

Public Works Commission
Regular Meeting Agenda

Wednesday, February 27, 2019

3:30 P.M.

**City Hall – Multi-Purpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – February 22, 2019

Election of Chair and Vice Chair

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

- 1. Approval of Minutes – October 24, 2018 and January 23, 2019

Staff recommendation: Approve minutes of the Public Works Commission Regular meetings of October 24, 2018 and January 23, 2019.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Public Works Director DuBoux, 310-456-2489 ext. 339

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

4. New Business

A. Landslide Maintenance Assessment Districts Update

Staff recommendation: Receive an update and file report on the City’s Landslide Maintenance Assessment Districts.

Staff contact: Assistant Public Works Director Chase, 310-456-2489 ext. 370

Adjournment

Future Meetings

Wednesday March 27, 2019	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday April 24, 2019	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday May 22, 2019	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

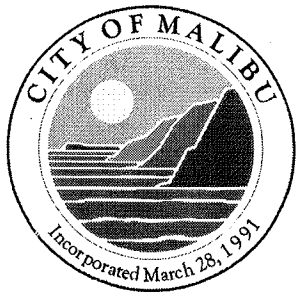
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 22nd day of February 2019.



Julie Walker, Administrative Assistant



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: February 21, 2019 Meeting date: February 27, 2019

Subject: Approval of Minutes – October 24, 2018 and January 23, 2019

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting of October 24, 2018 and January 23, 2019.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission regular meeting of October 24, 2018 and January 23, 2019 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of October 24, 2018 Public Works Commission Regular Meeting
2. Draft Minutes of January 23, 2019 Public Works Commission Regular Meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
OCTOBER 24, 2018
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Palmer called the meeting to order at 3:35 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair James Palmer, Vice Chair Scott Dittrich; and Commissioners Brian Merrick and Wendy Sidley.

ABSENT: Commissioner Paul Grisanti.

ALSO PRESENT: Rob DuBoux, Acting Public Works Director; Brandie Ayala, Senior Administrative Assistant; Adam Chase, Assistant Public Works Director; Travis Hart, Senior Public Works Inspector; and Julie Walker, Administrative Assistant.

PLEDGE OF ALLEGIANCE

Commissioner Sidley led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Vice Chair Dittrich seconded a motion to approve the agenda. The motion carried 4-0, Commissioner Grisanti absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Walker reported the agenda for the meeting was properly posted on October 19, 2018.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Commissioner Sidley expressed concern about the backup of traffic on southbound Pacific Coast Highway (PCH) near Malibu Pier.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux stated he would communicate the commissioner's comment regarding tall brush at Legacy Park to the Community Services Department.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux stated the Public Works Department would consult with the City Traffic Engineer to review the speed limit on Rambla Pacifico Street.

In response to Commissioner Merrick, Acting Public Works Director DuBoux explained city streets were evaluated annually to assess which had the greatest need for slurry seal treatment.

Commissioner Sidley expressed concern regarding construction parking adjacent to Las Flores Creek Park.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Vice Chair Dittrich seconded a motion to approve the Consent Calendar. The motion carried 4-0, Commissioner Grisanti absent.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – September 26, 2018.
Staff Recommendation: Approve minutes of the Public Works Commission Regular meeting of September 26, 2018.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Acting Public Works Director DuBoux presented the report. He introduced Adam Chase as the new Assistant Public Works Director.

Acting Public Works Director DuBoux stated there would be a community meeting for the Civic Center Water Treatment Facility (CCWTF), Phase 2 property owners on Thursday, October 25, 2018 at 6:30 p.m. at City Hall and future meetings would be held quarterly.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the CCWTF, Phase 2 Project would go out to bid in the Spring or Fall of 2022 and be completed by November 2024.

In response to Chair Palmer, Acting Public Works Director DuBoux stated the CCWTF, Phase 1 Project was complete.

In response to Vice Chair Dittrich, Assistant Public Works Director Chase explained the PCH Signal System Improvements Project would utilize adaptable components to operate the signals on PCH and monitor traffic flow. Acting Public Works Director Duboux further explained data from the signals would be transmitted to the Caltrans Traffic Management Center.

In response to Chair Palmer, Assistant Public Works Director Chase stated the PCH Signal Systems Improvements Project was in the design phase and would be completed by Summer 2019.

