

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID-19 and pursuant to the Governor's Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer's Order (revised April 29, 2021). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to kgallo@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Harry Barovsky Memorial Youth Commission **Regular Meeting Agenda**

Thursday, May 6, 2021

6:00 P.M.

Various Teleconference Locations

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – May 3, 2021

1. **Ceremonial/Presentations**

None.

2. **Written and Oral Communications from the Public and Commissioners**

A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on

these matters at this meeting.

3. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the April 15, 2021 Youth Commission Special meeting.

Staff contact: Recreation Supervisor Gallo, 456-2489 ext. 363

4. Old Business

A. Health and Wellness Program

Recommended Action: Discuss the outline of Health and Wellness Program.

Staff contact: Recreation Supervisor Gallo, 456-2489 ext. 363

B. Life Skills Program

Recommended Action: Discuss and recommend an instructor for the Life Skills Program.

Staff contact: Recreation Supervisor Gallo, 456-2489 ext. 363

5. New Business

A. Commission Assignments

Recommended Action: 1) Review the Youth Commission assignments for Fiscal Year 2019-2020; and 2) Recommend assignments for Fiscal Year 2021-2022 for City Council consideration.

Staff contact: Recreation Supervisor Gallo, 456-2489 ext. 363

B. Youth Commission Rules of Procedure and Decorum

Recommended Action: 1) Review the Draft Youth Commission Commission Rules of Procedure and Decorum; and 2) Recommend revisions for adoption by resolution at the next Regular Commission meeting.

Staff contact: Recreation Supervisor Gallo, 456-2489 ext. 363

6. Staff Updates**7. Commissioner Reports, Comments and Inquiries****Future Agenda Items****Adjournment****Future Meetings**

Thursday, June 3, 2021

6:00 p.m.

Regular Meeting

Location to be determined

Guide to the City Commission Proceedings

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency, as well as states of emergency that have been declared in the County of Los Angeles, state of California, and a federal emergency declared by the President of the United States. At the direction of the Governor, starting March 19, 2020, the entire state is subject to stay-at-home orders. These measures are imposed to reduce the risk of spreading COVID-19. To comply with these emergency measures, the Commission meeting will be open and public but conducted via teleconference only. This way the public, the staff, and the Commission will not be physically in the same place.

The **Oral Communication** portion of the agenda is for members of the public to present items, which are not listed on the agenda but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Community Services Department, and available upon request by emailing kgallo@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Yolanda Bundy, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 3rd day of May 2021 at 4:00 p.m.

Kate Gallo

Kate Gallo, Recreation Supervisor



Youth Commission Agenda Report

Youth Commission
Regular Meeting
05-06-21

**Item
3.B.1.**

To: Harry Barovsky Memorial Youth Commission

Prepared by: Kate Gallo, Recreation Supervisor

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: April 22, 2021 Meeting date: May 6, 2021

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the April 15, 2021 Youth Commission Special meeting.

DISCUSSION: Staff has prepared draft minutes for the April 15, 2021 Youth Commission Special meeting.

ATTACHMENTS: April 15, 2021 Youth Commission Special Meeting Minutes

MINUTES
HARRY BAROVSKY MEMORIAL YOUTH COMMISSION
SPECIAL MEETING
APRIL 15, 2021
TELECONFERENCED – VARIOUS LOCATIONS
6:00 P.M.

The following meeting was held pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

MEETING CALL TO ORDER

Chair Foster called the meeting to order at 6:06 p.m.

