

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID-19 and pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer’s Order (revised April 2, 2021).

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to mlinden@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may also speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called and then you must be present in the Zoom conference to be recognized.

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Malibu City Council
Administration and Finance Subcommittee
Special Meeting Agenda
(to be held during COVID-19 emergency)

Thursday, April 8, 2021

3:00 P.M.

Various Teleconference Locations

YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
[MALIBUCITY.ORG/VIDEO](https://malibucity.org/video)

Mayor Mikke Pierson
Councilmember Steve Uhring

Call to Order

Approval of Agenda

Report on Posting of the Agenda – April 5, 2021

1. Presentations

None.

2. Old Business

None.

3. New Business

A. Approval of Minutes – April 1, 2021

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of April 1, 2021.

Staff Contact: Assistant City Manager Soghor, 456-2489, ext. 224


B. Proposed Fiscal Year 2021-2022 Schedule of Fees

Recommended Action: Provide a recommendation to the City Council concerning adoption of the Fiscal Year 2021-2022 Schedule of Fees.

Staff Contact: Assistant City Manager Soghor, 456-2489 ext. 224

Adjournment

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Special meeting agendas may be amended up to 24 hours in advance of the meeting. Dated this 5th day of April 2021, at 4:30 p.m.



Mary Linden, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
04-08-21

Item 3.A.

To: Mayor Pierson and Councilmember Uhring

Prepared by: Mary Linden, Executive Assistant

Reviewed by: Lisa Soghor, Assistant City Manager

Approved by: Reva Feldman, City Manager

Date prepared: April 5, 2021

Meeting date: April 8, 2021

Subject: Approval of Minutes – April 1, 2021

RECOMMENDED ACTION: Approve the minutes for the Administration and Finance Subcommittee Special meeting of April 1, 2021.

DISCUSSION: Staff has prepared draft minutes for the Administration and Finance Subcommittee Special meeting of April 1, 2021, and hereby submits the minutes to the Subcommittee for approval.

ATTACHMENTS: Draft Minutes for the April 1, 2021 Administration and Finance Subcommittee Special meeting

MINUTES
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE
SPECIAL MEETING
APRIL 1, 2021
TELECONFERENCED - VARIOUS LOCATIONS
9:00 A.M.

The following meeting was held pursuant to the Governor's Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Mayor Pierson called the meeting to order at 9:00 a.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Mayor Mikke Pierson and Councilmember Steve Uhring

ALSO PRESENT: Reva Feldman, City Manager; Lisa Soghor, Assistant City Manager; Renée Neermann, Finance Manager; Ruth Quinto, City Treasurer; Richard Mollica, Planning Director; Yolanda Bundy, Environmental Sustainability Director; Adrian Fernandez, Principal Planner; Patricia Salazar, Senior Administrative Analyst; Alex Montano, Media Analyst; and Mary Linden, Executive Assistant

APPROVAL OF AGENDA

MOTION Councilmember Uhring moved and Mayor Pierson seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Executive Assistant Linden reported that the agenda for the meeting was properly posted on March 29, 2021.

ITEM 1 PRESENTATIONS

None.

ITEM 2 OLD BUSINESS

None.

ITEM 3 NEW BUSINESS

A. Approval of Minutes – February 1, 2021

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of February 1, 2021.

MOTION Councilmember Uhring moved and Mayor Pierson seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meeting of February 1, 2021. The question was called and the motion carried unanimously.

B. Investment Policy Updates

Recommended Action: 1) Review proposed updates to the City's Investment Policy; and 2) Provide a recommendation to the City Council.

City Manager Feldman explained the Investment Policy. She stated one role of the City's auditor was to review the investment policy and make sure the City's investments were held pursuant to the policy.

City Treasurer Quinto presented the report. She stated she was asked to review the policy in light of Senate Bill (SB) 998, which expanded limitations on certain types of investments. She stated no major changes were being recommended. She stated current criteria for zero or negative yields were more conservative.

Mayor Pierson stated the wording in Item IX was a judgement call so he agreed with the recommended change.

Councilmember Uhring thanked City Treasurer Quinto for providing her recommendations in a redline format. He agreed about accountability. He requested including that City administration keep the City Council informed of changes with the City Treasurer. He discussed benchmarking. He asked if the City was consistent with or more conservative than other cities. City Treasurer Quinto stated a section in the Government Code described different types of municipalities and types of investments for each. She confirmed the City was in line with those requirements and national advice provided by the Government Finance Officers Association (GFOA). She stated if a majority of the City Council wanted to approach the portfolio differently, the City could invest at a greater risk, but she would not recommend that at this time.

In response to Councilmember Uhring, City Manager Feldman stated she understood concerns related to the status of the prior City Treasurer. She stated that would belong in a different policy.

Mayor Pierson stated the Council had been informed of the prior City Treasurer's health issues.

MOTION Councilmember Uhring moved and Mayor Pierson seconded a motion to recommend the City Council approve the proposed updates to the City's Investment Policy. The question was called and the motion carried unanimously.

C. Revised Job Specification for the Deputy Building Official

Recommended Action: Provide a recommendation to the City Council to approve the revisions to the job specification for the Environmental Sustainability Manager and retitling the job description to Deputy Building Official in the Environmental Sustainability Department.

City Manager Feldman explained the history of the Environmental Sustainability Department (ESD). She stated it was originally formed with the priority on environmental. She stated after the Woolsey Fire, that emphasis shifted to building safety being the higher priority. She discussed recruitment challenges of finding someone with both environmental and building experience. She stated the City needed a number two building official to assume some of the duties Environmental Sustainability Director Bundy was doing. She stated recruitment under the current title resulted in no qualified applicants. She stated the recommended revisions would be to find a true Deputy Building Official at this time with environmental leadership to be addressed separately.

Environmental Sustainability Director Bundy provided a presentation on the ESD structure and operations. She discussed expertise needed for managing building in Malibu's unique location. She agreed with City Manager Feldman that it was important to make the number two position a true building official. She stated the applicant needed to be hands-on to assist with plan check and inspections and should be a licensed engineer or architect. She stated she preferred not to go to a contractor for those duties. She stated most ESD staff continued working at City Hall throughout the pandemic to accomplish all the work and to find new ways to safely accomplish it electronically. She stated communication with homeowners and coordination with other agencies was necessary for rebuilds.

City Manager Feldman stated the Environmental Health Manager had been out on medical leave for most of the past year. She commended Environmental Sustainability Director Bundy for picking up the slack.

Environmental Sustainability Director Bundy stated the department needed help to make sure the community received the service it deserves. She stated it was difficult with only 14 staff. She stated requests for in-person service were increasing now that more people were receiving the COVID-19 vaccine.

Councilmember Uhring thanked Environmental Sustainability Director Bundy for her presentation. He commended ESD staff. He asked about the salary range for the requested position.

In response to Mayor Pierson, City Manager Feldman stated it was a budgeted position with the request being to retitle the position. She announced that each department head would present a similar department overview at the budget presentation to Council on April 22, 2021. She stated the salary range was \$120,000 to \$157,000 for someone who was licensed and had supervisory experience.

Councilmember Uhring asked if that was enough money to get what was needed. Environmental Sustainability Director Bundy stated being more specific in the title would attract more qualified candidates. Councilmember Uhring commended Environmental Sustainability Director Bundy always being so available to the community. Environmental Sustainability Director Bundy stated it was important for ESD to also be prepared for an earthquake. She stated she would need to have someone to whom she could delegate necessary response.

Mayor Pierson commended staff for a very detailed job description.

MOTION Councilmember Uhring moved and Mayor Pierson seconded a motion to recommend the City Council approve the revisions to the job specification for the Environmental Sustainability Manager and retitling the job description to Deputy Building Official in the Environmental Sustainability Department. The question was called and the motion carried unanimously.

D. Funding to Map Existing Wireless Communication Facilities within the City

Recommended Action: Provide a recommendation to the City Council on the appropriation of \$120,000 from the General Fund Undesignated Reserve to identify and map existing wireless communication facilities (WCFs) within the City.

Assistant City Manager Soghor explained that requests over \$25,000 for appropriation from the General Fund Undesignated Reserve must come to the Administration and Finance Subcommittee before being taken to Council. She discussed the Planning Department's work in response to the Council's request for mapping of WCFs in the City. She stated the appropriation was required before the consultant's work could begin.

Planning Director Mollica presented the report. He stated this project was in response to a request from the public. He stated HR Green was recommended because the other consultant did not have required capabilities. He stated staff could bring forward a maintenance plan in the future. He stated the maps would be compatible with the City's GIS. He explained the 10-foot accuracy disclaimer was the limit for mapping inaccuracies.

In response to Councilmember Uhring, Principal Planner Fernandez stated the information could be used by decision makers on new applications. In response to Councilmember Uhring, Principal Planner Fernandez stated staff was working on revamping the wireless ordinance. He stated residents wanted a map to help limit clusters and ensure a 1,500-foot radius between the facilities.

Principal Planner Fernandez stated many applications asserted there were no other WCF within a specified distance. He stated staff did not currently have an accurate way to verify that assertion, but the maps would help identify true separation between facilities.

Senior Administrative Analyst Salazar stated the map and data would be available to the public to answer some of the most common basic, non-technical questions. She stated it would be helpful with future selection of sites.

In response to Councilmember Uhring, Principal Planner Fernandez stated part of HR Green's research would identify permitting for each WCF. He stated staff would also conduct research to locate original permits. Planning Director Mollica stated it would also identify defunct sites in the City, which would identify a potential future site.

