

Public Works Commission
Regular Meeting Agenda

Wednesday, October 24, 2018

3:30 P.M.

**City Hall – Multi-Purpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – October 19, 2018

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – September 26, 2018

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of September 26, 2018.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Acting Public Works Director DuBoux, 310-456-2489 ext. 339

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

4. New Business

A. Scheduling of November and December 2018 Public Works Commission Meetings

Staff recommendation: Determine whether to reschedule the November 28 and December 26, 2018 meetings to another date.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

Adjournment

Future Meetings

Wednesday November 28, 2018	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday December 26, 2018	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday January 23, 2019	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

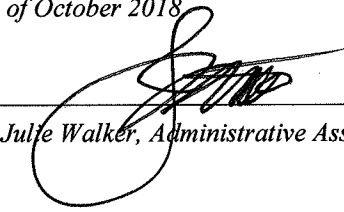
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

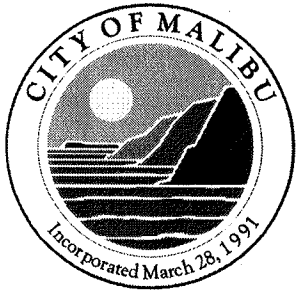
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 19th day of October 2018.



Julie Walker, Administrative Assistant



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: October 18, 2018 Meeting date: October 24, 2018

Subject: Approval of Minutes – September 26, 2018

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting of September 26, 2018.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission regular meeting of September 26, 2018 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of September 26, 2018 Public Works Commission Regular Meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
SEPTEMBER 26, 2018
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Palmer called the meeting to order at 3:31 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair James Palmer, Vice Chair Scott Dittrich; and Commissioners Brian Merrick, Wendy Sidley (arrived at 3:34 p.m.) and Paul Grisanti.

ALSO PRESENT: Rob DuBoux, Acting Public Works Director; Arthur Aladjadjian, Public Works Superintendent; and Brandie Ayala, Senior Administrative Assistant.

PLEDGE OF ALLEGIANCE

Commissioner Grisanti led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Vice Chair Dittrich seconded a motion to approve the agenda. The motion carried 4-0, Commissioner Sidley absent.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported the agenda for the meeting was properly posted on September 21, 2018.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Commissioner Sidley arrived at 3:34 p.m.

Commissioner Grisanti reported the Civic Center Wastewater Treatment Plant was operating.

In response to Vice Chair Dittrich, Public Works Superintendent Aladjadjian stated a speed limit sign might be installed on Rambla Pacifico Street once staff completed the speed study. He stated the current traffic flashing beacon on Rambla Pacifico

Street was larger than was typical. Acting Public Works Director DuBoux explained prima fascia speed limit within a residential area is 25 MPH.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux stated the City's traffic engineer consultant would investigate whether Rambla Pacifico Street was considered to be a collector road.

Commissioner Grisanti expressed his concern with the lack of speed enforcement within the Rambla Pacifico neighborhood.

Vice Chair Dittrich expressed concern about the backup of traffic on southbound Pacific Coast Highway (PCH) near Malibu Pier.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Chair Palmer seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – July 25, 2018.

Staff Recommendation: Approve minutes of the Public Works Commission Regular meeting of July 25, 2018.

ITEM 3 OLD BUSINESS

A. Capital Improvement Projects Status Report

Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Acting Public Works Director DuBoux presented the report. He stated the design phase for the Anchor Sculpture Base Project had begun. He stated staff continued to meet with Caltrans to discuss the PCH Raised Median Improvements Project design elements and future maintenance. He reported the community meeting for the Civic Center Way Improvements was held on September 13, 2018, and staff received feedback from the attendants including the need for a walkway between Via Pacifica and the condos on Civic Center Way. He reported the deadline to submit bids for the City Hall Roof Replacement Project was September 27, 2018, and it was anticipated the award of contract would take place in late November 2018. He stated the design of Heathercliff Road Safety Improvements Project was complete. He reported the design of the Electric Vehicle Chargers Upgrade was at 95% complete.

In response to Commissioner Sidley, Acting Public Works Director DuBoux explained the median improvements between Puerco Canyon Road and Corral Canyon Road was a Caltrans Project.

In response to Commissioner Merrick, Acting Public Works Director DuBoux explained the Los Angeles County treatment plant on Civic Center Way would be decommissioned once the condos were connected to the treatment plant as part of CCWTF Phase 2.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux explained the recently acquired land near Heathercliff Road would include some type of parking elements in the future. He also explained the roadway on Stuart Ranch Road was city-owned and privately owned.

CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

B. Update on Street Maintenance Work

Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjajian presented the report.

Vice Chair Dittrich expressed his concern about the lack of lighting along Civic Center Way at night for runners.

Commissioner Sidley suggested signage along Civic Center Way alerting motorists to cars stopped waiting to turn onto Winter Canyon Road.

CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

C. Civic Center Wastewater Treatment Facility Project Update

Staff Recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

Acting Public Works Director DuBoux presented the report and stated all developed properties within Phase 1 were connected and flow to the CCWTF.

In response to Commissioner Grisanti, Acting Public Works Director explained the recycled water from the treatment plant would be released to the property owners once all the required testing was complete.

In response to Chair Palmer, Acting Public Works Director DuBoux stated Legacy Park and Bluffs Park would only use the allocated amount of recycled water that was predetermined for those parks.

Acting Public Works Director DuBoux announced the next community meeting for CCWTF Phase 2 would be held on October 25, 2018, at 6:30 p.m. at City Hall.

CONSENSUS

By consensus, the Commission received and filed the update on the status of the CCWTF.

ITEM 4 NEW BUSINESS

A. Draft Five Year Capital Improvement Plan

Staff Recommendation: Receive and comment on the Draft Five Year Capital Improvement Plan for Fiscal Years 2018-2023.

Acting Public Works Director DuBoux presented the report.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux explained the Raised Median Improvements Project was identified in the Public Safety Study.

In response to Chair Palmer, Acting Public Works Director DuBoux explained the Latigo Canyon Best Management Practices (BMP) Project was identified as a water quality project and was a requirement of the City's Municipal Separate Stormwater Sewer System (MS4) permit.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the Malibu Canyon Improvements Project included widening the roadway near HRL.

CONSENSUS

By consensus, the Commission received the Draft Five Year Capital Improvement Plan for Fiscal Years 2018-2023.

ADJOURNMENT

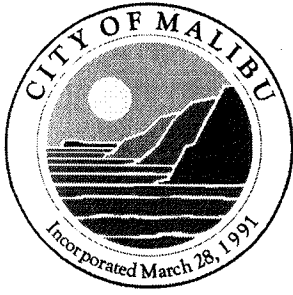
MOTION At 4:40 p.m., Commissioner Grisanti moved and Commission Merrick seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works
Commission of the City of Malibu on November 28,
2018.

JAMES PALMER, Chair

ATTEST:

BRANDIE AYALA, Recording Secretary



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: October 18, 2018 Meeting date: October 24, 2018

Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2018-2019 Capital Improvement Program:

Not Activated

- PCH Regional Traffic Messaging System
- PCH Shoulder Enhancements
- Kanan Dume Road Widening Project
- Paradise Cove Vault Replacement Project
- Parking Meters
- Fiscal Year 2018-2019 Street Maintenance Project
- Malibu Community Labor Exchange Trailer
- Civic Center Flow Sensor
- Malibu Canyon Road Improvements
- Civic Center Wastewater Treatment Facility – Phase II

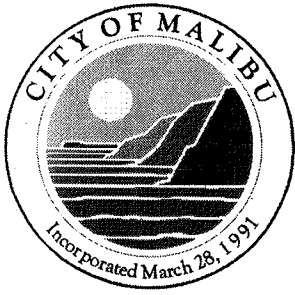
Design

- PCH Median Improvements Project
- Civic Center Way Improvements
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- City Hall Solar Power Project
- City Hall Roof Project
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements
- Electric Vehicle Chargers Upgrade

- Anchor Sculpture Base

Construction

- PCH at La Costa Pedestrian Improvements Project
- Fiscal Year 2017-2018 Street Maintenance Project



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Travis Hart, Senior Public Works Inspector

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: October 18, 2018 Meeting date: October 24, 2018

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

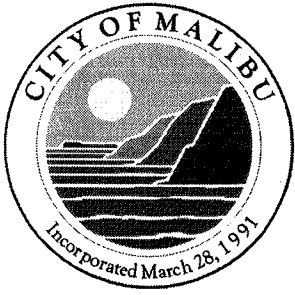
City of Malibu

Public Works Department performed the following street maintenance work:

- Street Sweeping - All City-owned public streets and parking lots are swept once a month and PCH is swept once a week.
- Sidewalk Maintenance – Ongoing monthly sidewalk inspection and maintenance.
- Storm Drain System Maintenance (Culvert Cleaning) – City maintenance crews completed the citywide storm drain cleaning in preparation for the upcoming wet season.
- Ongoing citywide crack fill, pothole repair, striping/stenciling, repainting curbs.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH within Malibu) – According to Caltrans, highway maintenance crews performed shoulder clearing, storm drain cleaning and brush clearance.



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: October 18, 2018 Meeting date: October 24, 2018

Subject: Scheduling of November and December 2018 Public Works Commission Meetings

RECOMMENDED ACTION: Determine whether to reschedule the November 28 and December 26, 2018 meetings to another date.

DISCUSSION: The Public Works Commission meets regularly on the fourth Wednesday of each month. The Regular meeting for November is scheduled for November 28 and the December meeting is scheduled on December 26, 2018.

The Commission may select an alternative date in November and December on which to reschedule the meeting or choose not to meet in November or December, in which case the next Regular meeting would be held on January 23, 2019.

ATTACHMENTS: None