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HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to mlinden@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may also speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and to download the Zoom application.

Malibu City Council
Administration and Finance Subcommittee
Special Meeting AMENDED¹ Agenda
(to be held during COVID-19 emergency)

Wednesday, June 14, 2023

4:00 P.M.

Various Teleconference Locations

YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
[MALIBUCITY.ORG/VIDEO](https://malibucity.org/video)

Mayor Bruce Silverstein
Councilmember Doug Stewart

Call to Order

Roll Call

Approval of Agenda

Report on Posting of the Agenda – June 12, 2023; *Amended Agenda posted June 13, 2023*

¹ See the addition of Old Business Item No. 2.A.

1. Presentations

None.

2. Old Business

A. Approval of Minutes – April 11, 2023 (continued from May 2, 2023)

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of April 11, 2023.

Staff Contact: Executive Assistant Linden, 456-2489, ext. 232

3. New Business

A. Approval of Minutes – May 2, 2023

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of May 2, 2023.

Staff Contact: Executive Assistant Linden, 456-2489, ext. 232

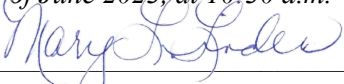
B. Fiscal Year 2022-23 Third Quarter Financial Report

Recommended Action: Review the Fiscal Year 2022-23 Third Quarter Financial Report.

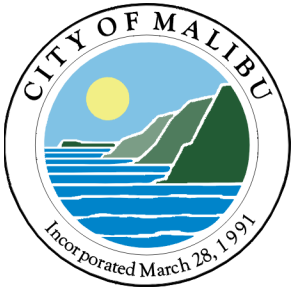
Staff Contact: Assistant City Manager Toney, 456-2489, ext. 224

Adjournment

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Special meeting agendas may be amended up to 24 hours in advance of the meeting. Dated this 13th day of June 2023, at 10:30 a.m.



Mary Linden, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
06-14-23

Item 2.A.

To: Mayor Silverstein and Councilmember Stewart

Prepared by: Mary Linden, Executive Assistant

Approved by: Steve McClary, City Manager

Date prepared: June 13, 2023 Meeting date: June 14, 2023

Subject: Approval of Minutes – April 11, 2023 (continued from May 2, 2023)

RECOMMENDED ACTION: Approve the minutes for the Administration and Finance Subcommittee Special meeting of April 11, 2023.

DISCUSSION: Draft minutes for the Administration and Finance Subcommittee Special meeting of April 11, 2023 were on the May 2, 2023 Subcommittee agenda, but the item was continued.

The minutes are hereby presented for approval.

ATTACHMENTS: Draft Minutes for the April 11, 2023 Administration and Finance Subcommittee Special meeting

MINUTES
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE
SPECIAL MEETING
APRIL 11, 2023
TELECONFERENCED - VARIOUS LOCATIONS
10:30 A.M.

The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Mayor Silverstein called the meeting to order at 10:30 a.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Mayor Bruce Silverstein and Councilmember Doug Stewart

ALSO PRESENT: Joseph Toney, Assistant City Manager; Ruthie Quinto, City Treasurer; Renée Neermann, Finance Manager; Rob Houston, Interim Deputy City Manager; Kelsey Pettijohn, City Clerk; Richard Mollica, Planning Director; Kristin Riesgo, Acting Community Services Director; Yolanda Bundy, Environmental Services Director; Tracey Rossine, Environmental Programs Manager; Brandie Ayala, Administrative Analyst; Alex Montano, Media Analyst; and Executive Assistant Mary Linden

APPROVAL OF AGENDA

MOTION Councilmember Stewart moved, and Mayor Silverstein seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Executive Assistant Linden reported that the agenda for the meeting was properly posted on April 7, 2023. She clarified that the date on page one of the agenda erroneously stated the posting date as April 6, 2023, but the certification on page two of the agenda listed the correct date and time of the posting.

ITEM 1 PRESENTATIONS

None.

ITEM 2 OLD BUSINESS

A. Approval of Minutes – November 30, 2022

Recommended action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of November 30, 2022.

Councilmember Stewart and Mayor Silverstein disclosed they did not attend the meeting but had reviewed the video of the meeting.

MOTION Councilmember Stewart moved, and Mayor Silverstein seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meeting of November 30, 2022. The question was called, and the motion carried unanimously.

ITEM 3 NEW BUSINESS

A. Approval of Minutes – February 15, 2023

Recommended action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of February 15, 2023.

MOTION Mayor Silverstein moved, and Councilmember Stewart seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meeting of February 15, 2023. The question was called, and the motion carried unanimously.

B. Proposed Schedule of Fees Fiscal Year 2023-24

Recommended Action: Provide a recommendation to the City Council concerning adoption of the Fiscal Year 2023-24 Schedule of Fees.

Assistant City Manager Toney presented the report.

Councilmember Stewart noted that parking fees were not included in the Schedule of Fees. Assistant City Manager Toney stated he would investigate how those were determined and would report back. Councilmember Stewart stated the Public Safety Commission had reviewed parking fees in the past and made recommendations to the City Council regarding possible changes.

Councilmember Stewart suggested an analysis be conducted comparing all fees collected to the costs incurred by the related departments. Assistant City Manager Toney stated it appeared the costs were recouped by the fees charged and would be confirmed by the consultant.

Mayor Silverstein agreed with Councilmember Stewart's suggestion.

MOTION Councilmember Stewart moved and Mayor Silverstein seconded a motion to provide a recommendation to the City Council to adopt the Fiscal Year 2023-24 Schedule of Fees. The question was called, and the motion carried unanimously.

Councilmember Stewart suggested open items from prior meetings be included in each agenda.

Mayor Silverstein thanked staff for attending. He suggested an alternative be determined to having so many staff attend just for the possibility of questions being asked.

ADJOURNMENT

MOTION At 10:47 a.m., Mayor Silverstein adjourned the meeting. The question was called, and the motion carried unanimously.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on _____.

BRUCE LEE SILVERSTEIN, Mayor

ATTEST:

MARY LINDEN, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
06-14-23

Item 3.A.

To: Mayor Silverstein and Councilmember Stewart

Prepared by: Mary Linden, Executive Assistant

Approved by: Steve McClary, City Manager

Date prepared: June 12, 2023 Meeting date: June 14, 2023

Subject: Approval of Minutes – May 2, 2023

RECOMMENDED ACTION: Approve the minutes for the Administration and Finance Subcommittee Special meeting of May 2, 2023.

DISCUSSION: Staff has prepared draft minutes for the Administration and Finance Subcommittee Special meeting of May 2, 2023, and hereby submits the minutes to the Subcommittee for approval.

ATTACHMENTS: Draft Minutes for the May 2, 2023 Administration and Finance Subcommittee Special meeting

MINUTES
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE
SPECIAL MEETING
MAY 2, 2023
TELECONFERENCED - VARIOUS LOCATIONS
9:00 A.M.

The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Mayor Silverstein called the meeting to order at 9:01 a.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Mayor Bruce Silverstein and Councilmember Doug Stewart

ALSO PRESENT: City Manager Steve McClary; Assistant City Manager Joseph Toney; Renée Neermann, Finance Manager; Kristin Riesgo, Acting Community Services Director; Susan Dueñas, Public Safety Director; Rob DuBoux, Public Works Director; Richard Mollica, Planning Director; Yolanda Bundy, Environmental Sustainability Director; Rob Houston, Interim Deputy City Manager; Tracey Rossine, Environmental Programs Manager; Media Technician Parker Davis; and Executive Assistant Mary Linden

APPROVAL OF AGENDA

MOTION Councilmember Stewart moved, and Mayor Silverstein seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Executive Assistant Linden reported that the agenda for the meeting was properly posted on April 28, 2023.

ITEM 1 PRESENTATIONS

None.

ITEM 2 OLD BUSINESS

None.

ITEM 3 NEW BUSINESS

A. Approval of Minutes – April 11, 2023

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of April 11, 2023.

MOTION Councilmember Stewart moved, and Mayor Silverstein seconded a motion to continue the item to the next meeting. The question was called, and the motion carried unanimously.

B. Fiscal Year 2023-24 General Fund Grants

Recommended Action: Provide a recommendation to the City Council concerning recipients and amounts for the Fiscal Year 2023-24 General Fund Grant Program.

Assistant City Manager Toney presented the report.

Joel Schulman, Poison Free Malibu, spoke in support of funding to help with public outreach and education about the Malibu Local Coastal Program (LCP) Amendment.

Francesca McCaffery, Children’s Lifesaving Foundation Chief Operating Officer, discussed funding needed for the annual surf camp. She presented a video of the Foundation’s work.