Councilmember Uhring asked if telecom companies had all this information. Principal Planner Fernandez stated the telecom companies, like the City, have information in files.

Planning Director Mollica stated the Federal Communications Commission (FCC) would have the details Councilmember Uhring was requesting. Councilmember Uhring asked if details had been requested from the telecom companies.

Senior Administrative Analyst Salazar stated staff tried years ago to compile this information. She stated high turnover and poor communication from telecom carriers made gathering data extremely difficult.

Councilmember Uhring suggested recovering the cost of this project from permits for WCF.

Planning Director Mollica discussed wireless acts that delineated how much could be charged for permits.

Mayor Pierson discussed proposed legislation regarding wireless facilities. He stated the telecom industry changed so fast and then work was subcontracted making regulations difficult.

In response to Councilmember Uhring, Principal Planner Fernandez stated we could ask but he was not confident the information would be reliable or complete. He stated improvements and upgrades were often done without permits, which could be difficult to verify.

Senior Administrative Analyst Salazar stated the intention of the Council and what residents wanted was important. She stated this project would verify information with photographs rather than relying on what the telecom carriers provided.

Councilmember Uhring stated requesting telecom companies to provide lists of locations to be verified by HR Green would save time and money.

Mayor Pierson asked if there would be a mechanism to add new facilities to the maps in order to keep it current. Planning Director Mollica stated HR Green would

provide a changeable shape file that was compatible with the City's GIS data. He stated City staff would do future edits. Mayor Pierson stated keeping it current was critical.

Principal Planner Fernandez agreed with Mayor Pierson. He stated keeping it current would be easier once the original map was developed. He stated the City could get information from its database moving forward and link that information with the map. He stated the main concern was the amount of time required for the initial research and creation of the map. He stated the City would require completion determinations for all future WCF. He stated the consultant would do the final inspection with pictures.

Mayor Pierson asked if WCF behind private gates would be included. Principal Planner Fernandez stated that would not be an issue. He stated he knew of no applications processed on private roads. He stated most WCF were on Pacific Coast Highway (PCH) and in the public right-of-way.

Mayor Pierson stated he got involved with wireless companies after the Woolsey Fire. He stated that experienced reinforced for him how quickly information changed, how political it was, and how unreliable the information from carriers was. He stated the map was vital. He stated the cost of \$370 per site for the complete process put the amount of work required in perspective.

In response to Councilmember Uhring, Senior Administrative Analyst Salazar discussed what was in place moving forward. She stated the process should be simple after HR Green completed its work. In response to Councilmember Uhring, Senior Administrative Analyst Salazar stated a process for moving forward would be included when the item was presented to Council.

Principal Planner Fernandez stated fees could be increased to include funding for that.

Mayor Pierson stated legislation focused more on underserved areas, but Malibu's rural nature could allow it to benefit from some new legislation changes.

Councilmember Uhring stated some cell towers presented to Council appeared to be unprotected and having fire hazards. He asked if telecom companies could be required to make repairs.

Planning Director Mollica stated staff had reached out to the Public Utilities Commission (PUC). He stated the hindrance in reporting had been unknown locations and owners of WCFs. He stated this project would remedy that. Principal Planner Fernandez stated photos would verify any repairs needed.

MOTION Councilmember Uhring moved and Mayor Pierson seconded a motion to: 1) Recommend the City Council appropriate \$120,000 from the General Fund Undesignated Reserve to identify and map existing wireless communication

facilities (WCFs) within the City; and 2) direct staff to include the process for updating the maps and data moving forward when the item is presented to the City Council. The question was called and the motion carried unanimously.

Mayor Pierson stated the project would also address fire hazards associated with the WCFs, which would improve fire safety.

ADJOURNMENT

MOTION At 9:58 a.m., Councilmember Uhring moved and Mayor Pierson seconded a motion to adjourn the meeting. The question was called and the motion carried unanimously.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on _____.

MIKKE PIERSON, Mayor

ATTEST:

MARY LINDEN, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
04-08-21

Item 3.B.

To: Mayor Pierson and Councilmember Uhring

Prepared by: Renée Neermann, Finance Manager

Reviewed by: Lisa Soghor, Assistant City Manager

Approved by: Reva Feldman, City Manager

Date prepared: April 2, 2021 Meeting date: April 8, 2021

Subject: Proposed Fiscal Year 2021-2022 Schedule of Fees

RECOMMENDED ACTION: Provide a recommendation to the City Council concerning adoption of the Fiscal Year 2021-2022 Schedule of Fees.

FISCAL IMPACT: The Schedule of Fees establishes the amount the City can charge for fees for service. The City's annual budget typically includes approximately \$3.0 million in revenue from Service Charges and \$2.9 million in revenue from Licenses and Permits.

DISCUSSION: For Fiscal Year 2021-2022, City staff analyzed numerous fees to ensure that fees being charged for specific services adequately pay for the cost to provide such service. If the additional fees are approved, the new fees will generate funds to accurately reflect the costs of the services provided.

State law mandates that agencies, such as the City of Malibu, charge customers only the fees necessary to recover the services provided and prohibits charging fees above and beyond the services rendered.

In Fiscal Year 2015-2016, the City completed a comprehensive fee study that analyzed all fees and charges for services. The rates established in the fee study are used as a base amount that is increased with a cost of living adjustment.

The cost of living adjustment is derived from the Consumer Price Index (CPI) using an annual percentage from February. The percentage change of CPI was 1.0% in February 2021, and this adjustment has been included in the Schedule of Fees for Fiscal Year 2021-2022.

The explanation for the new fees or change in existing fees is detailed in the column labeled "Rationale."

The proposed Schedule of Fees for Fiscal Year 2021-2022 is attached for review and will be presented to Council on April 26, 2021.

ATTACHMENTS: Schedule of Fees for Fiscal Year 2021-2022



Schedule of Fees
Fiscal Year 2021 - 2022

**City of Malibu
 Schedule of Fees
 Fiscal Year 2021 - 2022
 CITY-WIDE COMBINED
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Fee Category	Department	Page(s)
Building - Mechanical,Electrical, and Plumbing	ESD	1 - 3
Building - Itemized Building Construction	ESD	4 - 6
Building - Structural Inspection and Plan Check	ESD	7
ESD - Coastal Engineering, Geology, Environmental Health, Other	ESD	8 - 9
Planning Department	Planning	10 - 12
Public Works Engineering	Public Works	13 - 14
Recreation and Facility Use	Community Svcs	15 - 17
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Filming	Finance	19 - 20
Alarm Permit / False Alarm	Finance	21
Administrative	City Clerk	22
Animal Control	ASD	23
Cable Franchise	ASD	24

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022

Environmental Sustainability Department
Building - Mechanical, Electrical and Plumbing Fees

	Fee Description	CPI 21-22	Average Hours	FY 21-22 Fee	Unit	Rationale
1	Plan Check Fees (Mechanical, Electrical & Plumbing Only)	1.0%	1.00	\$191.00	per hour	
2	Emergency Inspection Fee - After Hours	1.0%	1.50	\$286.50	per hour	
	Electrical Permit Fees					
3	New Residential:					
	Garage, Carport (Attached/Detached)	1.0%	COLA	\$0.13	per SF	
	Multi-Family 0 - 1,000 SF	1.0%	COLA	\$0.36	per SF	
	Multi-Family 1,001 - 5,000 SF	1.0%	COLA	\$0.58	per SF	
	Multi-Family > 5,000 SF	1.0%	COLA	\$0.47	per SF	
	Remodel Residential Buildings	1.0%	COLA	\$0.25	per SF	
4	New Commercial/Tenant Improvement	1.0%	COLA	\$0.45	per SF	
5	Outlets/Lighting Fixture	1.0%	0.25	\$47.75	Each set of 20	
6	Branch Circuits:					
	Branch Circuits 1-10	1.0%	COLA	\$24.00	each	
	Branch Circuits 11-40	1.0%	COLA	\$19.00	each	
	Branch Circuits 41-Up	1.0%	COLA	\$16.00	each	
7	Fixed Appliance (Not Over 1 HP)	1.0%	COLA	\$38.00	each	
8	Disconnect	1.0%	COLA	\$38.00	each	
9	Battery Backup System	1.0%	\$0.50	\$95.50	each	
10	Electric Vehicle Charging Station (Residential):					
	a) EV Outlet	1.0%	\$0.50	\$95.50	each	
	b) Single Phase Wall Unit	1.0%	\$0.50	\$95.50	each	
	i) Plan Check	1.0%	\$0.50	\$95.50	each	
	ii) Permit	1.0%	\$0.50	\$95.50	each	
	c) Three Phase Wall Unit; Stand Alone; Commercial					
	i) Plan Check	1.0%	\$2.00	\$382.00	each	
	ii) Permit	1.0%	\$2.00	\$382.00	each	
11	Generators and Transfer Switches:					
	Rating 1 to 50 HP / 1 to 37 kW	1.0%	\$1.00	\$191.00	each	
	Rating 51 HP or greater HP / 38 or greater kW	1.0%	\$2.00	\$382.00	each	
12	Services, Switchboards & Subs:					
	0 To 399 Amps	1.0%	\$0.50	\$95.50	each	
	400 To 1000 Amps (> 600Amp Requires Plan Check)	1.0%	\$0.75	\$143.25	each	
	> 1000 Amps	1.0%	\$1.00	\$191.00	each	
	Pedestal Including Meters	1.0%	\$1.00	\$191.00	each	
13	Temporary Power:					
	Temporary Service Pole Or Pedestal Incl. Meters	1.0%	\$1.00	\$191.00	each	
	Temp Service Pole Incl. Sub Poles, Switches & Outlets	1.0%	\$1.50	\$286.50	each	
	Temporary Trailer Insp. Fee (Pre-Site)	1.0%	\$1.50	\$286.50	each	
14	Misc. Conduits and Conductors:					
	Apparatus/Equip/Conduits/Conductors - All Other	1.0%	\$0.50	\$95.50	each	
	Change From Overhead To Underground	1.0%	\$1.00	\$191.00	per 300 LF	
15	Photovoltaic			See itemized building construction fees - Item 22		
16	Private Swimming Pools:					
	Inground Swimming Pool (Incl. Equipment)	1.0%	\$0.50	\$95.50	each	
	Other Pools (Spas, Hot Tubs, Etc.)	1.0%	\$1.00	\$191.00	each	
	Alterations To Swimming Pools	1.0%	\$0.25	\$47.75	each	
17	Signs, Outline Lighting and Marquees:					
	First Sign and Transformer	1.0%	\$1.00	\$191.00	each	
	Ea. Additional Sign, Transformer, Circuit	1.0%	\$0.25	\$47.75	per address	
	Alterations/Relocations Of Existing Signs	1.0%	\$0.25	\$47.75	each	
	Time Clock	1.0%	\$0.25	\$47.75	each	

