

**Public Works Commission**  
**Regular Meeting Agenda**

**Wednesday, May 23, 2018**

**3:30 P.M.**

**City Hall – Multi-Purpose Room  
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – May 18, 2018

**1. Written and Oral Communications from the Public and Commissioners**

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

**2. Consent Calendar**

- A. Previously Discussed Items  
None.
- B. New Items

- 1. Approval of Minutes – April 25, 2018

Staff recommendation: Approve minutes of the Public Works Commission Special meeting of April 25, 2018.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

**3. Old Business**

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

**4. New Business**

A. National Pollutant Discharge Elimination System and Municipal Separate Storm Sewer System Permit

Staff recommendation: Receive and file report on recent water quality regulations changes that will impact the City of Malibu.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

**Adjournment**

**Future Meetings**

Wednesday June 20, 2018	3:30 p.m.	Special Meeting	City Hall MultiPurpose Room
Wednesday July 25, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room
Wednesday August 22, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room

**Guide to the City Commission Proceedings**

**The Oral Communication** portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

**Items in Consent Calendar Section A** have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

**Items in Consent Calendar Section B** have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

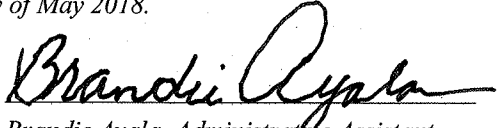
**Old Business** items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

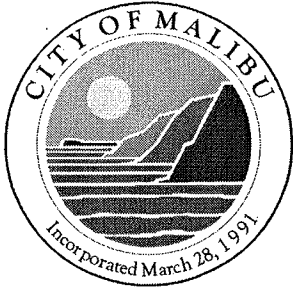
**Items in New Business** are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

*Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.*

*The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or [amontano@malibucity.org](mailto:amontano@malibucity.org) before 12:00 p.m. on the day of the meeting.*

*I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 17<sup>th</sup> day of May 2018.*


  
Brandie Ayala, Administrative Assistant



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: May 17, 2018 Meeting date: May 23, 2018

Subject: Approval of Minutes – April 25, 2018

---

**RECOMMENDED ACTION:** Approve minutes of the Public Works Commission Regular meeting of April 25, 2018.

**DISCUSSION:** Staff has prepared draft minutes for the Public Works Commission regular meeting of April 25, 2018 and hereby submits the minutes for Commission approval.

**ATTACHMENTS:**

1. Draft Minutes of April 25, 2018 Public Works Commission Regular Meeting

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
REGULAR MEETING  
APRIL 25, 2018  
MULTI-PURPOSE ROOM  
3:30 P.M.

**CALL TO ORDER**

Chair Palmer called the meeting to order at 3:34 p.m.

**ROLL CALL**

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair James Palmer; and Commissioners Brian Merrick, Wendy Sidley, and Paul Grisanti

ABSENT: Vice Chair Scott Dittrich

ALSO PRESENT: Bob Brager, Public Works Director; Rob DuBoux, Assistant Public Works Director; Travis Hart, Senior Public Works Inspector; Nicole Benyamin, Assistant Civil Engineer; and Brandie Ayala, Administrative Assistant

**PLEDGE OF ALLEGIANCE**

Commissioner Grisanti led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

MOTION Commissioner Grisanti moved and Commissioner Sidley seconded a motion to approve the agenda. The motion carried 4-0, Vice Chair Dittrich absent.

**REPORT ON POSTING OF AGENDA**

Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on April 20, 2018.

**ITEM 1.A. PUBLIC COMMENTS**

None.

**ITEM 1.B. COMMISSIONER COMMENTS**

Commissioner Grisanti reported to the Commission the City Council approved the purchase of three parcels in the City. Assistant Public Works Director DuBoux clarified that staff would report back to the Council with a financing plan for purchase of the parcels.

In response to Commission Sidley, Assistant Public Works Director DuBoux stated staff would present a report on permit parking within the City limits to the Commission.

In response to Chair Palmer, Assistant Public Works Director DuBoux explained running water from private property would most likely be a violation and would be reported to Code Enforcement in the Planning Department and Environmental Sustainability Department.

## **ITEM 2      CONSENT CALENDAR**

**MOTION**      Commissioner Sidley moved and Commissioner Grisanti seconded a motion to approve the Consent Calendar. The motion carried 4-0, Vice Chair Dittrich absent.

The Consent Calendar consisted of the following items:

- A.      Previously Discussed Items  
None.
- B.      New Items
  - 1.      Approval of Minutes – March 28, 2018  
Staff Recommendation: Approve minutes of the Public Works Commission Special meeting of March 28, 2018.