In response to Mayor Silverstein, Ms. McCaffery stated the Foundation received grants of \$5,000 in 2022 and \$3,000 in 2020. In response to Mayor Silverstein, Ms. McCaffery stated the majority of participants were from outside Malibu, but Malibu students in after-school programs had also participated. She stated programs for Malibu schools could be planned.

In response to Councilmember Stewart, Ms. McCaffery discussed how participants were selected. She stated they served over 30 agencies. She stated 24 sessions were scheduled for summer 2023.

Ellen Shane, Emily Shane Foundation, thanked the City for funding provided in the past. She stated the Foundation served Malibu students and others throughout the County. She explained the services provided.

In response to Mayor Silverstein, Ms. Shane stated past grants were \$1,000 to \$2,000.

Georgienne Bradley, Sea Save Foundation, discussed the Foundation’s mission statement. She stated a main target was to reduce marine pollution, particularly by reducing single-use plastic disposal in the Pacific Rim.

In response to Councilmember Stewart, Ms. Bradley stated the Foundation had 40 professional volunteers, five of whom were Malibu residents.

In response to Mayor Silverstein, Ms. Bradley explained the work of professional volunteers.

In response to Councilmember Stewart, Ms. Bradley stated the Foundation was established in 2009. She stated they received a \$3,000 grant from the City in 2022 and \$500 in 2021.

Denise DeGarmo, Malibu Foundation, stated she was a lifetime Malibu resident. She provided a presentation on the Foundation's emergency preparedness efforts to provide emergency relief equipment and training.

Councilmember Stewart stated CERT training could suffice. He stated the Sheriff's Department could handle animal rescue. Ms. DeGarmo stated the Sheriff's Department did not have the necessary equipment near Malibu. In response to Councilmember Stewart, Ms. DeGarmo stated the animal rescue equipment would cost approximately \$25,000.

Mayor Silverstein suggested coordinating with the California Wildlife Center. Ms. DeGarmo discussed organizations she reached out to for the equipment.

Neal Thornhill, Malibu Search and Rescue, stated he had been on numerous animal rescues. He stated no funding was received from the Los Angeles County Sheriff's Department (LASD) other than providing the primary vehicle. He discussed funding needed for equipment such as helmets, jackets, and equipment vests. He stated there was no overhead.

Lisa Szilagyi, Aurelia Foundation, stated the Foundation's Creative Steps program supported adults with disabilities to help them integrate into the community. She stated participants included Malibu residents, as well as others from outside Malibu. She discussed the program's activities.

In response to Councilmember Stewart, Ms. Szilagyi stated past grants received were \$2,000 in 2020, \$1,000 in 2021, and \$2,000 in 2022.

In response to Mayor Silverstein, Ms. Szilagyi stated 10 of the 70 adults served were Malibu residents and Malibu High School graduates.

Scott Hosfeld, Malibu Friends of Music Executive Director, discussed the history of the organization. He stated they provided 30 to 40 concerts per year, including past performances at Concerts on the Bluff. He stated they were trying to reactivate concerts and youth programs following the COVID-19 pandemic.

In response to Councilmember Stewart, Mr. Hosfeld stated the summer program expected to serve 60 students, most if not all of whom attended Malibu schools. He stated 35 past students now worked in the arts.

Mayor Silverstein expressed support for those organizations whose directors took no salaries.

Oscar Mondragon, Malibu Community Labor Exchange (MCLE) director. He thanked the City for its past support and for the new location behind the Santa Monica College campus. He stated MCLE had been in Malibu for 30 years. He discussed MCLE work, including brush clearance and connecting workers with Malibu jobs.

In response to Councilmember Stewart, Mr. Mondragon stated grants in past years varied.

In response to Mayor Silverstein, Mr. Mondragon stated part of the grant request was for a potential permanent location. He discussed the facilities in the current location.

In response to Mayor Silverstein and Councilmember Stewart, Assistant City Manager Toney stated City staff were exploring how Community Development Block Grant (CDBG) funds could be used to support MCLE.

Councilmember Stewart stated it was important not to use General Fund Grant funds if funds were available elsewhere.

Assistant City Manager Toney stated \$10,000 was provided to MCLE in the past.

Ethan White, Boys and Girls Club of Malibu (BGCM) Data and Development Director, expressed support for previous speakers. He provided a presentation about BGCM and its Wellness Center.

In response to Councilmember Stewart, Mr. White discussed past grant requests.

Mayor Silverstein stated Library Set Aside Funds from the County Library fund were provided, as well as a fee waiver for the Chili Cook-Off event. He discussed a forecasted \$500,000 surplus for the year. Mr. White stated Chili Cook-Off revenues were included in the financials. In response to Mayor Silverstein, Mr. White stated salary and benefits covered 30 employees. He stated all employees were involved in direct services. In response to Mayor Silverstein, Mr. White confirmed all those using Wellness Center services were Malibu community members.

In response to Councilmember Stewart, Mr. White confirmed they received \$50,000 from the City in 2022.

Julia Forth, Cancer Support Community Los Angeles CEO, discussed the work of Cancer Support Community, formerly known as the Wellness Community. She stated they partnered with local hospitals to access those in need. She explained they served about 2,300 individuals with 19,000 visits per year. She stated approximately 30 of the 400 served in the westside area were Malibu residents.

In response to Councilmember Stewart, Ms. Forth stated Cancer Support Community received \$1,000 in 2022.

Edward Del Signore, A Call 2Peace Foundation, thanked the City for its help last year. He discussed food distribution and support for the Malibu High School orchestra's performance at Carnegie Hall. He discussed the Climate Change Music Program. He stated the \$5,000 grant received supported initiatives to raise over \$45,000. He stated the new initiative focused on climate research and dementia.

In response to Mayor Silverstein, Mr. Del Signore discussed work serving Malibu, including work with the Malibu High School orchestra and food provided to homeless in Malibu. He stated work was based on the arts. In response to Mayor Silverstein, Mr. Del Signore stated salary and benefits went to five board members. He stated funds were used to pay subcontractors and artists.

Jenn Guess, California Wildlife Center (CWC) hospital manager, discussed the work of CWC since it opened in 1998. She stated 100 percent of marine mammal cases came from Malibu. She thanked the City for previous grants. She stated CWC was the only organization authorized by the National Oceanic and Atmospheric Administration (NOAA) to rescue sea mammals.

Jenny Rusinko, Malibu Aquatics Foundation (MAF), discussed support provided by past grants. She stated they established a need-based scholarship fund. She stated fees for Malibu Seagulls Swim Team could be cost-prohibitive, so scholarships would supplement other City funding provided to allow families to participate.

In response to Mayor Silverstein, Ms. Rusinko stated the City currently provided up to 30 percent of swim fees on a financial need basis. She stated those amounts were confidential. She explained how fees were collected.

Mayor Silverstein asked how much the City budgeted for swim scholarships.

In response to Councilmember Stewart, Ms. Rusinko stated the scholarship was just started last year and they began advertising it in December. She stated \$1,000 was held in reserve for the scholarships.

Mayor Silverstein asked how need was determined without knowledge of what the City already provided. He suggested MAF connect with the Community Services Department about what could be done to reduce overall costs. He asked what the City provided in scholarships for the aquatics programs. Acting Community Services Director Riesgo stated she would report back on those details.

In response to Councilmember Stewart, Acting Community Services Director Riesgo explained the City's partnership with the BGCM.

Tally Hutcherson, Cavallo Foundation, discussed programs provide at Malibu Equestrian Park with the \$8,500 grant received in 2022. She stated MHS students filled service hours at the Equestrian Center. She discussed mental health benefits provided by spending time with horses. She stated there were no paid employees. She stated grants funded programs and events, transportation, and care for the horses.

Mayor Silverstein agreed with Ms. Hutcherson about the value of equine therapy.

Karen Verham, Malibu Woman's Club President, discussed contests for Malibu students in Grades 5 to 8. She stated this year's challenge was to create a public service announcement (PSA), which would be shared with the community. She discussed benefits to the students who participated in the contests.

Councilmember Stewart disclosed he and his wife were on the Board of Friends of Malibu Urgent Care. He stated he would recuse himself from any discussion or recommendations for the organization.

Marlene Matlow, Friends of Malibu Urgent Care (Friends), thanked Councilmember Stewart for his contributions. She discussed the history of the organization and services provided. She stated doctors hoped to raise enough money for a CT scan machine and improve quality of services. She stated they depended on funding for extended hours and equipment.

In response to Mayor Silverstein, Ms. Matlow stated doctors owned the lease on the building, and Friends provided equipment and the monthly subsidy. She stated the doctors paid the salaries of Urgent Care Center employees.

In response to Mayor Silverstein, Councilmember Stewart clarified Friends was the charity support and Colony Care Partners LLC were the doctors. He stated Colony Care Partners LLC billed insurance companies, collected fees, and paid staff.

