

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the AB361. All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. The meeting will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bayala@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may also speak during the meeting through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Public Works Commission
Regular Meeting Agenda
(to be held during COVID-19 emergency)

Wednesday, April 26, 2023
3:30 p.m.

Various Teleconference Locations

YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
[MALIBUCITY.ORG/VIDEO](https://malibucity.org/video)

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – April 20, 2023

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Staff Updates. (5 minutes total time allotted)

- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – March 22, 2023

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting March 22, 2023.

Staff contact: Administrative Analyst Ayala, 456-2489 ext. 352

3. Old Business

None.

4. New Business

- A. Point Dume Nature Preserve – Cliffside Drive Parking

Staff recommendation: Receive and file an update on the proposed improvements on Cliffside Drive near the Point Dume Nature Preserve.

Staff contact: Public Works Superintendent Hart, 456-2489 ext. 341

- B. Proposed Capital Improvement Plan Fiscal Year 2023-2024

Staff recommendation: Receive an update on the Proposed Capital Improvement Plan for Fiscal Year 2023-2024 and provide comments.

Staff contact: Public Works Director DuBoux, 456-2489 ext. 339

Adjournment

Future Meetings

Wednesday, May 3, 2023	3:30 p.m.	Special Meeting	Location to be determined
Wednesday, May 24, 2023	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, June 28, 2023	3:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency. In order to reduce the risk of spreading COVID-19, the Commission meeting will be open and public but conducted virtually because meeting in person would present imminent risks to the health or safety of attendees. This way, the public, the staff, and the Commission will not be physically in the same place.

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

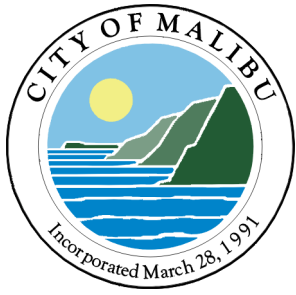
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing bayala@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 20th day of April 2023, at 3:00 p.m.

Brandie Ayala

Brandie Ayala, Administrative Analyst



Public Works Commission Agenda Report

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Analyst

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: April 19, 2023 Meeting date: April 26, 2023

Subject: Approval of Minutes – March 22, 2023

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting March 22, 2023.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission Regular meeting March 22, 2023, and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of March 22, 2023, Public Works Commission Regular meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
MARCH 22, 2023
TELECONFERENCED – VARIOUS LOCATIONS
2:30 P.M.

The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Chair Dittrich called the meeting to order at 2:32 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Scott Dittrich; Vice Chair Jo Drummond; and Commissioners Mica Belzberg, Don Maclay, and Wade Major

ALSO PRESENT: Rob DuBoux, Public Works Director; Travis Hart, Public Works Superintendent; Julie Santia, Associate Engineer; Jorge Rubalcava, Senior Civil Engineer; Arthur Aladjajian, Public Works Superintendent; Mary Linden, Executive Assistant; and Brandie Ayala, Administrative Analyst

PLEDGE OF ALLEGIANCE

Commissioner Belzberg led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Major moved and Commissioner Maclay seconded a motion to approve the agenda. The question was called and the motion carried 4-0, Vice Chair Drummond absent.

REPORT ON POSTING OF AGENDA

Administrative Analyst Ayala reported that the agenda for the meeting was properly posted on March 15, 2023.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux announced that the PCH Signal Synchronization project was expected to begin construction in April.

Public Works Superintendent Hart provided an update on response to recent storm activity. He stated roadways remained open, clear, and accessible. He stated more rain was expected next week. He stated channelizers would be added to the curbside in Point Dume to prevent illegal parking.

Commissioner Maclay asked how far the channelizers would extend. Public Works Director DuBoux stated the channelizers would cover the No Parking areas from the intersection of Birdview Avenue and Cliffside Drive.

Commissioner Maclay stated traffic signals seemed to go out in Malibu more than other areas. Public Works Director DuBoux stated the PCH Signal Synchronization project would upgrade all signals and controller cabinets to reduce the signal downtime.

In response to Chair Dittrich, Public Works Director DuBoux stated the PCH Signal Synchronization project work would take approximately six to eight months to complete. He stated ordering and receiving materials took a longer period of time. He stated updates would be provided.

In response to Commissioner Maclay, Public Works Director DuBoux stated the communication would be via underground fiber optics.

In response to Commissioner Major, Public Works Superintendent Hart discussed rain impacts on beach roads.

ITEM 1.C. COMMISSIONER COMMENTS

Commissioner Major stated the turn lane westward from PCH to Bluffs Park backed into traffic. He expressed concern due to the start of baseball and softball seasons. In response to Commissioner Major, Public Works Director DuBoux stated he would discuss potential options with Caltrans.