ROLL CALL

The following persons were recorded in attendance via teleconference by the Recording Secretary:

PRESENT: Chair Mia Foster; Vice Chair Sophia O’Brien; Commissioners Jaz Abbey, Eden Amar, Garrett Button, Tyler Button (arrived at 6:16 p.m.), India Cortese, Matthew Maischoss, Michael Maischoss, Luca Moore, Amanda Myers, Cooper Norby, Wesley O’Brien, Layla Polito, Jacqueline Reynaga, Nicole Reynaga, Max Shurgot, and Luke Webster

ABSENT: Commissioners Jaden Fisher, Maxine Kelly, Gabi Kofsky, Chloe Loquet, Takoda Moore, and Estelle Shah

ALSO PRESENT: Kate Gallo, Recreation Supervisor; Lisa Crespo, Recreation Coordinator; and Christine Wood, Deputy City Attorney

PLEDGE OF ALLEGIANCE

Chair Foster led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Chair Foster moved, and Vice Chair Sophia O’Brien seconded a motion to approve the agenda. The question was called, and the motion carried 17-0, Commissioners Tyler Button, Fisher, Kelly, Kofsky, Loquet, Takoda Moore, and Shah absent.

REPORT ON POSTING OF AGENDA

Recreation Coordinator Crespo reported that the agenda for the meeting was properly posted on April 12, 2021.

ITEM 1 CEREMONIAL/PRESENTATIONS

None.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC AND COMMISSIONERS

None.

ITEM 3 CONSENT CALENDAR

MOTION Chair Foster moved, and Vice Chair Sophia O'Brien seconded a motion to approve the consent calendar. The question was called, and the motion carried 17-0, Commissioners Tyler Button, Fisher, Kelly, Kofsky, Loquet, Takoda Moore, and Shah absent.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the March 4, 2021 Special meeting and the March 4, 2021 Regular meeting.

ITEM 4 OLD BUSINESS

A. Health and Wellness Program

Recommended Action: Discuss and provide feedback on the format of the Health and Wellness Program.

Recreation Coordinator Crespo presented the staff report.

Commissioner Luca Moore stated she contacted Malibu Fitness and 5-Point Yoga and did not receive a response. She stated she would follow-up and provide an update at the May 6, 2021 Regular meeting.

Chair Foster stated she was unable to contact any instructors and would provide an update at the May 6, 2021 Regular meeting.

Commissioner Tyler Button arrived at 6:16 p.m.

B. Life Skills Program

Recommended Action: Select an activity and determine the date of the Life Skills Program.

Recreation Coordinator Crespo presented the staff report.

Chair Foster indicated support for an in-person farming workshop or a virtual cooking workshop.

Commissioners Amar, Garrett Button, Tyler Button, Myers, Luca Moore, Sophia O'Brien, Polito, Shurgot and Webster indicated support for a virtual cooking workshop for the Life Skills Program.

Commissioner Cortese recommended scheduling the program on a Friday evening in May 2021.

Vice Chair Sophia O'Brien and Commissioner Luca Moore stated they would contact local chefs and restaurants and provide an update at the May 6, 2021 Regular meeting.

MOTION Vice Chair Sophia O'Brien moved, and Commissioner Norby seconded a motion to schedule a virtual cooking workshop on Friday, May 14, 2021 at 6:00 p.m. The question was called, and the motion carried 18-0, Commissioners Fisher, Kelly, Kofsky, Loquet, Takoda Moore, and Shah absent.

ITEM 5 NEW BUSINESS

A. Petition to Form an Independent Malibu Unified School District
Recommended Action: Receive an update on the City of Malibu's petition to form an independent Malibu Unified School District and direct the Chair to submit written and oral communication in support of the City's petition.

Recreation Supervisor Gallo introduced Deputy City Attorney Christine Wood, Director of Public Records Act Services and E-Discover Counsel with Best, Best, and Krieger, who presented the staff report.

Deputy City Attorney Wood provided an update on the City's petition to form an independent Malibu Unified School District. She included information on local control and resident's ability to control what is important to them. She included background on the petition process and how the petition would be presented to the County of Los Angeles for approval.

Chair Foster indicated support for a Malibu Unified School District due to the benefits of local control, bond measures, and capital improvements.

