

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID-19 and pursuant to AB 361 and the County of Los Angeles Public Health Officer's Order (revised March 23, 2022). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to mlinden@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may also speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and to download the Zoom application.

Malibu City Council
Administration and Finance Subcommittee
Special Meeting Agenda
(to be held during COVID-19 emergency)

Monday, April 11, 2021

2:00 P.M.

Various Teleconference Locations

YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
[MALIBUCITY.ORG/VIDEO](https://malibucity.org/video)

Councilmember Mikke Pierson
Councilmember Steve Uhring

Call to Order

Roll Call

Approval of Agenda

Report on Posting of the Agenda – April 7, 2022

1. **Presentations**

None.

2. **Old Business**

None.

3. **New Business**

A. Approval of Minutes – March 7, 2022

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of March 7, 2022.

Staff Contact: Interim Assistant City Manager/City Treasurer Quinto, 456-2489, ext. 224


B. Proposed Schedule of Fees Fiscal Year 2022-2023

Recommended Action: Provide a recommendation to the City Council concerning adoption of the Fiscal Year 2022-2023 Schedule of Fees.

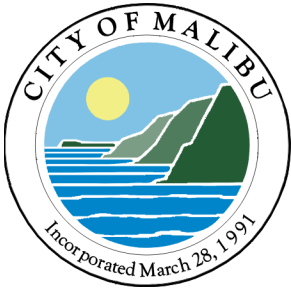
Staff Contact: Interim Assistant City Manager/City Treasurer Quinto, 456-2489, ext. 224

Adjournment

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Special meeting agendas may be amended up to 24 hours in advance of the meeting. Dated this 7th day of April 2022, at 4:30 p.m.



Mary Linden, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
04-11-22

Item 3.A.

To: Councilmember Pierson and Councilmember Uhring

Prepared by: Mary Linden, Executive Assistant

Reviewed by: Elizabeth Shavelson, Assistant to the City Manager

Approved by: Ruthie Quinto, Interim Assistant City Manager

Date prepared: April 6, 2022 Meeting date: April 11, 2022

Subject: Approval of Minutes – March 7, 2022

RECOMMENDED ACTION: Approve the minutes for the Administration and Finance Subcommittee Special meeting of March 7, 2022.

DISCUSSION: Staff has prepared draft minutes for the Administration and Finance Subcommittee Special meeting of March 7, 2022, and hereby submits the minutes to the Subcommittee for approval.

ATTACHMENTS: Draft Minutes for the March 7, 2022 Administration and Finance Subcommittee Special meeting

MINUTES
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE
SPECIAL MEETING
MARCH 7, 2022
TELECONFERENCED - VARIOUS LOCATIONS
12:00 P.M.

The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Councilmember Pierson called the meeting to order at 12:00 p.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Councilmember Mikke Pierson and Councilmember Steve Uhring

ALSO PRESENT: Interim City Manager Steve McClary; Interim Assistant City Manager/City Treasurer Ruth Quinto; Public Safety Manager Susan Dueñas; Assistant to the City Manager Elizabeth Shavelson; Finance Manager Renée Neermann; Media Technician Parker Davis; and Executive Assistant Mary Linden

APPROVAL OF AGENDA

MOTION Councilmember Uhring moved and Councilmember Pierson seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Executive Assistant Linden reported that the agenda for the meeting was properly posted on March 3, 2022.

ITEM 1 PRESENTATIONS

None.

ITEM 2 OLD BUSINESS

None.

ITEM 3 NEW BUSINESS

- A. Approval of Minutes – January 12, 2022
Recommended action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of January 12, 2022.

MOTION Councilmember Uhring moved and Councilmember Pierson seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meeting of January 12, 2022. The motion carried unanimously.

B. Parking Citation Fines

Recommended Action: 1) Review the Public Safety Commission recommendation for increasing parking citation fines; and 2) Provide a recommendation to the City Council.

Public Safety Manager Dueñas presented the report.

Doug Stewart stated the Public Safety Commission's objective was to promote compliance and recover the cost of enforcement. He stated the fines penalized those who ignored public safety for their own convenience. He stated Malibu's visitor numbers were more comparable to other beach cities, as opposed to Las Virgenes-Malibu Council of Governments (COG) cities in the Las Virgenes Parking Authority. He explained that was why the Commission compared to coastal cities.

Councilmember Uhring asked what the City could do to mitigate potential court appeals. He suggested adding language that justified the higher fines. He agreed the increases were reasonable.

Councilmember Pierson agreed with Councilmember Uhring. He stated he was worried about some fines that were greatly different than either other beach cities or COG cities, such as 15.64.300 Obstructing Roadway or Lane, which was triple the other cities' fines.

Councilmember Uhring discussed the uniqueness of potential blocking of Pacific Coast Highway (PCH), the main road in and out of Malibu. He expressed support for the increases with additional language to support the higher fines.

Public Safety Manager Dueñas stated she could research data for the prevalence of certain violations and the related public safety hazards. She discussed the possibility of adding signage to indicate the fines. In response to Councilmember Uhring, she stated there were photographs that could be included in the staff report.

MOTION Councilmember Uhring moved and Councilmember Pierson seconded a motion to present the Public Safety Commission recommendation for increasing parking citation fines to the City Council with consideration of language that would enable the City to identify that some fines are based upon the risks posed to residents and visitors, include additional language to consider signage that would identify potential violations and fines for visitors, and provide supporting materials.

In response to Councilmember Uhring, Finance Manager Neermann explained the appeal process. She confirmed there was no cost to appeal.

AMENDMENT

Councilmember Uhring amended his motion to add “and provide the Sheriff’s Department with the public safety data and reasoning that supports the fine.”

The question was called, and the motion carried unanimously.

C. Oversized Vehicle Citation Fine

Recommended Action: 1) Review the Public Safety Commission recommendation to establish a fine for violations of Malibu Municipal Code (MMC) Section 10.18.030 (Oversized Vehicles), and 2) Provide a recommendation to the City Council.

Public Safety Manager Dueñas presented the report.

Doug Stewart stated the Public Safety Commission discussed using movable signs over the summer advising visitors of certain parking violations and fines. He stated the step-up fine schedule was based on the County’s camping ordinance fine schedule.

MOTION

Councilmember Uhring moved and Councilmember Pierson seconded a motion to provide a recommendation to the City Council to establish a fine schedule for violations of Malibu Municipal Code (MMC) Section 10.18.030 (Oversized Vehicles), as recommended by the Public Safety Commission.

Councilmember Pierson asked if the violator and the deputy issuing the citation would be aware of previous citations issued. Public Safety Manager Dueñas stated she was working with the Sheriff’s Department on the process.

Councilmember Pierson asked if this would require signage. Public Safety Manager Dueñas stated she would look into possibly adding a sign to currently posted signs.

The question was called, and the motion carried unanimously.

ADJOURNMENT

MOTION

At 12:25 p.m., Councilmember Pierson moved and Councilmember Uhring seconded a motion to adjourn the meeting. The motion carried unanimously.

Approved and adopted by the Administration and Finance
Subcommittee of the City of Malibu on _____.

MIKKE PIERSON, Councilmember

ATTEST:

MARY LINDEN, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
04-11-22

Item 3.B.

To: Councilmember Pierson and Councilmember Uhring

Prepared by: Renée Neermann, Finance Manager

Reviewed by: Ruth F. Quinto, CPA, Interim Assistant City Manager/City Treasurer

Approved by: Steve McClary, Interim City Manager

Date prepared: March 30, 2022 Meeting date: April 11, 2022

Subject: Proposed Schedule of Fees Fiscal Year 2022-2023

RECOMMENDED ACTION: Provide a recommendation to the City Council concerning adoption of the Fiscal Year 2022-2023 Schedule of Fees.

FISCAL IMPACT: The Schedule of Fees establishes the amount the City can charge for fees for service. The City's annual budget typically includes approximately \$3.0 million in revenue from Service Charges and approximately \$3.5 million in revenue from Licenses and Permits.

DISCUSSION: For Fiscal Year 2022-2023, departmental staff reviewed all fees to ensure that charges for specific services appropriately cover the cost of providing such service. If the Fiscal Year 2022-2023 Fee Schedule is approved, the revised fees will generate funds to adequately reflect the costs of the services provided.

State law mandates that agencies such as the City of Malibu charge customers only the fees necessary to recover costs for the services provided and prohibits charging fees above and beyond the services rendered. If the 2022-23 fee schedule is approved, the revised fees will not generate funds that exceed this standard.

In Fiscal Year 2015-2016, the City completed a comprehensive fee study that analyzed all fees and charges for services. The rates established in the fee study are used as a base amount that is increased with a cost-of-living adjustment.

The cost-of-living adjustment is derived from the Consumer Price Index (CPI) using an annual percentage from February. The percentage change of CPI was 7.4% in February

2022, and this adjustment has been included in the Schedule of Fees for Fiscal Year 2022-2023.

The explanation for the new fees or change in existing fees is detailed in the column labeled "Rationale."