Commissioner Belzberg agreed with Commissioner Major that there was not enough room for the number of vehicles turning into Bluffs Park.

Commissioner Maclay suggested adjusting the signal timing to allow more cars to make the turn.

Chair Dittrich stated the light on eastbound PCH at Las Flores Canyon Road turns green, westbound stays red longer than necessary. He stated the overlay on westbound PCH past John Tyler and between Paradise Cove and Zuma Beach needed pothole repair. He stated landslides on canyon roads seemed to just be moved to the side. He asked if Caltrans had plans to make those repairs.

Public Works Director DuBoux stated a pavement project was scheduled for after the rainy season. He stated Caltrans was aware of the locations that need to be addressed.

Chair Dittrich discussed a letter from Vice Chair Drummond regarding the Big Rock Mesa Assessment District. He stated it questioned the use of assessment districts impacting only some residents and whether it was more appropriate to make those costs part of the City budget. He stated he agreed with Vice Chair Drummond's concerns related to fire insurance companies leaving California. Chair Dittrich suggested both assessment districts and fire insurance be discussed on a future agenda.

Public Works Director DuBoux explained that the Commission discussed the maintenance and monitoring of assessment districts, but other issues would be addressed by the City Council.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Maclay moved, and Chair Dittrich seconded a motion to approve the Consent Calendar. The question was called, and the motion carried 4-0, Vice Chair Drummond absent.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – February 22, 2023
Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of February 22, 2023.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

- A. Clover Heights Storm Drain Improvements Project Status Update
Recommended Action: Receive a presentation on Clover Heights Storm Drain Improvements Project and provide comments.

Associate Engineer Santia provided a presentation with the report.

Chair Dittrich asked if the drainage ditch higher on the hill was included in the project. Public Works Director DuBoux explained problems with the inlet occurred during every rainstorm. He stated the project would correct those problems and keep water, mud, and debris off the road.

- B. Capital Improvement Projects and Disaster Recovery Projects Status Report
Recommended Action: Receive and file report on the status of the City's current and upcoming Capital Improvement Projects and Disaster Recovery Projects.

Senior Civil Engineer Rubalcava presented the report. He stated the City website would be updated quarterly with status information on projects.

Public Works Director DuBoux stated the quarterly update would show metrics of staff work, including how many permits and inspections were done, as well as project progress.

Commissioner Major suggested color coding any new updates since the previous quarter.

Vice Chair Drummond arrived at 4:18 p.m.

Vice Chair Drummond asked if the Big Rock Drive walkway was added to the Capital Improvement Projects (CIP) list. Public Works Director DuBoux stated it was slated to be added to next year's work plan. In response to Vice Chair Drummond, Public Works Director DuBoux stated he would research whether it qualified for Measure R funding.

- C. Public Works Commission Fiscal Year 2023-2024 Assignments
Recommended Action: Review the Public Works Commission Assignments from Fiscal Year (FY) 2022-2023, remove completed assignments, add new items for consideration if appropriate, and recommend that the City Council approve the Commission's list of assignments for FY 2023-2024.

Administrative Analyst Ayala presented the report. She stated staff suggested all FY 2022-2023 assignments carry over to the new fiscal year along with the addition of recommendations related to a Green Fleet Policy and Neighborhood

Beautification Program, which were included as Item Nos. 6 and 7 on the proposed assignments list.

Commissioner Major suggested adding an assignment related to telecommunications issues be added to the proposed assignments.

Public Works Director DuBoux stated the City Attorney addressed those issues and determined they would be assigned by the City Council, as needed.

Commissioner Major discussed the dissolution of the Telecommunications Commission. He questioned what of that commission's previous work plan should be added to the Public Works Commission assignments. He suggested editing Item No. 8 to add evaluating whether current assessment districts made sense and whether other solutions were an option. Public Works Director DuBoux stated that would require specific direction from the City Council. He stated financial decisions were set and approved at the Council level.

Chair Dittrich stated Commissioners may speak at City Council meetings to provide Commission reports. Vice Chair Drummond stated she would report at the next City Council meeting.

In response to Chair Dittrich, Public Works Director DuBoux stated the State, not the City, issued the occupancy permit for the new Santa Monica College (SMC) campus project. He explained permits and approvals for schools were done by the State Architect.

Vice Chair Drummond requested telecommunications be added to the Commissions proposed assignments.

Public Works Director DuBoux stated proposed assignments would be connected to the Council-adopted work plan.

Commissioner Major suggested language originally in the assignments for the Telecommunications Commission be added to the Public Works Commission work plan.

In response to Public Works Director DuBoux, Vice Chair Drummond stated variances should be reviewed by the Public Works Commission. Public Works Director DuBoux stated variances were the responsibility of the Planning Commission.

Commissioner Maclay agreed with Vice Chair Drummond and Commissioner Major that the Public Works Commission should be mandated to address telecommunications issues.