In response to Vice Chair Dittrich, Acting Public Works Director DuBoux explained the City Hall Solar Power Project scope of work included lighting for the safety of visitors and staff at night. He further explained the solar panels would provide energy to the Southern California Edison (SCE) grid which, in return, SCE would provide the same amount of energy to the City.

Assistant Public Works Director Chase stated the City Hall Roof Replacement Project agreement was scheduled to go to City Council on November 26, 2018. He stated the City Hall termite fumigation would take place over the Thanksgiving weekend.

In response to Vice Chair Dittrich, Assistant Public Works Director Chase stated the Westward Beach Road Improvements Project would include a K-rail to prevent sand from blowing onto the road. He further explained the design stage of the project was approximately 90% complete.

Acting Public Works Director DuBoux explained the project could require an amendment to the Local Coastal Program.

In response to Commissioner Merrick, Acting Public Works Director DuBoux explained not all of the City's current design projects required additional funding.

In response to Chair Palmer, Acting Public Works Director DuBoux stated construction of the La Costa Pedestrian Improvements Project had begun and field work would begin in November 2018.

In response to Chair Palmer, Acting Public Works Director DuBoux explained the Fiscal Year 17/18 Street Maintenance Project would begin at the end of October and would include Las Flores Canyon Road, Carbon Mesa Road, Rambla Vista, Malibu Road and the Big Rock neighborhood.

Commissioner Sidley expressed concern regarding the transitional lanes on Webb Way between PCH and Civic Center Way.

Vice Chair Dittrich expressed concern regarding the left hand turn lane on northbound PCH, at the intersection of Webb Way and PCH.

CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

B. Update on Street Maintenance Work

Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Senior Public Works Inspector Hart presented the report.

In response to Chair Palmer, Senior Administrative Assistant Ayala explained the City had an agreement with Caltrans to reimburse the City for street sweeping on PCH within the City limits.

In response to Chair Palmer, Senior Public Works Inspector Hart stated Caltrans inspectors communicated regularly with the City.

CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

ITEM 4 NEW BUSINESS

A. Scheduling of November and December 2018 Public Works Commission Meetings

Staff Recommendation: Determine whether to reschedule the November 28 and December 26, 2018 meetings to another date.

Senior Administrative Assistant Ayala presented the report.

MOTION

Commissioner Sidley moved and Chair Palmer seconded a motion to hold the regularly scheduled Public Works Commission meeting on November 28, 2018 and cancel the December 26, 2018 meeting. The motion carried 4-0, Commissioner Grisanti absent.

ADJOURNMENT

MOTION

At 4:42 p.m., Commissioner Merrick moved and Commissioner Sidley seconded a motion to adjourn. The motion carried 4-0, Commissioner Grisanti absent.

Approved and adopted by the Public Works
Commission of the City of Malibu on January 23,
2019.

JAMES PALMER, Chair

ATTEST:

JULIE WALKER, Recording Secretary

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
JANUARY 23, 2019
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Vice Chair Dittrich called the meeting to order at 3:34 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Vice Chair Scott Dittrich; Commissioners Paul Grisanti, Brian Merrick, and Lance Simmens

ABSENT: Chair James Palmer

ALSO PRESENT: Rob DuBoux, Public Works Director; Adam Chase, Assistant Public Works Director; Arthur Aladjadjian, Public Works Superintendent; and Julie Walker, Administrative Assistant.

PLEDGE OF ALLEGIANCE

Commissioner Merrick led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Vice Chair Dittrich seconded a motion to approve the agenda. The motion carried 4-0, Chair Palmer absent.

ADMINISTRATION OF OATH OF OFFICE TO NEWLY APPOINTED COMMISSIONERS

Administrative Assistant Walker administered the Oath of Office to Commissioner Simmens.

ELECTION OF CHAIR AND VICE CHAIR

CONSENSUS

By consensus, the Commission continued the Election of Chair and Vice Chair to the next Regular meeting on February 27, 2019.

REPORT ON POSTING OF AGENDA

Administrative Assistant Walker reported the agenda for the meeting was properly posted on January 17, 2019 and the amended agenda for the meeting was properly posted on January 18, 2019.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Commissioner Grisanti stated he met with representatives of Los Angeles County Department of Public Works Waterworks District No. 29 regarding the reissuance of the Environmental Impact Report for the June, 2017 of the waterworks plan for the purpose of discussion of the increased water flow to Malibu residents during fire events.