There are three significant changes from the current year as follows:

1. **Code Violations:** Currently, the schedule includes an hourly Code Enforcement Review fee that is used to recuperate costs associated with clearing potential code violations for staff time prior to the application, and staff time after an application is received. Staff is proposing a fixed fee for the latter: time spent after an application is received for applications that include a code violation. This change will streamline the process and collection. Time spent includes but is not limited to site visits, meetings with owner/applicant, and the processing of the application.
 - a. **Minor** – The minor fee will be used for applications such as fences, signs, sheds, and small additions. Based on historical experience, an average of nine hours is spent on this type of application.
 - b. **Major** – The major fee will be used for applications such as, administrative plans review and coastal development permits. Based on historical experience, an average of 15 hours is spent on this type of application.
2. **Formula Retail** In 2019, staff proposed the Formula Retail Clearance fee and estimated approximately three hours of staff time to process this type of application. However, since that time staff has averaged approximately 20 hours to process a formula retail clearance which includes: Planning Commission staff report, staff time attending Commission meetings, multiple meetings with the applicant team, coordination with the City Attorney's Office, and Zoning Ordinance and LCP code interpretations.

The proposed Schedule of Fees for Fiscal Year 2022-2023 is attached for review and will be presented to Council on April 25, 2022.

ATTACHMENTS: Schedule of Fees for Fiscal Year 2022-2023



Schedule of Fees
Fiscal Year 2022 - 2023

**City of Malibu
 Schedule of Fees
 Fiscal Year 2022 - 2023
 CITY-WIDE COMBINED
 TABLE OF CONTENTS**

Fee Category	Department	Page(s)
Building - Mechanical,Electrical, and Plumbing	ESD	1 - 2
Building - Itemized Building Construction	ESD	3 - 4
Building - Structural Inspection and Plan Check	ESD	5
ESD - Coastal Engineering, Geology, Environmental Health, Other	ESD	6 - 7
Planning Department	Planning	8 - 10
Public Works Engineering	Public Works	11 - 12
Recreation and Facility Use	Community Svcs	13 - 15
Parkland Development	Community Svcs	16
Filming	Finance	17
Alarm Permit / False Alarm	Finance	18
Administrative	City Clerk	19
Animal Control	ASD	20
Cable Franchise	ASD	21

**City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023**

**Environmental Sustainability Department
Building - Mechanical, Electrical and Plumbing Fees**

	Fee Description	CPI 22-23	Average Hours	FY 22-23 Fee	Unit	Rationale
1	Plan Check Fees (Mechanical, Electrical & Plumbing Only)	7.4%	1.00	\$205.00	per hour	
2	Emergency Inspection Fee - After Hours	7.4%	1.50	\$307.50	per hour	
	Electrical Permit Fees					
3	New Residential:					
	Garage, Carport (Attached/Detached)	7.4%	COLA	\$0.14	per SF	
	Multi-Family 0 - 1,000 SF	7.4%	COLA	\$0.38	per SF	
	Multi-Family 1,001 - 5,000 SF	7.4%	COLA	\$0.62	per SF	
	Multi-Family > 5,000 SF	7.4%	COLA	\$0.50	per SF	
	Remodel Residential Buildings	7.4%	COLA	\$0.27	per SF	
4	New Commercial/Tenant Improvement	7.4%	COLA	\$0.49	per SF	
5	Outlets/Lighting Fixture	7.4%	0.25	\$51.25	Each set of 20	
6	Branch Circuits:					
	Branch Circuits 1-10	7.4%	COLA	\$26.00	each	
	Branch Circuits 11-40	7.4%	COLA	\$20.00	each	
	Branch Circuits 41-Up	7.4%	COLA	\$17.00	each	
7	Fixed Appliance (Not Over 1 HP)	7.4%	COLA	\$41.00	each	
8	Disconnect	7.4%	COLA	\$41.00	each	
9	Battery Backup System	7.4%	0.50	\$102.50	each	
10	Electric Vehicle Charging Station (Residential):					
	a) EV Outlet	7.4%	0.50	\$102.50	each	
	b) Single Phase Wall Unit	7.4%	0.50	\$102.50	each	
	i) Plan Check	7.4%	0.50	\$102.50	each	
	ii) Permit	7.4%	0.50	\$102.50	each	
	c) Three Phase Wall Unit; Stand Alone; Commercial					
	i) Plan Check	7.4%	2.00	\$410.00	each	
	ii) Permit	7.4%	2.00	\$410.00	each	
11	Generators and Transfer Switches:					
	Rating 1 to 50 HP / 1 to 37 kW	7.4%	1.00	\$205.00	each	
	Rating 51 HP or greater HP / 38 or greater kW	7.4%	2.00	\$410.00	each	
12	Services, Switchboards & Subs:					
	0 To 399 Amps	7.4%	0.50	\$102.50	each	
	400 To 1000 Amps (> 600Amp Requires Plan Check)	7.4%	0.75	\$153.75	each	
	> 1000 Amps	7.4%	1.00	\$205.00	each	
	Pedestal Including Meters	7.4%	1.00	\$205.00	each	
13	Temporary Power:					
	Temporary Service Pole or Pedestal Incl. Meters	7.4%	1.00	\$205.00	each	
	Temp Service Pole Incl. Sub Poles, Switches & Outlets	7.4%	1.50	\$307.50	each	
	Temporary Trailer Insp. Fee (Pre-Site)	7.4%	1.50	\$307.50	each	
14	Misc. Conduits and Conductors:					
	Apparatus/Equip/Conduits/Conductors - All Other	7.4%	0.50	\$102.50	each	
	Change From Overhead to Underground	7.4%	1.00	\$205.00	per 300 LF	
15	Photovoltaic			See itemized building construction fees - Item 22		
16	Private Swimming Pools:					
	Inground Swimming Pool (Incl. Equipment)	7.4%	0.50	\$102.50	each	
	Other Pools (Spas, Hot Tubs, Etc.)	7.4%	1.00	\$205.00	each	
	Alterations to Swimming Pools	7.4%	0.25	\$51.25	each	
17	Signs, Outline Lighting and Marquees:					
	First Sign and Transformer	7.4%	1.00	\$205.00	each	
	Ea. Additional Sign, Transformer, Circuit	7.4%	0.25	\$51.25	per address	
	Alterations/Relocations of Existing Signs	7.4%	0.25	\$51.25	each	
	Time Clock	7.4%	0.25	\$51.25	each	
	Plumbing Permit Fees					
18	Backflow Prevention Device:					
	Up To 2" Diameter	7.4%	0.25	\$51.25	each	
	Over 2" Diameter	7.4%	0.50	\$102.50	each	
19	Gas System:					
	1 To 5 Outlets	7.4%	0.50	\$102.50	each	
	Each Additional Outlet	7.4%	COLA	\$20.00	each	
20	Yard Gas Piping:					
	0 - 300 Feet	7.4%	0.50	\$102.50	First 300'	
	Each Additional 300' Increment	7.4%	COLA	\$20.00	Each Add'l 300'	
21	Service Water Piping:					
	0 - 300 Feet	7.4%	0.50	\$102.50	First 300'	
	Each Additional 300' Increment	7.4%	COLA	\$20.00	Each Add'l 300'	
22	Ejector Pump/Sump With Basin (requires plan check)	7.4%	0.50	\$102.50	each	

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023

Environmental Sustainability Department
Building - Mechanical, Electrical and Plumbing Fees

