

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor’s Executive Orders N-25-20 and N-08-21 and the County of Los Angeles Public Health Officer’s Order (revised August 16, 2021). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bayala@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Public Works Commission
Regular Meeting Agenda
(to be held during COVID-19 emergency)

Wednesday, August 25, 2021

3:30 p.m.

Various Teleconference Locations

**YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
MALIBUCITY.ORG/VIDEO**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda –August 25, 2021

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)

- B. Staff Updates. (5 minutes total time allotted)
- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – July 28, 2021

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting July 28, 2021.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

None.

4. New Business

A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City’s current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Staff contact: Assistant Public Works Director Spayd, 310-456-2489 ext. 302

Adjournment

Future Meetings

Wednesday September 22, 2021	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday October 27, 2021	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, November 24, 2021	3:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the

public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing bayala@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 20th day of August 2021, at 3:00 p.m.



Brandie Ayala, Senior Administrative Assistant



Public Works Commission Agenda Report

To: Chair Simmens and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: August 20, 2021 Meeting date: August 25, 2021

Subject: Approval of Minutes – July 28, 2021

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting July 28, 2021.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission Regular meeting July 28, 2021 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of July 28, 2021 Public Works Commission Regular meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
JULY 28, 2021
TELECONFERENCED – VARIOUS LOCATIONS
3:30 P.M.

The following meeting was held pursuant to the Governor’s Executive Order N-08-21 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Chair Simmens called the meeting to order at 3:33 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Lance Simmens; Vice Chair Wade Major; and Commissioners Scott Dittrich, Brian Merrick, and James Palmer

ALSO PRESENT: Rob DuBoux, Public Works Director; Troy Spayd, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Arthur Aladjajian; Public Works Superintendent; Brandie Ayala, Senior Administrative Assistant; Parker Davis, Media Technician; and Mary Linden, Executive Assistant

PLEDGE OF ALLEGIANCE

Vice Chair Major led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Palmer moved and Vice Chair Major seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on July 22, 2021.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux discussed the addition of water to Legacy Park. He stated discussions had begun regarding using water from La Paz. He stated he would present a report regarding the history of Legacy Park and its uses at the August 9, 2021 City Council meeting.

Chair Simmens thanked staff for their work on Legacy Park. Public Works Director DuBoux stated Public Works and Community Services staff were working together on developing plans for how best to operate the park.

Public Works Superintendent Hart discussed work done by maintenance crews, including storm drain repairs, shoulder clean-up, and clearance on the City's Triangle lot. He stated crews were currently working on sidewalk repairs. He stated the Malibu Canyon private project paving was completed and striping would be done in mid-August. He discussed an upcoming Southern California Edison (SCE) project on Malibu Canyon and connecting streets.

ITEM 1.C. COMMISSIONER COMMENTS

Commissioner Dittrich requested a copy of the Council agenda report on Legacy Park. He stated he had been appointed to the Homelessness Task Force. He requested Commissioners send him any input they may have.

Commissioner Palmer requested the status of clearing trash behind the shopping center. Public Works Director DuBoux stated the materials burned in a recent fire. Commissioner Palmer stated he was inquiring about a different area than where the fire occurred. Public Works Director DuBoux stated it was State property, and the City's Public Safety office was working with State Parks to have the area cleared.

Commissioner Palmer requested an update on the broken drain on Malibu Road. He requested staff contact Los Angeles County to make the repairs.

In response to Chair Simmens, Public Works Director DuBoux stated removal of trash from private property or public property owned by other agencies was not done by the City.

Commissioner Dittrich asked if anything was being done to clear fire hazards around Las Flores Creek.

Commissioner Palmer suggested the City develop a composting program.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Palmer moved and Commissioner Dittrich seconded a motion to approve the Consent Calendar. The question was called, and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.

