

**Public Works Commission**  
**Regular Meeting Agenda**

**Wednesday, September 26, 2018**

**3:30 P.M.**

**City Hall – Multi-Purpose Room  
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – September 21, 2018

**1. Written and Oral Communications from the Public and Commissioners**

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

**2. Consent Calendar**

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – July 25, 2018

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of July 25, 2018.

Staff contact: Administrative Assistant Walker, 310-456-2489 ext. 262

**3. Old Business**

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Acting Public Works Director DuBoux, 310-456-2489 ext. 339

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Acting Public Works Director DuBoux, 310-456-2489 ext. 339

**4. New Business**

A. Draft Five Year Capital Improvement Plan

Staff recommendation: Receive and comment on the Draft Five Year Capital Improvement Plan for Fiscal Years 2018-2023.

Staff contact: Acting Public Works Director DuBoux, 310-456-2489 ext. 339

**Adjournment**

**Future Meetings**

Wednesday October 24, 2018	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday November 28, 2018	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday December 26, 2018	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

**Guide to the City Commission Proceedings**

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

**Items in Consent Calendar Section A** have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

**Items in Consent Calendar Section B** have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

**Old Business** items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

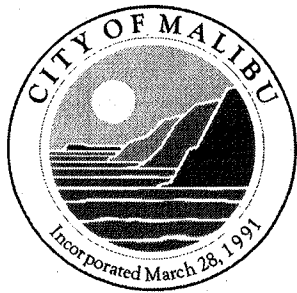
**Items in New Business** are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

*Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.*

*The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or [amontano@malibucity.org](mailto:amontano@malibucity.org) before 12:00 p.m. on the day of the meeting.*

*I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 21<sup>st</sup> day of September 2018.*

  
Julie Wong, Administrative Assistant



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Julie Walker, Administrative Assistant

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: September 20, 2018 Meeting date: September 26, 2018

Subject: Approval of Minutes – July 25, 2018

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**RECOMMENDED ACTION:** Approve minutes of the Public Works Commission Regular meeting of July 25, 2018.

**DISCUSSION:** Staff has prepared draft minutes for the Public Works Commission regular meeting of July 25, 2018 and hereby submits the minutes for Commission approval.

**ATTACHMENTS:**

1. Draft Minutes of July 25, 2018 Public Works Commission Regular Meeting

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
REGULAR MEETING  
JULY 25, 2018  
MULTI-PURPOSE ROOM  
3:30 P.M.

**CALL TO ORDER**

Chair Palmer called the meeting to order at 3:34 p.m.

**ROLL CALL**

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair James Palmer, Vice Chair Scott Dittrich; and Commissioners Brian Merrick (arrived at 3:40 p.m.), Wendy Sidley (arrived at 3:41 p.m.) and Paul Grisanti.

ALSO PRESENT: Rob DuBoux, Acting Public Works Director; Arthur Aladjajian, Public Works Superintendent; and Julie Walker, Administrative Assistant.

**PLEDGE OF ALLEGIANCE**

Vice Chair Dittrich led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

MOTION Commissioner Grisanti moved and Vice Chair Dittrich seconded a motion to approve the agenda. The motion carried 3-0, Commissioners Sidley and Merrick absent.

**REPORT ON POSTING OF AGENDA**

Administrative Assistant Walker reported the agenda for the meeting was properly posted on July 20, 2018.

**ITEM 1.A. PUBLIC COMMENTS**

None.

**ITEM 1.B. COMMISSIONER COMMENTS**

Commissioner Merrick arrived at 3:40 p.m. Commissioner Sidley arrived at 3:41 p.m.

In response to Vice Chair Dittrich, Public Works Superintendent Aladjajian stated he would look into the size of the sign stating: "Road Ends 100 Feet" above the blinking sign when approaching the gate on Rambla Pacifico Road.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux stated the Public Works Department would look into traffic back up due to vehicles queuing to enter the parking lot at Malibu Pier.

In response to Commissioner Grisanti, Acting Public Works Director DuBoux discussed the feasibility of improved parking within the City limits.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the crosswalk near Malibu Beach Inn, located at 22878.5 PCH, was discussed at the June 25, 2018 City Council meeting. He further stated that the crosswalk near Malibu Beach Inn was conceived for the safety of pedestrians crossing PCH to the new beach access stairs.