Mayor Silverstein asked how the City could determine the need of a for-profit business supported by a non-profit organization requesting grant funds. He stated it would be helpful to include underlying financials of the operation along with the charitable funding arm of the organization.

Melanie Hesecker, Malibu Elementary School PTA president, discussed the request of \$50,000 for instructional aides, supplies, and marine science programs. She stated the grant bridged the gap between the goal and what parents raised at the school. She requested equality for all Malibu public school students.

Mayor Silverstein closed Public Comment.

RECESS At 10:53 a.m., Mayor Silverstein recessed the meeting. The meeting resumed at 11:00 a.m. with both Subcommittee members present.

Assistant City Manager Toney stated the last update to Council on March 13, 2023 about the MCLE project included \$272,000 funded with CDBG funds. In response to Mayor Silverstein, Assistant City Manager Toney confirmed it was for a permanent location for the trailer.

Assistant City Manager Toney stated the City provided up to \$500 per quarter for swim meet fees with up to \$2,000 per year. He stated scholarships given to approximately four students each quarter totaled approximately \$3,000 per year.

Mayor Silverstein stated he enjoyed hearing from the speakers about their organizations' work. He stated he was looking for Malibu-centric requests. He stated he looked at need and how much went to recipients of services. He stated he hoped grant requesters would consider how much was available when submitting their requests. He discussed his thought process in coming up with recommendations.

Councilmember Stewart stated this was the hardest part of being on the City Council. He commended the volunteers for all the organizations. He agreed with Mayor Silverstein that it was important that funds be Malibu-centric and go toward the services provided. He stated smaller groups may have greater need while others had stronger fundraising operations.

Mayor Silverstein encouraged applicants to take into account the amount available to all organizations before submitting their requests in the future. He commended the work of organizations for which he did not recommend a grant award. He stated he tried to give to Malibu organizations or those supporting Malibu residents.

Councilmember Stewart and Mayor Silverstein discussed their proposed grant amounts.

MOTION Mayor Silverstein moved, and Councilmember Stewart seconded a motion to provide a recommendation to the City Council for the following recipients and amounts for the Fiscal Year 2023-24 General Fund Grant Program:

Applicant Name	Final Suggested Award
Adamson House Foundation	\$ 10,000
Aurelia Foundation	\$ 2,000
Boys and Girls Club of Malibu	\$ 45,500
California Wildlife Center	\$ 7,500
Call 2 Peace Foundation	\$ -
Cancer Support Community Los Angeles	\$ -
Cavallo Foundation	\$ 8,500
Children's Lifesaving Foundation	\$ 5,000
Emily Shane Foundation	\$ 5,000
Esperance Center	\$ 1,500
Friends of Malibu Urgent Care Center	\$ 10,000
Malibu Aquatics Foundation	\$ 7,500
Malibu Community Labor Exchange	\$ 10,000
Malibu Elementary School PTA	\$ 20,000
Malibu Foundation	\$ 5,000
Malibu Friends of Music	\$ 5,000
Malibu Mountain Rescue Team, Inc. (Malibu Search and Rescue Team)	\$ 15,000
Malibu Women's Club	\$ 7,500
Poison Free Malibu	\$ 5,000
Sea Save Foundation	\$ 5,000
Webster Elementary PTA	\$ 20,000
Wishtoyo Foundation	\$ 5,000
TOTAL	\$ 200,000

The question was called, and the motion carried unanimously.

RECESS At 11:34 a.m., Mayor Silverstein recessed the meeting. The meeting reconvened at 11:46 a.m. with both Subcommittee members present.

C. Proposed Budget for Fiscal Year 2023-24

Recommended Action: Provide a recommendation to City Council regarding the Fiscal Year 2023-24 Proposed Budget.

Assistant City Manager Toney stated he would provide an overview of the budget. He stated department heads were available to answer questions. He provided a presentation with the report.

In response to Mayor Silverstein, Assistant City Manager Toney stated \$11.7 million was for capital expenditures.

Mayor Silverstein requested graphs be provided to the Council with the staff report in the future rather than seeing it for the first time in the meeting presentation.

In response to Mayor Silverstein, Assistant City Manager Toney stated staff was investigating sources and restrictions on the remaining Woolsey funds.

Councilmember Stewart stated what was presented on General Fund Reserves was in essence a profit and loss statement. He stated parameters should be set for how to use the surplus.

In response to Mayor Silverstein, Assistant City Manager Toney stated the City received \$2 million in American Rescue Plan Act (ARPA) funds.

Mayor Silverstein requested a bottom line dollar on staff costs be presented to the Council.

Assistant City Manager Toney discussed the Class and Compensation Study currently being conducted.

In response to Mayor Silverstein, Assistant City Manager Toney stated the City had not conducted an analysis of services provided by LASD outside of what was provided by the contract.

Councilmember Stewart stated the City should be receiving an extra allocation of property taxes that would offset the cost of Sheriff services.

Mayor Silverstein requested confirmation of that allocation. Assistant City Manager Toney stated he would try to have that information for the next budget hearing.

Councilmember Stewart stated it would be helpful to provide a summary page in a profit and loss statement format with comparisons to the current fiscal year. Assistant City Manager Toney stated the new system will hopefully facilitate producing that type of report.

Councilmember Stewart discussed General Fund Undesignated Reserve. He requested how much was needed in reserve and how much for projects. He discussed the \$6.5 million contingency reserve. He stated the City needed to decide how to allocate the excess funds.

Mayor Silverstein stated the surplus would drop in the coming year. He agreed with Councilmember Stewart. He stated a detailed analysis was needed to determine what was needed in the community other than to maintain credit ratings.

Assistant City Manager Toney stated the baseline recommended by the Government Finance Officers Association (GFOA) was two months operating budget, which would be approximately \$9 million to 10 million. He stated the next benchmark was what was necessary for credit ratings and, after that, was at the Council's discretion.

Councilmember Stewart stated residents wanted to do something with the City's vacant properties. He suggested setting a number for the Reserve, taking into account the \$6.5 million contingency fund. He suggested being more aggressive with investments.

Mayor Silverstein stated investing in developing vacant properties would increase the property value and provide services.

Councilmember Stewart stated there needed to be an allocation for expenditures on capital improvements.

Mayor Silverstein agreed with Councilmember Stewart that it was important to not just maintain the City but improve the City.

Assistant City Manager Toney stated the Capital Improvements Project (CIP) list would be changed to reflect that the \$16.5 million cost for the Civic Center Water Treatment Facility (CCWTF) would be delayed one year.

Public Works Director DuBoux stated Public Works staff presented a five-year CIP Plan for review by the Public Works Commission and would present it to Council for feedback.

Councilmember Stewart stated the City had a diversified tax income stream and needed to take advantage of it to make the City better.

Mayor Silverstein stated it was important to build for what the community needed and not to attract those from outside the City.

Councilmember Stewart commended staff on a great presentation. Assistant City Manager Toney commended Finance Manager Neermann for her work.

There being no speakers, Mayor Silverstein closed public comment.

Councilmember Stewart stated further changes could be made at mid-term if corrections were needed. He stated staff recruitment and retention was critical.

Mayor Silverstein stated the City should keep looking for ways to increase revenue, even while it had a surplus.

Councilmember Stewart discussed naming rights.

Mayor Silverstein agreed. He suggested the City look into how it could help fund privately owned resources through partnerships.

City Manager McClary thanked Assistant City Manager Toney, Finance Manager Neermann, and the department heads for their efforts. He agreed there was an opportunity now to meet the needs of the community. He thanked the Subcommittee for their feedback.

Mayor Silverstein and Councilmember Stewart agreed with City Manager McClary on the efforts of staff.

ADJOURNMENT

MOTION At 12:51 p.m., Mayor Silverstein adjourned the meeting.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on _____.

BRUCE LEE SILVERSTEIN, Mayor

ATTEST:

MARY LINDEN, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
06-14-23

Item 3.B.

To: Mayor Silverstein and Councilmember Stewart

Prepared by: Joseph D. Toney, Assistant City Manager

Reviewed by: Renée Neermann, Finance Manager

Approved by: Steve McClary, City Manager

Date prepared: June 8, 2023 Meeting date: June 14, 2023

Subject: Fiscal Year 2022-23 Third Quarter Financial Report

RECOMMENDED ACTION: Review the Fiscal Year 2022-23 Third Quarter Financial Report.

FISCAL IMPACT: As of March 31, 2023, the projected General Fund Undesignated Reserve at June 30, 2023 is \$72.5 million.

DISCUSSION: The attached report provides revenue, expenditure, and fund balance totals for the third quarter of FY 2022-23.