B. New Items

1. Approval of Minutes – June 23, 2021

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting June 23, 2021.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Assistant Public Works Director Spayd presented the report on Capital Improvement Projects (CIP) in Design. He stated the PCH Median Improvements Project had been continued by the Planning Commission. He stated the PCH Signal Synchronization Project was scheduled to go to the Planning Commission in August. He stated staff was working with SCE on moving its poles near Westward Beach.

Public Works Superintendent Hart presented the report on CIP Construction projects. He discussed the Annual Street Maintenance Project. He stated Point Dume speed humps would be installed in August and pavement repair and slurry work would be done after Labor Day. He stated construction on the Malibu Park Drainage should start the second week of August.

Assistant Public Works Director Spayd discussed CIP not yet started. He stated Community Services had specs ready for the Bluffs Park Shade Structure. He stated the Vehicle Protection Devices project would be on hold until other CIP were completed. He presented the report on Disaster projects in design. He announced staff and the City's contractor, M6 Civil Engineers, were holding a kick-off meeting tomorrow on several projects. He stated proposals received for the Outdoor Warning Sirens varied greatly, so clarifications were requested, which were due tomorrow. He stated the next quarterly update on the guardrail repairs would be submitted in August. He stated the Corral Canyon Culvert Repairs project was being removed from the CIP list because it had been rejected by FEMA. In response to Vice Chair Major, Assistant Public Works Director Spayd stated FEMA did not observe enough damage to justify funding the repairs.

B. Civic Center Water Treatment Facility Phase Two Project Update

Staff recommendation: Receive and file a status report on the Civic Center Water Treatment Facility Phase Two Project.

Assistant Public Works Director Spayd presented the report. He stated staff continued to coordinate the design with utility companies and stakeholders. He stated 448 properties in Serra, Malibu Colony, Surfrider Beach, including the Adamson House, condominiums on Civic Center Way and HRL were included in Phase Two. He stated the complete project was broken into nine projects to better manage costs. He stated the strategies used to develop assessments were presented at a community meeting on May 27. He stated staff was preparing letters that would identify estimated assessments for the property owners. He stated assessment amounts varied greatly depending on each property location. He stated more than 50% buy-in was needed to establish the Assessment District. He explained if it was not approved, that would not remove the requirement for those properties to disconnect from septic systems by November 2024. He stated staff was working on obtaining easements from private properties and the County. He stated the goal was to wrap up easements by mid-September, before the Assessment District vote. He explained the agreement with HRL.

Commissioner Dittrich asked why the City was forcing people to disconnect from septic systems at great expense. Public Works Director DuBoux explained the prohibition imposed by the State Water Board and the Regional Water Quality Control Board. He stated the City was providing the mechanism for property owners to comply with the prohibition.

In response to Chair Simmens, Public Works Director DuBoux discussed the PCH Median Improvements Project. Assistant Public Works Director Spayd stated the project would include two biofiltration devices to filter pollutants and heavy metals from water.

In response to Commissioner Palmer, Public Works Superintendent Aladjajian stated a letter with Caltrans would confirm who was responsible for repairs to the storm drain on Malibu Road.

ADJOURNMENT

MOTION At 4:24 p.m., Chair Simmens adjourned the meeting.

Approved and adopted by the Public Works Commission of the City of Malibu on August 25, 2021.

LANCE SIMMENS, Chair

ATTEST:

BRANDIE AYALA, Senior Administrative Assistant



Public Works Commission Agenda Report

To: Chair Simmens and Members of the Public Works Commission

Prepared by: Troy Spayd, Assistant Public Works Director/City Engineer

Approved by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: August 20, 2021 Meeting date: August 25, 2021

Subject: Capital Improvement Projects and Disaster Recovery Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2021-2022 Capital Improvement Program:

Capital Improvement Projects (Design)

Marie Canyon Green Streets

- Updates:
 - The City has recently received Measure W funds to complete this project. Staff is working on the project plans to prepare for public bidding.
- Project Schedule:
 - Complete Design: September 2021
 - Begin Construction: Winter 2021

PCH Median Improvements Project

- Updates:
 - Consultant is working on the final design changes. In August, the City released a request for proposals from consultants to perform construction management services with proposals due in September.
- Project Schedule:
 - Complete Design: Fall 2021
 - Begin Construction: Winter 2021/2022

PCH Signal Synchronization System Improvements Project

- Updates:
 - Consultant submitted 95% design documents in June 2021 we have received some comments to those plans.
 - In August, the City released a request for proposals from consultants to perform construction management services with proposals due in September.