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022

Environmental Sustainability Department
Building - Mechanical, Electrical and Plumbing Fees

	Fee Description	CPI 21-22	Average Hours	FY 21-22 Fee	Unit	Rationale
	Plumbing Permit Fees					
18	Backflow Prevention Device:					
	Up To 2" Diameter	1.0%	\$0.25	\$47.75	each	
	Over 2" Diameter	1.0%	\$0.50	\$95.50	each	
19	Gas System:					
	1 To 5 Outlets	1.0%	\$0.50	\$95.50	each	
	Each Additional Outlet	1.0%	COLA	\$19.00	each	
20	Yard Gas Piping:					
	0 - 300 Feet	1.0%	0.50	\$95.50	First 300'	
	Each Additional 300' Increment	1.0%	COLA	\$19.00	Each Add'l 300'	
21	Service Water Piping:					
	0 - 300 Feet	1.0%	0.50	\$95.50	First 300'	
	Each Additional 300' Increment	1.0%	COLA	\$19.00	Each Add'l 300'	
22	Ejector Pump/Sump With Basin (requires plan check)	1.0%	0.50	\$95.50	each	
23	Sewer Connection to Wastewater Treatment Facility:					
	a) Residential					
	i) Plan Check	1.0%	1.00	\$191.00	each	
	ii) Permit	1.0%	1.00	\$191.00	each	
	b) Non-residential					
	i) Plan Check	1.0%	2.00	\$382.00	each	
	ii) Permit	1.0%	3.00	\$573.00	each	
24	Sewer Line Repair and Maintenance	1.0%	1.00	\$191.00	each	
25	Hose Bibs	1.0%	0.25	\$47.75	each set of 10	
26	Irrigation	1.0%	0.25	\$47.75	per 10 emitters	
27	Hydrozone	1.0%	0.50	\$95.50	per 3 zones	
28	Graywater:					
	a) Simple	1.0%	0.50	\$95.50		
	b) Complex	1.0%	0.75	\$143.25		
29	Landscape Ordinance Plan Check :					
	a) Simple	1.0%	0.50	\$95.50		
	b) Complex	1.0%	1.00	\$191.00		
30	Rain Water Harvesting System:					
	a) Rain Water Harvesting System	1.0%	1.00	\$191.00		
	b) Storage Tank	1.0%	1.00	\$191.00		
31	Premanufactured Spa	1.0%	2.00	\$382.00	each	
32	Repair/Alter Of Piping or Drainage	1.0%	COLA	\$19.00	each fixture	
33	Roof Drain	1.0%	0.25	\$47.75	each set of 10	
34	Lavatory	1.0%	0.25	\$47.75	each	
35	Shower / Bath Tub	1.0%	0.25	\$47.75	each	
36	Toilet	1.0%	0.25	\$47.75	each	
37	Earthquake Shut Off Valve	1.0%	0.25	\$47.75	each	
38	Trap Primer	1.0%	0.25	\$47.75	each	
39	Water Heater (And/Or Vent)	1.0%	0.25	\$47.75	each	

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Environmental Sustainability Department
Building - Mechanical, Electrical and Plumbing Fees**

	Fee Description	CPI 21-22	Average Hours	FY 21-22 Fee	Unit	Rationale
	Mechanical Permit Fees					
40	Split System/Mini Split System	1.0%	1.00	\$191.00	each	
41	FAU Heating/AC Units:					
	100K To 500K BTU	1.0%	0.50	\$95.50	each	
	> 500K BTU	1.0%	0.75	\$143.25	each	
42	Heating Or Cooling Coils	1.0%	0.25	\$47.75	each	
43	Radiant Floor Heating (Requires Plan Check)	1.0%	0.50	\$95.50	per zone	
44	Air Outlets For Heating/Cooling	1.0%	0.25	\$47.75	each set of 10	
45	Commercial Air Dist. System (Heating/Cooling/Vent)	1.0%	COLA	\$38.00	per every 100 SF	
46	Ventilation Fans On Single Duct (Incl. Dryer Exhaust)	1.0%	COLA	\$38.00	each	
47	Ventilation Fan:					
	To 300 CFM	1.0%	COLA	\$38.00	each	
	301 CFM and Over	1.0%	COLA	\$38.00	each	
48	Hood:			\$0.00		
	Commercial Hood (Incl. Duct)	1.0%	0.50	\$96.00	each	
	Residential Hood (Incl. Duct)	1.0%	0.50	\$96.00	each	
49	Appliance Or Piece Of Equipment Not Listed	1.0%	0.50	\$96.00	each	
50	Premanufactured fire place	1.0%	0.50	\$96.00	each	
51	Gas System (For projects where plumbing permit has not been issued):			\$0.00		
	1 To 5 Outlets	1.0%	0.50	\$96.00	each	
	Each Additional Outlet	1.0%	COLA	\$19.00	each	
52	Central Vacuum System	1.0%	1.00	\$191.00	each	
53	Evaporative Cooler	1.0%	0.50	\$95.50	each	
54	Factory Built Or Metal Chimney	1.0%	0.50	\$95.50	each	
55	Metallic Flues	1.0%	0.50	\$95.50	each	
56	Yard Gas Piping (For projects where plumbing permit has not been issued):					
	0 - 300 Feet	1.0%	0.50	\$95.50	First 300'	
	Each Additional 300' Increment	1.0%	COLA	\$19.00	Each Add'l 300'	

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Environmental Sustainability Department
Building - Itemized Building Construction Fees**