The Revenues by Fund Report (pages A 1-5) reflects General Fund revenues received of \$35.2 million or 64.6% of the amended budgeted amount for the fiscal year. Total revenue for all funds received through the third quarter is \$42.0 million or 44.9% of the amended budgeted amount for the fiscal year. Many revenue sources are received on a quarterly or annual basis creating a lag in receipt, and as such, will be reflected when the year-end report is presented. For example, property taxes are remitted by the County after they are paid by property owners in December and April; Property Tax – In Lieu payments typically come at the end of the year; and Transient Occupancy Tax – Private Rentals is remitted quarterly. Sales Tax is remitted quarterly to the State and then passed along to the City.

The Expenditure by Fund Report (pages A 6-9) reflects any budget carryovers from FY 2021-22, as well as the appropriations approved by the City Council for the current fiscal year in the Amended Budget column. Budget Adjustments, Carryovers and Council

Appropriations total \$3.68 million as of March 31, 2021. General Fund expenditures for the third quarter total \$28.3 million or 59.1% of the amended budget. Expenditures for all funds total \$35.2 million or 37.7% of the amended budget.

Projected Fund Balances for the fiscal yearend are reflected on page A-10. The projected Undesignated Fund Balance at June 30, 2023, includes all expenses appropriated by the Council as of March 31, 2023. The City ended Fiscal Year 2021-22 with \$57.4 million in the Undesignated General Fund Reserve. As of March 31, 2023, the projected General Fund Undesignated Reserve at June 30, 2023 is \$72.5 million. In addition, there is \$6.5 million in Contingency that is available at the discretion of the Council.

Third Quarter Budget Amendments

The Revenue and Expenditure amendments for this period are corrections and detailed on pages A-5 and A-9 respectively.

Revenue adjustments total \$24,402 and are comprised of the following:

- \$10,271 – Brulte-Supplemental Law Enforcement Services (SLESA); recognizing revenue received on October Property Tax remittance.
- \$14,131 – Grant Proceeds-Transportation Development Act; Estimated TDA3 Claim for funding for the Bluffs Park South Walkway CIP Project #9097.

Expenditure adjustments total \$10,271. These are Brulte-SLESA expenditures to match the revenue.

Investment Report

The City Council now receives a Monthly Investment Report, and the report for the period ending March 31, 2023 was provided on April 24, 2023. The fair market value of all investments as held by the City is \$80,707,062 as of March 31, 2023. The City also held \$12,030,739 in the bank operating account, for a total of \$92,737,801. The blended yield is 3.59% compared to the Two-Year U.S. Treasury Note Benchmark of 4.06%.

The FY 2022-23 Third Quarter Financial Report will be presented to the City Council on June 26, 2023.

ATTACHMENTS: Fiscal Year 2022-23 Third Quarter Financial Report

REVENUES BY FUND

March 31, 2023

Object	Description	2022-2023 Adopted	Amended Budget	Received 3/31/2023	Percentage Received	2022-2023 Projected
100, 101, 102 & 103 General Fund						
3111	Current Year Secured Property Tax	\$ 13,300,000	\$ 14,660,000	\$ 8,006,133	54.6%	\$ 14,660,000
3112	Current Year Unsecured Property Tax	425,000	425,000	442,687	104.2%	425,000
3113	Homeowner's Exemption	60,000	60,000	30,440	50.7%	60,000
3114	Prior Year Secured Property Tax	1,000	1,000	-	0.0%	1,000
3115	Prior Year Unsecured Property Tax	10,000	10,000	27,434	274.3%	10,000
3118	Property Tax In-Lieu	2,350,000	2,350,000	1,267,920	54.0%	2,350,000
	Revenue from Property Taxes	16,146,000	17,506,000	9,774,614	55.8%	17,506,000
3131	Documentary Transfer Tax	1,200,000	1,200,000	581,893	48.5%	1,318,320
3132	Utility User's Tax	2,200,000	2,200,000	1,892,392	86.0%	2,302,382
3133	Transient Occupancy Tax - Hotels and Motels	3,000,000	3,540,000	2,464,213	69.6%	3,540,108
3133-01	Transient Occupancy Tax - Private Rentals	5,000,000	6,000,000	2,946,164	49.1%	6,000,000
3134	Franchise Fees	650,000	650,000	239,035	36.8%	650,000
3137	Sales and Use Tax	4,500,000	6,450,000	3,310,637	51.3%	6,450,000
3138	Parking Occupancy Tax	400,000	600,000	330,173	55.0%	600,000
	Revenue From Other Taxes	16,950,000	20,640,000	11,764,507	57.0%	20,860,810
3201	Alarm Permits	35,000	35,000	25,500	72.9%	31,888
3202	Film Permits	450,000	450,000	372,268	82.7%	469,344
3203	Building Permits	930,000	1,197,000	796,857	66.6%	1,197,146
3203-01	Code Enforcement - Special Investigations	20,000	20,000	15,957	79.8%	25,354
3204	Wastewater Treatment System Permits	35,000	35,000	31,895	91.1%	45,750
3205	Plumbing Permits	115,000	115,000	133,228	115.9%	171,710
3207	Mechanical Permits	90,000	90,000	103,797	115.3%	142,762
3208	Electrical Permit Fees	225,000	225,000	235,752	104.8%	320,050
3209	Grading/Drainage Permit Fees	80,000	80,000	62,044	77.6%	91,084
3210	Misc. Permits	20,000	20,000	5,679	28.4%	8,692
3418	OWTS Operating Permit Fees	320,000	441,000	322,984	73.2%	440,724
3420	Parking Permits	1,500	1,500	266	17.7%	292
3421	Planning Review Fees	1,200,000	1,200,000	957,224	79.8%	1,269,308
	Revenue From Licenses and Permits	3,521,500	3,909,500	3,063,451	78.4%	4,214,104
3250	Parking Citation Fines	1,150,000	1,617,000	1,017,474	62.9%	1,616,538
	Revenue From Fines and Forfeitures	1,150,000	1,617,000	1,017,474	62.9%	1,616,538
3316	Motor Vehicle In-Lieu Fees	15,000	15,000	11,008	73.4%	15,000
3318	Street Sweeping Reimbursements	51,678	51,678	12,920	25.0%	50,000
3322	American Rescue Plan	1,413,797	2,338,459	2,338,459	100.0%	2,338,459
3313/3341	FEMA/OES Reimbursements	1,500,000	1,500,000	1,483,374	98.9%	1,500,000
3373	Proposition A Recreation	-	-	-	0.0%	12,010
3383	Measure A Recreation	-	-	-	0.0%	-
3381	LA County EWMP Reimbursement	-	53,218	53,218	100.0%	53,218
	Revenue From Other Governments	2,980,475	3,958,355	3,898,978	98.5%	3,968,687
3408	Biology Review Fees	175,000	235,000	191,407	81.4%	267,702
3409	Document Retention Fees	14,000	14,000	17,005	121.5%	21,466
3410	Building Plan Check Fees	850,000	1,311,000	840,730	64.1%	1,311,342
3410-01	Administrative Plan Check Processing Fee	50,000	50,000	51,268	102.5%	71,992
3410-03	Building Plan Check Fees - Dark Sky	650,000	650,000	-	0.0%	14,683
3411	Inspector Plan Check Fees	180,000	180,000	141,972	78.9%	209,608
3412	Geo Soils Engineering Fees	900,000	1,111,000	794,673	71.5%	1,110,640
3413	Other Plan Check Fees	40,000	40,000	26,769	66.9%	30,054
3414	Environmental Health Review Fees	400,000	601,000	431,560	71.8%	600,592
3415	Grading/Drainage Plan Review Fees	10,000	10,000	2,122	21.2%	4,244
3416	Code Enforcement Investigation Fees	60,000	60,000	65,078	108.5%	59,188
3419	Credit Card Fees	105,000	105,000	100,612	95.8%	143,328
3422	OWTS Practitioners Fees	4,000	4,000	3,930	98.3%	4,716
3425	CA Building Standards Surcharge	3,000	3,000	1,341	44.7%	3,516
3426	EIR Review Fees	-	-	-	0.0%	-
3427	Technology Enhancement Fee	100,000	100,000	91,627	91.6%	132,074
3431	Public Works/Engineering Fees	350,000	483,000	352,188	72.9%	483,350
3432	WQMP Fees	25,000	25,000	36,758	147.0%	49,000
3433	Banner Hanging Fees	-	-	-	0.0%	-
3434	TOT Registration Fees	-	-	109,725	0.0%	149,742
3434-01	Short-Term Rental Permit Fee	100,000	100,000	-	0.0%	-
3434-02	Short-Term Rental Violation Fines	2,000	2,000	-	0.0%	-

