

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the AB361 and the County of Los Angeles Public Health Officer's Order (revised September 22, 2022). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting> .

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bayala@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Public Works Commission
Special Meeting Agenda
(to be held during COVID-19 emergency)

Wednesday, February 22, 2023
3:30 p.m.

Various Teleconference Locations

YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
[MALIBUCITY.ORG/VIDEO](https://malibucity.org/video)

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – February 14, 2023

Administration of Oath of Office to Newly Appointed Commissioner

Election of Chair and Vice Chair

Administration of Oath of Office to Newly Elected Chair and Vice Chair

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Staff Updates. (5 minutes total time allotted)
- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – January 25, 2023

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting January 25, 2023.

Staff contact: Senior Administrative Assistant Ayala, 456-2489 ext. 352

3. Old Business

- A. Five-Year Capital Improvement Plan Update

Staff recommendation: Receive an update on the Five-Year Capital Improvement Plan for Fiscal Year 2023-2028.

Staff contact: Public Works Director DuBoux, 456-2489 ext. 339

4. New Business

- A. Landslide Maintenance Assessment Districts Update

Staff recommendation: Receive an update and file report on City’s Landslide Maintenance Districts.

Staff contact: Public Works Superintendent Aladjajian, 456-2489 ext. 235

Adjournment

Future Meetings

Wednesday, March 22, 2023	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, April 26, 2023	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, May 3, 2023	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, May 24, 2023	3:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency, as well as states of emergency that have been declared in the County of Los Angeles, State of California, and a federal emergency declared by the President of the United States. In order to reduce the risk of spreading COVID-19, the City Council meeting will be open and public but conducted virtually because meeting in person would present imminent risks to the health or safety of attendees. This way, the public, the staff, and the Council will not be physically in the same place.

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

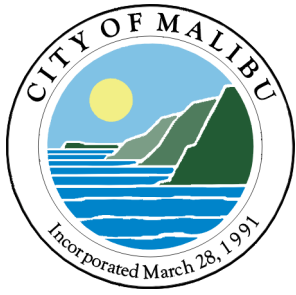
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing bayala@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 14th day of February 2023, at 1:00 p.m.



Brandie Ayala, Senior Administrative Assistant



Public Works Commission Agenda Report

Public Works
Commission Meeting
02-22-23

**Item
2.B.1.**

To: Chair Major and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: February 9, 2023 Meeting date: February 22, 2023

Subject: Approval of Minutes – January 25, 2023

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting January 25, 2023.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission Regular meeting January 25, 2023, and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of January 25, 2023, Public Works Commission Regular meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
JANUARY 25, 2023
TELECONFERENCED – VARIOUS LOCATIONS
3:30 P.M.

The following meeting was held pursuant to the Governor’s Executive Order N-08-21 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Chair Major called the meeting to order at 3:36 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Wade Major; Vice Chair Scott Dittrich; and Commissioners Mica Belzberg and Jo Drummond

ALSO PRESENT: Rob DuBoux, Public Works Director; Travis Hart, Public Works Superintendent; Christy Rector, Administrative Assistant; Mary Linden, Executive Assistant; Parker Davis, Media Technician; and Brandie Ayala, Senior Administrative Assistant

PLEDGE OF ALLEGIANCE

Public Works Superintendent Hart led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Vice Chair Dittrich moved, and Commissioner Drummond seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on January 19, 2023.

ADMINISTRATION OF OATH OF OFFICE

Senior Administrative Assistant Ayala administered the Oath of Office to Commissioner Belzberg and Chair Major.

ITEM 1.A. PUBLIC COMMENTS

Terry Davis asked if the crosswalk at Moonshadows was included in the Capital Improvements Projects.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux introduced himself to and welcomed new Commissioner Belzberg. He thanked Public Works Superintendent Hart and maintenance crews for their hard work during recent rainstorms. He stated PCH Signal Synchronization bids are due by tomorrow.

Public Works Superintendent Hart stated storm cleanup efforts continued. He stated he was working with the City's Fire Safety Liaisons to prepare for fire season. He discussed the City's response to this morning's earthquake.

Senior Administrative Assistant Ayala discussed scheduling to fill the Commission vacancy. She stated election of Chair and Vice Chair would be on the agenda once that appointment was made.

ITEM 1.C. COMMISSIONER COMMENTS

Chair Major commended Public Works staff for the storm response.

Commissioner Drummond asked about the impact of rain on assessment districts. Public Works Director DuBoux stated the City's consultant would prepare a report about water levels for assessment districts and the community. He stated it would also be presented at a future Commission meeting. In response to Commissioner Drummond, Public Works Director DuBoux discussed the impact of rains on septic systems. Commissioner Drummond discussed the fire at Tuna Canyon. In response to Commissioner Drummond, Public Works Director DuBoux stated the Planning Department was preparing a report for the County regarding the tower at Santa Monica College campus. He stated other telecommunications would be added to the next Commission agenda. In response to Commissioner Drummond, Public Works Director DuBoux stated there was no activity on a potential boardwalk down Big Rock Drive.