## **ITEM 3      OLD BUSINESS**

- A.      Capital Improvement Projects Status Report  
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director DuBoux presented the report. He stated the Civic Center Way Improvements Project plans were 60% complete and under review by the Public Works Department with construction scheduled to begin in fall 2018. He stated staff would coordinate with the schools in the area. He stated the City Hall Solar Power Project was scheduled to go out to public bid in July 2018 and the City Hall Roof Replacement Project was going out to public bid in June 2018.

In response to Chair Palmer, Assistant Public Works Director explained construction of the signal at the intersection of Webb Way and Civic Center Way was a condition of the La Paz and the Whole Foods developments. He further explained the Whole Foods building was anticipated to be completed in early 2019.

In response to Chair Grisanti, Assistant Public Works Director DuBoux explained Westward Beach Road Improvements Project included k-rails to be installed similar to the ones at Zuma Beach Road.

CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

B. Update on Street Maintenance Work

Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Senior Public Works Inspector Hart presented the report. He stated Caltrans was working on completing their projects prior to Memorial Day.

Public Works Director Brager stated Caltrans had increased the white stripe at the edge line of the PCH from 4 inches to 6 inches increasing visibility for motorists and cyclists.

In response to Commissioner Grisanti, Senior Public Works Inspector Hart stated Caltrans anticipated the slope stabilization project near Via Escondido Drive would be completed in fall 2019.

In response to Commissioner Sidley, Senior Public Works Inspector explained staff received bids from approved contractors and would execute an agreement with the contractor with the lowest bid. Public Works Director Brager further explained the Supplemental Adopt-A-Highway Program was in addition to the existing Adopt-A-Highway Program for two weeks each month between May and September.

CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

C. Civic Center Wastewater Treatment Facility Project Update

Staff Recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

Assistant Public Works Director DuBoux presented the report. He stated the CCWTF started using activated sludge from the Tapia plant to seed the CCWTF. He stated the contractor was working to address a few electrical issues.

In response to Chair Palmer, Assistant Public Works Director DuBoux stated the CCWTF was treating raw sewage from Malibu Colony Plaza.

In response to Chair Palmer, Assistant Public Works Director DuBoux explained property owners would need to install their lateral connections but all the work would be done on private property and not on City streets. He further explained the property owner would bypass their current connection to their septic system and abandon their tanks in order to connect to the City's newly installed pipeline.

In response to Commissioner Sidley, Assistant Public Works Director DuBoux stated CCWTF Phase Two would consist of properties in Malibu Colony, Serra Retreat area, and the condo complexes on Civic Center Way.

**CONSENSUS**

By consensus, the Commission received and filed the update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

**ITEM 4 NEW BUSINESS**

- A. Pacific Coast Highway Signal Synchronization Project Update  
Staff Recommendation: Receive an update and file report on the Pacific Coast Highway (PCH) Signal Synchronization Project.

Assistant Civil Engineer Benyamin presented the report and provided a presentation on the PCH Signal Synchronization Project.

**CONSENSUS**

By consensus, the Commission received and filed the update on the City's Landslide Maintenance Assessment Districts.

- B. Public Works Commission Fiscal Year 2018-2019 Assignments  
Staff Recommendation: Review the Public Works Commission Assignments from Fiscal Year (FY) 2017-2018, remove completed assignments, add new items for consideration if appropriate, and recommend that the City Council approve the Commission's list of assignments for FY 2018-2019.

Administrative Assistant Ayala presented the report and discussed the proposed Commission Assignments for FY 2018-2019.

Assistant Public Works Director DuBoux suggested the Commission review the operation and maintenance of the newly constructed CCWTF.

- MOTION** Commissioner Grisanti moved and Commissioner Sidley seconded a motion to recommend the City Council approve the Public Works Commission Assignments for FY 2018-2019 as modified to include review of the operation and maintenance of the newly constructed CCWTF.

**ADJOURNMENT**

- MOTION** At 4:45 p.m., Commissioner Sidley moved and Commissioner Grisanti seconded a motion to adjourn. The motion carried 4-0, Vice Chair Dittrich absent.



Approved and adopted by the Public Works  
Commission of the City of Malibu on May 23, 2018.