REVENUES BY FUND

March 31, 2023

Object	Description	2022-2023 Adopted	Amended Budget	Received 3/31/2023	Percentage Received	2022-2023 Projected
General Fund (Continued)				-		-
				-		-
3435	Admin Permit Processing Fees	80,000	80,000	74,343	92.9%	107,790
3436	Electric Vehicle Charger Fees	2,000	2,000	2,678	133.9%	4,000
3441	Sale of Publications and Materials	500	500	-	0.0%	-
3444	Returned Check Service Fees	500	500	135	27.0%	190
3446	Vehicle Release Impound Fees	75,000	75,000	53,521	71.4%	97,874
3447	Election Fees	1,500	1,500	2,508	167.2%	2,508
3448	Subpoena Fees	1,000	1,000	3,703	370.3%	4,000
3449	False Alarm Service Charge	12,000	12,000	8,724	72.7%	11,500
3450	Residential Decals	2,000	2,000	445	22.3%	580
3461	Municipal Facility Use Fees	80,000	80,000	56,261	70.3%	99,520
3464	Youth Sports Program	45,000	45,000	53,036	117.9%	91,406
3464-01	Girls Youth Sports	7,000	7,000	-	0.0%	7,000
3466	Aquatics Program	200,000	200,000	154,579	77.3%	220,094
3467	Day Camp	50,000	50,000	30,744	61.5%	40,288
3468	Senior Adult Program	5,000	5,000	17,655	353.1%	21,610
3469	Skate Park	45,000	45,000	23,578	52.4%	32,318
3470	Recreation/Community Class Registration	70,000	70,000	103,039	147.2%	142,256
3471/3472	Special Events	2,500	2,500	7,510	300.4%	3,680
	Revenue From Service Charges	4,697,000	5,763,000	3,851,223	66.8%	5,553,851
3501	Interest Earnings	300,000	300,000	889,069	296.4%	1,500,000
3505	City Hall Use Fees	10,000	10,000	20,988	209.9%	10,000
	Use of Money and Property	310,000	310,000	910,057	293.6%	1,510,000
3600	Proceeds from Grants	370,000	720,000	736,948	102.4%	720,000
3602	Proposition A Transportation Funds Exchange	-	-	-	0.0%	-
3901	Settlements	5,000	5,000	24	0.5%	5,000
3902	Legal Fees	-	-	-	0.0%	-
3904	TOT Private Rental Penalties	25,000	25,000	9,114	36.5%	25,000
3905	Miscellaneous Reimbursements	25,000	25,000	8,308	33.2%	25,000
3920	Donations	5,000	5,000	-	0.0%	-
3940	Sale of Surplus Property	1,000	1,000	-	0.0%	-
3930/3943	Miscellaneous Revenue	5,000	5,000	147,699	2954.0%	7,500
	Miscellaneous Revenue	436,000	786,000	902,093	114.8%	782,500
Total General Fund		46,190,975	54,489,855	35,182,398	64.6%	56,012,490
Special Revenue Funds						
201 Gas Tax Fund						
3315	Highway User's Fees	370,785	370,785	191,629	51.7%	370,785
3318	Traffic Congestion Relief	-	-	-	0.0%	-
3501	Interest Earnings	1,000	1,000	2,928	292.8%	4,500
	Total Gas Tax Fund	371,785	371,785	194,557	52.3%	375,285
202 Traffic Safety Fund						
3312	Fines & Forfeitures	200,000	200,000	140,130	70.1%	215,000
3501	Interest Earnings	900	900	4,793	532.6%	6,500
	Total Traffic Safety Fund	200,900	200,900	144,923	72.1%	221,500
203 Proposition A Fund						
3371	Prop A Funds	281,466	281,466	233,032	82.8%	281,466
3501	Interest Earnings	2,000	2,000	16,240	812.0%	24,000
	Total Proposition A Fund	283,466	283,466	249,272	87.9%	305,466
204 Proposition C Fund						
3372	Prop C Funds	233,468	233,468	193,293	82.8%	233,468
3501	Interest Earnings	2,000	2,000	4,406	220.3%	6,000
	Total Proposition C Fund	235,468	235,468	197,699	84.0%	239,468
205 Measure R Fund						
3374	Measure R Funds	175,101	175,101	144,927	82.8%	175,101
3501	Interest Earnings	2,000	2,000	4,306	215.3%	6,000
	Total Measure R fund	177,101	177,101	149,233	84.3%	181,101

REVENUES BY FUND

March 31, 2023

Object	Description	2022-2023 Adopted	Amended Budget	Received 3/31/2023	Percentage Received	2022-2023 Projected
Special Revenue Funds (Continued)						
206 Air Quality Management Fund						
3377	AQMD Funds	16,000	16,000	6,894	43.1%	16,000
3501	Interest Earnings	800	800	2,680	335.0%	3,500
3943	Other Revenue	-	-	-	0.0%	-
Total Air Quality Management Fund		16,800	16,800	9,574	57.0%	19,500
207 Solid Waste Management Fund						
3311	Solid Waste Management Surcharge	120,000	120,000	74,084	61.7%	120,000
3434	Recycling Fees	17,500	17,500	9,981	57.0%	17,500
3501	Interest Earnings	125	125	2,420	1936.0%	3,400
3600	Grant Proceeds	5,000	26,134	26,134	100.0%	26,134
Total Solid Waste Management Fund		142,625	163,759	112,619	68.8%	167,034
208 Parkland Development Fund						
3135	Parkland Development Fees	20,000	20,000	22,983	114.9%	20,000
3501	Interest Earnings	500	500	2,730	546.0%	3,500
3905	Miscellaneous Reimbursements	-	-	-	0.0%	-
Total Park Development Fund		20,500	20,500	25,713	125.4%	23,500
209 Quimby Fund						
3501	Interest Earnings	30	30	76	253.3%	75
Total Quimby Fund		30	30	76	253.3%	75
211 COPS (Brulte) Grant Fund						
3600	Proceeds From Grants (Brulte)	155,000	165,271	165,271	100.0%	165,271
Total COPS (Brulte) Fund		155,000	165,271	165,271	100.0%	165,271
212 Measure M Funds						
3375	Measure M Funds	198,448	198,448	163,958	82.6%	198,448
3501	Interest Earnings	2,000	2,000	8,686	434.3%	12,000
Total Measure M Fund		200,448	200,448	172,644	86.1%	210,448
213 Road Maintenance and Rehabilitation Act (RMRA) Fund						
3319	SB1 Annual Allocation	288,238	288,238	138,038	47.9%	288,238
3501	Interest Earnings	1,500	1,500	7,839	522.6%	12,000
Total RMRA Fund		289,738	289,738	145,877	50.3%	300,238
214 Art in Public Places Fund						
3135	Art in Public Places Fees	5,000	5,000	-	0.0%	-
3501	Interest Earnings	200	200	708	354.0%	1,000
Total Art in Public Places Fund		5,200	5,200	708	13.6%	1,000
215 Community Development Block Grant Fund						
3320/3320-01	Proceeds From Grants	15,000	15,000	13,009	86.7%	15,000
3600-01	Proceeds From Grants - Disaster Recovery	45,000	45,000	-	0.0%	45,000
Total Comm. Dev. Block Grant Fund		60,000	60,000	13,009	21.7%	60,000
218 Measure W - LA County Stormwater Fund						
3379	Measure W Annual Allocation	380,000	380,000	390,327	102.7%	390,327
3501	Interest Earnings	100	100	13,712	13712.0%	21,000
Total Measure W - LA County Stormwater		380,100	380,100	404,039	106.3%	411,327
225 Grants Fund						
3376	TDA	10,869	25,000	-	0.0%	25,000
3600	Proceeds From Grants	16,500,000	11,778,219	(7,556)	-0.1%	931,777
Total Grants Fund		16,510,869	11,803,219	(7,556)	-0.1%	956,777
290 Big Rock LMD Fund						
3116	Big Rock Mesa Assessment	327,539	327,539	215,414	65.8%	327,539
3501	Interest Earnings	800	800	1,434	179.3%	2,000
Total Big Rock LMD Fund		328,339	328,339	216,848	66.0%	329,539