- Project Schedule:
 - Complete Final Design: August 2021
 - Advertise: October 2021
 - Award Contract and Begin Construction: Winter 2021

Civic Center Stormwater Diversion Structure

- Updates:
 - A Los Angeles County Flood Control maintenance agreement is required for this project. Staff received the County's approval of the agreement.

- Project Schedule:
 - Final Design: Completed. Need approved maintenance agreement to be signed and executed.
 - Begin Construction: October 2021

Westward Beach Road Improvements Project

- Updates:
 - The project requires coordination with Los Angeles County Beaches and Harbor. Staff is working out the final details of the project with the County and will be finalizing the design.

- Project Schedule:
 - Complete Design: Fall 2021
 - Begin Construction: Winter 2021

Civic Center Water Treatment Facility Phase 2

- Updates:
 - Project engineer is preparing the 90% design documents.
 - The City obtained a project CDP from Planning Commission on February 1, 2021.
 - The State has approved the City's application for the State Revolving Fund program.
 - The project assessment engineer has continuing the process of evaluating the project costs and calculating each parcels estimated assessment.
 - Staff hosted the community meeting on May 27, 2021.
 - Staff has mailed letters to impacted properties with their preliminary estimated assessments.

- Project Schedule:
 - Complete Design: December 2021
 - Begin Construction: Fall 2022

Capital Improvement Projects (Construction)

Civic Center Way Improvements

- Updates: The contractor continues to maintain the new planting material during the establishment period per the contract documents. This period ends at the end of August 2021. Staff will be closing out the project.

Malibu Park Drainage Improvements

- Project Description: This project consists of storm drain repairs within the Malibu Park neighborhood. These repairs are the result of damage caused by the subsequent storms after the Woolsey Fire. Work will include clearing and grubbing, demolition, cold milling, removal of existing corrugated metal pipe, new asphalt berms/dikes, pavement repairs, pavement overlay, striping, new reinforced concrete pipes, and rock slope protection.
- Updates: Construction started at the Morning View location and included installing a new 60" HDPE pipe and constructing a new inlet basin and headwall. The contractor will also begin working at the other locations per the project plans and specifications. Work will include temporary lane closures with flaggers.
- Project Schedule: August 2021 through October 2021

2021 Annual Street Maintenance

- Project Description: This project provides for the reconstruction and maintenance of City streets. Including asphalt pavement repairs, Type II slurry seal, speed humps and new thermoplastic striping.
- Updates: City Council awarded the contract at the July 12th meeting to Pavement Coatings Co. City staff is currently working with the contractor on project related submittals.
- Project Schedule: Begin construction the last week of August 2021 through October 2021

Capital Improvement Projects (Not Started)

Bluffs Park Shade Structure

- Project Description: This project consists of the installation of four single-post shade structures at Malibu Bluffs Park
- Estimated Schedule:
 - Complete Design: Summer 2021
 - Begin Construction: Fall 2021

Vehicle Protection Devices

- Project Description: Per Malibu Municipal Code Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area. There are two locations within the City's right-of-way and City-owned property that would require a vehicle impact protection device.
- Estimated Schedule:
 - Complete Design: Summer 2021
 - Begin Construction: Fall 2021

Disaster Projects (Design)

Broad Beach Road Water Quality Infrastructure Repairs (CalJPIA Project)

