

Public Works Commission
Regular Meeting Agenda

Wednesday, March 27, 2019

3:30 P.M.

**City Hall – Multi-Purpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – March 22, 2019

Election of Chair and Vice Chair

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

- 1. Approval of Minutes – February 27, 2019

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of February 27, 2019.

Staff contact: Administrative Assistant Julie Walker, 310-456-2489 ext. 262

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant Public Works Director Chase, 310-456-2489 ext. 370

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjajian, 310-456-2489 ext. 235

4. New Business

A. Draft Five Year Capital Improvement Plan

Staff recommendation: Receive and comment on the Draft Five Year Capital Improvement Plan for Fiscal Years 2019-2024.

Staff contact: Assistant Public Works Director Chase, 310-456-2489 ext. 370

Adjournment

Future Meetings

Wednesday April 24, 2019	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday May 22, 2019	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday June 26, 2019	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

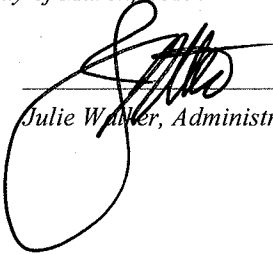
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

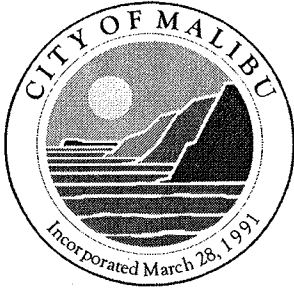
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 22nd day of March, 2019.



Julie Warner, Administrative Assistant



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Julie Walker, Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: March 21, 2019 Meeting date: March 27, 2019

Subject: Approval of Minutes – February 27, 2019

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting of February 27, 2019.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission regular meeting of February 27, 2019 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of February 27, 2019 Public Works Commission Regular Meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
FEBRUARY 27, 2019
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Palmer called the meeting to order at 3:36 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair James Palmer, Vice Chair Scott Dittrich and Commissioner Lance Simmens

ABSENT: Commissioners Paul Grisanti and Brian Merrick.

ALSO PRESENT: Rob DuBoux, Public Works Director; Adam Chase, Assistant Public Works Director; Arthur Aladjajian, Public Works Superintendent; and Julie Walker, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Simmens led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Chair Palmer moved and Vice Chair Dittrich seconded a motion to approve the agenda, hearing Item No. 4.A. prior to Item No. 1.A. The motion carried 3-0, Commissioners Grisanti and Merrick absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Walker reported that the agenda for the meeting was properly posted on February 22, 2019.

ELECTION OF CHAIR AND VICE CHAIR

CONSENSUS

By consensus, the Commission continued the election of Chair and Vice Chair to the March 27, 2019 Regular meeting.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Commissioner Simmens expressed his gratitude for being appointed to the Public Works Commission. He further stated that he would be extensively involved in topics such as undergrounding of utility lines, discussions with Los Angeles County Waterworks District No. 29 regarding water flow in the City of Malibu, and Pacific Coast Highway (PCH) safety measures. He suggested the parking of cars should be moved inland and a shuttle service utilized to ease traffic on PCH.

Vice Chair Dittrich stated the City of Laguna Beach employed the use of goats and goat herders for brush control.

Chair Palmer expressed his interest in continued talks with Los Angeles County Waterworks District No. 29. He expressed interest in green endeavors on the City's behalf, such as solar power that was part of the City Hall Solar Power Project. In response to Chair Palmer, Public Works Director DuBoux stated that a map of the City's storm drainage system had already been distributed to the Public Works Commission. He further explained that a master drainage plan was being formulated. He also stated the Los Angeles County Department of Public Works had a website that outlines the storm drain systems within the County, including the City of Malibu.

In response to Vice Chair Dittrich, Public Works Director DuBoux stated the signal at the intersection of Webb Way and Civic Center Way was part of the Whole Foods, La Paz, and Sycamore Village Development projects. These projects, including the traffic signal, were approved by the Planning Commission and City Council. He explained capital projects were presented to the Public Works Commission on a monthly basis, and plans to construct the signal had been spoken of during previous Public Works Commission meetings. He stated the City's traffic consultant determined there was not enough room to install a roundabout at the intersection of Webb Way and Civic Center Way. Assistant Public Works Director Chase further explained the cost to construct a roundabout was approximately three times more than a signal light.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Simmens moved and Chair Palmer seconded a motion to approve the Consent Calendar. The motion carried 3-0, Commissioners Grisanti and Merrick absent.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – October 24, 2018 and January 23, 2019

Staff recommendation: Approve minutes of the Public Works Commission regular meetings of October 24, 2018 and January 23, 2019.