REVENUES BY FUND

March 31, 2023

Object	Description	2022-2023 Adopted	Amended Budget	Received 3/31/2023	Percentage Received	2022-2023 Projected
Special Revenue Funds (Continued)						
291 Malibu Road LMD Fund						
3116	Malibu Road Assessment	59,388	59,388	37,105	62.5%	59,388
3501	Interest Earnings	800	800	1,392	174.0%	2,000
Total Malibu Road LMD Fund		60,188	60,188	38,497	64.0%	61,388
292 Calle Del Barco LMD Fund						
3116	Calle Del Barco Assessment	81,618	81,618	46,271	56.7%	81,618
3501	Interest Earnings	700	700	1,620	231.4%	2,500
Total Calle Del Barco LMD Fund		82,318	82,318	47,891	58.2%	84,118
715 Civic Center Water Treatment Facility AD						
3501	Interest Earnings	10,000	10,000	98,985	989.9%	75,000
3915	Civic Center Water Treatment Facility AD	2,587,519	2,587,519	1,289,412	49.8%	2,857,519
Total Civic Ctr Water Treatment Facility AD		2,597,519	2,597,519	1,388,397	53.5%	2,932,519
517 Civic Center Water Treatment Facility - Phase Two						
3501	Interest Earnings	-	-	28,572	0.0%	40,000
3950	CCWTF - Phase Two Construction - Bond Proceeds	16,500,000	16,500,000	-	0.0%	-
2080	CCWTF - Phase Two Contributions	-	-	-	0.0%	-
Total Civic Ctr Water Treatment Facility AD		16,500,000	16,500,000	28,572	0.2%	40,000
712 Carbon Beach Undergrounding CFD Fund						
3915	Carbon Beach Undergrounding Assessment	236,032	236,032	129,304	54.8%	236,032
3501	Interest Earnings	20	20	3,050	15251.4%	5,000
Total Carbon Beach Undergrounding CFD		236,052	236,052	132,355	0.0%	241,032
713 Broad Beach Assessment District						
3915	Broad Beach Undergrounding Assessment	141,710	141,710	79,338	56.0%	141,710
3501	Interest Earnings	10	10	2,997	29974.3%	2,000
Total Broad Beach Undergrounding AD		141,720	141,720	82,336	58.1%	143,710
Total Special Revenue Funds		38,996,166	34,319,921	3,912,554	11.4%	7,470,296
500 Legacy Park Project Fund						
3501	Interest Earnings	6,000	6,000	20,708	345.1%	25,000
3505	Proceeds from Rent	1,565,941	1,565,941	1,258,292	80.4%	1,565,941
3373	Prop A Recreation	-	-	-	0.0%	-
3383	Measure A Recreation	-	100,000	-	0.0%	100,000
3905	Miscellaneous Revenue	145,000	145,000	-	0.0%	145,000
Total Legacy Park Project Fund		1,716,941	1,816,941	1,279,000	70.4%	1,835,941
Total Legacy Park Project Fund		1,716,941	1,816,941	1,279,000	70.4%	1,835,941
515 Civic Center Wastewater Treatment Facility O&M						
3501	Interest Earning	-	-	11,552	0.0%	20,000
3510	Sewer Service Fees	2,200,000	2,200,000	1,222,537	55.6%	2,200,000
3915	Contributions-Property Owners	-	-	-	0.0%	-
Total CCWTF O&M		2,200,000	2,200,000	1,234,089	56.1%	2,220,000
Total CCWTF O&M Funds		2,200,000	2,200,000	1,234,089	56.1%	2,220,000

REVENUES BY FUND

March 31, 2023

Object	Description	2022-2023 Adopted	Amended Budget	Received 3/31/2023	Percentage Received	2022-2023 Projected
Internal Service Funds						
601 Vehicle Fund						
3501	Interest Earnings	-	-	2,110	0.0%	3,000
3951	Vehicle Charges	114,000	120,000	60,000	50.0%	120,000
	Total Vehicle Fund	114,000	120,000	62,110	0.0%	123,000
602 Information Technology Fund						
3501	Interest Earnings	-	-	646	0.0%	750
3952	Information Technology Charges	695,000	710,000	355,000	50.0%	710,000
	Total Information Technology Fund	695,000	710,000	355,646	50.1%	710,750
Total Internal Service Funds		809,000	830,000	417,756	51.6%	833,750
Total Revenue - All Funds		\$ 89,913,082	\$ 93,656,717	\$ 42,025,797	44.9%	\$ 68,372,477

Reconciliation of adopted to amended budget

Total 2022-2023 Adopted budget: **\$ 89,913,082**

Account	Description	Amount	
100-0000-3381-00	LA County EWMP	53,218	Budget Carryover
102-0000-3322-00	American Rescue Plan	924,662	Budget Carryover
500-0000-3383-00	Measure A Recreation - LA County	100,000	Budget Correction
225-0000-3600-00	Proceeds from Grants	(4,721,781)	Budget Correction
602-0000-3951-00	Vehicle Allocation	6,000	Budget Correction
602-0000-3952-00	IT Allocation - Fund 207 Solid Waste Management	15,000	Budget Correction
100-0000-3600-00	Public Safety - SMMC Hazard Tree Grant	350,000	09/27/22 Council Action
100-0000-3111-00	Revised Property Tax projection	\$ 1,360,000	Mid-year Amendment
100-0000-3133-00	Increased to reflect higher than anticipated rentals	540,000	Mid-year Amendment
100-0000-3133-01	Increased to reflect short-term rental activity	1,000,000	Mid-year Amendment
100-0000-3137-00	Increased per HDL forecast for sales tax & anticipated TUT	1,950,000	Mid-year Amendment
100-0000-3138-00	Increased use of beach lots	200,000	Mid-year Amendment
100-0000-3250-00	Increased parking citations	467,000	Mid-year Amendment
100-0000-3431-00	Increased number of projects in review	133,000	Mid-year Amendment
101-0000-3203-00	Increase in permits	267,000	Mid-year Amendment
101-0000-3408-00	Increased number of projects in review	60,000	Mid-year Amendment
101-0000-3410-00	Increased number of projects in review	461,000	Mid-year Amendment
101-0000-3412-00	Increased number of projects in review	211,000	Mid-year Amendment
101-0000-3414-00	Increased number of projects in review	201,000	Mid-year Amendment
101-0000-3418-00	Increase in permits	121,000	Mid-year Amendment
207-0000-3600-00	SB 1383 Local Assistance Grant	21,134	Mid-year Amendment
211-0000-3600-00	Supplemental Law Enforcement Services (SLESA)	10,271	Budget Correction
225-0000-3376-00	Transportation Development Act - TDA3	14,131	Budget Correction
	Total Amendments	3,743,635	
	Total Amendment Budget	\$ 93,656,717	

EXPENDITURES BY FUND

March 31, 2023

		Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2022-23 Projected
General Fund						
Management and Administration						
7001	City Council	\$ 773,095	\$ 773,095	\$ 474,448	61.4%	\$ 684,697
7002	Media Operations	733,109	733,109	404,867	55.2%	524,758
7003	City Manager	754,872	926,622	566,116	61.1%	889,820
7005	Legal Counsel	1,050,000	1,050,000	526,499	50.1%	723,500
7007	City Clerk	574,966	574,966	225,320	39.2%	299,859
7021	Public Safety Services	11,680,987	12,662,065	7,804,688	61.6%	11,874,576
7054	Finance	1,666,807	1,666,807	1,126,052	67.6%	1,515,041
7058	Human Resources	696,286	696,286	337,097	48.4%	467,143
7059	Non Departmental Services	3,943,333	3,937,333	1,976,849	50.2%	2,609,757
103-9050	City Hall	954,928	954,928	661,535	69.3%	799,033
9088	Vacant Land	292,675	292,675	251,090	85.8%	20,000
9050/9074/9088	Debt Service (City Hall / Trancas / Vacant Land)	3,187,926	3,187,926	2,114,688	66.3%	3,187,926
Total Administrative Services		26,308,984	27,455,812	16,469,249	60.0%	23,596,110
Community Services						
4001	General Recreation	863,037	863,037	536,573	62.2%	714,800
4002	Aquatics	400,454	400,454	243,222	60.7%	344,041
4003	Outdoor Recreation	64,894	64,894	33,863	52.2%	44,684
4004	Day Camps	102,969	102,969	74,050	71.9%	102,569
4005	Skate Park	71,535	71,535	39,908	55.8%	69,478
4006	Sports	128,021	128,021	75,431	58.9%	98,680
4007	Community Programs	125,917	125,917	77,376	61.4%	104,876
4008	Senior Adult Programs	200,241	200,241	127,616	63.7%	169,472
4010	Park Maintenance	1,364,489	1,465,489	867,415	59.2%	1,198,010
4011	Special Events	233,030	233,030	116,409	50.0%	182,229
4012	Cultural Arts	246,395	246,395	122,012	49.5%	168,755
Total Community Services		3,800,982	3,901,982	2,313,874	59.3%	3,197,594
Environmental & Sustainability Development						
2004	Environmental & Building Safety	3,448,434	3,538,684	1,981,281	56.0%	3,702,956
2010	Wastewater Management	541,427	541,427	355,300	65.6%	515,307
3003	Clean Water Program	1,352,431	1,502,431	725,336	48.3%	1,243,918
3004	Solid Waste Management	-	-	-	0.0%	-
Total Env. & Community Development		5,342,292	5,582,542	3,061,917	54.8%	5,462,181
Planning Department						
2001	Planning	3,376,366	4,396,366	2,277,793	51.8%	3,308,966
2012	Code Enforcement	649,141	661,141	429,707	65.0%	552,724
Total Planning Department		4,025,507	5,057,507	2,707,500	53.5%	3,861,690
Public Works/Engineering						
3001	Street Maintenance	1,193,403	1,564,403	1,284,048	82.1%	1,318,624
3005	Fleet Operations	-	160,000	90,746	0.0%	151,000
3007	City Facilities	126,100	256,100	142,975	55.8%	241,292
3008	Public Works	1,727,864	1,804,418	1,201,845	66.6%	1,378,555
Total Public Works		3,047,367	3,784,921	2,719,614	71.9%	3,089,471
Disaster Response						
3002	Fire Rebuilds and Storm Response	1,564,000	1,944,000	940,369	48.4%	1,321,000
3002-19	COVID-19 Response	97,000	97,000	51,911	53.5%	51,558
Total Disaster Response		1,661,000	2,041,000	992,280	48.6%	1,372,558
Total General Fund		44,186,132	47,823,764	28,264,434	59.1%	40,579,604