Fee Description	CPI 22-23	Average Hours	FY 22-23 Fee	Unit	Rationale
23 Sewer Connection to Wastewater Treatment Facility:					
a) Residential					
i) Plan Check	7.4%	1.00	\$205.00	each	
ii) Permit	7.4%	1.00	\$205.00	each	
b) Non-residential					
i) Plan Check	7.4%	2.00	\$410.00	each	
ii) Permit	7.4%	3.00	\$615.00	each	
24 Sewer Line Repair and Maintenance	7.4%	1.00	\$205.00	each	
25 Hose Bibs	7.4%	0.25	\$51.25	each set of 10	
26 Irrigation	7.4%	0.25	\$51.25	per 10 emitters	
27 Hydrozone	7.4%	0.50	\$102.50	per 3 zones	
28 Graywater:					
a) Simple	7.4%	0.50	\$102.50		
b) Complex	7.4%	0.75	\$153.75		
29 Landscape Ordinance Plan Check :					
a) Simple	7.4%	0.50	\$102.50		
b) Complex	7.4%	1.00	\$205.00		
30 Rain Water Harvesting System:					
a) Rain Water Harvesting System	7.4%	1.00	\$205.00		
b) Storage Tank	7.4%	1.00	\$205.00		
31 Premanufactured Spa	7.4%	2.00	\$410.00	each	
32 Repair/Alter of Piping or Drainage	7.4%	COLA	\$20.00	each fixture	
33 Roof Drain	7.4%	0.25	\$51.25	each set of 10	
34 Lavatory	7.4%	0.25	\$51.25	each	
35 Shower / Bath Tub	7.4%	0.25	\$51.25	each	
36 Toilet	7.4%	0.25	\$51.25	each	
37 Earthquake Shut Off Valve	7.4%	0.25	\$51.25	each	
38 Trap Primer	7.4%	0.25	\$51.25	each	
39 Water Heater (and/or Vent)	7.4%	0.25	\$51.25	each	
Mechanical Permit Fees					
40 Split System/Mini Split System	7.4%	1.00	\$205.00	each	
41 FAU Heating/AC Units:					
100K to 500K BTU	7.4%	0.50	\$102.50	each	
> 500K BTU	7.4%	0.75	\$153.75	each	
42 Heating or Cooling Coils	7.4%	0.25	\$51.25	each	
43 Radiant Floor Heating (Requires Plan Check)	7.4%	0.50	\$102.50	per zone	
44 Air Outlets For Heating/Cooling	7.4%	0.25	\$51.25	each set of 10	
45 Commercial Air Dist. System (Heating/Cooling/Vent)	7.4%	COLA	\$41.00	per every 100 SF	
46 Ventilation Fans On Single Duct (Incl. Dryer Exhaust)	7.4%	COLA	\$41.00	each	
47 Ventilation Fan:					
To 300 CFM	7.4%	COLA	\$41.00	each	
301 CFM and Over	7.4%	COLA	\$41.00	each	
48 Hood:					
Commercial Hood (Incl. Duct)	7.4%	0.50	\$102.50	each	
Residential Hood (Incl. Duct)	7.4%	0.50	\$102.50	each	
49 Appliance or Piece of Equipment Not Listed	7.4%	0.50	\$102.50	each	
50 Premanufactured Fire Place	7.4%	0.50	\$102.50	each	
51 Gas System (For projects where plumbing permit has not been issued):					
1 to 5 Outlets	7.4%	0.50	\$102.50	each	
Each Additional Outlet	7.4%	COLA	\$20.00	each	
52 Central Vacuum System	7.4%	1.00	\$205.00	each	
53 Evaporative Cooler	7.4%	0.50	\$102.50	each	
54 Factory Built or Metal Chimney	7.4%	0.50	\$102.50	each	
55 Metallic Flues	7.4%	0.50	\$102.50	each	
56 Yard Gas Piping (For projects where plumbing permit has not been issued):					
0 - 300 Feet	7.4%	0.50	\$102.50	First 300'	
Each Additional 300' Increment	7.4%	COLA	\$20.00	Each Add'l 300'	

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023

Environmental Sustainability Department
Building - Itemized Building Construction Fees

	Fee Description	CPI 22-23	Average PC Hours	FY 22-23 Plan Check	Average Prmt Hours	FY 22-23 Permit	Unit	Rationale
1	Awning	7.4%	0.50	\$102.50	0.50	\$102.50	each	
2	Balcony addition	7.4%	1.50	\$307.50	1.00	\$205.00	each	
3	Bay window	7.4%	1.00	\$205.00	1.00	\$205.00	each	
4	Carport	7.4%	1.50	\$307.50	1.50	\$307.50	each	
5	Covered Porch	7.4%	1.00	\$205.00	1.00	\$205.00	each	
6	Deck - Attached (2 Max.) / Detached (each)	7.4%	2.00	\$410.00	2.00	\$410.00	each	
7	Deck/Balcony Repair:							
	a) Minor (Structural)	7.4%	1.00	\$205.00	1.00	\$205.00	each	
	b) Major (Structural)	7.4%	1.50	\$307.50	2.00	\$410.00	each	
8	Demolition:							
	a) Demolition (up to 3,000 s.f.)	7.4%	1.50	\$307.50	2.00	\$410.00	each	
	b) Additional demolition	7.4%	-	-	0.50	\$102.50	each 3,000 SF	
9	Excavation	7.4%	-	-	0.50	\$102.50	each	
10	Masonry Fence/Wall:							
	a) Masonry fence: up to 6' high (up to 100 ln. ft.)	7.4%	0.75	\$153.75	1.25	\$256.25	Standard	
	i) Additional masonry walls	7.4%	-	-	0.50	\$102.50	each 100 LF	
	b) Masonry fence: > 6' high (up to 100 ln. ft.)	7.4%	1.00	\$205.00	1.50	\$307.50	Special design	
	i) Additional masonry walls > 6' height	7.4%	-	-	0.75	\$153.75	each 100 LF	
11	Cabana:							
	a) Cabana (<300 s.f.) each	7.4%	1.00	\$205.00	1.00	\$205.00	each	
	b) Cabana (>300 s.f.) each	7.4%	1.50	\$307.50	2.00	\$410.00	each 300 SF	
	Patio Cover/Trellis:							
	a) Patio cover/Trellis (<500 s.f.) each	7.4%	1.00	\$205.00	1.00	\$205.00	each	
	b) Patio cover/Trellis (>500 s.f.) each	7.4%	1.00	\$205.00	2.00	\$410.00	each 500 SF	
12	Pilaster per city standard (up to 6' high)	7.4%	-	-	0.25	\$51.25	each	
13	Automatic Vehicular Gates (up to 2 access points)	7.4%	1.00	\$205.00	1.00	\$205.00	each	
14	Retaining Wall:							
	a) Retaining wall: < 7" high (up to 50 ln ft.)	7.4%	1.00	\$205.00	1.50	\$307.50	Standard	
	i) Additional retaining wall	7.4%	0.50	\$102.50	0.50	\$102.50	each 50 LF	
	b) Retaining wall: 7 - ≤ 10' high (up to 50 ln ft.)	7.4%	2.00	\$410.00	2.00	\$410.00	Special design	
	i) Additional retaining wall	7.4%	1.00	\$205.00	1.00	\$205.00	each 50 LF	
	c) Retaining wall: 10' + high (up to 30 ln. ft.)	7.4%	5.00	\$1,025.00	2.50	\$512.50	Special design	
	i) Additional retaining wall	7.4%	0.50	\$102.50	1.00	\$205.00	each 30 LF	
15	Fireplace:							
	a) Masonry fireplace/Isokern	7.4%	1.50	\$307.50	1.50	\$307.50	each	
16	Lighting Pole:							
	a) Lighting pole	7.4%	0.25	\$51.25	0.50	\$102.50	each	
	b) Each add'l pole (up to 5)	7.4%	0.25	\$51.25	0.25	\$51.25	each	
17	Reroof:							
	a) Reroofing , < 30sq. & < 5.9 lb./sq.	7.4%	-	-	2.00	\$410.00	each	
	b) Reroofing , < 30sq. & > 5.9 lb./sq.	7.4%	1.00	\$205.00	2.00	\$410.00	each	
	c) Additional Reroof	7.4%	-	-	0.75	\$153.75	each 30 sq.	
	d) Additional Reroof Flat Roof Only	7.4%	-	-	0.25	\$51.25	each 30 sq.	
18	Elective Cool Roof - Residential	7.4%	0.50	\$102.50	-	-	each	
19	Re-Stucco	7.4%	-	-	2.00	\$410.00		
20	Skylight:							
	a) Skylight (less than 10 sq. ft.)	7.4%	1.00	\$205.00	1.00	\$205.00	each	
	b) Skylight (greater than 10 sq. ft. or structural)	7.4%	1.50	\$307.50	1.50	\$307.50	each	
21	Solar:							
	a) Solar Hot Water Heating	7.4%	1.00	\$205.00	1.00	\$205.00	each	
	b) Solar Pool Heating	7.4%	1.00	\$205.00	1.00	\$205.00	each	
22	Photovoltaic	n/a	-	\$150.00	-	\$150.00	each	
23	Battery Backup System	7.4%	0.50	\$102.50	0.50	\$102.50	each	
24	Signs:							
	a) Building	7.4%	0.25	\$51.25	0.50	\$102.50	per qtr hour	
	b) Electrical	7.4%	0.25	\$51.25	0.25	\$51.25	per qtr hour	
25	Swimming Pool/Spa:							
	a) Swim Pool (Res. < 800 SF) inclusive of MEP	7.4%	3.00	\$615.00	4.00	\$820.00	each	
	b) Swim Pool (Com. or > 800 SF) inclusive of MEP	7.4%	6.00	\$1,230.00	5.00	\$1,025.00	each	
	c) Swimming Pool Remodel:							
	i) Gunitite	7.4%	1.00	\$205.00	1.00	\$205.00	each	
	ii) Plaster	7.4%	1.00	\$205.00	1.00	\$205.00	each	
	d) Spa	7.4%	1.00	\$205.00	2.00	\$410.00	each	
26	Temporary Constr. Trailer w/ Ramp	7.4%	1.00	\$205.00	2.00	\$410.00	each	
27	Traffic Related Slab	7.4%	0.50	\$102.50	0.50	\$102.50	each	
28	Window/Slider:							
	a) Replacement (non-structural up to 5)	7.4%	-	-	1.00	\$205.00	each	
	b) New Window Retrofit (up to 5)	7.4%	0.25	\$51.25	1.00	\$205.00	each	
	c) New window (w/ structural; up to 5)	7.4%	1.00	\$205.00	1.50	\$307.50	each	