ITEM 3 OLD BUSINESS

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

Assistant Public Works Director Chase presented the report. He announced Caltrans would host a community meeting on March 26, 2019, to discuss a proposed crosswalk in front of Malibu Seafood restaurant on PCH.

In response to Commissioner Simmens, Assistant Public Works Director Chase explained the crosswalk was proposed to include an advanced Flashing Beacon 300 feet before the crosswalk and a Pedestrian Hybrid Beacon at the crosswalk that would flash red when in use. He stated the PCH Signal Synchronization Project would be connected to the Caltrans Traffic Management Center and timing of the lights would be synchronized by Caltrans. He further explained the City was looking into a live feed video of the signals to be transmitted to the City's proposed Traffic Operations Center (TOC).

In response to Vice Chair Dittrich, Public Works Director DuBoux explained the existing generator at City Hall would back up power to essential facilities if the power were to go out.

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjadjian presented the Commission with a report on street maintenance activities. He stated the ban on plastic sandbags had been reinstated.

In response to Commissioner Simmens, Public Works Superintendent Aladjadjian explained plastic sandbags lasted longer than burlap sandbags, however they were not good for the environment and, as such, had been banned from use within City limits. He further stated Caltrans had many sandbags on PCH and had started to replace them with burlap bags. Public Works Director DuBoux added the City's Public Works Department maintenance crews had been picking up deteriorated sandbags.

Assistant Public Works Director Chase stated Governor Newsom declared a State of Emergency for the storm events between January and February 2019, which would aid in the City's recovery of funds spent on storm cleanup efforts.

In response to Chair Palmer, Public Works Superintendent Aladjajian stated a majority of the mud and debris had been cleared from the roadway shoulders after the last rain event.

ITEM 4 NEW BUSINESS

A. Landslide Maintenance Assessment Districts Update

Staff recommendation: Receive an update and file report on the City's Landslide Maintenance Assessment Districts.

Assistant Public Works Director Adam Chase introduced Matt Pollard, David Thornhill, and Seth Gray of Fugro Consultants, Inc.

Mr. Pollard presented the report and provided a presentation on the City's Big Rock Mesa Assessment District No. 98-1, Malibu Road Assessment District No. 98-2, and Calle Del Barco Assessment District No. 98-3 for Fiscal Year 2017-2018.

In response to Chair Palmer, Mr. Pollard stated the presentation would discuss the dewatering wells from all three districts. Public Works Director DuBoux explained the assessment districts were formed to help neighborhoods in landslide areas to lower the groundwater levels to make the areas more stable. He stated assessment revenues were collected by the Los Angeles County Tax Collector on an annual basis in order to pay for the operation and maintenance of the assessment districts.

In response to Vice Chair Dittrich, Mr. Pollard stated dewatering wells were not located on PCH. He explained repairs to the dewatering system increased the longevity of the wells. Public Works Director DuBoux further explained a portion of the assessments collected funds for capital improvements, including replacement of equipment.

In response to Chair Palmer, Public Works Director DuBoux clarified funding for the dewatering wells in the Big Rock Mesa Assessment District 98-1 was from the assessments.

In response to Vice Chair Dittrich, Public Works Director DuBoux stated approximately \$100,000 was budgeted for capital improvements for the Big Rock Mesa Assessment District annually.

In response to Vice Chair Dittrich, Mr. Pollard explained the cost of repairing a dewatering well was approximately \$15,000 and the cost of replacing a well was approximately \$50,000.

CONSENSUS

By consensus, the Public Works Commission granted a request to allow for Public Discussion on the Big Rock Mesa Assessment District No. 98-1.

Oliver Fortis deferred his time to Terry Davis.

Jeff Grier deferred his time to Terry Davis.

Terry Davis, President of the Big Rock Mesa Property Owners Association discussed her concern regarding the increase of groundwater levels in the PCH area. She explained she had urged residents to cease watering their landscapes during the recent storm events. She expressed her support of the idea of using goats to control brush. She also expressed concern regarding the aging underground pipes, citing that it was difficult to identify leaking pipes. She expressed her interest in working more closely with the City on budgetary decisions.

Public Works Director DuBoux explained \$100,000 of the Big Rock Mesa Assessment District's budget was set aside for the potential repair of a drainage ditch located outside the assessment district boundaries. He further explained he would appreciate more public feedback on a possible better use of those funds. He stated an increase in funding could be accomplished by creating a revised assessment district.

Colin Drummund deferred his time to Eugene Michael.