	Fee Description	CPI 21-22	Average PC Hours	FY 21-22 PC	Average Prmt Hours	FY 21-22 Prmt	Unit	Rationale
1	Awning	1.0%	0.50	\$95.50	0.50	\$95.50	each	
2	Balcony addition	1.0%	1.50	\$286.50	1.00	\$191.00	each	
3	Bay window	1.0%	1.00	\$191.00	1.00	\$191.00	each	
4	Carport	1.0%	1.50	\$286.50	1.50	\$286.50	each	
5	Covered Porch	1.0%	1.00	\$191.00	1.00	\$191.00	each	
6	Deck - Attached (2 Max.) / Detached (each)	1.0%	2.00	\$382.00	2.00	\$382.00	each	
7	Deck/Balcony Repair:							
	a) Minor (Structural)	1.0%	1.00	\$191.00	1.00	\$191.00	each	
	b) Major (Structural)	1.0%	1.50	\$286.50	2.00	\$382.00	each	
8	Demolition:							
	a) Demolition (up to 3,000 s.f.)	1.0%	1.50	\$286.50	2.00	\$382.00	each	
	b) Additional demolition	1.0%	-	-	0.50	\$95.50	each 3,000 SF	
9	Excavation	1.0%	-	-	0.50	\$95.50	each	Historically, this fee has been charged as a miscellaneous permit fee. Staff recommends listing it separately for identification and transparency purposes.
10	Masonry Fence/Wall:							
	a) Masonry fence: up to 6' high (up to 100 ln. ft.)	1.0%	0.75	\$143.25	1.25	\$238.75	Standard	
	i) Additional masonry walls	1.0%	-	-	0.50	\$95.50	each 100 LF	
	b) Masonry fence: > 6' high (up to 100 ln. ft.)	1.0%	1.00	\$191.00	1.50	\$286.50	Special design	
	i) Additional masonry walls > 6' height	1.0%	-	-	0.75	\$143.25	each 100 LF	
11	Cabana:							
	a) Cabana (<300 s.f.) each	1.0%	1.00	\$191.00	1.00	\$191.00	each	
	b) Cabana (>300 s.f.) each	1.0%	1.50	\$286.50	2.00	\$382.00	each 300 SF	
	Patio Cover/Trellis:							
	a) Patio cover/Trellis (<500 s.f.) each	1.0%	1.00	\$191.00	1.00	\$191.00	each	
	b) Patio cover/Trellis (>500 s.f.) each	1.0%	1.00	\$191.00	2.00	\$382.00	each 500 SF	
12	Pilaster per city standard (up to 6' high)	1.0%	-	-	0.25	\$47.75	each	
13	Automatic Vehicular Gates (up to 2 access points)	1.0%	1.00	\$191.00	1.00	\$191.00	each	Historically, this fee has been charged as a miscellaneous permit fee. Staff recommends listing it separately for identification and transparency purposes.
14	Retaining Wall:							
	a) Retaining wall: < 7" high (up to 50 ln. ft.)	1.0%	1.00	\$191.00	1.50	\$286.50	Standard	
	i) Additional retaining wall	1.0%	0.50	\$95.50	0.50	\$95.50	each 50 LF	
	b) Retaining wall: 7 - ≤ 10' high (up to 50 ln. ft.)	1.0%	2.00	\$382.00	2.00	\$382.00	Special design	
	i) Additional retaining wall	1.0%	1.00	\$191.00	1.00	\$191.00	each 50 LF	
	c) Retaining wall: 10' + high (up to 30 ln. ft.)	1.0%	5.00	\$955.00	2.50	\$477.50	Special design	
	i) Additional retaining wall	1.0%	0.50	\$95.50	1.00	\$191.00	each 30 LF	
15	Fireplace:							
	a) Masonry fireplace/Isokern	1.0%	1.50	\$286.50	1.50	\$286.50	each	
16	Lighting Pole:							
	a) Lighting pole	1.0%	0.25	\$47.75	0.50	\$95.50	each	
	b) Each add'l pole (up to 5)	1.0%	0.25	\$47.75	0.25	\$47.75	each	
17	Reroof:							
	a) Reroofing , < 30sq. & < 5.9 lb./sq.	1.0%	-	-	2.00	\$382.00	each	
	b) Reroofing , < 30sq. & > 5.9 lb./sq.	1.0%	1.00	\$191.00	2.00	\$382.00	each	
	c) Additional Reroof	1.0%	-	-	0.75	\$143.25	each 30 sq.	
	d) Additional Reroof Flat Roof Only	1.0%	-	-	0.25	\$47.75	each 30 sq.	
18	Elective Cool Roof - Residential	1.0%	0.50	\$95.50		-	each	
19	Re-Stucco	1.0%	-	-	2.00	\$382.00		
20	Skylight:							
	a) Skylight (less than 10 sq. ft.)	1.0%	1.00	\$191.00	1.00	\$191.00	each	
	b) Skylight (greater than 10 sq. ft. or structural)	1.0%	1.50	\$286.50	1.50	\$286.50	each	
21	Solar:							
	a) Solar Hot Water Heating	1.0%	1.00	\$191.00	1.00	\$191.00	each	
	b) Solar Pool Heating	1.0%	1.00	\$191.00	1.00	\$191.00	each	
22	Photovoltaic	n/a	-	\$150.00	-	\$150.00	each	In compliance with AB-1414 and SB-1222, staff recommends removing subcategories a) Building and b) Electrical and charging a flat fee of \$150 per plan check and flat fee of \$150 per permit.
23	Battery Backup System	1.0%	0.50	\$95.50	0.50	\$95.50	each	

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Environmental Sustainability Department
Building - Itemized Building Construction Fees**

Fee Description	CPI 21-22	Average PC Hours	FY 21-22 PC	Average Prmt Hours	FY 21-22 Prmt	Unit	Rationale
24 Signs:							
a) Building	1.0%	0.25	\$47.75	0.50	\$95.50	per qtr hour	
b) Electrical	1.0%	0.25	\$47.75	0.25	\$47.75	per qtr hour	
25 Swimming Pool/Spa:							
a) Swim Pool (Res. < 800 SF) inclusive of MEP	1.0%	3.00	\$573.00	4.00	\$764.00	each	
b) Swim Pool (Com. or > 800 SF) inclusive of MEP	1.0%	6.00	\$1,146.00	5.00	\$955.00	each	
c) Swimming Pool Remodel:							
i) Gunite	1.0%	1.00	\$191.00	1.00	\$191.00	each	
ii) Plaster	1.0%	1.00	\$191.00	1.00	\$191.00	each	
d) Spa	1.0%	1.00	\$191.00	2.00	\$382.00	each	
26 Temporary Constr. Trailer w/ ramp	1.0%	1.00	\$191.00	2.00	\$382.00	each	
27 Traffic Related Slab	1.0%	0.50	\$95.50	0.50	\$95.50	each	
28 Window/Slider:							
a) Replacement (non-structural up to 5)	1.0%	-	-	1.00	\$191.00	each	
b) New Window Retrofit (up to 5)	1.0%	0.25	\$47.75	1.00	\$191.00	each	
c) New window (w/ structural; up to 5)	1.0%	1.00	\$191.00	1.50	\$286.50	each	
29 Septic Systems:							
a) Residential - Alternative - Inspection	1.0%	-	-	3.50	\$668.50	each	
b) Residential - Conventional - Inspection	1.0%	-	-	2.50	\$477.50	each	
c) Commercial - Alternative - Inspection	1.0%	-	-	5.00	\$955.00	each	
d) Commercial - Conventional - Inspection	1.0%	-	-	4.50	\$859.50	each	
e) Repair / Alteration (1-3 components)	1.0%	-	-	1.00	\$191.00	each	
f) Repair / Alteration (over 3 components)	1.0%	-	-	1.00	\$191.00	each	
g) Disconnect'n/Abandonm't of system	1.0%	-	-	1.00	\$191.00	each	
h) Sewer Connection to OWTS	1.0%	-	-	1.00	\$191.00	each	
i) OWTS System Abandonment	1.0%	-	-	1.00	\$191.00	each	
30 Grading Inspection and Plan Check:							
a) 1 - 50 Cubic Yards	1.0%	1.00	\$191.00	4.00	\$764.00	each	
b) 51 - 100 Cubic Yards	1.0%	1.50	\$286.50	5.00	\$955.00	each	
c) 101 - 500 Cubic Yards	1.0%	3.00	\$573.00	6.00	\$1,146.00	each	
d) 501 - 1000 Cubic Yards	1.0%	5.00	\$955.00	7.00	\$1,337.00	each	
e) > 1000 Cubic Yards	1.0%	8.00	\$1,528.00	11.00	\$2,101.00	each	
f) Plus for each additional 500 Cubic Yards	1.0%	1.00	\$191.00	0.50	\$95.50	each	
g) Stormwater inspection	1.0%	-	-	1.00	\$191.00	per hour	
31 Drainage	1.0%	2.00	\$382.00	1.00	\$191.00	each	
32 Biofiltration, Detention Device:	1.0%	1.50	\$286.50	1.50	\$286.50	each	
a) Minor	1.0%	1.00	\$191.00	1.00	\$191.00	each	
b) Major	1.0%	2.00	\$382.00	3.00	\$573.00		
33 Caisson	1.0%	2.00	\$382.00	0.50	\$95.50	per type/cais'n	
34 Pile Repair	1.0%	2.00	\$382.00	2.00	\$382.00		
35 Foundation Repair	1.0%	2.00	\$382.00	2.00	\$382.00		
36 Foundation Only Repair	n/a						
37 Underpinning to Existing Foundation - Minor	1.0%	1.00	\$191.00	1.00	\$191.00		
38 Underpinning to Existing Foundation - Major	1.0%	2.00	\$382.00	2.00	\$382.00		
39 Grade Beams (per 250 L.F.)	1.0%	2.00	\$382.00	2.00	\$382.00		
40 Bulkheads/Seawalls/Wave Uprush Study	1.0%	5.00	\$955.00	5.00	\$955.00		
41 Remodel Interior/Exterior:							
a) Minor Non-Structural	n/a		40% new const		40% new const		
b) Minor with Structural	n/a		50% new const		50% new const		
c) Major Non-Structural	n/a		50% new const		50% new const		
d) Major with Structural	n/a		60% new const		60% new const		
42 Parking Lot- Striping/Replacement - Plan Ck & Insp	1.0%	2.00	\$382.00	1.00	\$191.00		
43 Wireless Telecomm Facility (Antenna Only)	1.0%	2.00	\$382.00	1.00	\$191.00		
44 Accessibility Hardship Extension	1.0%	-	-	3.00	\$573.00		
45 Permit Time Extension Fee	1.0%	-	-	1.50	\$286.50	each	
46 Preliminary Review (Covers 2 Hrs - Add. @ Hrly Rate)	1.0%	-	-	2.00	\$382.00		
47 Administrative Fee (Charge @ Hrly Rate)	1.0%	-	-	1.00	\$191.00		
48 Administrative Permit Processing Fee	1.0%	-	-	0.25	\$47.75		
49 Administrative Plan Check Processing Fee	1.0%	0.25	\$47.75		-		
50 Revised Energy Analysis	1.0%	2.00	\$382.00		-		
51 Miscellaneous fee (Charge @ Hrly Rate)	1.0%	-	-	1.00	\$191.00		