Commissioner Shurgot agreed with Chair Foster and stated Malibu was under-represented and received less attention than areas with a larger population in the Santa Monica-Malibu Unified School District.

MOTION Vice Chair Sophia O'Brien moved, and Commissioner Garrett Button seconded a motion to direct the Chair to submit written and oral communication in support of the City's petition to form an independent Malibu Unified School District. The question was called, and the motion carried 18-0, Commissioners Fisher, Kelly, Kofsky, Loquet, Takoda Moore, and Shah absent.

ITEM 6 STAFF UPDATES

Recreation Coordinator Crespo provided updates on the recruitment for the 2021-2022 Youth Commission, previous community service-learning opportunities, and Community Services Department programs.

ITEM 7 COMMISSIONER REPORTS, COMMENTS, AND INQUIRIES

None.

FUTURE AGENDA ITEMS

None.

ADJOURNMENT

MOTION At 6:47 p.m., Chair Foster moved, and Commissioner Amar seconded a motion to adjourn the meeting. The question was called, and the motion carried 18-0, Commissioners Fisher, Kelly, Kofsky, Loquet, Takoda Moore, and Shah absent.

Approved and adopted by the Harry Barovsky Memorial Youth Commission of the City of Malibu on May 6, 2021.

MIA FOSTER, Youth Commission Chair

ATTEST:

KATE GALLO, Recreation Supervisor



Youth Commission Agenda Report

Youth Commission
Regular Meeting
05-06-21

**Item
4.A.**

To: Harry Barovsky Memorial Youth Commission

Prepared by: Kate Gallo, Recreation Supervisor

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: April 22, 2021 Meeting date: May 6, 2021

Subject: Health and Wellness Program

RECOMMENDED ACTION: Discuss the outline of Health and Wellness Program.

DISCUSSION: On June 24, 2019, the City Council approved an assignment for the Commission to coordinate a teen health and wellness program to encourage physical activity and mental wellness.

On February 4, 2021, the Commission expressed interest in hosting a one-hour yoga class. Participants would follow the Los Angeles County Department of Public Health Fitness Establishment Guidelines, which outline safety protocols for outdoor group training classes.

On March 4, 2021, the Commission voted to host a teen yoga class at Malibu Bluffs Park on Saturday, May 22, 2021, at 10:00 a.m. Chair Foster and Commissioner Luca Moore volunteered to contact yoga instructors to teach the class; but have been unable to secure a commitment from an instructor commitment as of April 27, 2021.

Due to the pending availability and commitment of a yoga instructor, the Commission may discuss changes to the previously approved Health and Wellness Program and determine revisions to the program outline.

ATTACHMENTS: None.



Youth Commission Agenda Report

Youth Commission
Regular Meeting
05-06-21

Item 4.B.

To: Harry Barovsky Memorial Youth Commission

Prepared by: Kate Gallo, Recreation Supervisor

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: April 22, 2021 Meeting date: May 6, 2021

Subject: Life Skills Program

RECOMMENDED ACTION: Discuss and recommend an instructor for the Life Skills Program.

DISCUSSION: Since 2017, the Commission has hosted a teen life skills program, including workshops to improve interviewing skills, resume writing, and college scholarship preparation.

On March 4, 2021, the Commission expressed interest in hosting an interactive virtual teen workshop rather than an informational presentation.

On April 15, 2021, the Commission decided to host a virtual cooking workshop on Friday, May 14, 2021, at 6:00 p.m. Vice Chair Sophia O'Brien and Commissioner Luca Moore stated they would contact local restaurants and provide the Commission with an update at the May 6, 2021 Regular Meeting.

The Commission may discuss and recommend the instructor for the Life Skills Program.

ATTACHMENTS: None.



