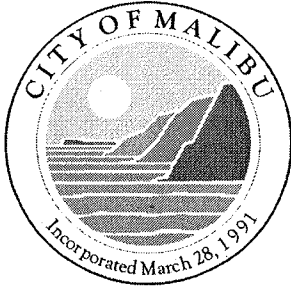
## City of Malibu

Public Works Department performed the following street maintenance work:

- Brush Clearance – City maintenance crew continue to perform ongoing citywide brush clearance as needed.
- Street Sweeping - All City-owned public streets and parking lots are swept once a month and PCH is swept once a week.
- Sidewalk Maintenance - Monthly sidewalk inspection and maintenance is ongoing.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide. Citywide striping was also performed during the week of June 12.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH within Malibu) – According to Caltrans, highway maintenance crews performed shoulder clearing along northbound PCH near Guernsey Avenue.



# Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director

Date prepared: July 19, 2017

Meeting date: July 26, 2017

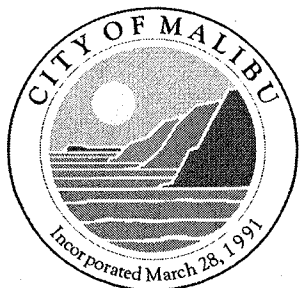
Subject: Civic Center Wastewater Treatment Facility Project Update

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**RECOMMENDED ACTION:** Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

**DISCUSSION:** At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.

**ATTACHMENTS:** None.



# Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: July 19, 2017 Meeting date: July 26, 2017

Subject: Civic Center Way Improvements Project Design Update

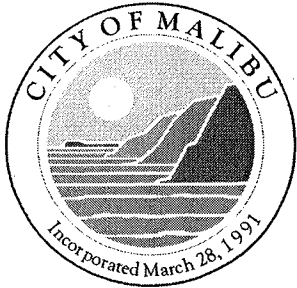
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**RECOMMENDED ACTION:** Receive project design update and provide comments on the preliminary design of the Civic Center Way Improvements Project.

**DISCUSSION:** On March 14, 2016, the City Council authorized the City Manager to execute a Measure R Funding Agreement with the Los Angeles County Metropolitan Transportation Authority for the design, permitting, bidding and construction of the Civic Center Way Improvements Project. The project consists of improvements along Civic Center Way between Malibu Canyon Road and Webb Way. In general, the project improvements will improve traffic safety and flow and will include, but are not limited to, demolition and earthwork to improve the horizontal and vertical curves of the existing roadway and widen the roadway, installation of minor retaining walls, turn lanes, sidewalk facilities, asphalt concrete overlay, concrete curb and gutters, stormwater conveyance, traffic striping and signage, and associated utility work.

On September 12, 2016, the City Council approved a Professional Services Agreement with Kimley-Horn and Associates, Inc. (Kimley-Horn) for the engineering design services of the Project. On September 16, 2016, Kimley-Horn was issued a notice to proceed to begin the preliminary design work and will present an update to the Public Works Commission for their review, comments and answer questions the Commission may have.

**ATTACHMENTS:** None.



# Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: July 19, 2017 Meeting date: July 26, 2017

Subject: Improved Parking on Malibu Road between Webb Way and Pacific Coast Highway

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**RECOMMENDED ACTION:** Receive and provide comments on improved parking on Malibu Road between Webb Way and Pacific Coast Highway.

**DISCUSSION:** On June 12, 2017, the City Council approved the Pacific Coast Highway (PCH) Parking Study Final Report (Parking Study). The Parking Study identified a need for additional parking and recommended finding potential locations for additional parking throughout the City. With that said, City Council directed staff to work with the Commissions to pursue improvement concepts recommended in the Parking Study. Pursuant to this directive, staff has identified potential parking improvements on Malibu Road between Webb Way and PCH.

The section of Malibu Road east of Webb Way is a paved two-way road that, on its east end, merges into eastbound PCH. The existing roadway is about 50-foot wide and serves to accommodate a maximum of 47 parallel parked vehicles. Staff has studied this area and has determined that if the roadway was properly configured and striped, additional parking spaces can be acquired. Staff has created three parking configurations (Attachments) that includes both parallel and angled parking and would like the Commission to provide comments and recommendations.

**ATTACHMENTS:** 30, 45, and 60 degree Parking Configurations.