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022

**Environmental Sustainability Department
Building - Itemized Building Construction Fees**

	Fee Description	CPI 21-22	Average PC Hours	FY 21-22 PC	Average Prmt Hours	FY 21-22 Prmt	Unit	Rationale
52	As-built Plan Review	1.0%	2.00	\$382.00		-		
53	Plan Comparison Check (Hrly Rate - 1 Hr Min.)	1.0%	1.00	\$191.00		-	each	
54	Minor Plan Revision (Hrly Rate - 2 Hr Min.)	1.0%	-	-	2.00	\$382.00		
55	Permit Processing Fee - Expired Plan Check	1.0%	4.00	\$764.00		-		
56	Permit Processing Fee - Expired Permit	1.0%	-	-	4.00	\$764.00		
57	Plan Check (Application) Extension	1.0%	-	-	1.00	\$191.00		
58	Site Inspections Not Covered by Fees	1.0%	-	-	2.00	\$382.00		
59	Bldg Plan Check Fee (Hrly Rate - 1 Hr Min.)	1.0%	1.00	\$191.00		-		
60	Excessive Plan Check Fee (third review) (per hour)	1.0%	1.00	\$191.00		-		
61	Non-Compliance Fee - Excess Inspection (Per Hr)	1.0%	-	-	1.00	\$191.00	min. fee	
62	Change of Occupant Inspection	1.0%	-	-	1.00	\$191.00		
63	CA Bldg Standards Surcharge Permit Valuation:							
	a) \$1 - \$25,000	n/a	-	-		\$1.00		
	b) \$25,001 - 50,000	n/a	-	-		\$2.00		
	c) \$50,001 - 75,000	n/a	-	-		\$3.00		
	d) \$75,001 - 100,000	n/a	-	-		\$4.00		
	e) Each Add'l \$25,000 or Fraction Thereof	n/a	-	-		Add \$1.00		
64	Strong Motion Fee (Remitted to State of CA):							
	a) Strong Motion Fee Category I	n/a	-	-		\$0.00013 of Value		
	b) Strong Motion Fee Category II	n/a	-	-		\$0.00028 of Value		

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022

Environmental Sustainability Department
Building - Structural Inspection and Plan Check

Fee Description / Occupancy Classification		CPI 21-22	Average Prmt/PC Hours	FY 21-22 Plan Check	FY 21-22 Permit	FY 21-22 Total	Unit	Notes	Rationale
1	All New Residential Construction (includes additions)	1.0%		\$2.02	\$2.02	\$4.04	per SF	[a]	
2	Residential Remodels:								
	a) Minor Non-Structural	n/a		40% of New Residential Construction Fee					
	b) Minor with Structural	n/a		50% of New Residential Construction Fee					
	c) Major Non-Structural	n/a		50% of New Residential Construction Fee					
	d) Major with Structural	n/a		60% of New Residential Construction Fee					
3	Residential Non-Structural Interior Remodel:								This fee change is to better distinguish between various types of remodels proposed by applicants. An increase in requests has been noted by front counter staff for non-structural interior remodels over the past year. The current fee schedule does not accurately represent the range of requests presented by applicants at the front counter.
	a) Level 1: Less than or equal to 500 S.F.	1.0%	1.00	\$191.00	\$191.00	\$382.00	each		
	b) Level 2: 501-1,000 S.F.	1.0%	1.50	\$286.50	\$286.50	\$573.00	each		
	c) Level 3: 1,001-1,500 S.F.	1.0%	2.50	\$477.50	\$477.50	\$955.00	each		
4	All Non-Residential (includes commercial)	1.0%		\$2.27	\$2.53	\$4.80	per SF		
5	Tenant Improvements (TI):								
	a) < 5,000 SF	1.0%		\$1.26	\$1.26	\$2.52	per SF		
	b) > 5,000 SF	1.0%		\$1.52	\$1.52	\$3.04	per SF		
6	Utility and Miscellaneous	1.0%		\$0.93	\$1.76	\$2.69	per SF		

[a] 2 hour minimum for plan check; 2 hour minimum for permit.

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Environmental Sustainability Department
Coastal Engineering, Geology, Environmental Health, Other**

	Fee Description	CPI 21-22	FY 21-22 Fee	Notes	Rationale
1	Coastal Engineering				
	a) Building Plan Check Stage Review	n/a	\$750		
	b) Complex Project Review	n/a	\$3,236		
	c) Standard Project Review	n/a	\$1,618		
	d) Minor Project Review	n/a	\$750		
	e) Time and Materials Fee	n/a	\$232		
2	Geology				
	a) Geology and Geotechnical Board Of Appeals	n/a	\$614		
	b) Bldg and Grading Plan Rvw (Plans Only) - Following a Plan Approval	n/a	\$1,016		
	c) Commercial/Multi-Family Residential Hydrogeologic Reviews	n/a	\$4,356		
	d) Lot Line Adjust - SFR - Complex	n/a	\$4,646		
	e) Lot Line Adjust - SFR - Standard Guest Houses & Second Units	n/a	\$3,194		
	f) Onsite Wastewater Treatment Systems Foundation Repairs	n/a	\$2,178		
	g) Single Family Residence - Complex	n/a	\$4,646		
	h) Single Family Residence - Standard Guest House & Second Units	n/a	\$3,194		
	i) Subdivisions - Single Family Residence - Complex	n/a	\$4,646		
	j) Subdivisions - SFR - Standard Guest Houses & Second Units	n/a	\$3,194		
	k) Miscellaneous:				
	i) Swimming Pools	n/a	\$2,903		
	ii) Additions	n/a	\$2,903		
	iii) Remodels	n/a	\$2,903		
	iv) Retaining Walls	n/a	\$2,903		
	v) Seawalls	n/a	\$2,903		
	vi) Slope Repairs	n/a	\$2,903		
	vii) Miscellaneous Geology Projects	n/a	T&M + 30%		
	Environmental Health Fees				
3	Non-OWTS Review - Simple:				
	a) Planning Phase	1.0%	\$841		
	b) Building Phase	1.0%	\$314		
4	OWTS Review - Complex:				
	a) Planning Phase	1.0%	\$2,209		
	b) Building Phase	1.0%	\$1,577		
5	OWTS Review - Complex Commercial:				
	a) Planning Phase	1.0%	\$7,151		
	b) Building Phase	1.0%	\$4,100		
6	OWTS Review of Certificate for Reduced Onsite Wastewater Set Back	1.0%	\$841		
7	Environmental Health Program Fees:				
	a) Operating Fees-Residential	1.0%	\$496		
	b) Operating Fees-Commercial	1.0%	\$989		
	c) Operating Fees-Multi Family	1.0%	\$989		
8	Env Health - Hourly Review Fee	1.0%	\$211		
9	Env Health - Certificate Of OWTS Inspection	1.0%	\$248		
10	Env Health - OWTS Compliance Agreement	1.0%	\$248		
11	Env Health - OWTS Practitioner Application Fee For Initial Registration	1.0%	\$244		
12	Env Health - OWTS Practitioner Renewal Fee For Registration	1.0%	\$244		
13	Env Health - Operating Permit Transfer Fee	1.0%	\$211		

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Environmental Sustainability Department
Coastal Engineering, Geology, Environmental Health, Other**

Fee Description		CPI 21-22	FY 21-22 Fee	Notes	Rationale
	Miscellaneous				
14	Art in Public Places In-lieu Contribution	n/a	1% of Construction/ CIP cost	[a]	
15	Building Board Of Appeals	1.0%	\$382		
16	Building Permit Investigation Fee (For Work Without A Permit)	1.0%	\$382		
17	Certificate Of Occupancy - Temporary	1.0%	\$382		
18	Change Of Address / House Numbers	1.0%	\$287		
19	Credit Card Payment Fee	n/a	2.36%		
20	Document Imaging Fee:				
	a) Bldg. Permits	1.0%	\$7		
	b) Environmental Health	1.0%	\$26		
	c) Geology, Coastal Engineering & Wave Uprush Reports	1.0%	\$26		
	d) Septic Approvals	1.0%	\$7		
21	Emergency Inspection Fee - After Hours	1.0%	\$287		
22	Foundation Only Administrative Fee	1.0%	\$382		
23	Permit Renewals:				
	a) No Inspections	n/a	100% of permit fees		
	b) Rough Inspection	n/a	50% of permit fees		
	c) Final Inspection	n/a	20% of permit fees		
24	Replacement Of Job Card	n/a	\$20		
25	School Processing Fee - SMMUSD	1.0%	\$48		
26	Solid Waste And Encroachment Permit Application:	1.0%	\$1,190		
	a) Solid Waste Bin Placement - 0 To 10 Bins	n/a	\$0		
	b) Solid Waste Bin Placement - Over 10 Bins	1.0%	\$80		
27	Technology Enhancement	n/a	7% of Bldg Permit Cost		

[a] Property owners are subject to the City's Art in Public Places ordinance when the total construction cost of certain commercial, institutional, and multi-family residential development projects exceed two hundred and fifty thousand (\$250,000) or certain Capital Improvement Projects (CIP) exceed one million dollars (\$1,000,000). When applicable, the property owner is required to acquire and install approved public art on the project site, or an alternative site within and acceptable to the City. In-lieu of acquiring and installing public art, property owners may pay a public art contribution into the Public Art Fund, equal to at least one percent of the project's total construction cost, or the total CIP cost, as applicable.