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

EXPENDITURES BY FUND

March 31, 2023

		Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2022-23 Projected
Special Revenue Funds						
3001	Street Maintenance	785,000	785,000	-	0.0%	785,000
3003	Clean Water Program	-	-	-	0.0%	-
3004	Solid Waste Management	458,406	479,540	205,070	42.8%	341,075
3005	Fleet Operations	118,633	-	-	0.0%	-
3007	Stormwater Treatment Facilities	100,000	100,000	-	0.0%	100,000
3008	Public Works	345,000	345,000	-	0.0%	345,000
3009	Transportation Services	165,000	165,000	69,528	42.1%	165,000
4010	Park Maintenance	-	-	-	0.0%	-
6002	Big Rock Mesa LMD	384,647	384,647	211,623	55.0%	344,416
6003	Malibu Road LMD	75,016	75,016	28,539	38.0%	72,880
6004	Calle del Barco LMD	81,016	81,016	32,508	40.1%	82,582
9048	Carbon Beach Undergrounding CFD	231,310	231,310	151,184	65.4%	230,534
9052	Broad Beach Undergrounding AD	139,930	139,930	65,248	46.6%	139,930
9049	Civic Center Wastewater Treatment Plant AD	2,319,460	2,319,460	1,833,310	79.0%	2,304,191
7021	Public Safety	155,000	165,271	165,271	100.0%	165,271
7070	Community Development Block Grant	15,000	15,000	37,827	252.2%	24,900
	CCWTF Phase Two	-	-	-	0.0%	-
Total Special Revenue Funds		5,373,418	5,286,190	2,800,108	53.0%	5,100,779
Capital Project Funds						
310	Capital Improvement Fund					
	9002 Annual Street Overlay	900,000	900,000	44,642	5.0%	57,473
	9059 PCH Median Improvements	4,490,000	4,490,000	10,958	0.2%	44,799
	9061 Civic Center Way Improvements	-	-	11,783	0.0%	11,783
	9066 PCH Signal Synchronization Imp.	6,555,000	6,555,000	257,353	3.9%	400,000
	9070 Civic Center Stormdrain System	-	-	154	0.0%	154
	9072 Marie Canyon Green Streets	385,000	385,000	241,301	62.7%	254,001
	9075 CCWTF Phase Two	16,500,000	16,500,000	55,145	0.3%	144,000
	9082 Westward Beach Road	350,000	350,000	-	0.0%	30,000
	9090 Permanent Skate Park	1,066,000	1,066,000	20,775	1.9%	40,783
	9093 Bluffs Park Shade Structure	100,000	100,000	56,901	56.9%	56,901
	9094 Vehicle Protection Devices City Properties	100,000	100,000	-	0.0%	-
	9097 Malibu Bluffs Park South Walkway	150,000	150,000	-	0.0%	20,000
	9098 Trancas Cyn Park Play Resurfacing	75,000	75,000	-	0.0%	10,000
	9100 PCH/Trancas Right Turn Lane	683,219	683,219	97,275	14.2%	118,294
	9101 PCH Crosswalk Improvements	200,000	200,000	-	0.0%	-
	9102 PCH Median Imp at Paradise Cove/Zuma	100,000	100,000	-	0.0%	-
	9103 Kanan Dume Biofilter	100,000	100,000	-	0.0%	-
	9104 Stormdrain Trash Screens - Phase Two	35,000	35,000	-	0.0%	12,000
	9105 City Traffic Signals Backup Power	30,000	30,000	-	0.0%	-
	9106 Malibu Canyon Road Traffic Study	50,000	50,000	-	0.0%	-
Disaster Capital Improvement Projects						
	9200 Woolsey Fire & Storm Response CIP	3,211,491	3,267,491	692,382	21.2%	1,131,400
Total Capital Project Funds		35,080,710	35,136,710	1,488,669	4.2%	2,331,588

EXPENDITURES BY FUND

March 31, 2023

		Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2022-23 Projected
Legacy Park Project Fund						
500	7004 Legacy Park Debt Service	1,091,451	1,091,451	155,765	14.3%	1,091,451
	7008 Legacy Park Operations	975,783	975,783	518,585	53.1%	594,960
Total Legacy Park Project Fund		2,067,234	2,067,234	674,350	32.6%	1,686,411
Civic Center Wastewater Treatment Facility Fund						
515	3010 CCWTF Sewer Services	2,019,699	2,039,699	1,341,102	65.8%	1,959,709
Total CCWTF Fund		2,019,699	2,039,699	1,341,102	65.8%	1,959,709
Internal Service Funds						
3005	Vehicle	35,367	84,000	40,554	48.3%	84,000
7060	Information Technology	1,006,320	1,006,320	621,950	61.8%	760,978
Total Internal Service Funds		1,041,687	1,090,320	662,504	60.8%	\$ 844,978
Total All Funds		\$ 89,768,880	\$ 93,443,917	\$ 35,231,167	37.7%	\$ 52,503,069

