

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
MARCH 23, 2016
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Scott called the meeting to order at 3:31 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Richard Scott and Vice Chair Paul Grisanti (arrived at 3:36 p.m.) and Commissioners Brian Merrick (arrived at 3:36 p.m.), Frank Kerze and Wendy Sidley

ALSO PRESENT: Rob DuBoux, Acting Public Works Director; Arthur Aladjajian, Public Works Superintendent; Elizabeth Shavelson, Assistant to the City Manager; and Brandie Ayala, Recording Secretary

PLEDGE OF ALLEGIANCE

Acting Public Works Director DuBoux led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Commissioner Kerze seconded a motion to approve the agenda. The motion carried 3-0, Vice Chair Grisanti and Commissioner Merrick absent.

REPORT ON POSTING OF AGENDA

Recording Secretary Ayala reported that the agenda for the meeting was properly posted on March 18, 2016.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Vice Chair Grisanti and Commissioner Merrick arrived at 3:36 p.m.

Assistant to the City Manager Shavelson reported to the Commission that Los Angeles County Waterworks – District 29 would be holding a public meeting on April 6, 2016 at Malibu City Hall, to discuss the Master Water System Plan Programmatic Environmental Impact Report (EIR).

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Commissioner Kerze seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items
None.

B. New Items

1. Approval of Minutes – February 24, 2016

Staff recommendation: Approve minutes for the February 24, 2016 Public Works Commission Regular meeting.

ITEM 3 OLD BUSINESS

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

Assistant to the City Manager Shavelson presented the staff report and discussed the status of City's approved Capital Improvements Projects with the Commission.

Assistant to the City Manager Shavelson reported to the Commission that staff was finalizing the funding for the Civic Center Wastewater Treatment Facility – Phase I. She also reported that staff was finalizing the construction management services contract as well as an amendment to RMC Water and Environment's agreement to provide design services during construction.

In response to Chair Scott, Acting Public Works Director DuBoux stated that the City had received bid protests for the Treatment Plant and Pipelines and Pump Stations Projects. He further explained that the City responded to the bid protests and denied them but they would have an opportunity to appeal the City's decision at the City Council when the contracts would be awarded.

Assistant to the City Manager Shavelson reported that the City would have do complete mandatory and advisory design exceptions for the Pacific Coast Highway (PCH) Intersection Improvements Project near La Costa.

In response to Chair Scott, Assistant to the City Manager Shavelson stated that it may be preferable for Caltrans to complete the design and construct the PCH Intersection Improvements Project near La Costa.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson stated that Caltrans would have the same problems as the City had uncovered during the preliminary design phase of the PCH Intersection Improvements Project near La Costa. She further explained that improvements to the crosswalk was part of a larger project that Caltrans had begun in the nineties but Caltrans never completed the La Costa crosswalk improvements mostly likely because of the complications that the City has been encountering.

Assistant to the City Manager Shavelson reported that staff was working with Metro on the scope of the funding agreement for the PCH Median Improvements Project.

Assistant to the City Manager Shavelson updated the Commission on the status of the Civic Center Way Improvements Project. She stated that the funding agreement was approved by the City Council and staff was preparing a request for proposals for a design engineer.

Assistant to the City Manager Shavelson reported that the City Council accepted the Las Flores Canyon and Malibu Road Biofilters Project as complete at the March 14, 2016 meeting.

Assistant to the City Manager Shavelson stated that the FY15/16 Street Maintenance Project was substantially complete but at the March 14, 2016 City Council meeting, the Council directed staff to install speed humps on Portshead Road between PCH and Boniface Drive and modify some of the striping on Grasswood Avenue and Fernhill Drive and install a crosswalk at Heathercliff Road and Dume Drive in the Point Dume Neighborhood.

Assistant to the City Manager Shavelson stated that staff was working with the Malibu Community Labor Exchange and the Los Angeles County on a location for the trailer.

Assistant to the City Manager Shavelson stated that recently the PCH Shoulder Enhancements, PCH Signal Synchronization System Improvements, Bus Stop Shelters, Point Dume Speed Advisory Signs, and Legacy Park Flap Gate Project were added the Public Works Department Capital Improvements Program.

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjajian presented the Commission with a report on street maintenance activities.

C. El Niño Update

Staff recommendation: Receive and file an update on the City's response to El Niño.

Public Works Superintendent Aladjajian presented the Commission with an update on the City's response to El Niño. He stated that the maintenance crew had cleared any debris that was located along the shoulders of City streets.

ITEM 4 NEW BUSINESS

A. Draft Pavement Management System Update

Staff recommendation: Review the Draft Pavement Management System Update and recommend the Draft Pavement Management System for approval to the City Council.

Acting Public Works Director DuBoux presented the Commission with the report and discussed the Draft Pavement Management System Update.

In response to Chair Scott, Acting Public Works Director DuBoux stated that each year, the Street Maintenance Project had a beginning budget of \$600,000 and any remaining funds from the previous year was incorporated into the budget thus increasing the total available budget for the project in the next fiscal year.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson explained that there was approximately four sources of funding that were typically allocated for the Street Maintenance Project. She further explained that the project would typically use all other funding sources before using the General Fund so that when there was a cost savings, the funding could be placed back into the General Fund.

In response to Commissioner Merrick, Acting Public Works Director DuBoux stated that staff physically inspects the streets to assess the type of repair needed, if any.

In response to Commissioner Kerze, Acting Public Works Director stated that five years ago, the City's pavement condition index (PCI) was approximately 70%. He explained that the City's current PCI was around 75-76% and further stated that it was common for cities to have a PCI of around 65-70%.

MOTION At 4:23 p.m., Vice Chair Grisanti moved and Commissioner Kerze seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on April 27, 2016.



RICHARD SCOTT, Chair

ATTEST:



BRANDIE AYALA, Recording Secretary