Youth Commission Agenda Report

Youth Commission
Regular Meeting
05-06-21

**Item
5.A.**

To: Harry Barovsky Memorial Youth Commission

Prepared by: Kate Gallo, Recreation Supervisor

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: April 22, 2021 Meeting date: May 6, 2021

Subject: Commission Assignments

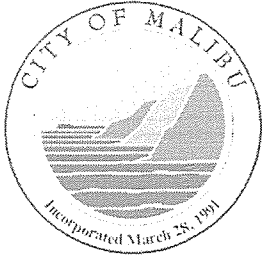
RECOMMENDED ACTION: 1) Review the Youth Commission assignments for Fiscal Year 2019-2020; and 2) Recommend assignments for Fiscal Year 2021-2022 for City Council consideration.

DISCUSSION: Each year in June, the Council approves Commission assignments for the upcoming Fiscal Year. Due to the COVID-19 Pandemic, the Council did not approve updated assignments for Fiscal Year 2020-2021.

The Commission is asked to review the current list of assignments for Fiscal Year 2019-2020 (Attachment 1) and make recommendations for new and revised assignments for Fiscal Year 2021-2022.

Once approved by the Commission, the recommended assignments will be taken to Council for review and approval.

ATTACHMENTS: Youth Commission Assignments for Fiscal Year 2019-2020



City of Malibu

MEMORANDUM

To: Harry Barovsky Memorial Youth Commission

From: Reva Feldman, City Manager *RF*

Date: June 25, 2019

Re: Youth Commission Assignments for Fiscal Year 2019-2020

At its Regular meeting on June 24, 2019, the City Council approved the following items for the Commission's annual work plan for Fiscal Year 2019-2020:

1. Commissioners will each provide a minimum of ten hours of volunteer service that must include service at a minimum of two City events
2. Co-sponsor six community service projects that benefit non-profit organizations
3. Coordinate a cultural arts event that may include spoken word, music, dance, films, or the display of visual art
4. Coordinate a community movie night benefitting a non-profit organization
5. Coordinate a teen health and wellness event to encourage physical activity and mental wellness
6. Host an informational Youth Government Summit with local government officials and non-profit organization representatives
7. Develop and host a life skills program for high school students
8. Review opportunities for teen outreach and communication to increase attendance and awareness at programs and events
9. Facilitate a workshop that incorporates a teambuilding exercise
10. Assist with development of a costless program to support the Malibu Community Surf Swap
11. Provide input on future City projects as needed
12. Make bimonthly oral reports to the City Council on Commission activity
13. Submit a mid-year written report to the City Council on Commission activities



Youth Commission Agenda Report

Youth Commission
Regular Meeting
05-06-21

**Item
5.B.**

To: Harry Barovsky Memorial Youth Commission

Prepared by: Kate Gallo, Recreation Supervisor

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: April 22, 2021 Meeting date: May 6, 2021

Subject: Youth Commission Rules of Procedure and Decorum

RECOMMENDED ACTION: 1) Review the Draft Youth Commission Commission Rules of Procedure and Decorum; and 2) Recommend revisions for adoption by resolution at the next Regular Commission meeting.

DISCUSSION: City Commissions are required to adopt a Resolution that establishes Rules of Procedure and Decorum (Bylaws) for the Conduct of Commission meetings. The Draft Youth Commission Bylaws (Attachment) outline several rules and procedures for Commission meetings, including the format of the agenda, regular meeting schedule, Roberts Rules of Order, and communication between Commissioners.

The Commission is asked to review and provide feedback on the Draft Bylaws. The Commission's feedback will be incorporated into the Bylaws and adopted by Resolution of the Youth Commission at the next Regular meeting.

