

Public Works Commission
Regular Meeting Agenda

Wednesday, January 24, 2018

3:30 P.M.

**City Hall – Multi-Purpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – January 19, 2018

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – December 13, 2017

Staff recommendation: Approve minutes of the Public Works Commission Special meeting of December 13, 2017.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

4. New Business

A. City Hall Solar Photovoltaic Project Update

Staff recommendation: Receive project design update, provide comments on the conceptual design and make recommendation to move the project into the preliminary design phase.

Staff contact: Assistant Civil Engineer Jonathan Pichardo, 310-456-2489 ext. 281

Adjournment

Future Meetings

Wednesday, February 28, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room
Wednesday, March 28, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room
Wednesday, April 25, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

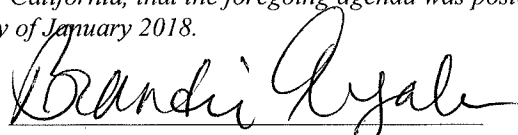
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

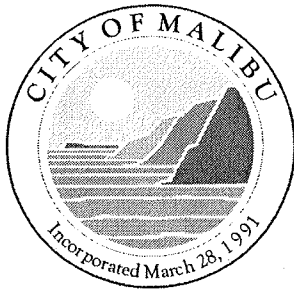
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 19th day of January 2018.



Brandie Ayala, Administrative Assistant



Public Works
Commission Meeting
01-24-18
Item
2.B.1.

Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant *BA*

Approved by: Robert Brager, Public Works Director/City Engineer *RB*

Date prepared: January 18, 2018 Meeting date: January 24, 2018

Subject: Approval of Minutes – December 13, 2017

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Special meeting of December 13, 2017.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission special meeting of December 13, 2017 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of December 13, 2017 Public Works Commission Special Meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
SPECIAL MEETING
DECEMBER 13, 2017
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Grisanti called the meeting to order at 2:02 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Paul Grisanti and Vice Chair James Palmer; and Commissioners Brian Merrick and Wendy Sidley

ABSENT: Commissioner Scott Dittrich

ALSO PRESENT: Rob DuBoux, Assistant Public Works Director; Travis Hart, Senior Public Works Inspector; and Brandie Ayala, Administrative Assistant

PLEDGE OF ALLEGIANCE

Chair Grisanti led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Vice Chair Palmer seconded a motion to approve the agenda. The motion carried 4-0, Commissioner Dittrich absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on December 7, 2017.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

In response to Vice Chair Palmer, Assistant Public Works Director DuBoux stated water that discharged from the Malibu Road Landslide Maintenance Assessment District and hydrants were not tested. He clarified drinking water was not required to be tested in accordance with the City's Municipal Separate Storm Sewer System (MS4) permit.

In response to Commissioner Sidley, Assistant Public Works Director DuBoux explained the roadway was not being widened at the intersection of Birdview Avenue and Westward Beach Road.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Commissioner Merrick seconded a motion to approve the consent calendar. The motion carried 4-0, Commissioner Dittrich absent.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – October 25, 2017
Staff Recommendation: Approve minutes of the Public Works Commission Special meeting of October 25, 2017.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director DuBoux presented the staff report. He explained the Fiscal Year 2017-2018 Street Maintenance Project design would begin in March or April 2018. He stated staff was working with the property owner at the Webb Way and Civic Center Way intersection to adjust the City's right-of-way and the property owner's property line to allow the City enough room to install a sidewalk, bike lane, and dedicated right-turn lane for the Civic Center Way Improvements Project.

In response to Commissioner Merrick, Assistant Public Works Director DuBoux explained a design method like greens streets was used to capture and treat stormwater runoff through best management practices such as biofilters, planters, or vegetative swales prior to stormwater entering the drainage system.

CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

- B. Update on Street Maintenance Work
Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Senior Public Works Inspector Hart presented the staff report.

In response to Chair Grisanti, Senior Public Works Inspector Hart explained the binding process as part of the installation of decomposed granite.

CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

C. Civic Center Wastewater Treatment Facility Project Update

Staff Recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

Assistant Public Works Director DuBoux presented the staff report.

CONSENSUS

By consensus, the Commission received and filed the update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

ITEM 4 NEW BUSINESS

A. Biannual Report to the City Council on Commission Activities July 2017 – December 2017

Staff Recommendation: Review the draft Biannual Report on Public Works Commission activities for July 2017 through December 2017 and approve the report for submittal to the City Council.

Administrative Assistant Ayala presented the staff report.

MOTION

Commissioner Merrick moved and Commission Sidley seconded a motion to approve the Biannual Report on the Public Works Commission activities for July 2017 through December 2017 and submit the report to the City Council. The motion carried 4-0, Commissioner Dittrich absent.

MOTION

Commissioner Sidley moved and Vice Chair Palmer seconded a motion to recess the meeting. The motion carried 4-0, Commissioner Dittrich absent.

RECESS

At 2:54 p.m., Chair Grisanti recessed the meeting. At 3:07 p.m., the meeting reconvened at the Civic Center Wastewater Treatment Plant located at 24000 Civic Center Way with all Commissioners present except Commissioner Dittrich.

