

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
MAY 25, 2016
MULTIPURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Scott called the meeting to order at 3:32 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Richard Scott; Vice Chair Paul Grisanti; and Commissioners Wendy Sidley, Frank Kerze, and Brian Merrick

ALSO PRESENT: Rob DuBoux, Acting Public Works Director; Elizabeth Shavelson, Assistant to the City Manager; and Brandie Ayala, Recording Secretary

PLEDGE OF ALLEGIANCE

Assistant to the City Manager Shavelson led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Recording Secretary Ayala reported that the agenda for the meeting was properly posted on May 20, 2016.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Vice Chair Grisanti requested an agenda item to discuss the construction of a possible sidewalk that would connect Birdview Avenue to the beach.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson explained to the Commission that that Pacific Coast Highway (PCH) Safety Study was approved on June 22, 2015 and staff was working on implementing the first project, the PCH Signal

Synchronization – Phase I from Topanga Canyon Road to John Tyler Drive. She also mentioned that the PCH Safety Project Steering Committee had completed their role in the study and that Caltrans had been working on addressing the maintenance items that were identified in the study.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson stated that the consultant working on the PCH Parking Study had prepared a Draft Existing Conditions Report for the parking inventory study and staff and Caltrans were reviewing it.

Vice Chair Grisanti requested an agenda item regarding Los Angeles County Waterworks – District 29 Programmatic Environmental Impact Report (EIR) for the Master Water System Plan.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – April 27, 2016
Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of April 27, 2016.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Recommended Action: Receive and file report on the status of the City's current and upcoming Capital Improvement Projects.

Assistant to the City Manager Shavelson presented the report and updated the Commission on the City's current and upcoming Capital Improvement Projects.

Assistant to the City Manager Shavelson stated that the City Council awarded three construction contracts for the Civic Center Wastewater Treatment Facility – Phase I Treatment Plant, Injection Wells, Pipelines and Pump Stations Projects. She further stated that the City Council awarded a construction management agreement with Mimiaga Engineering Group and amended an agreement with RMC Water and Environment to perform engineering service during construction.

In response to Commissioner Merrick, Assistant to the City Manager Shavelson

stated that design consultant for the Civic Center Way Improvements Project would coordinate with the Contractor for the Pipelines and Pump Stations Project.

Assistant to the City Manager Shavelson reported that the PCH Regional Traffic Message Signs Project was placed on hold.

Assistant to the City Manager Shavelson stated that staff was working with Caltrans on identifying design exceptions for the PCH Intersection Improvements Project in the La Costa area. She further explained that staff was planning a meeting with Caltrans' geometricians to develop possible design alternatives that would be acceptable to Caltrans.

In response to Chair Scott, Assistant to the City Manager Shavelson stated that the City requested Caltrans include the expansion of the median near Malibu Seafood as part of the Caltrans' median improvements project between Corral Canyon Road and Puerco Canyon Road.

Assistant to the City Manager Shavelson reported to the Commission the status of the Malibu Community Labor Exchange Trailer Replacement Project. She explained that the Santa Monica Community College Project was appealed and staff was waiting for the final decision of the appeal. She also stated that the proposed location of the trailer was on the northwest corner of the lot behind the existing tow yard.

Assistant to the City Manager Shavelson stated that staff was working on the funding agreement for the PCH Signal Synchronization Project.

Assistant to the City Manager Shavelson reported that it was anticipated that the City Council would execute an agreement with Crisp Company for the Point Dume Speed Advisory Signs at the June 13, 2016 meeting. She also explained that as part of the project there would four (4) speed advisory signs that would be installed in the Point Dume neighborhood and two (2) that would be installed on Busch Drive.

Assistant to the City Manager Shavelson updated the Commission on the preliminary design of the three bus shelters that would be installed at Trancas Canyon Road, Heathercliff Road and Cross Creek Road.

Assistant to the City Manager Shavelson reported that the construction bids for the Paradise Cove Stormwater Facility Media Filter Replacement Project would be opened on May 26, 2016. She further stated that it was anticipated that the City Council would award the contract in late June.

B. Update on Street Maintenance Work

Recommended Action: Receive and file report on the status of Street Maintenance Work.

Assistant to the City Manager Shavelson presented the report and discussed the City's brush clearance efforts and Caltrans' maintenance efforts along PCH.

ITEM 4 NEW BUSINESS

A. Encroachments in the Point Dume Neighborhood Area

Recommended Action: Receive and file update on the City's efforts to implement the Point Dume Neighborhood Traffic Management Plan.

Acting Public Works Director DuBoux presented the report and updated the Commission on the City's recent efforts to address the Point Dume Neighborhood's traffic concerns. He stated that there were two community meetings held in November 2015 and February 2016 and, with input from the community and the City's Traffic Engineer, staff had presented the City Council with a list of recommendations that included the removal of encroachments in the City's right-of-way.

In response to Chair Scott, Acting Public Works Director DuBoux stated that the City re-striped the edge line along Grasswood Avenue and Fernhill Drive. He further explained that by implementing this recommendation, the Sheriff's Department would be able to enforce traffic laws along those streets.

In response to Commissioner Merrick, Acting Public Works Director DuBoux stated that staff would work with the community on what type of trees would be removed from the right-of-way and what would qualify as a mature tree.

In response to Vice Chair Grisanti, Acting Public Works Director DuBoux stated that if a tree was within the City's right-of-way then the City would be liable for that tree.

In response to Chair Scott, Acting Public Works Director DuBoux stated staff would evaluate whether the posted speed limit was set at the correct limit. He further explained that the City had the ability to set residential streets to 25 miles per hour.

In response to Commissioner Sidley, Acting Public Works Director DuBoux stated that the Sheriff's Department and Volunteers on Patrol were responsible for enforcement and had been updated on the changes made in the Point Dume Neighborhood.

B. Gateway Signs

Recommended Action: Receive and file update on the City's Gateway Signs initiative.

Acting Public Works Director DuBoux presented the report and updated the Commission on the Gateway Signs and proposed locations. He further explained that it was anticipated that this project would be included in the approved Capital Improvement Projects for Fiscal Year 2016-2017.

C. Public Works Commission Fiscal Year 2016-2017 Assignments

Recommended Action: Receive the Public Works Commission Assignments from Fiscal Year (FY) 2015-2016, remove completed assignments, add new items for consideration if appropriate, and recommend that the City Council approve the Commission's list of assignments for FY 2016-2017.

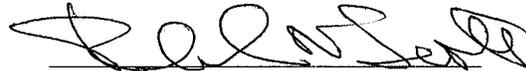
Assistant to the City Manager Shavelson presented the report and discussed with the Commission their list of assignments for FY 2015-2016 and the proposed list of assignments for FY 2016-2017.

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to recommend that the City Council approve the Commission's list of assignments for FY 2016-2017.

ADJOURNMENT

MOTION At 4:21 p.m., Commissioner Sidley moved and Commissioner Kerze seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on June 22, 2016.



RICHARD SCOTT, Chair

ATTEST:


BRANDIE AYALA, Recording Secretary