Vice Chair Dittrich stated his neighbor contacted him about water coming down Rambla Pacifico eroding his property. He stated the drain was covered with two feet of dirt that was removed. He stated a similar problem on Sumac Ridge was caused by a palm tree blocking the drain. He commended Public Works Superintendent Hart and maintenance workers for their assistance. Vice Chair Dittrich discussed fire danger due to ongoing problems with obstruction at the mouth of Las Flores Canyon. Public Works Director DuBoux stated he would reach out to the City's Fire Safety Liaisons to provide assistance to the property owners.

ITEM 2 CONSENT CALENDAR

Chair Major requested his name and title be corrected in the minutes and the spelling of Mr. Kraig Hill's name be corrected.

MOTION Chair Major moved, and Vice Chair Dittrich seconded a motion to approve the Consent Calendar with corrections to the minutes of the Public Works Commission Special meeting of November 10, 2022. The question was called, and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – November 10, 2022
Staff recommendation: Approve minutes of the Public Works Commission Special meeting November 10, 2022.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

- A. Neighborhood Beautification Program
Staff recommendation: Receive a presentation regarding Neighborhood Beautification Programs and provide comments.

Public Works Director DuBoux presented the report.

Chair Major agreed the program would be a good idea. He suggested other agencies with overlapping jurisdictions not take advantage of loopholes. He suggested taking advantage of local artists. He stated clear rules should be established to protect both public and private right-of-way issues. He stated every neighborhood should have latitude. He stated grants should be researched but avoid having neighborhoods competing for grant funding. He discussed potential overlaps with the Public Works Commission and Malibu Arts Commission. He suggested requesting a joint meeting, particularly with the Malibu Arts Commission.

Commissioner Drummond stated a neighborhood's homeowners association (HOA) should make decisions. She stated there could also be overlap with the Parks and Recreation Commission.

Public Works Director DuBoux stated the program would only be within the public right-of-way. He stated anything that extended into someone's private property would require a separate permit.

Vice Chair Dittrich agreed this would be a great program. He agreed with Commissioner Drummond that the City should defer to HOAs but communicate with all the neighbors. He stated a two-tier approach could include small projects easily approved by Public Works. He stated larger projects may require further City input. He agreed with moving forward.

Commissioner Belzberg stated she liked seeing the City and community collaborating to make the City better. She asked for more details about how grants would be awarded given the differences between various communities.

Public Works Director DuBoux stated the Commission could consider what type of funding process it would recommend. He discussed the potential grant application, review, and award process.

Commissioner Belzberg expressed concern about the potential for individuals or groups to question funding equity.

CONSENSUS

By consensus, the Commission agreed to bring this program back for future consideration.

Vice Chair Dittrich suggested neighborhoods fund small projects themselves.

In response to Vice Chair Dittrich, Commissioner Drummond stated the program would beautify City property so it should not require residents to fund the improvements.

Public Works Director DuBoux stated more details and options would be brought back on a future agenda, including possible funding and grants.

At 4:30 p.m., Vice Chair Dittrich left the meeting.

B. Five-Year Capital Improvement Plan Update

Staff recommendation: Receive an update on the Five-Year Capital Improvement Plan for Fiscal Year 2023-2028.

Public Works Director DuBoux presented the report. He requested the Commissioners provide any additional projects they would like to see added to the list presented for next year. He stated a refined list would be brought back on a future agenda.

Terry Davis requested a copy of the list of projects. She asked if the crosswalk at Moonshadows was included. She stated it was important for safe pedestrian crossing of Pacific Coast Highway (PCH). She asked if cameras could be legally installed at PCH and Las Flores Canyon Road as a deterrent for speeding or running red lights.

In response to Ms. Davis, Public Works Director DuBoux stated the projects were listed in the staff report for this item, including a draft list of the CIP projects for Fiscal Year 2023-2024. He suggested bringing the request for cameras to the Public Safety Commission. He confirmed Caltrans was involved in all projects on PCH. He discussed the status of Metro funding and cost reimbursements for the crosswalk by Moonshadows.

In response to Chair Major, Public Works Director DuBoux stated vehicle protection devices were eliminated because those locations did not require them in accordance with the City ordinance.

Public Works Director DuBoux stated the City's consultant was completing a new Storm Drain Master Plan including a map of all drains and a status update on drains in need of repair.

In response to Chair Major, Public Works Director DuBoux stated Public Works and Community Services were completing design on the skate park. He stated it was expected to go to Planning Commission in the spring and then go out to bid.

Chair Major asked whether Westward Beach improvements and repairs should be added.