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Planning Department
Planning Fees

	Fee Description	CPI 21-22	FY 21-22 Fee	Unit	Notes	Rationale
1	Administrative Plan Review:				[a]	
	a) Level 1 - Revision to Previously Issued APR	n/a	1/2 of current fee			
	b) Level 2 - Landscape Only	1.0%	\$351			
	c) Level 3 - APR Minor	1.0%	\$1,409			
	d) Level 4 - APR Major	1.0%	\$4,121			
	e) Level 5 - APR for Major Remodel (<50% of exterior walls)	1.0%	\$6,340			
	f) OWTS only (when OWTS was damaged or destroyed due to fire)	1.0%	\$881			
2	Code Enforcement Review	1.0%	\$177	per hour		
3	Appeal Fee	n/a	\$750			
4	Archeology:					
	a) Phase 1	1.0%	\$351			
	b) Phase 2	1.0%	\$705			
	c) Consultant Review	n/a	actual cost + 30%		[g]	
5	Certificate Of Compliance Planning Review	1.0%	\$1,321			
6	Change Of Ownership/Occupancy	1.0%	\$177			
7	Biology:					
	a) Review - Hourly	n/a	\$215	per hour		
	b) After Hours - Hourly	n/a	\$250	per hour		
	c) Site Inspection	n/a	\$430		[b]	
	d) Revisions (includes 1 review)	n/a	\$430		[b]	
	e) Review - CDP (With ESHA) (includes 3 reviews)	n/a	\$1,720		[b]	
	f) Review - CDP (Without ESHA) (includes 2 reviews)	n/a	\$860		[b]	
	g) CDP for OWTS Only (includes 1 review)	n/a	\$323		[b]	
	h) APR with Development (without landscaping) (includes 1 review)	n/a	\$430		[b]	
	i) APR with Development (with landscaping) (includes 2 reviews)	n/a	\$860		[b]	
	j) APR Landscaping Only (includes 2 reviews)	n/a	\$645		[b]	
8	Coastal Development Permit:					
	a) Level 1 - OWTS Only; Foundation Only; Emergency Permit Only; De Minimis OWTS CDP Permit Waiver; TUP Events Requiring CDP	1.0%	\$881		[d]	
	b) Level 2 - Water Wells; Lot Merger With No Development	1.0%	\$6,170		[d]	
	c) Level 3 - Accessory Structures; 2nd Units; Additions; Lot Line Adjustments with No Development	1.0%	\$8,989		[d]	
	d) Level 4 - NSFR; Remodel Non-Conforming Structures	1.0%	\$10,258		[d]	
	e) Level 5 - Development with Lot Line Adjustment; Tentative Parcel Map With No Development	1.0%	\$15,929		[d]	
	f) Level 6 - Tentative Parcel Map with Development	1.0%	\$20,612		[d]	
	g) Level 7 - Multi-Family or Commercial; Tentative Tract Map With or Without Development	1.0%	\$177	per hr; \$20K Dep.	[d]	
	h) Level 8 - Amendments to City-issued CDP	n/a	1/2 of current fee			
9	Commercial Cannabis Permit:					
	a) New Cannabis Dispensary and/or Compliance Review	1.0%	\$4,121			
	b) Commercial Cannabis Regulatory Permit	1.0%	\$707			
10	Conditional Use Permit:					
	a) Existing Non-Conforming Use / No Change	1.0%	\$1,762			
	b) New/Transferred Liquor License	1.0%	\$4,121			
	c) Conditional Use Permit Compliance & Reporting	1.0%	\$177		[j]	
	d) All Others	1.0%	\$3,523			
11	Department of Fish and Wildlife Fee	n/a	set by DFW		[e]	
12	Demolition Permit	1.0%	\$351			

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Planning Department
Planning Fees**

	Fee Description	CPI 21-22	FY 21-22 Fee	Unit	Notes	Rationale
13	Determination Of Use :					
	a) Director	1.0%	\$705			
	b) Planning Commission	1.0%	\$5,812			
14	Environmental Impact Report	n/a	actual cost + 30%		[f]	
15	Environmental Review Board Analysis	1.0%	\$2,818			
16	Environmental Site Assessment Review Fee	n/a	actual cost + 30%		[f]	
17	Event Permits:					
	a) Residential (Special Event Permit)	1.0%	\$110			
	b) Commercial (Temporary Use Permit)	1.0%	\$727			
	c) Commercial (Temporary Use Permit - Non-Profit)	1.0%	\$303		See 26a	
	d) Road Race (Temporary Use Permit)	1.0%	\$1,762		[i]	
18	Initial Study:					
	a) Prepared By Consultant	n/a	actual cost + 30%		[f]	
	b) Prepared By Staff	1.0%	\$177	per hr; \$15K Dep.	[f]	
19	Joint Use Parking Agreement	1.0%	\$2,114			
20	Minor Modification	1.0%	\$1,056			
21	Mitigation Monitoring And Reporting Program	1.0%	\$177	per hour		
22	Neighborhood Standards Review	1.0%	\$5,425			
23	Outdoor Lighting Review:					
	a) Residential	1.0%	\$177			
	b) Commercial minor	1.0%	\$529			
	c) Commercial major	1.0%	\$1,409			
	d) Deviation	1.0%	\$2,641			Per MMC 17.41.070, an applicant may apply for a deviation from the Lighting Standard as established in the Dark Sky Ordinance. This application requires approximately 15 hours of staff time to process. Staff recommends utilizing the Site Plan Review (Other Requests) fee for this application.
24	Over the Counter Permit:					
	a) Level I	1.0%	\$177			
	b) Level II	1.0%	\$352			
25	Planning Clearance:					
	a) Regular	1.0%	\$351			
	b) Formula Retail	1.0%	\$529			
26	Plan Review:					
	a) Prior to Planning Conformance/Approval:					
	i) CDP - Resubmittal of Plans	1.0%	\$1,056		[c]	
	ii) APR - Resubmittal of Plans	1.0%	\$528		[a]	
	b) After Planning Conformance/Approval:					
	i) Substantial Conformance - Minor	1.0%	\$348			
	ii) Substantial Conformance - Major	1.0%	\$1,056			
	iii) Final Planning Approval "red stamp"	1.0%	\$397			
27	Public Notice (Includes costs for staff and materials):					
	a) Mailer	1.0%	\$303			
	b) Newspaper Legal Notice	1.0%	\$291			
	c) Quarter Page	1.0%	\$373			
28	Sign Permit:					
	a) Individual	1.0%	\$220			
	b) Master Program	1.0%	\$2,114			
	c) Temporary	1.0%	\$43			
29	Site Inspection	1.0%	\$265			
30	Site Plan Review:					
	a) Height	1.0%	\$3,100			
	b) All Other Requests	1.0%	\$2,641			

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Planning Department
Planning Fees**

	Fee Description	CPI 21-22	FY 21-22 Fee	Unit	Notes	Rationale
31	Solar Panels:					
	a) Roof-Mounted	1.0%	\$110			
	b) Ground-Mounted	1.0%	\$177			
32	Stringline Modification	1.0%	\$2,994			
33	Time Extension	1.0%	\$528			
34	Variance	1.0%	\$3,169			
35	View Preservation Permit:					
	a) Primary View Determination	1.0%	\$351			
	b) View Preservation Permit - Planning Director	1.0%	\$351			
	c) View Preservation Permit - Planning Commission	1.0%	\$2,641			
36	Wireless Communication Facilities:					Staff is recommending the WCF fees be restructured to reflect Ordinance No. 477U (WCF Urgency Ordinance), adopted in December 2020, and in anticipation of the adoption of a new WCF ordinance.
	a) Level 1 - Waiver from Wireless Design Standards	1.0%	\$716			
	b) Level 2 - Upgrade Existing Facilities	1.0%	\$1,395			
	c) Level 3 - Type 1 Wireless Permit (WP) or WP Right-of-Way Permit (WRP)	1.0%	\$3,406			
	d) Level 4 - WP Type 2 or WP with CDP or CUP	1.0%	\$6,171			
	e) Level 5 - WP with CDP and CUP	n/a	\$7,245			
	f) Level 6 - WP with Site Plan Review	1.0%	\$4,515			
	g) Level 7 - WP with SPR and CDP	1.0%	\$7,245			
	h) Consultant Conformance Review/Compliance	n/a	actual cost + 30%			
	i) Post-Approval Compliance (Staff)	1.0%	\$716			
37	Vehicle Impact Protection Device Application	1.0%	\$529			
38	Zoning Verification Letter	1.0%	\$177			
39	Development Agreement; General Plan Amendment; Local Coastal Program Amendment; Specific Plan; Zoning Amendment	1.0%	\$177	per hour; \$20k Dep.	[g]	
40	All Other Planning Services	1.0%	\$177	per hour	[h]	
[a] Administrative plan review fee includes 2 incomplete letters; 1 site visit; 1 final inspection; CEQA filing fee; coastal development permit exemption; "green stamp" and "red stamp."						
[b] Biology fees, bill hourly after base fee is expended. Site inspections are not included with fee.						
[c] Coastal development permit fee includes 3 incomplete letters; 2 site visits not including final inspection; CEQA exemption filing fees; 2 Planning Commission hearings; and "green stamp."						
[d] If required, lot merger processing is included in fee.						
[e] Fee set by California Department of Fish and Wildlife.						
[f] Fee covers direct cost to prepare report and/or study plus Planning staff time to manage report and/or study only. All entitlement fees and City Specialist fees to be paid separately.						
[g] The City shall bill hourly for services performed by in-house staff. For services performed by outside consultants/service providers, the City shall bill for actual cost incurred, plus 30%.						
[h] For service requests not identified in this Schedule of Fees, the Planning Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service, plus 30%.						
[i] City Specialist fees apply.						
[j] This fee shall be billed on hourly basis based on the actual staff time required.						