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023

Environmental Sustainability Department
Building - Itemized Building Construction Fees

Fee Description	CPI 22-23	Average PC Hours	FY 22-23 Plan Check	Average Prmt Hours	FY 22-23 Permit	Unit	Rationale
29 Septic Systems:							
a) Residential - Alternative - Inspection	7.4%	-	-	3.50	\$717.50	each	
b) Residential - Conventional - Inspection	7.4%	-	-	2.50	\$512.50	each	
c) Commercial - Alternative - Inspection	7.4%	-	-	5.00	\$1,025.00	each	
d) Commercial - Conventional - Inspection	7.4%	-	-	4.50	\$922.50	each	
e) Repair / Alteration (1-3 components)	7.4%	-	-	1.00	\$205.00	each	
f) Repair / Alteration (over 3 components)	7.4%	-	-	1.00	\$205.00	each	
g) Disconnect'n/Abandonm't of system	7.4%	-	-	1.00	\$205.00	each	
h) Sewer Connection to OWTS	7.4%	-	-	1.00	\$205.00	each	
i) OWTS System Abandonment	7.4%	-	-	1.00	\$205.00	each	
30 Grading Inspection and Plan Check:							
a) 1 - 50 Cubic Yards	7.4%	1.00	\$205.00	4.00	\$820.00	each	
b) 51 - 100 Cubic Yards	7.4%	1.50	\$307.50	5.00	\$1,025.00	each	
c) 101 - 500 Cubic Yards	7.4%	3.00	\$615.00	6.00	\$1,230.00	each	
d) 501 - 1000 Cubic Yards	7.4%	5.00	\$1,025.00	7.00	\$1,435.00	each	
e) > 1000 Cubic Yards	7.4%	8.00	\$1,640.00	11.00	\$2,255.00	each	
f) Plus for each additional 500 Cubic Yards	7.4%	1.00	\$205.00	0.50	\$102.50	each	
g) Stormwater inspection	7.4%	-	-	1.00	\$205.00	per hour	
31 Drainage	7.4%	2.00	\$410.00	1.00	\$205.00	each	
32 Biofiltration, Detention Device:							
a) Minor	7.4%	1.00	\$205.00	1.00	\$205.00	each	
b) Major	7.4%	2.00	\$410.00	3.00	\$615.00	each	
33 Caisson	7.4%	2.00	\$410.00	0.50	\$102.50	per type/cais'n	
34 Pile Repair	7.4%	2.00	\$410.00	2.00	\$410.00		
35 Foundation Repair	7.4%	2.00	\$410.00	2.00	\$410.00		
36 Foundation Only	n/a	-	-	-	25% new const		
37 Underpinning to Existing Foundation - Minor	7.4%	1.00	\$205.00	1.00	\$205.00		
38 Underpinning to Existing Foundation - Major	7.4%	2.00	\$410.00	2.00	\$410.00		
39 Grade Beams (per 250 L.F.)	7.4%	2.00	\$410.00	2.00	\$410.00		
40 Bulkheads/Seawalls/Wave Uprush Study	7.4%	5.00	\$1,025.00	5.00	\$1,025.00		
41 Remodel Interior/Exterior:							
a) Minor Non-Structural	n/a	-	40% new const	-	40% new const		
b) Minor with Structural	n/a	-	50% new const	-	50% new const		
c) Major Non-Structural	n/a	-	50% new const	-	50% new const		
d) Major with Structural	n/a	-	60% new const	-	60% new const		
42 Parking Lot - Striping/Replacement - Plan Ck & Insp	7.4%	2.00	\$410.00	1.00	\$205.00		
43 Wireless Telecomm Facility (Antenna Only)	7.4%	2.00	\$410.00	1.00	\$205.00		
44 Accessibility Hardship Extension	7.4%	-	-	3.00	\$615.00		
45 Permit Time Extension Fee	7.4%	-	-	1.50	\$307.50	each	
46 Preliminary Review (Covers 2 Hrs - Add. @ Hrly Rate)	7.4%	-	-	2.00	\$410.00		
47 Administrative Fee (Charge @ Hrly Rate)	7.4%	-	-	1.00	\$205.00		
48 Administrative Permit Processing Fee	7.4%	-	-	0.25	\$51.25		
49 Administrative Plan Check Processing Fee	7.4%	0.25	\$51.25	-	-		
50 Revised Energy Analysis	7.4%	2.00	\$410.00	-	-		
51 Miscellaneous Fee (Charge @ Hrly Rate)	7.4%	-	-	1.00	\$205.00		
52 As-built Plan Review	7.4%	2.00	\$410.00	-	-		
53 Plan Comparison Check (Hrly Rate - 1 Hr Min.)	7.4%	1.00	\$205.00	-	-	each	
54 Minor Plan Revision (Hrly Rate - 2 Hr Min.)	7.4%	-	-	2.00	\$410.00		
55 Permit Processing Fee - Expired Plan Check	7.4%	4.00	\$820.00	-	-		
56 Permit Processing Fee - Expired Permit	7.4%	-	-	4.00	\$820.00		
57 Plan Check (Application) Extension	7.4%	-	-	1.00	\$205.00		
58 Site Inspections Not Covered by Fees	7.4%	-	-	2.00	\$410.00		
59 Bldg Plan Check Fee (Hrly Rate - 1 Hr Min.)	7.4%	1.00	\$205.00	-	-		
60 Excessive Plan Check Fee (Third Review) (Per Hr)	7.4%	1.00	\$205.00	-	-		
61 Non-Compliance Fee - Excess Inspection (Per Hr)	7.4%	-	-	1.00	\$205.00	min. fee	
62 Change of Occupant Inspection	7.4%	-	-	1.00	\$205.00		
63 CA Bldg Standards Surcharge Permit Valuation:							
a) \$1 - \$25,000	n/a	-	-	-	\$1.00		
b) \$25,001 - 50,000	n/a	-	-	-	\$2.00		
c) \$50,001 - 75,000	n/a	-	-	-	\$3.00		
d) \$75,001 - 100,000	n/a	-	-	-	\$4.00		
e) Each Add'l \$25,000 or Fraction Thereof	n/a	-	-	-	Add \$1.00		
64 Strong Motion Fee (Remitted to State of CA):							
a) Strong Motion Fee Category I	n/a	-	-	-	\$0.00013 of Value		
b) Strong Motion Fee Category II	n/a	-	-	-	\$0.00028 of Value		

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023

Environmental Sustainability Department
Building - Structural Inspection and Plan Check

	Fee Description / Occupancy Classification	CPI 22-23	Average Prmt/PC Hours	FY 22-23 Plan Check	FY 22-23 Permit	FY 22-23 Total	Unit	Notes	Rationale
1	All New Residential Construction (includes additions)	7.4%		\$2.17	\$2.17	\$4.34	per SF	[a]	
2	Residential Remodels:								
	a) Minor Non-Structural	n/a		40% of New Residential Construction Fee					
	b) Minor with Structural	n/a		50% of New Residential Construction Fee					
	c) Major Non-Structural	n/a		50% of New Residential Construction Fee					
	d) Major with Structural	n/a		60% of New Residential Construction Fee					
3	Residential Non-Structural Interior Remodel:								
	a) Level 1: Less than or equal to 500 S.F.	7.4%	1.00	\$205.00	\$205.00	\$410.00	each		
	b) Level 2: 501-1,000 S.F.	7.4%	1.50	\$307.50	\$307.50	\$615.00	each		
	c) Level 3: 1,001-1,500 S.F.	7.4%	2.50	\$512.50	\$512.50	\$1,025.00	each		
4	All Non-Residential (includes commercial)	7.4%		\$2.44	\$2.72	\$5.16	per SF		
5	Tenant Improvements (TI):								
	a) < 5,000 SF	7.4%		\$1.35	\$1.35	\$2.70	per SF		
	b) > 5,000 SF	7.4%		\$1.63	\$1.63	\$3.26	per SF		
6	Utility and Miscellaneous	7.4%		\$1.00	\$1.89	\$2.89	per SF		

[a] 2 hour minimum for plan check; 2 hour minimum for permit.

