

Public Works Commission
Regular Meeting Agenda

Wednesday, July 25, 2018

3:30 P.M.

**City Hall – Multi-Purpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – July 20, 2018

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – June 20, 2018

Staff recommendation: Approve minutes of the Public Works Commission Special meeting of June 20, 2018.

Staff contact: Administrative Assistant Walker, 310-456-2489 ext. 262

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Acting Public Works Director DuBoux, 310-456-2489 ext. 339

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Acting Public Works Director DuBoux, 310-456-2489 ext. 339

4. New Business

A. Fiscal Year 2017-2018 Street Maintenance Project Update

Staff recommendation: Receive project update of the Fiscal Year 2017-2018 Street Maintenance Project.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

Adjournment

Future Meetings

Wednesday August 22, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room
Wednesday September 26, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room
Wednesday October 24, 2018	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

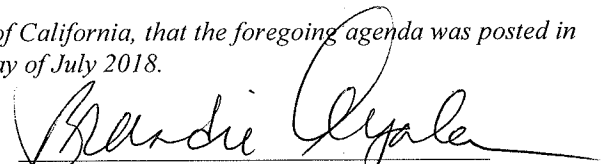
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

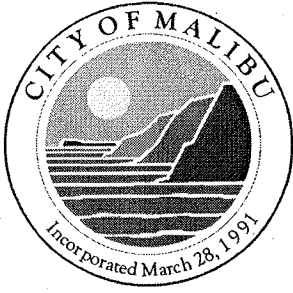
Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 20th day of July 2018.


Brandie Ayala, Administrative Assistant



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Julie Walker, Administrative Assistant

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: July 19, 2018 Meeting date: July 25, 2018

Subject: Approval of Minutes – June 20, 2018

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Special meeting of June 20, 2018.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission special meeting of June 20, 2018 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of June 20, 2018 Public Works Commission Special Meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
SPECIAL MEETING
JUNE 20, 2018
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Palmer called the meeting to order at 3:34 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair James Palmer, Vice Chair Scott Dittrich; and Commissioners Brian Merrick and Paul Grisanti.

ABSENT: Commissioner Wendy Sidley

ALSO PRESENT: Rob DuBoux, Acting Public Works Director; Arthur Aladjajian, Public Works Superintendent; Brandie Ayala, Administrative Assistant; and Julie Walker, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Merrick led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Vice Chair Dittrich seconded a motion to approve the agenda. The motion carried 4-0, Commissioner Sidley absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Walker reported that the agenda for the meeting was properly posted on June 15, 2018.

ITEM 1.A. PUBLIC COMMENTS

In response to Graeme Clifford, Acting Public Works Director DuBoux stated the crosswalk near Malibu Beach Inn, located at 22878.5 Pacific Coast Highway (PCH), would be discussed at the June 25, 2018 City Council meeting. He further reported that Caltrans would attend that meeting.

ITEM 1.B. COMMISSIONER COMMENTS

In response to Commissioner Merrick, Public Works Superintendent Aladjajian responded that the Point Dume Headlands Nature Preserve parking spaces on Cliffside Drive were in the City's right of way.

In response to Chair Palmer, Acting Public Works Director DuBoux confirmed that private roads could be gated but public roads could not be gated because it would restrict public access.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Grisanti moved and Commissioner Merrick seconded a motion to approve the Consent Calendar. The motion carried 4-0, Commissioner Sidley absent.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – May 23, 2018.
Staff Recommendation: Approve minutes of the Public Works Commission Regular meeting of May 23, 2018.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Acting Public Works Director DuBoux presented the report.

In response to Commissioner Grisanti, Acting Public Works Director DuBoux stated inactive projects were projects that were not yet in the design phase.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the proposed parking meters implementation plan would be brought to the Public Works Commission at a later date. Public Works Superintendent Aladjajian further stated the proposed parking meters plan would include parking meters along Cross Creek Road, Civic Center Way, and Malibu Road.

In response to Chair Palmer and Vice Chair Dittrich, Acting Public Works Director DuBoux reported the Storm Drain Trash Screens Project would be installed prior to the rainy season and the trash screens can be removed and cleaned.

CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

B. Update on Street Maintenance Work

Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjadjian presented the report.

In response to Vice Chair Dittrich, Public Works Superintendent Aladjadjian reported brush clearance started at PCH and continued up canyon roads to the City limits was performed by a two or three-man crew using weed whackers.

In response to Chair Palmer, Acting Public Works Director DuBoux explained the City's tree maintenance contract was for three years with the ability to amend the term for two additional one-year extensions.

In response to Chair Palmer, Public Works Superintendent Aladjadjian stated the City's consultant conducted an inventory that identified over 7,500 trees in the City's right of way.

In response to Commissioner Grisanti, Public Works Superintendent Aladjadjian reported that many trees had been removed from the City's right of way.

In response to Vice Chair Dittrich, Public Works Superintendent Aladjadjian reported the trees removed were not always replaced unless there was irrigation to support the life of the tree.

CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

C. Civic Center Wastewater Treatment Facility Project Update

Staff Recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

Acting Public Works Director DuBoux presented the report.

In response to Commissioner Grisanti, Acting Public Works Director DuBoux stated approximately 30% of the parcels within Phase One had been connected to the CCWTF. He further stated all parcels within Phase One had begun the permit process or had been issued a permit.

In response to Commissioner Grisanti, Acting Public Works Director DuBoux reported on approximately May 30, 2018, the Public Works Department would be notifying the Regional Water Quality Control Board of the status of the CCWTF. He further reported that the City was reviewing the feasibility of including the Malibu Country Estates neighborhood and Pepperdine University into Phase Two.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux stated HRL Laboratories was also being considered for inclusion into Phase Two of the CCWTF.