B. Civic Center Wastewater Treatment Plant Site Visit

Staff Recommendation: Commission to attend an on-site tour of the construction site for the Civic Center Wastewater Plant located at 24000 Civic Center Way, Malibu CA 90265

Assistant Public Works Director DuBoux introduced Steve Mimiaga, Mimiaga Engineering Group, who led the Commissioners on a site visit of the CCWTF. Mr.

Mimiaga showed the Commission the layout of all the buildings and explained how the treatment plant would be operated.

ADJOURNMENT

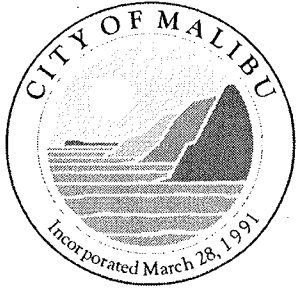
MOTION At 3:50 p.m., Commissioner Sidley moved and Commissioner Merrick seconded a motion to adjourn. The motion carried 4-0, Commissioner Dittrich absent.

Approved and adopted by the Public Works
Commission of the City of Malibu on January 24,
2018.

PAUL GRISANTI, Chair

ATTEST:


BRANDIE AYALA, Recording Secretary



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: January 18, 2018 Meeting date: January 24, 2018

Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2017/2018 Capital Improvement Program:

Not Activated

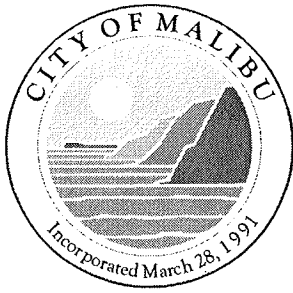
- PCH Regional Traffic Messaging System
- PCH Shoulder Enhancements
- Kanan Dume Road Widening Project
- Paradise Cove Vault Replacement Project
- Electric Vehicle Charges Upgrade
- Parking Meters
- Fiscal Year 2017-2018 Street Maintenance Project

Design

- PCH at La Costa Pedestrian Improvements Project
- PCH Median Improvements Project
- Civic Center Way Improvements
- Malibu Community Labor Exchange Trailer Replacement Project
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- City Hall Solar Power Project
- City Hall Roof Project
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements

Construction


- Civic Center Wastewater Treatment Facility
- Civic Center Wastewater Laterals Connections



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: January 18, 2018 Meeting date: January 24, 2018

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

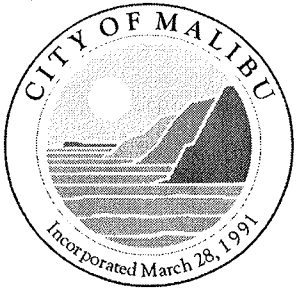
City of Malibu

Public Works Department performed the following street maintenance work:

- Storm Response – During the storm event of January 8-9, City crews monitored and cleared debris from City roads during the storm event. No major issues were observed.
- Street Sweeping - All City-owned public streets and parking lots are swept once a month and PCH is swept once a week.
- Sidewalk Maintenance - Monthly sidewalk inspection and maintenance is ongoing.
- Brush Clearance – City maintenance crew continue to perform ongoing citywide brush clearance as needed.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.

Caltrans performed the following maintenance work:


- a) Caltrans Maintenance Work (PCH within Malibu) – According to Caltrans, highway maintenance crews performed brush clearance and storm debris cleanup.



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director 

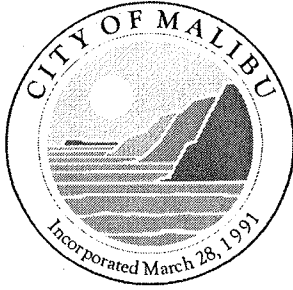
Date prepared: January 18, 2018 Meeting date: January 24, 2018

Subject: Civic Center Wastewater Treatment Facility Project Update

RECOMMENDED ACTION: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

DISCUSSION: At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.

ATTACHMENTS: None.



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Jonathan Pichardo, Assistant Civil Engineer

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: January 18, 2018 Meeting date: January 24, 2018

Subject: City Hall Solar Photovoltaic Project Update

RECOMMENDED ACTION: Receive project design update, provide comments on the conceptual design and make a recommendation to move the project into the preliminary design phase.

DISCUSSION: The City Hall Solar Photovoltaic Project is included in the Adopted Budget for Fiscal Year 2017-2018 and is identified as a priority Capital Improvement Project. On September 24, 2017 the City Council Authorized the City Manager to execute a Professional Services Agreement with Integral Group for the Design, Permitting and Bid Support of the City Hall Solar Photovoltaic Project. This project will include installation of a solar photovoltaic electrical power system at City Hall. Additionally it will include facilities that will be used to charge electrical vehicles as well as reduce the City's overall energy consumption. The new solar photovoltaic system will provide City hall with a clean renewable energy that will not only reduce the City's overall carbon footprint but also work towards the goal of making City Hall a Zero Net Energy (ZNE) building.

ATTACHMENTS: None.