Eugene Michael expressed concern about the aging infrastructure in the Big Rock Mesa Assessment District No. 98-1. He circulated a report he wrote for the property owners. He expressed a concern about overwatering within the district.

In response to Vice Chair Dittrich, Mr. Michael stated the cracks in the aging infrastructure around the periphery of the landslide area suggested a safety factor.

In response to Chair Palmer, Mr. Michael explained dewatering was crucial to help with the stabilization of the slide area.

Mr. Pollard presented a report on the Malibu Road Assessment District No. 98-2 and Calle Del Barco Assessment District No. 98-3.

ADJOURNMENT

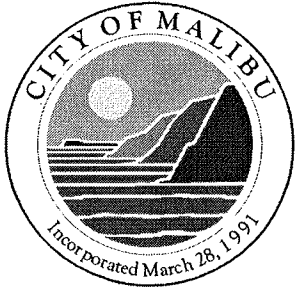
MOTION At 6:20 p.m., Commissioner Simmens moved and Chair Palmer seconded a motion to adjourn. The motion carried 3-0, Commissioners Merrick and Grisanti absent.

Approved and adopted by the Public Works Commission of the
City of Malibu on March 27, 2019.

JAMES PALMER, Chair

ATTEST:

JULIE WALKER, Recording Secretary



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Adam Chase, Assistant Public Works Director/City Engineer

Approved By: Robert DuBoux, Public Works Director/City Engineer

Date prepared: March 21, 2019 Meeting date: March 27, 2019

Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2018-2019 Capital Improvement Program:

Not Activated

- Paradise Cove Vault Replacement Project
- Fiscal Year 2018-2019 Street Maintenance Project
- Malibu Community Labor Exchange Trailer
- Civic Center Wastewater Treatment Facility – Phase II

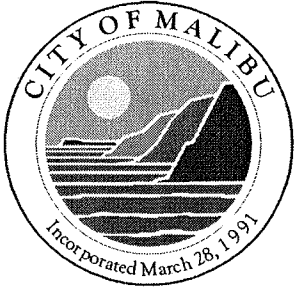
Design

- PCH Median Improvements Project
- Civic Center Way Improvements
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- City Hall Solar Power Project
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements
- Electric Vehicle Chargers Upgrade
- Parking Meters

Construction

- PCH at La Costa Pedestrian Improvements Project
- Fiscal Year 2017-2018 Street Maintenance Project

- City Hall Roof Project
- Anchor Sculpture Base
- Civic Center Flow Sensor



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert DuBoux, Acting Public Works Director/City Engineer

Date prepared: March 14, 2019 Meeting date: March 27, 2019

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

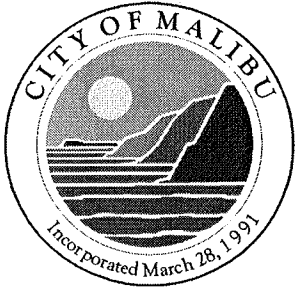
City of Malibu

Public Works Department performed the following street maintenance work:

- A. City's maintenance crew continues to perform daily, weekly, and monthly maintenance citywide such as ongoing sign repair/replacement, sidewalk maintenance, crack fill, pothole repair, striping/stenciling, brush clearance, trash pickup, landscaping maintenance, etc.
- B. Storm Response Update - The Public Works Department continues to monitor and clear storm related debris from City's public right of way and storm drains in preparation for possible upcoming storm events prior, during and after rain events. Based on weather forecasts provided to the City, the Public Works Department uses it to prepare for the storm events, specifically the intensity of the storm events as storm intensities over 0.5 inches per hour which are likely to produce debris flow. Public Works staff will continue to monitor future storm forecasts and coordinate field crews and scheduling accordingly.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH within Malibu) – Caltrans maintenance crews continue to perform routine maintenance and storm cleanup efforts along PCH.



Public Works Commission Agenda Report

To: Chair Palmer and Members of the Public Works Commission

Prepared by: Adam Chase, Assistant Public Works Director

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: March 21, 2019 Meeting date: March 27, 2019

Subject: Draft Five Year Capital Improvement Plan

RECOMMENDED ACTION: Receive and comment on the Draft Five Year Capital Improvement Plan for Fiscal Years 2019-2024.

DISCUSSION: Staff has prepared a draft five year Capital Improvement Plan spanning over fiscal years 2019-2024.

In fiscal years 2019-2024, the City anticipates spending approximately \$123,250,973 listing 44 projects of which 13 projects are in preliminary design, design or construction. In fiscal year 2019-2024, the City anticipates spending \$18,122,300.

Staff will present the draft plan for the Commission's review and comment.