In response to Commissioner Grisanti, Acting Public Works Director DuBoux stated the City had not hired an assessment engineer for Phase Two. He explained the City was looking into different funding sources and grants to fund Phase Two, including hiring an Assessment Engineer.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the CCWTF was complete and operating.

In response to Commissioner Merrick, Acting Public Works Director DuBoux stated road work on Civic Center Way would be included in the Civic Center Way Improvements Project. He further explained the straw waddles would stay in place to protect the slope from future erosion on Civic Center Way until construction was completed for the Civic Center Way Improvements Project.

CONSENSUS

By consensus, the Commission received and filed the update on the status of the CCWTF.

ITEM 4 NEW BUSINESS

A. Electric Vehicle Charging Stations Project Update

Staff Recommendation: Receive an update and file report on the Electric Vehicle Charging Stations Project Update.

Public Works Superintendent Aladjadjian presented the report.

In response to Commissioner Grisanti, Public Works Superintendent Aladjadjian reported the City spent approximately \$4,500 yearly in electricity for the electric vehicle charging stations located on Civic Center Way.

In response to Vice Chair Dittrich, Public Works Superintendent Aladjadjian stated there would be 14 chargers installed at City Hall as part of the City Hall Solar Project for the City's fleet and visitors.

CONSENSUS

By consensus, the Commission received and filed the update on the Electric Vehicle Charging Stations Project.

ADJOURNMENT

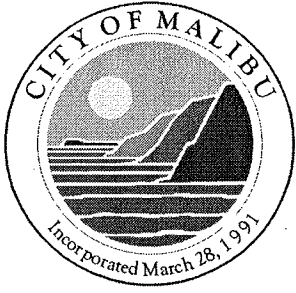
MOTION At 4:38 p.m., Commissioner Merrick moved and Vice Chair Dittrich seconded a motion to adjourn. The motion carried 4-0, Commissioner Sidley absent.

Approved and adopted by the Public Works
Commission of the City of Malibu on July 25, 2018.

JAMES PALMER, Chair

ATTEST:

JULIE WALKER, Recording Secretary



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: July 19, 2018 Meeting date: July 25, 2018

Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2018-2019 Capital Improvement Program:

Not Activated

- PCH Regional Traffic Messaging System
- PCH Shoulder Enhancements
- Kanan Dume Road Widening Project
- Paradise Cove Vault Replacement Project
- Parking Meters
- Fiscal Year 2018-2019 Street Maintenance Project
- Malibu Community Labor Exchange Trailer
- Anchor Sculpture Base
- Civic Center Flow Sensor
- Malibu Canyon Road Improvements

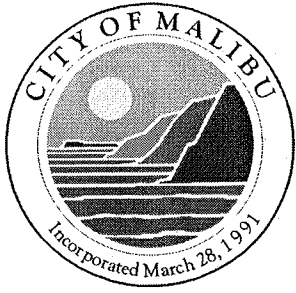
Design

- PCH Median Improvements Project
- Civic Center Way Improvements
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- City Hall Solar Power Project
- City Hall Roof Project
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements

- Electric Vehicle Chargers Upgrade
- Fiscal Year 2017-2018 Street Maintenance Project

Construction

- Civic Center Wastewater Treatment Facility
- Civic Center Wastewater Laterals Connections
- PCH at La Costa Pedestrian Improvements Project



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Arthur Aladjadjian, Public Works Superintendent

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: July 19, 2018 Meeting date: July 25, 2018

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

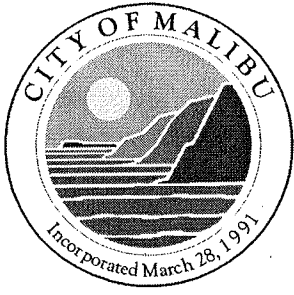
City of Malibu

Public Works Department performed the following street maintenance work:

- Street Sweeping - All City-owned public streets and parking lots are swept once a month and PCH is swept once a week.
- Sidewalk Maintenance – Ongoing monthly sidewalk inspection and maintenance.
- Brush Clearance – City maintenance crew continue to perform ongoing citywide brush clearance.
- Ongoing citywide crack fill, pothole repair, striping/stenciling, repainting curbs.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH within Malibu) – According to Caltrans, highway maintenance crews performed litter removal and brush clearance.



Public Works Commission Agenda Report

Public Works
Commission Meeting
07-25-18

**Item
3.C.**

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Rob Duboux, Acting Public Works Director/City Engineer

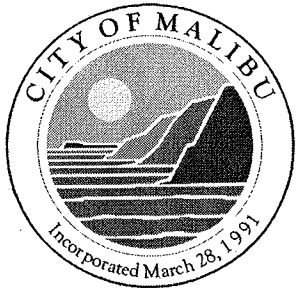
Date prepared: July 19, 2018 Meeting date: July 25, 2018

Subject: Civic Center Wastewater Treatment Facility Project Update

RECOMMENDED ACTION: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

DISCUSSION: At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.

ATTACHMENTS: None.



Public Works Commission Agenda Report

Public Works
Commission Meeting
07-25-18

**Item
4.A.**

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Arthur Aladjadjian, Public Works Superintendent

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: July 19, 2018 Meeting date: July 25, 2018

Subject: Fiscal Year 2017-2018 Street Maintenance Project Update

RECOMMENDED ACTION: Receive project update of the Fiscal Year 2017-2018 Street Maintenance Project.

DISCUSSION: Staff has completed the design of the Fiscal Year 2017-2018 Street Maintenance Project and on June 28, 2018, placed the project out to bid. Bids are due July 26, 2018. The project consists of resurfacing city streets in the Big Rock, Calle Del Barco neighborhoods, and a portion of Malibu Road.

Staff will provide a detail description on the type of resurfacing planned for the streets in these neighborhoods.