ATTACHMENTS: Draft Youth Commission Resolution No. 21-01

RESOLUTION NO. YC 21-01

A RESOLUTION OF THE YOUTH COMMISSION OF THE CITY OF MALIBU
ADOPTING RULES OF PROCEDURE AND DECORUM FOR THE CONDUCT
OF YOUTH COMMISSION MEETINGS

The Youth Commission of the City of Malibu does hereby find, order, and resolve as follows:

SECTION 1. The Youth Commission does hereby adopt the following Rules of Procedure and Decorum for the Conduct of Youth Commission Meetings:

1. RULES FOR COMMISSIONERS

A. Decorum

Members of the Youth Commission (hereinafter referred to as “Commission”) shall conduct themselves in an orderly and businesslike manner to ensure that the business of the Commission shall be attended to efficiently and thoroughly and to ensure that the integrity of the deliberative process of the Commission is maintained at all times. Members of the Commission shall maintain a polite, respectful and courteous manner when addressing one another, the City staff and members of the public during Commission meetings.

B. Election of Officers

The Commission shall hold an election at its regular meeting in September of each year to select a five member Executive Board which will include a Chair and Vice Chair, from its membership.

The Chair, Vice Chair, and Executive Board shall remain in office until the end of their appointment term.

C. Role of the Presiding Officer

The presiding officer of the Commission, who shall be the Chair or, in the Chair’s absence, the Vice Chair, shall be responsible for maintaining the order and decorum of meetings. It shall be the duty of the presiding officer to ensure that the Commission’s adopted Rules of Procedure and Decorum are followed at all times. The presiding officer shall maintain control of communication between Commissioners and between the Commission and the public and shall chair each meeting in a fair and impartial manner. It shall be the duty of each Commissioner to support the presiding officer in maintaining the order and decorum of Commission meetings.

D. Communication between Commissioners

Commissioners should request the floor of the presiding officer before speaking. Commissioners shall speak in turn and no Commissioner shall speak again until all Commissioners shall have had the opportunity to speak. Commissioners shall remember that the purpose of the Commission meeting is to conduct the business of the Commission. Commissioners shall avoid repetition and shall endeavor to limit their comments to the subject matter at hand. Commissioners should endeavor to express their views without

engaging in lengthy debates. When one Commissioner is speaking, other Commissioners shall not interrupt or disturb the speaker. During questions and deliberations, the presiding officer shall vary the speaking sequence of Commissioners from item to item.

E. Communication with the Public Addressing the Commission

On specific agenda items, Commissioners may question any person addressing the Commission at the conclusion of all public testimony on that agenda item before the Commission. Commissioners shall not engage any member of the public in a dialogue with themselves, other Commissioners, City staff or other members of the public. All requests to speak shall be made to the presiding officer. If a member of the public addresses the Commission on a matter not on the meeting's agenda, Commissioners shall refrain from a discussion of the matter. Public comments requesting specific Commission discussion and/or action shall be summarized by the presiding officer following all public comments. Such matters may, at the direction of the majority of the City Council or the City Manager, be placed on a future agenda for discussion and/or action.

2. RULES FOR CITY STAFF

A. Decorum

City staff shall not engage in dialogue with members of the public during Commission meetings. When addressed by a Commissioner, staff shall respond in a polite, respectful, and courteous manner. All requests to speak shall be made to the presiding officer.

B. Role of the Recreation Supervisor and Recreation Coordinator

The Recreation Supervisor and Recreation Coordinator during Commission meetings are advisory in nature.

3. RULES FOR THE PUBLIC

A. Members of the Audience

Members of the audience shall not engage in disorderly or boisterous conduct, including clapping, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise disturb the orderly conduct of the Commission meeting.

B. Persons Addressing the Commission

Any person wishing to address the Commission on an item before the Commission should fill out a speaker slip, which shall include the meeting date, name of the speaker, and issue being addressed. The speaker shall submit the speaker slip to the Recording Secretary prior to that agenda item being announced by the presiding officer. No person shall address the Commission without first being recognized by the presiding officer. Members of the public addressing the Commission shall have three minutes

to speak. The Commission may, by majority vote, alter this time limit. Additional speakers (who must be present at the time) may surrender their opportunity to speak and instead defer one minute to another speaker on the same item for up to a total of five additional minutes. Speakers wishing to defer their time must submit a speaker slip indicating their intent to defer their time and to whom that time shall be awarded.