- Updates:
 - The project consultant has started the design of the project.
- Project Schedule:
 - Complete Design: Summer 2021
 - Begin Construction: Fall 2021

Latigo Canyon Road Roadway/Retaining Wall Improvements (FEMA Project)

- Updates:
 - Staff is finalizing the design of this project.
 - Staff is also working with FEMA/CalOES to substitute the existing timber with non-combustible materials.
- Project Schedule
 - Complete Design: Fall 2021
 - Begin Construction: Winter 2021

Trancas Canyon Park Planting and Irrigation Repairs (CalJPIA/FEMA Project)

- Updates:
 - The project consultant has started the design of this project.
- Project Schedule:
 - Complete Design: Summer 2021
 - Begin Construction: Summer/Fall 2021

Trancas Canyon Park Slope Stabilization Project (CalJPIA Project)

- Updates:
 - The project consultant has started the design of this project.
- Project Schedule:
 - Complete Design: Summer 2021
 - Begin Construction: Summer/Fall 2021

Birdview Avenue Improvements (CalOES Project)

- Updates:
 - The design of this project has been included in the Malibu Park Drainage Improvements project and updates will be provided under that project.

Outdoor Warning Sirens (FEMA Project)

- Updates: This project will be funded through a grant from FEMA after the Woolley Fire. Staff received proposals from consultants to design and to develop a plan that includes the evaluation of a siren system and possible locations. It is anticipated a consultant will be hired in September 2021.
- Project Schedule:
 - Complete Design: Unknown

Storm Drain Master Plan (FEMA Project)

- Project Description: This project will be funded through a grant from FEMA after the Woolsey Fire. The City will create a complete inventory of storm drains, culverts, debris basins, manholes, and other drainage structures within the City. Staff released a request for qualifications/proposals from qualified firms. Proposals are due in September 2021.
- Updates: An RFQ was send out on August 19, 2021 seeking qualified consultants to develop the master plan.
- Estimated Schedule:
 - Completion Date: Spring 2022

Disaster Projects (Construction)

None at this time

Disaster Projects (Completed)

Guardrail Replacement Citywide (FEMA Project)

- Project Description: This project consisted of replacing the damaged guardrail throughout the City as a result of the Woolsey Fire.

Corral Canyon Road Bridge Repairs (FEMA Project)

- Project Description: This project consisted of replacing fire damaged existing fencing and repairing the damaged embankment adjacent to the bridge.

Corral Canyon Culvert Repairs (FEMA Project)

- Project Description: This project has been cancelled as it could not get FEMA approval.

Disaster Projects (Not Started)

Clover Heights Storm Drain (FEMA Project)

- Project Description: This project consists of design and construction of a few storm drains on Clover Heights. The existing storm drain facility ends at the intersection of Clover Heights and Harvester Road. During storms, this intersection floods and causes debris to block the road. An extended storm drain towards the end of Clover Heights will help eliminate this issue.
- Estimated Schedule:
 - Complete Design: Spring 2022
 - Begin Construction: Summer 2022

Latigo Canyon Road Culvert Repairs (FEMA Project)

- Project Description: This project consists of repairing the existing storm drain on Latigo Canyon Road located approximately 2,500 feet from PCH that was damaged by the Woolsey Fire.
- Estimated Schedule:
 - Complete Design: Winter 2021
 - Begin Construction: Spring 2022

Encinal Canyon Road Drainage Improvements (CalOES Project)

- Project Description: This project consists of repairing damage storm drain facilities and roadway embankments that were damaged by the Woolsey Fire.
- Estimated Schedule:
 - Complete Design: Winter 2021
 - Begin Construction: Spring 2022

Malibu Road Slope Repairs (CalOES Project)

- Project Description: The existing slope adjacent to the beach access stairs at 24712 Malibu Road has been eroded and caused damage to Malibu Road.
- Estimated Schedule:
 - Complete Design: Fall 2021
 - Begin Construction: Winter 2021