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023

Environmental Sustainability Department
Coastal Engineering, Geology, Environmental Health, Other

	Fee Description	CPI 22-23	FY 22-23 Fee	Notes	Rationale/Description
1	Coastal Engineering				
	a) Building Plan Check Stage Review	n/a	\$750		
	b) Complex Project Review	n/a	\$3,236		
	c) Standard Project Review	n/a	\$1,618		
	d) Minor Project Review	n/a	\$750		
	e) Time and Materials Fee	n/a	\$232		
2	Geology				
	a) Geology and Geotechnical Board of Appeals	n/a	\$614		
	b) Bldg and Grading Plan Rvw (Plans Only) - Following a Plan Approval	n/a	\$1,016		
	c) Commercial/Multi-Family Residential Hydrogeologic Reviews	n/a	\$4,356		
	d) Lot Line Adjust - SFR - Complex	n/a	\$4,646		
	e) Lot Line Adjust - SFR - Standard Guest Houses & Second Units	n/a	\$3,194		
	f) Onsite Wastewater Treatment Systems Foundation Repairs	n/a	\$2,178		
	g) Single Family Residence - Complex	n/a	\$4,646		
	h) Single Family Residence - Standard Guest House & Second Units	n/a	\$3,194		
	i) Subdivisions - Single Family Residence - Complex	n/a	\$4,646		
	j) Subdivisions - SFR - Standard Guest Houses & Second Units	n/a	\$3,194		
	k) Miscellaneous:				
	i) Swimming Pools	n/a	\$2,903		
	ii) Additions	n/a	\$2,903		
	iii) Remodels	n/a	\$2,903		
	iv) Retaining Walls	n/a	\$2,903		
	v) Seawalls	n/a	\$2,903		
	vi) Slope Repairs	n/a	\$2,903		
	vii) Miscellaneous Geology Projects	n/a	T&M + 30%		
	Environmental Health Fees				
3	Non-OWTS Review - Simple:				
	a) Planning Phase	7.4%	\$903		
	b) Building Phase	7.4%	\$337		
4	OWTS Review - Complex:				
	a) Planning Phase	7.4%	\$2,372		
	b) Building Phase	7.4%	\$1,694		
5	OWTS Review - Complex Commercial:				
	a) Planning Phase	7.4%	\$7,680		
	b) Building Phase	7.4%	\$4,403		
6	OWTS Review of Certificate for Reduced Onsite Wastewater Set Back	7.4%	\$903		
7	Environmental Health Program Fees:				
	a) Operating Fees-Residential	7.4%	\$533		
	b) Operating Fees-Commercial	7.4%	\$1,062		
	c) Operating Fees-Multi Family	7.4%	\$1,062		
8	Env Health - Hourly Review Fee	7.4%	\$227		
9	Env Health - Certificate OF OWTS Inspection	7.4%	\$266		
10	Env Health - OWTS Compliance Agreement	7.4%	\$266		
11	Env Health - OWTS Practitioner Application Fee for Initial Registration	7.4%	\$262		
12	Env Health - OWTS Practitioner Renewal Fee for Registration	7.4%	\$262		
13	Env Health - Operating Permit Transfer Fee	7.4%	\$227		
	Miscellaneous				
14	Art in Public Places In-lieu Contribution	n/a	1% of Construction/ CIP cost	[a]	
15	Building Board of Appeals	7.4%	\$410		
16	Building Permit Investigation Fee (For Work Without a Permit)	7.4%	\$410		
17	Certificate Of Occupancy - Temporary	7.4%	\$410		
18	Change of Address / House Numbers	7.4%	\$308		
19	Credit Card Payment Fee	n/a	See Administrative Fees Page		2.9% per transaction - In-house 2.9% + \$0.30 per transaction - Online
20	Document Imaging Fee:				
	a) Bldg. Permits	7.4%	\$8		
	b) Environmental Health	7.4%	\$28		
	c) Geology, Coastal Engineering & Wave Uprush Reports	7.4%	\$28		
	d) Septic Approvals	7.4%	\$8		

City of Malibu
 Schedule of Fees
 Fiscal Year 2022 - 2023

Environmental Sustainability Department
Coastal Engineering, Geology, Environmental Health, Other

	Fee Description	CPI 22-23	FY 22-23 Fee	Notes	Rationale/Description
21	Emergency Inspection Fee - After Hours	7.4%	\$308		
22	Foundation Only Administrative Fee	7.4%	\$410		
23	Permit Renewals:				
	a) No Inspections	n/a	100% of permit fees		
	b) Rough Inspection	n/a	50% of permit fees		
	c) Final Inspection	n/a	20% of permit fees		
24	Replacement of Job Card	n/a	\$20		
25	School Processing Fee - SMMUSD	7.4%	\$52		
26	Solid Waste and Encroachment Permit Application:	7.4%	\$1,278		
	a) Solid Waste Bin Placement - 0 to 10 Bins	n/a	-		
	b) Solid Waste Bin Placement - Over 10 Bins	7.4%	\$86		
27	Technology Enhancement	n/a	7% of Bldg Permit Cost		

[a] Property owners are subject to the City's Art in Public Places ordinance when the total construction cost of certain commercial, institutional, and multi-family residential development projects exceed two hundred and fifty thousand (\$250,000) or certain Capital Improvement Projects (CIP) exceed one million dollars (\$1,000,000). When applicable, the property owner is required to acquire and install approved public art on the project site, or an alternative site within and acceptable to the City. In-lieu of acquiring and installing public art, property owners may pay a public art contribution into the Public Art Fund, equal to at least one percent of the project's total construction cost, or the total CIP cost, as applicable.

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Planning Department
Planning Fees

	Fee Description	CPI 22-23	FY 22-23 Fee	Unit	Notes	Rationale
1	Administrative Plan Review:				[a]	
	a) Level 1 - Revision to Previously Issued APR	n/a	1/2 of current fee			
	b) Level 2 - Landscape Only	7.4%	\$377			
	c) Level 3 - APR Minor	7.4%	\$1,513			
	d) Level 4 - APR Major	7.4%	\$4,426			
	e) Level 5 - APR for Major Remodel (<50% of exterior walls)	7.4%	\$6,809			
	f) OWTS only (when OWTS was damaged or destroyed due to fire)	7.4%	\$946			
2	Appeal Fee	n/a	\$750			
3	Archeology:					
	a) Phase 1	7.4%	\$377			
	b) Phase 2	7.4%	\$757			
	c) Consultant Review	n/a	actual cost + 30%		[b]	
4	Biology:					
	a) Review - Hourly	n/a	\$215	per hour		
	b) After Hours - Hourly	n/a	\$250	per hour		
	c) Site Inspection	n/a	\$430		[c]	
	d) Revisions (includes 1 review)	n/a	\$430		[c]	
	e) Review - CDP (With ESHA) (includes 3 reviews)	n/a	\$1,720		[c]	
	f) Review - CDP (Without ESHA) (includes 2 reviews)	n/a	\$860		[c]	
	g) CDP for OWTS Only (includes 1 review)	n/a	\$323		[c]	
	h) APR with Development (without landscaping) (includes 1 review)	n/a	\$430		[c]	
	i) APR with Development (with landscaping) (includes 2 reviews)	n/a	\$860		[c]	
	j) APR Landscaping Only (includes 2 reviews)	n/a	\$645		[c]	
5	Categorical Exemption	n/a	\$75		[d]	This filing fee for a Notice of Exemption is established by the Office of the Los Angeles County Recorder ("Recorder"). Once a project is approved, and if exempt from CEQA, City staff files a Notice of Exemption with the Recorder. Prior to 2015, the City charged this fee upon approval of a project; however, in 2015, the City conducted a fee study and it was recommended that all fees associated with an application should be consolidated. As such, the City incorporated the Categorical Exemption fee into the Administrative Plan Review and Coastal Development Permit application fees. Recently, the City Auditor recommended that this fee be collected separately, as the fee is paid directly to the Recorder. At this time, staff is recommending this fee be added to the fee schedule.
6	Certificate of Compliance Planning Review	7.4%	\$1,419			
7	Change of Ownership/Occupancy	7.4%	\$190			
8	Coastal Development Permit:					
	a) Level 1 - OWTS Only; Foundation Only; Emergency Permit Only; De Minimis OWTS CDP Permit Waiver; TUP Events Requiring CDP	7.4%	\$946		[e]	
	b) Level 2 - Water Wells; Lot Merger With No Development	7.4%	\$6,627		[e]	
	c) Level 3 - Accessory Structures; 2nd Units; Additions; Lot Line Adjustments with No Development	7.4%	\$9,654		[e]	
	d) Level 4 - NSFR; Remodel Non-Conforming Structures	7.4%	\$11,017		[e]	
	e) Level 5 - Development with Lot Line Adjustment; Tentative Parcel Map With No Development	7.4%	\$17,108		[e]	
	f) Level 6 - Tentative Parcel Map with Development	7.4%	\$22,137		[e]	
	g) Level 7 - Multi-Family or Commercial; Tentative Tract Map With or Without Development	7.4%	\$190	per hr; \$20K Dep.	[e]	
	h) Level 8 - Amendments to City-issued CDP	n/a	1/2 of current fee			
9	Code Enforcement Review:					
	a) Code Violation - Hourly	7.4%	\$190	per hour		
	b) Code Violation - Minor	7.4%	\$1,711		[f]	Currently, the fee schedule includes an hourly Code Enforcement Review fee that may be used by planning staff to recuperate staff time associated with processing an application with a code violation. However, staff is proposing a fixed fee to ensure that fees are collected upfront as opposed to calculating hourly fees once the application has been processed. The minor fee would be used for applications such as over-the-counter applications. On average a total of 9 hours is spent on this type of application including site visits, meetings with owner/applicant, code enforcement staff, building inspectors, and the processing of the application.
	c) Code Violation - Major	7.4%	\$2,851		[g]	Currently, the fee schedule includes an hourly Code Enforcement Review fee that may be used by planning staff to recuperate staff time associated with processing an application with a code violation. However, staff is proposing a fixed fee to ensure that fees are collected upfront as opposed to calculating hourly fees once the application has been processed. The major fee would be used for applications such as administrative plans reviews or coastal development permits. On average a total of 15 hours is spent on this type of application including site visits, meetings with owner/applicant, code enforcement staff, building inspectors, and the processing of the application.
10	Commercial Cannabis Permit:					
	a) New Cannabis Dispensary and/or Compliance Review	7.4%	\$4,426			
	b) Commercial Cannabis Regulatory Permit	7.4%	\$759			