**ITEM 2      CONSENT CALENDAR**

**MOTION**      Commissioner Grisanti moved and Commissioner Sidley seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- A.      Previously Discussed Items  
None.
- B.      New Items
  - 1.      Approval of Minutes – June 20, 2018.  
Staff Recommendation: Approve minutes of the Public Works Commission Special meeting of June 20, 2018.

**ITEM 3      OLD BUSINESS**

- A.      Capital Improvement Projects Status Report  
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Acting Public Works Director DuBoux presented the report.

In response to Vice Chair Dietrich and Commissioner Grisanti, Acting Public Works Director DuBoux explained the Anchor Sculpture Base Project was to be installed at Legacy Park. He further stated the sculpture was donated to the City.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the proposed parking meters implementation plan would be brought to the Public Works Commission for their input.

In response to Commissioner Merrick, Public Works Superintendent Aladjajian stated Caltrans conducted a pre-construction meeting for the PCH Median Improvements Project from Puerco Canyon Road to Corral Canyon Road. He

further stated that most of the work would be conducted at night to reduce the impact to traffic.

In response to Commissioner Grisanti, Acting Public Works Director DuBoux stated the storm drain trash screens would potentially be placed at the corner of Malibu Road and Webb Way.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the storm drains at the intersection of Malibu Road and Webb Way is a carry runoff to a pump station that flows to Legacy Park.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux stated the Dune Restoration Project would not impact the Westward Beach Road Improvements Project.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the steel poles for the La Costa Pedestrian Improvements Project were being ordered from Oklahoma. He further explained the steel poles for the project would take approximately 16 to 20 weeks to arrive.

#### CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

B. Update on Street Maintenance Work

Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjadjian presented the report.

In response to Commissioner Merrick, Public Works Superintendent Aladjadjian explained the scenic Malibu sign would be fortified to prevent future theft. He further explained the scenic sign on Kanan Dume Road would be replaced soon.

In response to Commissioner Merrick, Acting Public Works Director DuBoux explained the striping at the intersection of Webb Way and PCH was for a dual, left hand turn lane from PCH onto Webb Way. He further explained the City's traffic engineering consultant was reviewing the change in striping.

In response to Commissioner Sidley, Acting Public Works Director DuBoux stated there were no current plans to add an additional left hand turn lane heading west on PCH into the Malibu Colony Plaza.

#### CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

C. Civic Center Wastewater Treatment Facility Project Update

Staff Recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

Acting Public Works Director DuBoux presented the report.

In response to Commissioner Grisanti, Acting Public Works Director DuBoux stated approximately 40,000 to 70,000 gallons of wastewater, per day, was being treated by the CCWTF.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the 23 developed parcels would be connecting laterals to the CCWTF. The majority of them were currently connected.

In response to Commissioner Merrick, Acting Public Works Director DuBoux explained the CCWTF is conducting the final start-up and testing phase, and that test would take about 14 days. After that, the injection wells would be used.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the purpose of the injection wells was to handle the recycled water that does not get used for irrigation. He further explained the injection wells deposited into an aquifer that went out to the ocean.

In response to Commissioner Grisanti, Acting Public Works Director DuBoux stated the recycled water would be used to irrigate Legacy Park by September, 2018.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux stated the recycled water did not meet Los Angeles County Fire Department requirements.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the opening ceremony for the CCWTF was scheduled for October 5, 2018.

**CONSENSUS**

By consensus, the Commission received and filed the update on the status of the CCWTF.

**ITEM 4 NEW BUSINESS**

A. Fiscal Year 2017-2018 Street Maintenance Project Update

Staff Recommendation: Receive an update and file report on the Fiscal Year 2017-2018 Street Maintenance Project Update.

Acting Public Works Director DuBoux presented the report.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux explained the life of the slurry seal was approximately seven years. He further



explained the purpose of the City's Pavement Management System was to identify the condition of public roads to maximize the available budget of \$600,000 for the project. He explained the City used the Pavement Condition Index (PCI) that evaluated the condition of all the public streets.

**CONSENSUS**

By consensus, the Commission received and filed the update on the Fiscal Year 2017-2018 Street Maintenance Project Update.

**ADJOURNMENT**

**MOTION** At 4:35 p.m., Commissioner Grisanti moved and Vice Chair Dittrich seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on September 26, 2018.

