

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID-19 and pursuant to the AB361. All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. The meeting will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bayala@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may also speak during the meeting through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Public Works Commission
Regular Meeting Agenda
(to be held during COVID-19 emergency)

Wednesday, August 23, 2023
3:30 p.m.

Various Teleconference Locations

YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
[MALIBUCITY.ORG/VIDEO](https://malibucity.org/video)

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – August 18, 2023

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Staff Updates. (5 minutes total time allotted)

- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – June 28, 2023

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting June 28, 2023.

Staff contact: Administrative Analyst Ayala, 456-2489 ext. 352

3. Old Business

- A. Neighborhood Beautification Program

Staff recommendation: Provide suggestions to staff regarding elements to be included in the Neighborhood Beautification Program for City owned property.

Staff contact: Public Works Director DuBoux, 456-2489 ext. 339

4. New Business

- A. Morning View Drive Resurfacing and Storm Drain Improvements Project

Staff recommendation: Receive an update on the Morning View Drive Resurfacing and Storm Drain Improvements Project.

Staff contact: Senior Civil Engineer Rubalcava, 456-2489 ext. 255

Adjournment

Future Meetings

Wednesday, September 27, 2023	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, October 25, 2023	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, November 22, 2023	3:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency. In order to reduce the risk of spreading COVID-19, the Commission meeting will be open and public but conducted virtually because meeting in person would present imminent risks to the health or safety of attendees. This way, the public, the staff, and the Commission will not be physically in the same place.

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

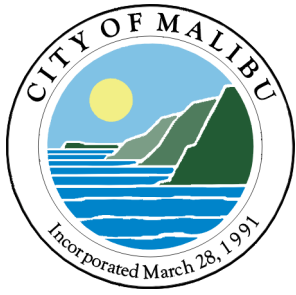
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing bayala@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 18th day of August 2023, at 3:00 p.m.

Brandie Ayala

Brandie Ayala, Administrative Analyst



Public Works Commission Agenda Report

Public Works
Commission Meeting
08-23-23

**Item
2.B.1.**

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Analyst

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: August 15, 2023 Meeting date: August 23, 2023

Subject: Approval of Minutes – June 28, 2023

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting June 28, 2023.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission Regular meeting June 28, 2023, and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of June 28, 2023, Public Works Commission Regular meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
JUNE 28, 2023
TELECONFERENCED – VARIOUS LOCATIONS
3:30 P.M.

The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Vice Chair Drummond called the meeting to order at 3:38 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Scott Dittrich (arrived at 3:40 p.m.); Vice Chair Jo Drummond; and Commissioners Mica Belzberg, Don Maclay (arrived at 3:44 p.m.), and Wade Major

ALSO PRESENT: Rob DuBoux, Public Works Director; Travis Hart, Public Works Superintendent; Jorge Rubalcava, Senior Civil Engineer; Parker Davis, Media Technician; Mary Linden, Executive Assistant; and Brandie Ayala, Administrative Analyst

PLEDGE OF ALLEGIANCE

Commissioner Belzberg led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Vice Chair Drummond moved, and Commissioner Major seconded a motion to approve the agenda. The question was called and the motion carried 4-0, Commissioner Maclay absent.

REPORT ON POSTING OF AGENDA

Administrative Analyst Ayala reported that the agenda for the meeting was properly posted on June 23, 2023.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux stated Caltrans made repairs on PCH by Trancas Bridge. He stated an improvement project by Las Flores and PCH would start in the next month of two. He discussed a meeting with the Sheriff's Department,

Beaches and Harbors, and City staff about Zuma Beach. He stated high water in the underpass would likely result in its closure. He stated the Sheriff's Department and VOP would provide traffic enforcement.

Public Works Superintendent Hart discussed maintenance work conducted, including brush and vegetation clearance citywide, crack seal work and striping in various neighborhoods, and sign repairs. He stated striping would help with parking enforcement. He stated storm drain repairs were completed for this fiscal year. He discussed plans for the upcoming 4th of July weekend. He stated City crews were assisting Beaches and Harbors to open the Arizona Crossing that connects with the Zuma Beach parking lot and Westward Beach Road. He stated the maintenance crew would be working Saturday through Tuesday to help over the holiday weekend.