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Public Works Department
Public Works Fees

Fee Description		CPI 21-22	FY 21-22 Fee *	Unit	Notes	Rationale
1	Administrative Plan Review	1.0%	\$225	per hour		
2	Banner Hanging Permit	1.0%	\$337	flat fee		
3	Certificate of Compliance	1.0%	\$225	per hour		
4	Coastal Development Permit	1.0%	\$225	per hour		
5	Conditional Use Permit	1.0%	\$225	per hour		
6	Detention Devices	1.0%	\$1,128	each		
7	Easement / Vacation	1.0%	\$225	per hour		
8	Electric Vehicle Charging Station Usage:					New fee to cover electricity fees for Chargepoint Electric Vehicle charging stations.
	a) 0-3 hours	n/a	\$0.25	per kWh		
	b) each additional hour or portion thereof	n/a	\$2.50	per hour		
9	Encroachment Permit:					
	a) Annual Blanket Permit	1.0%	\$361	flat fee		
	i) Per project with 0 - 100 SF of land disturbance, including maintenance	1.0%	\$810	flat fee		
	ii) Per project with more than 100 SF of land disturbance, including maintenance	1.0%	\$1,035	flat fee		
	iii) Trenching / boring	1.0%	\$473	flat fee	[a]	
	iv) Utility pole placement, replacement; equipment placement, replacement	1.0%	\$473	flat fee		
	b) Driveways	1.0%	\$585	flat fee		
	c) Dumpsters (Temporary)	1.0%	\$337	flat fee		
	d) Moving Container (Temporary)	1.0%	\$473	flat fee		
	e) Staging (Temporary)	1.0%	\$473	flat fee		
	f) Tree Trimming and Removal	1.0%	\$473	flat fee		
	g) Trenching / boring	1.0%	\$810	flat fee	[a]	
	h) Filming on City Streets - Minor	1.0%	\$473	flat fee		
	i) Filming on City Streets - Major	1.0%	\$625	flat fee		
	j) All Others	1.0%	\$225	per hour		
10	Flood Plain Review	1.0%	\$225	per hour		
11	Grading and Drainage Inspection:					
	a) 1 - 50 Cubic Yards	1.0%	\$1,353	each		
	b) 51 - 100 Cubic Yards	1.0%	\$1,579	each		
	c) 101 - 500 Cubic Yards	1.0%	\$1,805	each		
	d) 501 - 1000 Cubic Yards	1.0%	\$2,030	each		
	e) > 1000 Cubic Yards	1.0%	\$2,932	each		
	f) Plus for each additional 500 Cubic Yards	1.0%	\$113	each		
12	Miscellaneous Fee (due to additional inspections beyond the scope of original plans; additional inspections due to proposed changes in construction; SWPPP/BMP changes and inspections)	1.0%	\$218	per hour		
13	Oversized Transportation Permit	n/a	\$16	flat fee	[b]	
14	Over-the-Counter Plan Review	1.0%	\$225	per hour		
15	Parcel / Tract Map Review	1.0%	\$225	per hour		
16	Plan Revisions:					
	a) Minor	1.0%	\$450	flat fee		
	b) Major	1.0%	\$900	flat fee		
17	Plans and Specifications	n/a	varies	flat fee	[c]	
18	Preferential Parking Permits (Residential):	1.0%	\$28	flat fee		
	a) Replacement of lost permit	n/a	\$24	flat fee		
19	Proposed Changes in Construction Review	1.0%	\$451	each		

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Public Works Department
Public Works Fees

Fee Description		CPI 21-22	FY 21-22 Fee *	Unit	Notes	Rationale
20	Sidewalk Vending Permit	1.0%	\$28	flat fee		Ordinance 454 established the sidewalk vending program and required an annual permit process.
21	Special Events Permit	1.0%	\$337	flat fee		
22	Stormwater WQMP	1.0%	\$225	per hour		
23	Street Name Change	1.0%	\$1,126	flat fee		
24	Temporary Use Permit	1.0%	\$225	per hour		
25	Traffic Plan Check	1.0%	\$225	per hour		
26	Traffic Study Review	1.0%	\$225	per hour		
27	All Other Public Works Plan Review and Inspection	1.0%	\$225	per hour	[d]	

* In addition to the fees identified in this schedule, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

[a] Fee applies for projects with up to 100 LF of land disturbance. Projects in excess of 100 LF will be billed hourly.

[b] Set to match State of California fee.

[c] Fee determined based on cost of materials and shipping, if applicable. Currently, typical amounts range from \$20 - \$45 per project.

[d] For service requests not identified in this Schedule of Fees, the Public Works Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Community Services Department
Recreation and Facility Use Fees**

	Fee Description	CPI 21-22	FY 21-22 Fee *	Unit	Rationale
1	Administrative And Staffing Fees:				
	a) Attendant Fee (Full-Time Staff)	1.0%	\$43	per hour	
	b) Attendant Fee (Part-Time Staff)	1.0%	\$23	per hour	
	c) Audio Technician	1.0%	\$79	per hour	
	d) Audio Visual Fee	1.0%	\$32	per use	
	e) Custodian (if necessary)	1.0%	\$366	per event	
	f) Table Linen Rental and Cleaning	1.0%	\$27	per piece	
	g) Security	1.0%	\$61	per hour; per guard	
	h) Late Processing Fee (Less Than 14 Days)	n/a	\$100	flat	
	i) Pre Event Set-Up/Post Event Clean-Up	n/a	\$50	deposit	
	j) Refundable Security/Cleaning Deposit	n/a	Based upon application; cashed prior to event	deposit	
2	City Hall / Bluffs Park - Individual Parking Spaces:				
	a) Group 1	1.0%	\$12	per space; per day	
	b) Group 2	1.0%	\$12	per space; per day	
	c) Group 3	1.0%	\$12	per space; per day	
3	City Hall - Backstage Room:				
	a) Group 1	1.0%	\$76	per hour	
	b) Group 2	1.0%	\$123	per hour	
	c) Group 3	1.0%	\$183	per hour	
4	City Hall - Multi-Purpose Room:				
	a) Group 1	1.0%	\$76	per hour	
	b) Group 2	1.0%	\$123	per hour	
	c) Group 3	1.0%	\$183	per hour	
5	City Hall - Senior Center:				
	a) Group 1	1.0%	\$76	per hour	
	b) Group 2	1.0%	\$123	per hour	
	c) Group 3	1.0%	\$183	per hour	
6	City Hall - Multi-Purpose Room & Senior Center:				
	a) Group 1	1.0%	\$123	per hour	
	b) Group 2	1.0%	\$196	per hour	
	c) Group 3	1.0%	\$294	per hour	
7	City Hall - Zuma Conference Room:				
	a) Group 1	1.0%	\$35	per 2 hours; each additional hour \$35	
	b) Group 2	1.0%	\$49	per 2 hours; each additional hour \$49	
	c) Group 3	1.0%	\$72	per 2 hours; each additional hour \$72	
8	City Hall - Malibu Civic Theater:				
	a) Group 1				
	i) 1 Hour	1.0%	\$154	per hour	
	ii) 4 Hours	1.0%	\$381	per 4 hours	
	iii) Half Day (8 Hours)	1.0%	\$612	per 8 hours	
	iv) Full Day (16 Hours)	1.0%	\$964	per 16 hours	
	b) Group 2				
	i) 1 Hour	1.0%	\$244	per hour	
	ii) 4 Hours	1.0%	\$614	per 4 hours	
	iii) Half Day (8 Hours)	1.0%	\$980	per 8 hours	
	iv) Full Day (16 Hours)	1.0%	\$1,542	per 16 hours	

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Community Services Department
Recreation and Facility Use Fees**

Fee Description	CPI 21-22	FY 21-22 Fee *	Unit	Rationale
c) Group 3				
i) 1 Hour	1.0%	\$369	per hour	
ii) 4 Hours	1.0%	\$919	per 4 hours	
iii) Half Day (8 Hours)	1.0%	\$1,469	per 8 hours	
iv) Full Day (16 Hours)	1.0%	\$2,314	per 16 hours	
9 Heathercliff Property:				
a) Group 1				
i) 4 Hours	1.0%	\$626	per 4 hours; each additional hour \$150	
ii) Half Day (12 Hours)	1.0%	\$1,410	per 12 hours; each additional hour \$150	
iii) Full Day (24 Hours)	1.0%	\$1,880	per 24 hours	
b) Group 2				
i) 4 Hours	1.0%	\$1,044	per 4 hours; each additional hour \$250	
ii) Half Day (12 Hours)	1.0%	\$2,350	per 12 hours; each additional hour \$250	
iii) Full Day (24 Hours)	1.0%	\$3,133	per 24 hours	
c) Group 3				
i) 4 Hours	1.0%	\$1,462	per 4 hours; each additional hour \$350	
ii) Half Day (12 Hours)	1.0%	\$3,290	per 12 hours; each additional hour \$350	
iii) Full Day (24 Hours)	1.0%	\$4,386	per 24 hours	
10 loki Property:				
a) Group 1				
i) 4 Hours	1.0%	\$626	per 4 hours; each additional hour \$150	
ii) Half Day (12 Hours)	1.0%	\$1,410	per 12 hours; each additional hour \$150	
iii) Full Day (24 Hours)	1.0%	\$1,880	per 24 hours	
b) Group 2				
i) 4 Hours	1.0%	\$1,044	per 4 hours; each additional hour \$250	
ii) Half Day (12 Hours)	1.0%	\$2,350	per 12 hours; each additional hour \$250	
iii) Full Day (24 Hours)	1.0%	\$3,133	per 24 hours	
c) Group 3				
i) 4 Hours	1.0%	\$1,462	per 4 hours; each additional hour \$350	
ii) Half Day (12 Hours)	1.0%	\$3,290	per 12 hours; each additional hour \$350	
iii) Full Day (24 Hours)	1.0%	\$4,386	per 24 hours	
11 Community Center Indoor:				
a) Group 1	1.0%	\$73	per hour	
b) Group 2	1.0%	\$118	per hour	
c) Group 3	1.0%	\$177	per hour	
12 Community Center Outdoor Event:				
a) Group 1	1.0%	\$112	per hour	
b) Group 2	1.0%	\$177	per hour	
c) Group 3	1.0%	\$264	per hour	
13 Community Center Indoor And Outdoor:				
a) Group 1	1.0%	\$147	per hour	
b) Group 2	1.0%	\$236	per hour	
c) Group 3	1.0%	\$350	per hour	