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Planning Department
Planning Fees

	Fee Description	CPI 22-23	FY 22-23 Fee	Unit	Notes	Rationale
11	Conditional Use Permit:					
	a) Existing Non-Conforming Use / No Change	7.4%	\$1,892			
	b) New/Transferred Liquor License	7.4%	\$4,426			
	c) Conditional Use Permit Compliance & Reporting	7.4%	\$190		[h]	
	d) All Others	7.4%	\$3,784			
12	Department of Fish and Wildlife Fee	n/a	set by DFW		[i]	
13	Demolition Permit	7.4%	\$377			
14	Determination Of Use :					
	a) Director	7.4%	\$757			
	b) Planning Commission	7.4%	\$6,242			
15	Environmental Impact Report	n/a	actual cost + 30%		[j]	
16	Environmental Review Board Analysis	7.4%	\$3,027			
17	Environmental Site Assessment Review Fee	n/a	actual cost + 30%		[j]	
18	Event Permits:					
	a) Residential (Special Event Permit)	7.4%	\$118			
	b) Commercial (Temporary Use Permit)	7.4%	\$781			
	c) Commercial (Temporary Use Permit - Non-Profit)	7.4%	\$325			
	d) Road Race (Temporary Use Permit)	7.4%	\$1,892		[k]	
19	Initial Study:					
	a) Prepared By Consultant	n/a	actual cost + 30%		[l]	
	b) Prepared By Staff	7.4%	\$190	per hr; \$15K Dep.	[l]	
20	Joint Use Parking Agreement	7.4%	\$2,270			
21	Minor Modification	7.4%	\$1,134			
22	Mitigation Monitoring and Reporting Program	7.4%	\$190	per hour		
23	Neighborhood Standards Review	7.4%	\$5,826			
24	Outdoor Lighting Review:					
	a) Residential	7.4%	\$190			
	b) Commercial minor	7.4%	\$568			
	c) Commercial major	7.4%	\$1,513			
	d) Deviation	7.4%	\$2,836			
25	Over the Counter Permit:					
	a) Level I	7.4%	\$190			
	b) Level II	7.4%	\$378			
26	Planning Clearance:					
	a) Regular	7.4%	\$377			
	b) Formula Retail	7.4%	\$3,802			In 2019, staff proposed the Formula Retail Clearance fee and estimated approximately 3 hours of staff time to process this type of application. However staff has averaged 20 hrs to process a formula retail clearance which includes: Planning Commission staff report, staff time attending Commission meetings, multiple meetings with the applicant team, coordination with the City Attorney's Office, and Zoning Ordinance and LCP code interpretations.
27	Plan Review:					
	a) Prior to Planning Conformance/Approval:					
	i) CDP - Resubmittal of Plans	7.4%	\$1,134		[l]	
	ii) APR - Resubmittal of Plans	7.4%	\$567		[a]	
	b) After Planning Conformance/Approval:					
	i) Substantial Conformance - Minor	7.4%	\$374			
	ii) Substantial Conformance - Major	7.4%	\$1,134			
	iii) Final Planning Approval "red stamp"	7.4%	\$426			
28	Public Notice (Includes costs for staff and materials):					
	a) Mailer	7.4%	\$325			
	b) Newspaper Legal Notice	7.4%	\$313			
	c) Quarter Page	7.4%	\$401			
29	Sign Permit:					
	a) Individual	7.4%	\$236			
	b) Master Program	7.4%	\$2,270			
	c) Temporary	7.4%	\$46			
30	Site Inspection	7.4%	\$285			
31	Site Plan Review:					
	a) Height	7.4%	\$3,329			
	b) All Other Requests	7.4%	\$2,836			
32	Solar Panels:					
	a) Roof-Mounted	7.4%	\$118			
	b) Ground-Mounted	7.4%	\$190			
33	Stringline Modification	7.4%	\$3,216			
34	Time Extension	7.4%	\$567			
35	Variance	7.4%	\$3,404			

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Planning Department
Planning Fees

Fee Description	CPI 22-23	FY 22-23 Fee	Unit	Notes	Rationale
36 View Preservation Permit:					
a) Primary View Determination	7.4%	\$377			
b) View Preservation Permit - Planning Director	7.4%	\$377			
c) View Preservation Permit - Planning Commission	7.4%	\$1,611			
37 Wireless Communication Facilities:					
a) Level 1 - Waiver from Wireless Design Standards	7.4%	\$769			
b) Level 2 - Upgrade Existing Facilities	7.4%	\$1,498			
c) Level 3 - Type 1 Wireless Permit (WP) or WP Right-of-Way Permit (WRP)	7.4%	\$3,658			
d) Level 4 - WP Type 2	7.4%	\$6,628			
e) Level 5 - WP or WRP with CDP	n/a	\$7,245			
f) Consultant Conformance Review/Compliance	n/a	actual cost + 30%			
g) Post-Approval Compliance (Staff)	n/a	\$716		[m]	
38 Vehicle Impact Protection Device Application	7.4%	\$568			
39 Zoning Verification Letter	7.4%	\$190			
40 Development Agreement; General Plan Amendment; Local Coastal Program Amendment; Specific Plan; Zoning Amendment	7.4%	\$190	per hour; \$20k Dep.	[j]	
41 All Other Planning Services	7.4%	\$190	per hour	[n]	
[a] Administrative plan review fee includes 2 incomplete letters; 1 site visit; 1 final inspection; coastal development permit exemption; "green stamp" and "red stamp."					
[b] The City shall bill hourly for services performed by in-house staff. For services performed by outside consultants/service providers, the City shall bill for actual cost incurred, plus 30%.					
[c] Biology fees, bill hourly after base fee is expended. Site inspections are not included with fee.					
[d] Fee set by Office of Los Angeles County Recorder.					
[e] If required, lot merger processing is included in fee.					
[f] Minor code violations are violations which require minimum Planning approval (e.g. OC or no planning approval).					
[g] Major code violations are violations which require APRs, CDPs, CUPs, etc.					
[h] This fee shall be billed on hourly basis based on the actual staff time required.					
[i] Fee set by California Department of Fish and Wildlife.					
[j] Fee covers direct cost to prepare report and/or study plus Planning staff time to manage report and/or study only. All entitlement fees and City Specialist fees to be paid separately.					
[k] City Specialist fees apply.					
[l] Coastal development permit fee includes 3 incomplete letters; 2 site visits not including final inspection; 2 Planning Commission hearings; and "green stamp."					
[m] Consultant fee charged separately.					
[n] For service requests not identified in this Schedule of Fees, the Planning Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service, plus 30%.					

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Public Works Department
Public Works Fees