Persons addressing the Commission on a specific agenda item shall confine their remarks to that agenda item. Any public requests for staff comment shall be made to the presiding officer who may then direct such inquiries to staff as appropriate. Persons addressing the Commission shall not engage in disorderly conduct which disrupts or otherwise impedes the orderly conduct or Commission meetings. Any person who so disrupts a Commission meeting may, at the discretion of the presiding officer or a majority of the Commission, be subject to ejection from that meeting.

C. Enforcement

Upon violation of these Rules, the presiding officer shall request that the person violating the rules cease such conduct. If, after a warning from the presiding officer, the person persists in disrupting the meeting, the presiding officer shall order the person to leave the Commission meeting. If the person does not leave the meeting, the presiding officer may order any law enforcement officer on duty to act as sergeant-at-arms and remove the person from the room in which the Commission meeting is being held. Any person who resists removal by the sergeant-at-arms may be charged with a violation of these rules, as well as any other applicable ordinance or law. If the presiding officer of the Commission fails to enforce these rules, a majority vote of the Commission may designate another Commissioner to act as presiding officer and enforce these rules. If a meeting of the Commission is disturbed in such a manner as to make infeasible the restoration of order, the presiding officer or a majority of the Commission may exercise the authority granted by California Government Code Section 54957.9 by ordering the meeting room cleared and continuing in such a manner as authorized by Section 54957.9.

4. MEETINGS

A. Commission Agendas

1. Format

The format of the Commission agendas shall be as follows, unless otherwise re-ordered by the Commission at a specific meeting:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Approval of Agenda

- Report on Posting of the Agenda
- Ceremonial/Presentations
- Written and Oral Comments from the Public and Commissioner and Sub-Committee Reports
- Consent Calendar
- Old Business (continued, postponed or leftover items from prior meetings)
- New Business
- Staff Updates
- Commissioner Reports, Comments and Inquiries
- Future Agenda Items
- Adjournment

2. Placement of Items on a Commission Meeting Agenda

All agenda items must originate from the Youth Commission, Recreation Supervisor, or Recreation Coordinator, in order to be placed on a Commission meeting agenda. Requests for items to be placed on the agenda must contain a brief report explaining the item, the reason for the request and any supporting materials available. The Recreation Supervisor or Recreation Coordinator, in consultation with the Chair, shall be responsible for scheduling all agenda items submitted by the City Council, City staff or by the Commission on its own motion, provided the matter is consistent with the duties of the Commission as set forth in Section 2.40.080 of the Malibu Municipal Code.

B. Robert's Rules of Order

In all matters and things not otherwise provided for herein, the proceedings of the Commission shall be governed by "Robert's Rules of Order, New Revised," as amended by State law. Commissioners should familiarize themselves with rules concerning making main motions, making motions to amend, postpone (continue to date certain or indefinitely), table or refer to staff, subcommittee or another body, calling the previous question (to close debate) or recess (break), rising to points or order (procedure), personal privilege (too noisy, personal insult) or information and motions to reconsider a matter already decided by the Commission, divide motion(s), ask for a roll call vote, suspend the rules, overrule the chair, move the agenda and adjourn. However, no action of the Commission shall be invalidated, or the legality thereof affected by the failure or omission to observe or follow Robert's Rules of Order.

At any time, a Commissioner may interject a Personal Point of Order to state a potential deviation from the rules, which the Commission will then hear.

C. Regular Meeting Schedule

The Commission shall hold their regular meetings on the first Thursday of every month, starting promptly at 6:00 p.m., September through June.

5. SUSPENSION OF THE RULES
Any provision of these Rules not already governed by City ordinance or State law may be suspended by a majority vote of the Commission.

PASSED, APPROVED, and ADOPTED this 3rd day of June, 2021.

MIA FOSTER, Chair

ATTEST:

KATE GALLO, Recording Secretary