Commissioner Drummond agreed Westward Beach should be added. In response to Commissioner Drummond, Public Works Director DuBoux confirmed the crosswalk near Moonshadows was a Measure M project previously presented to the City Council. Commissioner Drummond stated a Big Rock pathway should be included.

Public Works Director DuBoux requested Commissioners notify him of any other projects they think of that can be considered next year or in the future.

Chair Major suggested adding grants for undergrounding.

Public Works Director DuBoux stated the City was considering undergrounding and City solar projects.

Chair Major suggested the PCH at Las Flores Canyon Road intersection improvements, water, and fire mitigation projects be prioritized.

In response to Commissioner Drummond, Public Works Director DuBoux confirmed the City was looking into Federal, State, and any other available grant funding.

In response to Commissioner Belzberg, Public Works Director DuBoux explained that some projects on the list could be ongoing over multiple years. He discussed the impact of Caltrans involvement on projects. In response to Commissioner Belzberg, Public Works Director DuBoux stated the City tried to start long-term projects simultaneously with smaller, easier projects. He discussed the decision-making process for scheduling projects. He stated he was very pleased with progress on this year's list of projects.

ADJOURNMENT

At 5:02 p.m., Chair Major adjourned the meeting.

Approved and adopted by the Public Works Commission of the City of Malibu on _____, 2023.

WADE MAJOR, Chair

ATTEST:

BRANDIE AYALA, Senior Administrative Assistant



Public Works Commission Agenda Report

Public Works
Commission Meeting
02-22-23

**Item
3.A.**

To: Chair Major and Members of the Public Works Commission

Prepared by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: February 9, 2023 Meeting date: February 22, 2023

Subject: Five-Year Capital Improvement Plan Update

RECOMMENDED ACTION: Receive an update on the Five-Year Capital Improvement Plan for Fiscal Years 2023-2028 and provide comments.

DISCUSSION: At the January 25, 2023 regular meeting, staff provided the Public Works Commission with an update on the Five-Year Capital Improvement Plan for Fiscal Years 2023-2028. Since the meeting, additional proposed projects have been brought to the Public Works department.

Big Rock Drive Pedestrian Walkway

This project consists of a pedestrian walkway along Big Rock Drive allowing residents to walk in their neighborhood safely and children to walk to and from the bus stop at the bottom of Big Rock Drive and Pacific Coast Highway.

Encinal Canyon Road 60-inch Storm Drain Repairs

This project consists of repairing a 60-inch storm drain piping on Encinal Canyon Road. This project was identified as part of the Storm Drain Master Plan.

Las Flores Canyon Road Drainage Improvements

This project includes repairing the drainage on Las Flores Canyon Road.

Citywide Asphalt Concrete Berms Repairs

This project will include repairing asphalt concrete berms throughout the City limits.

Charmlee Park Renovations

This project consists of replacing the Nature Center's roll up door, windows, and roof.

Legacy Park Renovations

This project will consist of refurbishing the wooden benches and repainting the metal arbors.

Bluffs and Equestrian Park Roof Replacement Project

This project will consists of replacing existing roofs at the Michael Landon Center at Bluffs Park, and at the Equestrian Park.

Legacy Park Irrigation Renovations

This project will consist of renovating the existing irrigation system at Malibu Legacy Park. The project will also consist of connecting the recycled waterline to a portion of the irrigation system.

Staff is seeking additional comments or project suggestions that may be added to the Five-Year Capital Improvement Plan. A draft Five-Year Capital Improvement Plan for Fiscal Year 2023-2028 along with a Fiscal Year 2022-2023 Capital Improvement Plan Work Plan at a future commission meeting.

ATTACHMENTS: None.



Public Works Commission Agenda Report

Public Works
Commission Meeting
02-22-23

**Item
4.A.**

To: Chair Major and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Date prepared: February 9, 2023 Meeting date: February 22, 2023

Subject: Landslide Maintenance Assessment Districts Update

RECOMMENDED ACTION: Receive an update and file report on City's Landslide Maintenance Assessment Districts.

DISCUSSION: The City manages the maintenance and monitoring of three (3) landslide assessment districts: Big Rock, Calle Del Barco and Malibu Road. These landslide assessment districts contain various groundwater dewatering equipment, monitoring equipment, and maintenance and reporting activities that contribute to the stability of the existing landslide areas.

The City's maintenance and monitoring consultant, Yeh and Associates, recently completed the Geologist Annual Report for each landslide district and will update the Commission on the following items:

- Ongoing maintenance and monitoring activities that were included in the Fiscal Year 2021-2022 Geologist Annual Report.
- Capital Improvement projects proposed in the current fiscal year.
- Rainfall data, groundwater levels, dewatering production, and slope inclinometer interpretations from recent storm events.

The Annual Geologist Annual Reports for all three (3) landslide districts are posted and available to view on the City's website at the following link:
<https://www.malibucity.org/408/Assessment-Districts>

ATTACHMENTS: None.