Commissioner Simmens expressed his gratitude for his appointment to the Public Works Commission and stated that he was glad to have the opportunity to work with staff and fellow commissioners.

Vice Chair Dittrich discussed the timing of the new traffic signal at Webb Way and Civic Center Way. He also discussed the backup of traffic eastbound on Pacific Coast Highway (PCH) as a result of the new parking lot near the Malibu Pier.

Commissioner Merrick expressed concern that the crosswalk on PCH near the Malibu Beach Inn, which was approved by Caltrans, was not discussed by the Public Works Commission before approval.

Commissioner Simmens expressed his concerns about the safety of bicyclists on PCH.

ITEM 2 CONSENT CALENDAR

CONSENSUS

By consensus the Commission continued the items on the Consent Calendar to the next Regular meeting on February 27, 2019.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – October 24, 2018.

Staff Recommendation: Approve minutes of the Public Works Commission Regular meeting of October 24, 2018.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director Chase presented the report.

In response to Commissioner Merrick, Assistant Public Works Director Chase stated the Woolsey Fire shifted the department's priorities and slightly delayed Capital Improvement Projects.

In response to Commissioner Grisanti, Assistant Public Works Director Chase stated that construction during the weekend could be considered on the City Hall Solar Power Project.

In response to Commissioner Grisanti, Assistant Public Works Director Chase stated the Electric Vehicle Chargers Upgrade Project would include Level 2 charging stations for the use of credit cards.

In response to Vice Chair Dittrich, Assistant Public Works Director Chase stated the Anchor Sculpture Base Project had a project estimate of \$30,000 for construction of the base. He further stated the anchor sculpture was to be placed at Legacy Park on Civic Center Way. Public Works Director DuBoux further stated the anchor sculpture was donated to the City.

In response to Commissioner Grisanti, Assistant Public Works Director Chase confirmed that the contractor was in possession of the signal poles for the La Costa Pedestrian Improvements Project.

In response to Vice Chair Dittrich, Assistant Public Works Director Chase stated construction on the La Costa Pedestrian Improvements Project was anticipated to commence in February and would be completed approximately in 30 days.

CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

- B. Update on Street Maintenance Work
Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Arthur Aladjadjian presented the report.

In response to Commissioner Merrick, Public Works Superintendent Aladjajian stated the soil and debris displaced by the recent storm events had been collected, trucked away and disposed.

CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

ITEM 4 NEW BUSINESS

C. Risk and Vulnerability Maps from the Woolsey Fire

Staff Recommendation: Receive and file Risk and Vulnerability Maps from the Woolsey Fire.

Public Works Director DuBoux presented the report.

In response to Commissioner Merrick, Public Works Director DuBoux explained storm drains within the City belonged to the Los Angeles County Flood Control District, Caltrans, the City of Malibu, or private property owners.

In response to Vice Chair Dittrich, Public Works Director DuBoux explained the City was seeking funding by the Federal Emergency Management Agency (FEMA) for the upsizing of City owned storm drains in the high impact fire damaged areas of the City. He further explained that the City, Cal OES, Los Angeles County Flood Control District, and FEMA have had extensive discussions about potential projects that would reduce the amount of debris flow during storm events in the Malibu Park area.

In response to Vice Chair Dittrich, Public Works Director DuBoux agreed a visit to the high risk areas of the City by the Public Works Commission would be beneficial and staff would look into setting up a field visit at a future Public Works Commission meeting.

In response to Commissioner Merrick, Public Works Director DuBoux stated that hydroseeding was not effective in some locations. He further stated the City would concentrate its efforts on debris cleanup. Assistant Public Works Director Chase added it was not advisable to add water to already saturated embankments.

In response to Commissioner Merrick, Public Works Director DuBoux stated FEMA could not fund debris basins on federally owned properties.

ADJOURNMENT

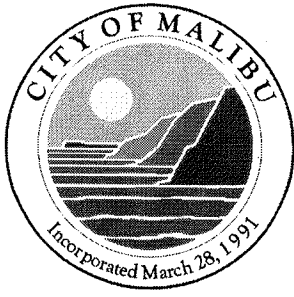
MOTION Commissioner Merrick moved and Commissioner Grisanti seconded a motion to adjourn the meeting at 4:47 p.m. The motion carried 4 – 0, Chair Palmer absent.