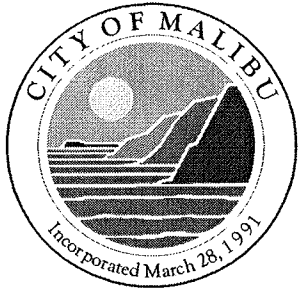
---

JAMES PALMER, Chair

ATTEST:

---


BRANDIE AYALA, Recording Secretary



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director/City Engineer

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: May 17, 2018 Meeting date: May 23, 2018

Subject: Capital Improvement Projects Status Report

---

**RECOMMENDED ACTION:** Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

**DISCUSSION:** Staff will provide a status update on the following active projects in the Fiscal Year 2017-2018 Capital Improvement Program:

## Not Activated

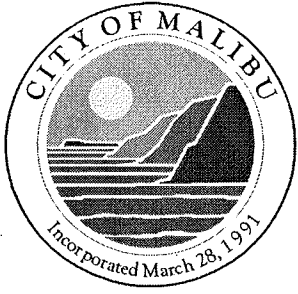
- PCH Regional Traffic Messaging System
- PCH Shoulder Enhancements
- Kanan Dume Road Widening Project
- Paradise Cove Vault Replacement Project
- Parking Meters

## Design

- PCH Median Improvements Project
- Civic Center Way Improvements
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- City Hall Solar Power Project
- City Hall Roof Project
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements
- Electric Vehicle Chargers Upgrade
- Fiscal Year 2017-2018 Street Maintenance Project

## Construction


- Civic Center Wastewater Treatment Facility
- Civic Center Wastewater Laterals Connections
- PCH at La Costa Pedestrian Improvements Project



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Arthur Aladjadjian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: May 17, 2018 Meeting date: May 23, 2018

Subject: Update on Street Maintenance Work

---

**RECOMMENDED ACTION:** Receive and file report on the status of Street Maintenance Work.

**DISCUSSION:** Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

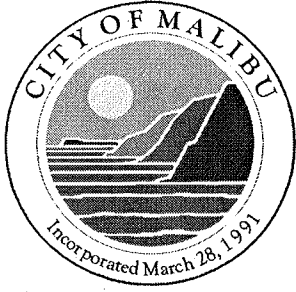
## City of Malibu

Public Works Department performed the following street maintenance work:

- Street Sweeping - All City-owned public streets and parking lots are swept once a month and PCH is swept once a week.
- Sidewalk Maintenance – Ongoing monthly sidewalk inspection and maintenance.
- Brush Clearance – City maintenance crew continue to perform ongoing citywide brush clearance as needed.
- Ongoing citywide crack fill, pothole repair, striping/stenciling, repainting curbs.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH within Malibu) – According to Caltrans, highway maintenance crews performed pavement repairs, brush clearance, and striping.



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director/City Engineer

Approved by: Robert Brager, Public Works Director/City Engineer *RB*

Date prepared: May 17, 2018 Meeting date: May 23, 2018

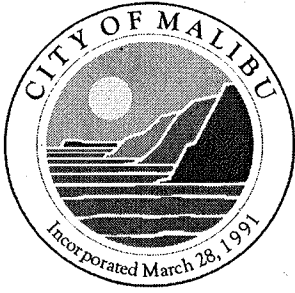
Subject: Civic Center Wastewater Treatment Facility Project Update

---

**RECOMMENDED ACTION:** Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

**DISCUSSION:** At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.

**ATTACHMENTS:** None.




Public Works  
Commission Meeting  
05-23-18

**Item  
4.A.**

# Public Work Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: May 17, 2018 Meeting date: May 23, 2018

Subject: National Pollutant Discharge Elimination System and Municipal Separate Storm Sewer System Permit

---

**RECOMMENDED ACTION:** Receive and file report on recent water quality regulations changes that will impact the City of Malibu.

**DISCUSSION:** The NPDES MS4 Permit Order No. R4-2012-0175 establishes the waste discharge requirements for stormwater and non-stormwater discharges within the watersheds of Los Angeles County. This MS4 Permit was adopted by the Regional Water Quality Control Board, Los Angeles Region (Regional Board) on November 8, 2012, and became effective on December 28, 2012.

The MS4 Permit includes provisions that allow permittees the flexibility to customize their stormwater programs to achieve compliance with certain receiving water limitations and water quality based effluent limits over time. The City of Malibu, the County of Los Angeles, and the County of Los Angeles Flood Control District (collectively referred to as the North Santa Monica Bay Coastal Watersheds Management Group (NSMB) have chosen to collaborate and develop an Enhanced Watershed Management Program (EWMP) and Coordinated Integrated Monitoring Program (CIMP) to comply with the new water quality regulations.

The EWMP includes prioritization of water-quality issues, identification of implementation strategies, control measures, and Best Management Practices (BMPs) sufficient to meet pertinent standards, integrated water-quality monitoring, and opportunity for stakeholder input.

The EWMP uses integrated planning to comprehensively evaluate opportunities to implement multi-benefit regional projects. Through the EWMP, permittees will not only implement projects to improve water quality, but also have incentives to evaluate and, where feasible, implement regional projects that retain all non-stormwater runoff and all stormwater runoff from the 85th percentile, 24-hour storm event for the drainage area tributary to those projects. These projects may also achieve other benefits such as flood protection, water supply enhancement, recreational opportunities, and wildlife habitat enhancement.

ATTACHMENTS: None.