In response to Chair Dittrich, Public Works Superintendent Hart stated Lower Rambla Pacifico brush clearance would be done within two to three weeks.

Public Works Director DuBoux commended Public Works Superintendent Hart and the work crews on very difficult brush clearance this year.

In response to Vice Chair Drummond and Commissioner Major, Public Works Director DuBoux stated information related to Assessment Districts would be added to a future agenda.

Chair Dittrich stated he met with firefighters at Station 70 regarding clearance of Las Flores Creek. He expressed concern about fire and flood hazards. He stated ownership of and jurisdiction over that property was unclear. He commended the presenters at the recent Public Safety Expo. He expressed disappointment in the small attendance. He stated the City was not benefiting from funds available due to Coastal Commission interference.

ITEM 1.C. COMMISSIONER COMMENTS

Commissioner Major stated the City has a need for better local, rigorous noticing. He suggested using e-notifications similar to the City's emergency notification system.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Major moved, and Vice Chair Drummond seconded a motion to approve the Consent Calendar. The question was called, and the motion carried unanimously.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – April 26, 2023

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting April 26, 2023.

2. Approval of Minutes – May 3, 2023

Staff recommendation: Approve minutes of the Public Works Commission and Public Safety Commission Joint Special meeting May 3, 2023.

3. Approval of Minutes – May 24, 2023

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting May 24, 2023.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

- A. Capital Improvement Projects and Disaster Recovery Projects Status Report Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvement Projects and Disaster Recovery Projects.

Senior Civil Engineer Rubalcava presented the report.

Vice Chair Drummond asked if it was possible to get water quality testing data for the Civic Center Water Treatment Facility (CCWTF) Phases 1 and 2. She asked if anything could have been done to prevent the sewage spill in Malibu Canyon.

Public Works Director DuBoux stated water quality results were posted quarterly to the City website. He stated the history of the Regional Water Quality Control Board imposing a sewer system was long and complicated. He discussed Pepperdine's extensive wastewater system. He stated a truck damaged one line that led to the spill in Malibu Canyon. He stated he was meeting with Pepperdine staff tomorrow to discuss the incident, repairs, and communication between the University and the City.

In response to Chair Dittrich, Public Works Director DuBoux stated Planning was waiting for a response from Santa Monica College regarding the tower.

In response to Vice Chair Drummond, Public Works Director DuBoux confirmed the City Council added a telecommunications assignment to the Public Works Commission work plan for Fiscal Year 2023-24.

Public Works Director DuBoux discussed additions to Public Works Department staff.

Chair Dittrich stated the temporary tow yard would be operational over the July 4th holiday weekend.

Public Works Director DuBoux discussed a storm drain project to improve the storm drain system from Harvester and Clover Heights down to the high school. He stated the outdoor warning sirens project would go to the Council in August. He stated sidewalk repairs at Malibu Bluffs Park was moving forward. He stated a Malibu Canyon Road traffic study would be conducted to identify safety from Civic Center Way to HRL with focus on egress from residential streets onto Malibu Canyon Road.

In response to Chair Dittrich, Public Works Director DuBoux stated the Harvester storm drain project would go out to bid immediately after the coastal development permit (CDP) was issued.

Commissioner Belzberg asked for an update on the traffic delineators placed on Birdview Avenue and Cliffside Drive. Public Works Superintendent Hart stated he had not received any complaints. He stated the channelizers were stopping vehicles from parking on the sidewalk. Commissioner Maclay agreed that there was no parking on the sidewalk.

Commissioner Belzberg asked if new signage was being considered, as recommended by Commissioner Major. Public Works Director DuBoux stated he would investigate it and report back.

Public Works Director DuBoux stated field trips would be scheduled in the future related to the signal synchronization project and the CCWTF.

ADJOURNMENT

MOTION At 4:27 p.m., Chair Dittrich adjourned the meeting.

Approved and adopted by the Public Works Commission of the City of Malibu on _____.

SCOTT DITTRICH, Chair

ATTEST:

BRANDIE AYALA, Administrative Analyst



Public Works Commission Agenda Report

Public Works
Commission Meeting
08-23-23

**Item
3.A.**

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: August 16, 2023 Meeting date: August 23, 2023

Subject: Neighborhood Beautification Program

RECOMMENDED ACTION: Provide suggestions to staff regarding elements to be included in the Neighborhood Beautification Program for City owned property.