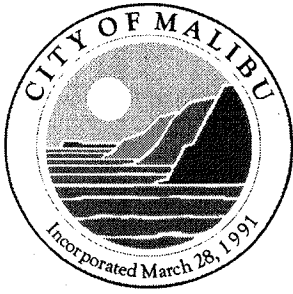
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JAMES PALMER, Chair

ATTEST:

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JULIE WALKER, Recording Secretary



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: September 20, 2018 Meeting date: September 26, 2018

Subject: Capital Improvement Projects Status Report

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**RECOMMENDED ACTION:** Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

**DISCUSSION:** Staff will provide a status update on the following active projects in the Fiscal Year 2018-2019 Capital Improvement Program:

## Not Activated

- PCH Regional Traffic Messaging System
- PCH Shoulder Enhancements
- Kanan Dume Road Widening Project
- Paradise Cove Vault Replacement Project
- Parking Meters
- Fiscal Year 2018-2019 Street Maintenance Project
- Malibu Community Labor Exchange Trailer
- Anchor Sculpture Base
- Civic Center Flow Sensor
- Malibu Canyon Road Improvements

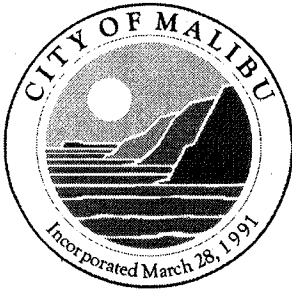
## Design

- PCH Median Improvements Project
- Civic Center Way Improvements
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- City Hall Solar Power Project
- City Hall Roof Project
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements

- Electric Vehicle Chargers Upgrade

**Construction**

- Civic Center Wastewater Treatment Facility
- Civic Center Wastewater Laterals Connections
- PCH at La Costa Pedestrian Improvements Project
- Fiscal Year 2017-2018 Street Maintenance Project



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: September 20, 2018 Meeting date: September 26, 2018

Subject: Update on Street Maintenance Work

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**RECOMMENDED ACTION:** Receive and file report on the status of Street Maintenance Work.

**DISCUSSION:** Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

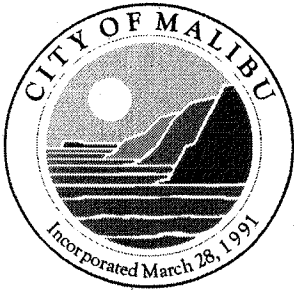
## City of Malibu

Public Works Department performed the following street maintenance work:

- Street Sweeping - All City-owned public streets and parking lots are swept once a month and PCH is swept once a week.
- Sidewalk Maintenance – Ongoing monthly sidewalk inspection and maintenance.
- Culvert Cleaning – City maintenance crew continue to perform Citywide culvert cleaning in preparation for the upcoming wet season.
- Ongoing citywide crack fill, pothole repair, striping/stenciling, repainting curbs.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH within Malibu) – According to Caltrans, highway maintenance crews performed brush clearance brush clearance and edge line striping.



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Rob Duboux, Acting Public Works Director/City Engineer

Date prepared: September 20, 2018 Meeting date: September 26, 2018

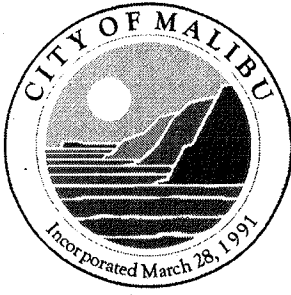
Subject: Civic Center Wastewater Treatment Facility Project Update

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**RECOMMENDED ACTION:** Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

**DISCUSSION:** At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.

**ATTACHMENTS:** None.



# Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: September 20, 2018 Meeting date: September 26, 2018

Subject: Draft Five Year Capital Improvement Plan

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**RECOMMENDED ACTION:** Receive and comment on the Draft Five Year Capital Improvement Plan for Fiscal Years 2018-2023.

**DISCUSSION:** Staff has prepared a draft five year Capital Improvement Plan spanning over fiscal years 2018-2023.

In fiscal years 2018-2023, the City anticipates spending approximately \$172,308,754 listing 39 projects of which 25 projects are in preliminary design, design or construction. In fiscal year 2018-2019, the City anticipates spending \$9,428,867.

Staff will present the draft plan for the Commission's review and comment.