Approved and adopted by the Public Works
Commission of the City of Malibu on February 27,
2019.

JAMES PALMER, Chair

ATTEST:

JULIE WALKER, Recording Secretary



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Adam Chase, Assistant Public Works Director/City Engineer

Date prepared: February 21, 2019 Meeting date: February 27, 2019

Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2018-2019 Capital Improvement Program:

Not Activated

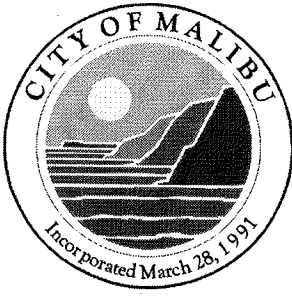
- PCH Regional Traffic Messaging System
- PCH Shoulder Enhancements
- Kanan Dume Road Widening Project
- Paradise Cove Vault Replacement Project
- Fiscal Year 2018-2019 Street Maintenance Project
- Malibu Community Labor Exchange Trailer
- Civic Center Flow Sensor
- Malibu Canyon Road Improvements
- Civic Center Wastewater Treatment Facility – Phase II

Design

- PCH Median Improvements Project
- Civic Center Way Improvements
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- City Hall Solar Power Project
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements
- Electric Vehicle Chargers Upgrade
- Anchor Sculpture Base
- Parking Meters

Construction

- PCH at La Costa Pedestrian Improvements Project
- Fiscal Year 2017-2018 Street Maintenance Project
- City Hall Roof Project



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Arthur Aladjadjian, Public Works Superintendent

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: February 21, 2019 Meeting date: February 27, 2019

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

City of Malibu

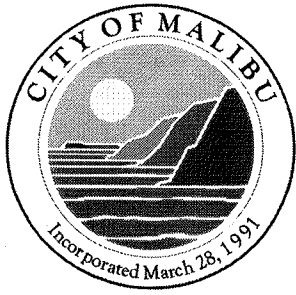
Public Works Department performed the following street maintenance work:

- A. City's maintenance crew continues to perform daily, weekly, and monthly maintenance citywide such as ongoing sign repair/replacement, sidewalk maintenance, crack fill, pothole repair, striping/stenciling, brush clearance, trash pickup, landscaping maintenance, etc.
- B. Storm Response Update - The Public Works Department continuously monitors weather forecast prior, during and after rain events. Based on weather forecasts provided to the City, the Public Works Department uses it to prepare for the storm events, specifically the intensity of the storm events as storm intensities over 0.5 inches per hour which are likely to produce debris flow. During the February storm events, the Public Works Department had four two-man crews working back-to-back 12-hour shifts. Heavy equipment was placed in the Malibu Park neighborhood and on Encinal Canyon Road in order to provide quick response time. Three blade trucks were used during the storm events to remove debris from the roadways throughout the City's public roads. All storm related debris is currently being stockpiled and hauled off from the

vacant City lot near the southwest corner of Civic Center Way and Webb Way with approximate 10,000 tons of debris is currently stockpiled for removal. During the storm event from February 1st - 2nd, the majority of storm debris was in the Malibu Park neighborhood and Encinal Canyon Road, with additional storm debris along Malibu Road and Broad Beach Road. City staff were in Malibu during the storm event with Public Works crews stationed in key locations to keep storm drains open, and to clear and remove debris from the roadway as quickly as possible. Public Works staff will continue to monitor future storm forecasts and coordinate field crews and scheduling accordingly.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH within Malibu) – Caltrans maintenance crews continue with their storm cleanup efforts along PCH and Decker Canyon Road.



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: February 21, 2019 Meeting date: February 27, 2019

Subject: Landslide Maintenance Assessment Districts Update

RECOMMENDED ACTION: Receive an update and file report on the City's Landslide Maintenance Assessment Districts.

DISCUSSION: The Landslide Maintenance District Program provides maintenance and monitoring of three (3) separate assessment districts. These districts include approximately 327 properties in the Big Rock Mesa area, approximately 75 properties in the Calle Del Barco area, and approximately 38 properties within the Malibu Road area. Fugro Consulting, Inc. will report to the Commission on the following:

- On-going maintenance activities
- Annual rainfall, groundwater levels, dewatering production and slope inclinometer interpretations

ATTACHMENTS: None.