Fee Description		CPI 22-23	FY 22-23 Fee *	Unit	Notes	Rationale
1	Administrative Plan Review	7.4%	\$242	per hour		
2	Banner Hanging Permit	7.4%	\$362	flat fee		
3	Certificate of Compliance	7.4%	\$242	per hour		
4	Coastal Development Permit	7.4%	\$242	per hour		
5	Conditional Use Permit	7.4%	\$242	per hour		
6	Detention Devices	7.4%	\$1,211	each		
7	Easement / Vacation	7.4%	\$242	per hour		
8	Electric Vehicle Charging Station Usage:					An analysis of Southern California Edison charges over the past year indicates that current rates do not cover the cost of electricity paid by the City for EV charging stations. Staff proposes increasing the fee to cover the electricity costs.
	a) 0-3 hours	n/a	\$0.50	per kWh		
	b) each additional hour or portion thereof	n/a	\$3.00	per hour		
9	Encroachment Permit:					
	a) Annual Blanket Permit	7.4%	\$388	flat fee		
	i) Per project with 0 - 100 SF of land disturbance, including maintenance	7.4%	\$870	flat fee		
	ii) Per project with more than 100 SF of land disturbance, including maintenance	7.4%	\$1,112	flat fee		
	iii) Trenching / boring	7.4%	\$508	flat fee	[a]	
	iv) Utility pole placement, replacement; equipment placement, replacement	7.4%	\$508	flat fee		
	b) Driveways	7.4%	\$628	flat fee		
	c) Dumpsters (Temporary)	7.4%	\$362	flat fee		
	d) Moving Container (Temporary)	7.4%	\$508	flat fee		
	e) Staging (Temporary)	7.4%	\$508	flat fee		
	f) Tree Trimming and Removal	7.4%	\$508	flat fee		
	g) Trenching / boring	7.4%	\$870	flat fee	[a]	
	h) Filming on City Streets - Minor	7.4%	\$508	flat fee		
	i) Filming on City Streets - Major	7.4%	\$671	flat fee		
	j) All Others	7.4%	\$242	per hour		
10	Flood Plain Review	7.4%	\$242	per hour		
11	Grading and Drainage Inspection:					
	a) 1 - 50 Cubic Yards	7.4%	\$1,453	each		
	b) 51 - 100 Cubic Yards	7.4%	\$1,696	each		
	c) 101 - 500 Cubic Yards	7.4%	\$1,939	each		
	d) 501 - 1000 Cubic Yards	7.4%	\$2,180	each		
	e) > 1000 Cubic Yards	7.4%	\$3,149	each		
	f) Plus for each additional 500 Cubic Yards	7.4%	\$121	each		
12	Miscellaneous Fee (due to additional inspections beyond the scope of original plans; additional inspections due to proposed changes in construction; SWPPP/BMP changes and inspections)	7.4%	\$234	per hour		
13	Oversized Transportation Permit	n/a	\$16	flat fee	[b]	
14	Oversized Vehicle Permit	7.4%	\$30	flat fee		
15	Over-the-Counter Plan Review	7.4%	\$242	per hour		
16	Parcel / Tract Map Review	7.4%	\$242	per hour		
17	Plan Revisions:					
	a) Minor	7.4%	\$483	flat fee		
	b) Major	7.4%	\$967	flat fee		

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Public Works Department
Public Works Fees

Fee Description		CPI 22-23	FY 22-23 Fee *	Unit	Notes	Rationale
18	Plans and Specifications	n/a	varies	flat fee	[c]	
19	Preferential Parking Permits (Residential):	7.4%	\$30	flat fee		
	a) Replacement of lost permit	n/a	\$24	flat fee		
20	Proposed Changes in Construction Review	7.4%	\$484	each		
21	Sidewalk Vending Permit	7.4%	\$30	flat fee		
22	Special Events Permit	7.4%	\$362	flat fee		
23	Stormwater WQMP	7.4%	\$242	per hour		
24	Street Name Change	7.4%	\$1,209	flat fee		
25	Temporary Use Permit	7.4%	\$242	per hour		
26	Traffic Plan Check	7.4%	\$242	per hour		
27	Traffic Study Review	7.4%	\$242	per hour		
28	All Other Public Works Plan Review and Inspection *	7.4%	\$242	per hour		

* For service requests not identified in this Schedule of Fees, the Public Works Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. In addition to the fees identified in this schedule, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

[a] Fee applies for projects with up to 100 LF of land disturbance. Projects in excess of 100 LF will be billed hourly.

[b] Set to match State of California fee.

[c] Fee determined based on cost of materials and shipping, if applicable. Currently, typical amounts range from \$20 - \$45 per project.

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Community Services Department
Recreation and Facility Use Fees

	Fee Description	CPI 22-23	FY 22-23 Fee *	Unit	Rationale
1	Administrative and Staffing Fees:				
	a) Attendant Fee (Full-Time Staff)	7.4%	\$46	per hour	
	b) Attendant Fee (Part-Time Staff)	7.4%	\$25	per hour	
	c) Audio Technician	7.4%	\$85	per hour	
	d) Audio Visual Fee	7.4%	\$34	per use	
	e) Custodian (if necessary)	7.4%	\$393	per event	
	f) Table Linen Rental and Cleaning	7.4%	\$29	per piece	
	g) Security	7.4%	\$65	per hour; per guard	
	h) Late Processing Fee (Less Than 14 Days)	n/a	\$100	flat	
	i) Pre Event Set-Up/Post Event Clean-Up	n/a	\$50	deposit	
	j) Refundable Security/Cleaning Deposit	n/a	Based upon application; cashied prior to event	deposit	
2	City Hall / Bluffs Park - Individual Parking Spaces:				
	a) Group 1	7.4%	\$13	per space; per day	
	b) Group 2	7.4%	\$13	per space; per day	
	c) Group 3	7.4%	\$13	per space; per day	
3	City Hall - Backstage Room:				
	a) Group 1	7.4%	\$82	per hour	
	b) Group 2	7.4%	\$132	per hour	
	c) Group 3	7.4%	\$197	per hour	
4	City Hall - Multi-Purpose Room:				
	a) Group 1	7.4%	\$82	per hour	
	b) Group 2	7.4%	\$132	per hour	
	c) Group 3	7.4%	\$197	per hour	
5	City Hall - Senior Center:				
	a) Group 1	7.4%	\$82	per hour	
	b) Group 2	7.4%	\$132	per hour	
	c) Group 3	7.4%	\$197	per hour	
6	City Hall - Multi-Purpose Room & Senior Center:				
	a) Group 1	7.4%	\$132	per hour	
	b) Group 2	7.4%	\$211	per hour	
	c) Group 3	7.4%	\$316	per hour	
7	City Hall - Zuma Conference Room:				
	a) Group 1	7.4%	\$38	per 2 hours; each additional hour \$38	
	b) Group 2	7.4%	\$52	per 2 hours; each additional hour \$52	
	c) Group 3	7.4%	\$77	per 2 hours; each additional hour \$77	
8	City Hall - Malibu Civic Theater:				
	a) Group 1				
	i) 1 Hour	7.4%	\$165	per hour	
	ii) 4 Hours	7.4%	\$409	per 4 hours	
	iii) Half Day (8 Hours)	7.4%	\$657	per 8 hours	
	iv) Full Day (16 Hours)	7.4%	\$1,035	per 16 hours	
	b) Group 2				
	i) 1 Hour	7.4%	\$262	per hour	
	ii) 4 Hours	7.4%	\$659	per 4 hours	
	iii) Half Day (8 Hours)	7.4%	\$1,053	per 8 hours	
	iv) Full Day (16 Hours)	7.4%	\$1,656	per 16 hours	
	c) Group 3				
	i) 1 Hour	7.4%	\$396	per hour	
	ii) 4 Hours	7.4%	\$987	per 4 hours	
	iii) Half Day (8 Hours)	7.4%	\$1,578	per 8 hours	
	iv) Full Day (16 Hours)	7.4%	\$2,485	per 16 hours	

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Community Services Department
Recreation and Facility Use Fees

	Fee Description	CPI 22-23	FY 22-23 Fee *	Unit	Rationale
9	Heathercliff Property:				
	a) Group 1				
	i) 4 Hours	7.4%	\$672	per 4 hours; each additional hour \$150	
	ii) Half Day (12 Hours)	7.4%	\$1,514	per 12 hours; each additional hour \$150	
	iii) Full Day (24 Hours)	7.4%	\$2,019	per 24 hours	
	b) Group 2				
	i) 4 Hours	7.4%	\$1,121	per 4 hours; each additional hour \$250	
	ii) Half Day (12 Hours)	7.4%	\$2,524	per 12 hours; each additional hour \$250	
	iii) Full Day (24 Hours)	7.4%	\$3,365	per 24 hours	
	c) Group 3				
	i) 4 Hours	7.4%	\$1,570	per 4 hours; each additional hour \$350	
	ii) Half Day (12 Hours)	7.4%	\$3,533	per 12 hours; each additional hour \$350	
	iii) Full Day (24 Hours)	7.4%	\$4,711	per 24 hours	
10	Ioki Property:				
	a) Group 1				
	i) 4 Hours	7.4%	\$672	per 4 hours; each additional hour \$150	
	ii) Half Day (12 Hours)	7.4%	\$1,514	per 12 hours; each additional hour \$150	
	iii) Full Day (24 Hours)	7.4%	\$2,019	per 24 hours	
	b) Group 2				
	i) 4 Hours	7.4%	\$1,121	per 4 hours; each additional hour \$250	
	ii) Half Day (12 Hours)	7.4%	\$2,524	per 12 hours; each additional hour \$250	
	iii) Full Day (24 Hours)	7.4%	\$3,365	per 24 hours	
	c) Group 3				
	i) 4 Hours	7.4%	\$1,570	per 4 hours; each additional hour \$350	
	ii) Half Day (12 Hours)	7.4%	\$3,533	per 12 hours; each additional hour \$350	
	iii) Full Day (24 Hours)	7.4%	\$4,711	per 24 hours	
11	Community Center Indoor:				
	a) Group 1	7.4%	\$78	per hour	
	b) Group 2	7.4%	\$127	per hour	
	c) Group 3	7.4%	\$190	per hour	
12	Community Center Outdoor Event:				
	a) Group 1	7.4%	\$120	per hour	
	b) Group 2	7.4%	\$190	per hour	
	c) Group 3	7.4%	\$284	per hour	
13	Community Center Indoor And Outdoor:				
	a) Group 1	7.4%	\$158	per hour	
	b) Group 2	7.4%	\$253	per hour	
	c) Group 3	7.4%	\$376	per hour	
14	Public Meeting Room:				
	a) Group 1	7.4%	\$38	per 2 hours	
	b) Group 2	7.4%	\$53	per 2 hours	
	c) Group 3	7.4%	\$77	per 2 hours	
15	Picnic Area:				
	a) Group 1	7.4%	\$86	per 4 hours	
	b) Group 2	7.4%	\$126	per 4 hours	
	c) Group 3	7.4%	\$190	per 4 hours	
16	Sports Field:				
	a) Group 1	7.4%	\$37	per 2 hours	
	b) Group 2	7.4%	\$57	per 2 hours	
	c) Group 3	7.4%	\$87	per 2 hours	