In response to Vice Chair Drummond, Public Works Director DuBoux stated he doubted the Telecommunications Commission had reviewed projects that would be going to the Planning Commission.

Chair Dittrich stated the Public Works Commission's input to the Planning Commission would be relevant.

Public Works Director DuBoux explained the Public Works Commission's responsibility was public improvements, not construction on private property.

Public Works Director DuBoux suggested he could update the Commission on projects coming to the Planning Commission that may be of concern or interest of Public Works Commissioners.

MOTION Chair Dittrich moved, and Vice Chair Drummond seconded a motion to recommend that the City Council approve the Commission's list of proposed assignments for FY 2023-2024 with the addition of providing updates outside agency proposed projects.

Chair Dittrich discussed vacancies on the Homelessness Task Force and requested anyone interested contact a member of the City Council for appointment.

ADJOURNMENT

MOTION At 4:50 p.m., Chair Dittrich adjourned the meeting. The question was called and the motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on _____.

SCOTT DITTRICH, Chair

ATTEST:

BRANDIE AYALA, Administrative Analyst



Public Works Commission Agenda Report

Public Works
Commission Meeting
04-26-23

**Item
4.A.**

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Travis Hart, Public Works Superintendent

Approved by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: April 20, 2023 Meeting date: April 26, 2023

Subject: Point Dume Nature Preserve- Cliffside Drive Parking

RECOMMENDED ACTION: Receive and file an update on the proposed improvements on Cliffside Drive near the Point Dume Nature Preserve.

DISCUSSION: During the March 1, 2023 Public Safety Commission Regular meeting, the Commission reviewed public safety concerns at the Point Dume Nature Preserve area and discussed potential solutions. Specifically, the ongoing concern from the residents with illegal parking along Cliffside Drive and vehicles blocking the decomposed granite (DG) walkway. Even though this portion of Cliffside Drive has posted No Parking “Tow Away” signage and white edge line (fog line) striping, vehicles continue to park illegally. Many times, blocking the entire DG walkway, thus preventing safe travel for pedestrians.

One potential solution identified by attendees included installing bollards, delineators, or split rails to deter parking on the DG walkways. To minimize the impacts of installing large permanent barriers, maintenance crews would install new 18-inch-tall white tubular channelizers along the top of the existing wood timbers that outline the perimeter of the DG walkway as a pilot program. The channelizers will be installed and spaced accordingly in an effort to prevent illegal parking. The new channelizers will still allow for emergency vehicles and California State Parks vehicles to access the area if necessary. City maintenance crews ordered and received the material this week and installation is expected to take place during the next few weeks.

With the continued enforcement and support from LA County Sheriffs, VOP’s and California State Parks and the addition of the new channelizers, we are hopeful this will resolve this issue.

ATTACHMENTS: None



Public Works Commission Agenda Report

Public Works
Commission Meeting
04-26-23

**Item
4.B.**

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: April 19, 2023 Meeting date: April 26, 2023

Subject: Proposed Capital Improvement Plan Fiscal Year 2023-2024

RECOMMENDED ACTION: Receive an update on the Proposed Capital Improvement Plan for Fiscal Year 2023-2024 and provide comments.

DISCUSSION: At the January 25 and February 22 regular meetings, staff provided the Public Works Commission with an update on the Five-Year Capital Improvement Plan for Fiscal Years 2023-2028. Below is an updated list of proposed Capital Improvement Plan for Fiscal Year 2023-2024.

Proposed New Capital Improvement Projects

- 2023 Annual Street Maintenance Project
- City Hall Solar Power Project
- Harbor Vista Curb Return Modifications
- PCH at Las Flores and Rambla Pacifico Intersection Improvements
- Encinal Canyon Road 60-inch Storm Drain Repairs
- Citywide Asphalt Concrete Berms Repairs
- Legacy Park Renovations
- Bluffs and Equestrian Park Roof Replacement Project

Existing Capital Improvement Projects

- 2022 Annual Street Maintenance Project
- Civic Center Water Treatment Plant Phase Two
- PCH Median Improvements Project
- PCH Signal Synchronization System Improvements
- Westward Beach Road Repairs
- Permanent Skate Park
- Malibu Bluffs Park South Walkway Repairs
- Trancas Canyon Park Playground Resurfacing
- PCH at Trancas Canyon Road Right Turn Lane

- PCH Crosswalk Improvements at Big Rock Drive
- PCH Median Improvements – Paradise Cove and Zuma Beach
- Kanan Dume Biofilter
- Storm Drain Trash Screens Phase Two
- City Traffic Signals Backup Power
- Malibu Canyon Road Traffic Study

Staff continues to seek additional comments or project suggestions that may be added to the future Capital Improvement Plan.

ATTACHMENTS: None.