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Community Services Department
Recreation and Facility Use Fees**

	Fee Description	CPI 21-22	FY 21-22 Fee *	Unit	Rationale
14	Public Meeting Room:				
	a) Group 1	1.0%	\$35	per 2 hours	
	b) Group 2	1.0%	\$49	per 2 hours	
	c) Group 3	1.0%	\$72	per 2 hours	
15	Picnic Area:				
	a) Group 1	1.0%	\$80	per 4 hours	
	b) Group 2	1.0%	\$117	per 4 hours	
	c) Group 3	1.0%	\$177	per 4 hours	
16	Sports Field:				
	a) Group 1	1.0%	\$34	per 2 hours	
	b) Group 2	1.0%	\$53	per 2 hours	
	c) Group 3	1.0%	\$81	per 2 hours	
17	Community Pool Rental:				
	a) Group 1	1.0%	\$92	per hour	
	b) Group 2	1.0%	\$146	per hour	
	c) Group 3	1.0%	\$219	per hour	
18	Community Pool Rental - Single Lane:				
	a) Group 1	1.0%	\$25	per hour	
	b) Group 2	1.0%	\$40	per hour	
	c) Group 3	1.0%	\$61	per hour	

Facility Use Group Classifications/Tiers:

Group 1: Nonprofit Use

Groups and Organizations operating as a registered 501(c)(3) nonprofit. Proof of nonprofit status must be presented at the time of reservation. Membership rosters, by-laws and constitution may also be required. Acceptable forms of documentation verifying nonprofit status include:

- Articles of Incorporation as a nonprofit organization
- Department of the Treasury Form 990
- IRS letter showing organization to be Tax Exempt Services
- State Franchise Tax Board letter showing organization Tax Exemption
- Certificate of Registration with the State Registry of Charitable Trusts

Other Groups:

- SMMUSD and affiliated service organizations such as PTA and AMPS
- Special Interest Groups, Community Service Groups, and Civic Organizations based and operating in the City of Malibu with primary purpose of serving the Malibu community

Group 2: Private Use

Private Groups or Individuals

Group 3: Commercial Use

Any Business, For Profit Group, or Commercial Venture using City of Malibu facilities

* Facility Use fees do not include staff or security. Additional staff and/or security may be required based on the type and/or schedule of event. The City Manager or their designee may approve a reduced rate for reservations under unique circumstances.

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Community Services Department
Parkland Development Fees

	Fee Description	CPI 21-22	FY 21-22 Fee	Notes	Rationale
1	Parkland Development Fee:			[a]	
	a) Single Family Dwelling	1.0%	\$4,401		
	b) Attached MF < 5 units	1.0%	\$3,756		
	c) Attached MF >= 5 units	1.0%	\$2,799		
	d) Duplex, Triplex, Quad	1.0%	\$3,489		
	e) Mobile Home Space	1.0%	\$2,531		
[a] Resolution No. 91-67.					

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Administrative Services Department
Filming Fees

	Fee Description	CPI 21-22	FY 21-22 Fee *	Unit	Rationale
1	Motion Application:				
	a) Up to 10 People	1.0%	\$160		
	b) 10 - 25 People	1.0%	\$420		
	c) Over 25 People	1.0%	\$951		
2	Motion Permit (Per Day):				
	a) Up to 10 People	1.0%	\$194	per day	
	b) 10 or More People	1.0%	\$387	per day	
3	B-Roll Motion Permit (Per Day):				
	a) Up to 10 People	1.0%	\$194	per day	
	b) 10 or More People	1.0%	\$387	per day	
4	Motion Cancellation	1.0%	\$387		
5	Motion Revisions:				
	a) Minor Revisions	1.0%	\$160		
	b) Substantial Revisions	1.0%	\$257		
6	Penalty	n/a	double app. fee		
7	Parking On Street/Right-of-Way:				
	a) Up to 60 Vehicles	1.0%	\$317	per day	
	b) Over 60 Vehicles	1.0%	\$635	per day	
8	Removal Of Production Signs	1.0%	\$71	per sign	
9	Still Shoot Application:				
	a) Up to 25 People	1.0%	\$160		
	b) Over 25 People	1.0%	\$420		
10	Still Shoot Permit (Per Day):				
	a) Up to 10 People	1.0%	\$67	per day	
	b) 10 - 25 People	1.0%	\$194	per day	
	c) Over 25 People	1.0%	\$387	per day	
11	Still Shoot Cancellation	1.0%	\$160		
12	Still Shoot Revisions:				
	a) Minor Revisions	1.0%	\$79		
	b) Substantial Revisions	1.0%	\$128		
13	Use of City Property - Filming:				
	a) Up to 30 People				
	i) Up to 6 hours	1.0%	\$1,904		
	ii) Each Additional Hour	1.0%	\$317	per hour	
	b) Over 30 People				
	i) Up to 6 hours	1.0%	\$2,855		
	ii) Each Additional Hour	1.0%	\$477	per hour	

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Administrative Services Department
Filming Fees**

	Fee Description	CPI 21-22	FY 21-22 Fee *	Unit	Rationale
14	Use of City Property - Still Shoot:				
	a) Up to 10 People	1.0%	\$158	per hour	
	b) Over 10 People	1.0%	\$192	per hour	
15	Monitor Fee:				
	a) 0 - 8 Hours	1.0%	\$71	per hour	
	b) 8 - 12 Hours	1.0%	\$108	per hour	
	c) Over 12 Hours	1.0%	\$142	per hour	
16	Filming On City Streets Or Right Of Way	1.0%	\$635	per day	
17	Community Signature Processing Fee	1.0%	\$636		
18	Drone Usage Fee	1.0%	\$636		
19	Fire District Permit Convenience Fee	n/a	\$0.10	per dollar	
20	Late Processing Fee	1.0%	\$160		

*In addition to the fees identified in this Schedule of Fees, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Administrative Services Department
Alarm Fees

	Fee Description	CPI 21-22	FY 21-22 Fee	Unit	Rationale
1	Alarm Permit				
	a) New	1.0%	\$63		
	b) Renewal	1.0%	\$39		
	c) Reinstatement	1.0%	\$63		
2	False Alarm				
	a) Third False Alarm in 12-month period	1.0%	\$278		
	b) Each Add'l False Alarm	1.0%	\$93	per false alarm	

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
City Clerk Department
Administrative Fees**

Fee Description		CPI 21-22	FY 21-22 Fee	Unit	Notes	Rationale
1	Copies:					
	a) Standard	n/a	\$0.10	per page		
	b) Certified	n/a	\$16	per document		
	c) Color	n/a	\$0.25	per page		
	d) Oversize Plans	n/a	\$5/sheet or Direct Cost			
	e) Special Projects	n/a	Direct Cost of Duplication			
2	Reproduction on CD/DVD	n/a	\$5	each		
3	Candidate Statement	n/a	\$418			
4	Credit Card Payment Fee - In-house		2.9%	per transaction		Increase fee to cover costs incurred by City for bank processing fees.
5	Credit Card Payment Fee - Online	n/a	2.9% + \$0.30	per transaction		New fee to cover the cost incurred by City to accept credit card payments via Stripe for remote processing of City fees.
6	Document Recording and Filing Fee		Refer to LA County Registrar-Recorder/County Clerk			
7	Dolphin Decal	n/a	\$5			
8	Lobbyist Registration	n/a	\$46			
9	Non-Sufficient Funds Check	n/a	\$40			
10	Passport:					
	a) Processing Fee	n/a	\$35		[a]	
	b) Photograph Fee	n/a	\$10	per photo		
11	Subpoena Copies:					
	a) Standard Copies	n/a	\$0.10	per page		
	b) Oversized Documents	n/a	Direct Cost of Duplication			
	c) Clerical Costs	n/a	\$24	per hour		
	d) Retrieval Of Records	n/a	Direct Cost of Retrieval			
12	Subpoena Duces Tecum:					
	a) Documents	n/a	\$15		[b]	
	b) Persons	n/a	\$275		[c]	
13	Short Term Rental Permit	1.0%	\$439		[e]	Based on analysis of the cost to review, process and administer an STR permit, staff recommends increasing the fee to capture the cost per permit inclusive of staff time and Host Compliance's services.
14	Vehicle Impound Fee		\$150	per vehicle		

[a] Established by U.S. Dept. of State

[b] Deposit for Civil Cases (Evidence Code Section 1563(b)(6). No charge for Criminal Cases. No charge for Federal Cases unless significant (Federal Rules of Civil Procedure Rule 45).

[c] Deposit for Civil Cases. (Govt Code Section 68096.1) No charge for Criminal Cases (Penal Code Section 1329).

[d] Established by Elections Code Section 9202(b)

[e] Ordinance No. 468

**City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022**

**Administrative Services Department
Animal Regulation Fees**

	Fee Description	CPI 21-22	FY 21-22 Fee	Rationale
1	Animal Regulation Fees	n/a	Refer to LA County Dept of Animal Control service levels and billing rates	

City of Malibu
Schedule of Fees
Fiscal Year 2021 - 2022
Administrative Services Department
Cable Franchise Application Fee

Fee Description		CPI 21-22	FY 21-22 Fee	Notes	Rationale
1	Cable Franchise Application Fee	n/a	\$7,500	[a]	
[a] Ordinance No. 296.					