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Community Services Department
Recreation and Facility Use Fees

	Fee Description	CPI 22-23	FY 22-23 Fee *	Unit	Rationale
17	Community Pool Rental:				
	a) Group 1	7.4%	\$99	per hour	
	b) Group 2	7.4%	\$157	per hour	
	c) Group 3	7.4%	\$235	per hour	
18	Community Pool Rental - Single Lane:				
	a) Group 1	7.4%	\$27	per hour	
	b) Group 2	7.4%	\$43	per hour	
	c) Group 3	7.4%	\$66	per hour	
Facility Use Group Classifications/Tiers:					
<u>Group 1: Nonprofit Use</u>					
Groups and Organizations operating as a registered 501(c)(3) nonprofit. Proof of nonprofit status must be presented at the time of reservation. Membership rosters, by-laws and constitution may also be required. Acceptable forms of documentation verifying nonprofit status include:					
-Articles of Incorporation as a nonprofit organization					
-Department of the Treasury Form 990					
-IRS letter showing organization to be Tax Exempt Services					
-State Franchise Tax Board letter showing organization Tax Exemption					
-Certificate of Registration with the State Registry of Charitable Trusts					
Other Groups:					
-SMMUSD and affiliated service organizations such as PTA and AMPS					
-Special Interest Groups, Community Service Groups, and Civic Organizations based and operating in the City of Malibu with primary purpose of serving the Malibu community					
<u>Group 2: Private Use</u>					
Private Groups or Individuals					
<u>Group 3: Commercial Use</u>					
Any Business, For Profit Group, or Commercial Venture using City of Malibu facilities					
* Facility Use fees do not include staff or security. Additional staff and/or security may be required based on the type and/or schedule of event. The City Manager or their designee may approve a reduced rate for reservations under unique circumstances.					

**City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023**

**Community Services Department
Parkland Development Fees**

Fee Description		CPI 22-23	FY 22-23 Fee	Notes	Rationale
1	Parkland Development Fee:			[a]	
	a) Single Family Dwelling	7.4%	\$4,727		
	b) Attached MF < 5 units	7.4%	\$4,034		
	c) Attached MF >= 5 units	7.4%	\$3,006		
	d) Duplex, Triplex, Quad	7.4%	\$3,747		
	e) Mobile Home Space	7.4%	\$2,718		
[a] Resolution No. 91-67.					

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Administrative Services Department
Filming Fees

	Fee Description	CPI 22-23	FY 22-23 Fee *	Unit	Rationale
1	Motion Application:				
	a) Up to 10 People	7.4%	\$172		
	b) 10 - 25 People	7.4%	\$451		
	c) Over 25 People	7.4%	\$1,021		
2	Motion Permit (Per Day):				
	a) Up to 10 People	7.4%	\$208	per day	
	b) 10 or More People	7.4%	\$416	per day	
3	B-Roll Motion Permit (Per Day):				
	a) Up to 10 People	7.4%	\$208	per day	
	b) 10 or More People	7.4%	\$416	per day	
4	Motion Cancellation	7.4%	\$416		
5	Motion Revisions:				
	a) Minor Revisions	7.4%	\$172		
	b) Substantial Revisions	7.4%	\$276		
6	Penalty	n/a	double app. fee		
7	Parking On Street/Right-of-Way:				
	a) Up to 60 Vehicles	7.4%	\$340	per day	
	b) Over 60 Vehicles	7.4%	\$682	per day	
8	Removal of Production Signs	7.4%	\$76	per sign	
9	Still Shoot Application:				
	a) Up to 25 People	7.4%	\$172		
	b) Over 25 People	7.4%	\$451		
10	Still Shoot Permit (Per Day):				
	a) Up to 10 People	7.4%	\$72	per day	
	b) 10 - 25 People	7.4%	\$208	per day	
	c) Over 25 People	7.4%	\$416	per day	
11	Still Shoot Cancellation	7.4%	\$172		
12	Still Shoot Revisions:				
	a) Minor Revisions	7.4%	\$85		
	b) Substantial Revisions	7.4%	\$137		
13	Use of City Property - Filming:				
	a) Up to 30 People				
	i) Up to 6 hours	7.4%	\$2,045		
	ii) Each Additional Hour	7.4%	\$340	per hour	
	b) Over 30 People				
	i) Up to 6 hours	7.4%	\$3,066		
	ii) Each Additional Hour	7.4%	\$512	per hour	
14	Use of City Property - Still Shoot:				
	a) Up to 10 People	7.4%	\$170	per hour	
	b) Over 10 People	7.4%	\$206	per hour	
15	Monitor Fee:				
	a) 0 - 8 Hours	7.4%	\$76	per hour	
	b) 8 - 12 Hours	7.4%	\$116	per hour	
	c) Over 12 Hours	7.4%	\$153	per hour	
16	Filming on City Streets or Right of Way	7.4%	\$682	per day	
17	Community Signature Processing Fee	7.4%	\$683		
18	Drone Usage Fee	7.4%	\$683		
19	Fire District Permit Convenience Fee	n/a	\$0.10	per dollar	
20	Late Processing Fee	7.4%	\$172		

*In addition to the fees identified in this Schedule of Fees, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
Administrative Services Department
Alarm Fees

	Fee Description	CPI 22-23	FY 22-23 Fee	Unit	Rationale
1	Alarm Permit				
	a) New	7.4%	\$68		
	b) Renewal	7.4%	\$41		
	c) Reinstatement	7.4%	\$68		
2	False Alarm				
	a) Third False Alarm in 12-month period	7.4%	\$299		
	b) Each Add'l False Alarm	7.4%	\$100	per false alarm	

City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023
City Clerk Department
Administrative Fees

	Fee Description	CPI 22-23	FY 22-23 Fee	Unit	Notes	Rationale
1	Copies:					
	a) Standard	n/a	\$0.10	per page		
	b) Certified	n/a	\$16	per document		
	c) Color	n/a	\$0.25	per page		
	d) Oversize Plans	n/a	\$5/sheet or Direct Cost			
	e) Special Projects	n/a	Direct Cost of Duplication			
2	Reproduction on CD/DVD	n/a	\$5	each		
3	Candidate Statement	n/a	\$418			
4	Credit Card Payment Fee - In-house		2.9%	per transaction		
5	Credit Card Payment Fee - Online	n/a	2.9% + \$0.30	per transaction		
6	Document Recording and Filing Fee		Refer to LA County Registrar-Recorder/County Clerk			
7	Dolphin Decal	n/a	\$5			
8	Lobbyist Registration	n/a	\$46			
9	Non-Sufficient Funds Check	n/a	\$40			
10	Passport:					
	a) Processing Fee	n/a	\$35		[a]	
	b) Photograph Fee	n/a	\$10	per photo		
11	Subpoena Copies:					
	a) Standard Copies	n/a	\$0.10	per page		
	b) Oversized Documents	n/a	Direct Cost of Duplication			
	c) Clerical Costs	n/a	\$24	per hour		
	d) Retrieval of Records	n/a	Direct Cost of Retrieval			
12	Subpoena Duces Tecum:					
	a) Documents	n/a	\$15		[b]	
	b) Persons	n/a	\$275		[c]	
13	Short Term Rental Permit	7.4%	\$471		[d]	
14	Vehicle Impound Fee		\$150	per vehicle		
[a] Established by U.S. Dept. of State						
[b] Deposit for Civil Cases (Evidence Code Section 1563(b)(6). No charge for Criminal Cases. No charge for Federal Cases unless significant (Federal Rules of Civil Procedure Rule 45).						
[c] Deposit for Civil Cases. (Govt Code Section 68096.1) No charge for Criminal Cases (Penal Code Section 1329).						
[d] Ordinance No. 468						

**City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023**

**Administrative Services Department
Animal Regulation Fees**

Fee Description		CPI 22-23	FY 22-23 Fee	Rationale
1	Animal Regulation Fees	n/a	Refer to LA County Dept of Animal Control service levels and billing rates	

**City of Malibu
Schedule of Fees
Fiscal Year 2022 - 2023**

**Administrative Services Department
Cable Franchise Application Fee**

Fee Description		CPI 22-23	FY 22-23 Fee	Notes	Rationale
1	Cable Franchise Application Fee	n/a	\$7,500	[a]	
[a] Ordinance No. 296.					