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

EXPENDITURES BY FUND

March 31, 2023

Reconciliation of adopted to amended budget

Total 2022-2023 Adopted budget: **\$ 89,768,880**

Account	Description	Project	Amount	Comment	Date
100-3001-5123-01	Public Works - Storm Drain System Maint	Equip Maint/Repairs	76,000	Budget Carryover	7/1/2022
100-3007-7800-00	Public Works - Equipment	Equipment Replacement	130,000	Budget Carryover	7/1/2022
100-3008-5100-00	Public Works - Professional Services	Engineering Services	76,554	Budget Carryover	7/1/2022
100-3005-7700-00	Public Works - Fleet Operations	Equipment/Vehicles	90,000	Budget Carryover	7/1/2022
100-7003-5100-00	City Manager - Professional Services	TUT Info Materials	24,900	Council Appropriation	8/8/2022
100-7021-5100-00	Public Safety - Proceeds from Grants	Hazard Tree Removal	350,000	Council Action	9/27/2022
100-7003-5100-00	City Manager - Professional Services	School Safety Assessmnt	66,000	Council Appropriation	10/24/2022
102-9215-5100-00	Disaster CIP - Professional Services	Malibu Rd Drainage Repair	56,000	Council Appropriation	10/24/2022
100-7003-5100-00	City Manager - Professional Services	Development Svcs Review	80,850	Council Appropriation	11/28/2022
101-2001-5100-00	Planning Dept - Professional Services	Consultant Services	900,000	Council Appropriation	11/28/2022
102-3002-5100-00	Disaster Response - Fire Rebuilds-Planning	Consultant Services	50,000	Council Appropriation	11/28/2022
100-3001-8100-00	Public Works - Vehicle Allocation	Internal Service Fees	18,000	Budget Correction	12/31/2022
100-4010-8100-00	Parks Maintenance - Vehicle Allocation	Internal Service Fees	6,000	Budget Correction	12/31/2022
100-7059-8100-00	Non-departmental - Vehicle Allocation	Internal Service Fees	(6,000)	Budget Correction	12/31/2022
101-2004-8100-00	Building Safety - Vehicle Allocation	Internal Service Fees	30,000	Budget Correction	12/31/2022
101-2012-8100-00	Code Enforcement - Vehicle Allocation	Internal Service Fees	12,000	Budget Correction	12/31/2022
206-3005-xxxx-00	Air Quality - Fleet Operations	AQMD Funding	(118,633)	Budget Correction	12/31/2022
601-3005-xxxx-00	Vehicle - Fleet Operations	Fleet Operations	48,633	Budget Correction	12/31/2022
100-3005-xxxx-00	Vehicle - Fleet Operations	Fleet Operations	70,000	Budget Correction	12/31/2022
100-3001-5120-00	Public Works - Street Maintenance	Maintenance Yard rent	71,000	Mid-year Amendment	12/31/2022
100-3001-5120-00	Public Works - Street Maintenance	Restripe Las Flores Canyon F	33,000	Mid-year Amendment	12/31/2022
100-3001-5120-00	Public Works - Street Maintenance	Pt Dume sidewalk repairs	21,000	Mid-year Amendment	12/31/2022
100-3001-5120-00	Public Works - Street Maintenance	Repair electrical conduit	10,000	Mid-year Amendment	12/31/2022
100-3001-5121-01	Public Works - Street Maintenance	Street Sweeping	10,000	Mid-year Amendment	12/31/2022
100-3001-5124-00	Public Works - Street Maintenance	Repairs to signal controller	20,000	Mid-year Amendment	12/31/2022
100-3001-7800-00	Public Works - Street Maintenance	New City trash receptacles	112,000	Mid-year Amendment	12/31/2022
100-4010-5130-00	Park Maintenance Program - Parks Maint	Repairs to park amenities	25,000	Mid-year Amendment	12/31/2022
100-4010-5610-00	Park Maintenance Program - Facilities Maint	Charmlee Park residence	25,000	Mid-year Amendment	12/31/2022
100-4010-7300-00	Park Maintenance Program - Leasehold Imp	Bluffs Park staff offices	15,000	Mid-year Amendment	12/31/2022
100-4010-7800-00	Park Maintenance Program - Equipment	Security-Michael Landon Ctr	30,000	Mid-year Amendment	12/31/2022
100-7021-5100-00	Public Safety - Professional Services	Everbridge contract	17,681	Mid-year Amendment	12/31/2022
100-7021-5100-00	Public Safety - Professional Services	Oracle Virtual EOC Lic	21,000	Mid-year Amendment	12/31/2022
100-7021-5100-00	Public Safety - Professional Services	SMMC Hazard Tree Grant	350,000	Mid-year Amendment	12/31/2022
100-7021-5115-00	Public Safety - LA County Sheriff Services	Sheriff's contract	172,442	Mid-year Amendment	12/31/2022
100-7021-7800-00	Public Safety - Other Equipment	Fire Safety Beacon Boxes (ad	69,955	Mid-year Amendment	12/31/2022
101-2001-4101-00	Planning - Salaries/Overtime	Increase overtime budget	25,000	Mid-year Amendment	12/31/2022
101-2001-5100-01	Planning - Coastal Development Permit Services	Biological peer reviews	95,000	Mid-year Amendment	12/31/2022
101-2004-4101-00	Building Safety/Sustainability - Salaries	Administrative EE positions	60,250	Mid-year Amendment	12/31/2022
101-3003-5100-00	Clean Water Program - Professional Services	Rincon Consultants, Inc.	150,000	Mid-year Amendment	12/31/2022
102-3002-5100-01	Woolsey Fire/Storm Response - Coastal Dev. Perr	Woolsey Fire rebuilds	30,000	Mid-year Amendment	12/31/2022
102-3002-5123-00	Woolsey Fire/Storm Response - Storm Response	2023 winter storm response	300,000	Mid-year Amendment	12/31/2022
207-3004-5850-00	Solid Waste Management - Recycling Supplies	SB 1383 Local Assist Grant	21,134	Mid-year Amendment	12/31/2022
515-3010-5640-00	CCWTF - Equipment Maintenance	Generator rental	20,000	Mid-year Amendment	12/31/2022
100-7021-5115-00	Supplemental Law Enforcement Svcs (SLESA)	Brulte	10,271	Budget Correction	10/25/2022
			3,675,037		
Total 2022-2023 current amended budget:			\$ 93,443,917		

PROJECTED FUND BALANCES

March 31, 2023

FUND	Budget Fund Balance July 1, 2022	Revenues Projected 6/30/2023	Expenditures Projected 6/30/2023	Transfers Budgeted 2022-2023	Fund Balance Projected June 30, 2023	Non-Current/ Unavailable Revenue	Budget Fund Balance June 30,2023
General Fund - Undesignated	\$ 57,378,741	\$ 53,098,692	\$ 39,105,946	\$ 1,138,459	\$ 72,509,946	\$ -	\$ 72,509,946
General Fund - Designated for Contingencies	6,500,000	-	-	-	6,500,000	-	6,500,000
General Fund - Designated for CIPs	325,000	-	-	(60,154)	264,846	-	264,846
General Fund - SCE Settlement Woolsey Fire	7,041,464	-	-	(433,105)	6,608,359	-	6,608,359
Designated for Deferred Maintenance	1,127,898	-	101,100	-	1,026,798	-	1,026,798
Designated for Case (Crummer) Parcel	368,254	-	-	(40,783)	327,471	-	327,471
Designated for Water Quality Settlement	57,276	-	-	-	57,276	-	57,276
Designated for Housing Element Program	194,140	-	-	-	194,140	-	194,140
Designated for City Facilities - La Paz	500,000	-	-	-	500,000	-	500,000
Designated for FEMA Disaster Projects	920,138	1,500,000	1,372,558	(698,295)	349,285	-	349,285
Designated for American Rescue Plan	924,661	1,413,798	-	(2,338,459)	-	-	-
Total General Fund	75,337,572	56,012,490	40,579,604	(2,432,337)	88,338,121	-	88,338,121
201 Gas Tax Fund	31,062	375,285	325,000	-	81,347	-	81,347
202 Traffic Safety Fund	161,535	221,500	200,000	-	183,035	-	183,035
203 Proposition A Fund	707,409	305,466	165,000	-	847,875	-	847,875
204 Proposition C Fund	101,847	239,468	65,000	-	276,315	-	276,315
205 Measure R Fund	128,999	181,101	100,000	-	210,100	-	210,100
206 Air Quality Management Fund	133,941	19,500	-	-	153,441	-	153,441
207 Solid Waste Management Fund	158,466	167,034	341,075	-	(15,575)	-	(15,575)
208 Parkland Development In-Lieu Fund	125,086	23,500	-	-	148,586	-	148,586
209 Quimby Fund	3,848	75	-	-	3,923	-	3,923
211 COPS Brulte Grant Fund	-	165,271	165,271	-	0	-	0
212 Measure M Fund	339,228	210,448	140,000	(57,473)	352,203	-	352,203
213 RMRA (SB1) Fund	324,830	300,238	-	-	625,068	-	625,068
214 Art in Public Places In-Lieu Fund	35,849	1,000	-	-	36,849	-	36,849
215 Community Development Block Grant Fund	-	60,000	24,900	-	35,100	-	35,100
218 Measure W LA County Stormwater	479,253	411,327	100,000	(266,001)	524,579	-	524,579
225 Grants Fund	-	956,777	300,000	(574,876)	81,901	(81,901)	-
290 Big Rock LMD	67,241	329,539	344,416	-	52,364	-	52,364
291 Malibu Road LMD	65,078	61,388	72,880	-	53,586	-	53,586
292 Calle Del Barco LMD	72,809	84,118	82,582	-	74,345	-	74,345
712 Carbon Beach Undergrounding CFD	464,282	241,032	230,534	-	474,780	-	474,780
713 Broad Beach Assessment District	241,548	143,710	139,930	-	245,328	-	245,328
715 CCWTF AD Phase One	7,374,762	2,932,519	2,304,191	-	8,003,090	-	8,003,090
517 CCWTF Phase Two	(351,328)	40,000	-	(144,000)	(455,328)	-	(455,328)
Total Special Revenue Funds	10,665,745	7,470,296	5,100,779	(1,042,350)	11,992,912	(81,901)	11,911,011
Capital Improvements Fund	-	-	1,200,188	1,200,188	-	-	-
Capital Improvements Fund - Disaster Projects	-	-	1,131,400	1,131,400	-	-	-
Total Capital Improvement Funds	-	-	2,331,588	2,331,588	-	-	-
Legacy Park Project Fund	843,068	1,835,941	1,686,411	(56,901)	935,697	-	935,697
Total Legacy Fund	843,068	1,835,941	1,686,411	(56,901)	935,697	-	935,697
Civic Center Wastewater Treatment Facility	165,210	2,220,000	1,959,709	-	425,501	-	425,501
Total Civic Center Wastewater Treatment Fac.	165,210	2,220,000	1,959,709	-	425,501	-	425,501
Vehicle	170,305	123,000	84,000	-	209,305	-	209,305
Information Technology	215,315	710,750	760,978	1,200,000	1,365,087	-	1,365,087
Total Internal Service Funds	385,620	833,750	844,978	1,200,000	1,574,392	-	1,574,392
Total All Funds	\$ 87,397,215	\$ 68,372,477	\$ 52,503,069	\$ -	\$ 103,266,623	\$ (81,901)	\$ 103,184,722