DISCUSSION: At the November 2022 Public Works Commission meeting, Vice Chair Drummond commented on a potential program that would allow the community to participate in beautification projects within their neighborhood. Other cities have similar neighborhood beautification programs.

On the January 25, 2023 Public Works Commission meeting, staff presented the Commission with various types of neighborhood beautification programs. At the meeting, the Commission requested additional information on available funding opportunities including grants.

Neighborhood beautification programs are designed and create a mechanism for the community to create beautification improvements within the public right of way. They create a way to clean and beautify Malibu by forming partnerships with volunteers, residents, and community organizations focusing on beautification efforts.

Neighborhood beautification programs contain specific standards for the type and specifics of the various improvements. These standards provide guidance to the community on what types of improvements can be done, the types of materials that can be used and provides a consistency with the neighborhood characteristics. Providing standards also ensures that the improvements do not create an unsafe condition and do not cause any additional unreasonable maintenance efforts.

Here is a list of types of projects other agencies have included in their programs:

- Murals or other public art
- Installation of landscaping including plants and trees
- Removal of weeds and other non-native landscaping within the Public Right of Way

- New neighborhood entryway signs
- Removal and/or replacement of chain link fences within the Public Right of Way
- New walkways
- Neighborhood cleanup events

Some potential elements include:

- Review - The Public Works Department will accept applications and proposals from the community. Once the application period has ended, applications will be presented to the Commission and if appropriate through a special joint meeting between Cultural Arts Commission, or Parks and Recreation Commission with the Public Works Commission.
- Potential grant funding from the City.
- Standards on the type of neighborhood beautification elements that can be implemented.
- Maintenance responsibility - Improvements within the right of way are typically the responsibility of the City to maintain. However, some neighborhood beautification programs in other jurisdictions hold the applicant or neighborhood responsible for the maintenance. Any failure to adequately maintain the improvements could result in removal by the public agency.

Staff is seeking input from the Commission regarding the type of elements they would like to see in the program. After receiving this input, staff will develop a draft Neighborhood Beautification Program for the Commission and will present the draft program at a later commission meeting.

ATTACHMENTS: None.



Public Works Commission Agenda Report

Public Works
Commission Meeting
08-23-23

**Item
4.A.**

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Jorge Rubalcava, Senior Civil Engineer

Approved by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: August 17, 2023 Meeting date: August 23, 2023

Subject: Morning View Drive Resurfacing and Storm Drain Improvements Project

RECOMMENDED ACTION: Receive an update on the Morning View Drive Resurfacing and Storm Drain Improvements Project.

DISCUSSION: On October 24, 2016, Council approved the City's Updated Pavement Management Plan. The Pavement Management Plan is a tool to evaluate the condition of the City streets, develop street maintenance strategies and plan and budget maintenance funds effectively. The current Pavement Management Plan provides maintenance and rehabilitation work for the next 15 years.

The 2022 Street Maintenance Project included resurfacing Morning View Drive from Sea Star Drive to Via Cabrillo. Morning View Drive is in dire need of extensive pavement repair due to several factors, including the increased traffic post Woolsey Fire. Another reason Morning View Drive is in disrepair is due to poor storm drainage. The street section does not have sufficient catch basins to capture storm runoff on Morning View Drive. Increase storm water runoff has caused substantial pavement damage over the past few years.

This project will add additional catch basins to ensure all stormwater runoff is properly routed to catch basins and will reestablish the proper drainage flow path to minimize flooding for future storm events and will reduce pavement damages caused by storm water flows.

The existing storm drainage system is owned and operated by the Los Angeles County Flood Control District (LACFCD). Since the project intends to install new catch basins and other storm drainage modifications, a LACFCD permit is required. Staff is currently working with LACFCD to finalize the necessary permits.

Additionally, this project will resurface Morning View Drive from Sea Star Drive to Via Cabrillo. This work may have an impact on the pickup and drop off schedule for the Malibu High School and Malibu Middle School. Staff is developing project restrictions related to the paving activities that will reduce the school disruptions as much as possible. Performing the work on the weekend could help reduce disruption to the school but will largely depend on the cost to perform the work and will be dependent on whether the material plant is operating during the weekend. Another alternative could be to start the work during the 2024 spring break when no disruptions to the school would occur.

ATTACHMENTS: None