Malibu City Council
Library Subcommittee
Special Meeting Agenda

Wednesday, November 4, 2026

2:00 P.M.

City Hall – Council Chambers
23825 Stuart Ranch Road

Councilmember Marianne Riggins
Councilmember Haylynn Conrad

Call to Order

Roll Call

Report on Posting of Agenda – Thursday, October 29, 2026

Approval of Agenda

Public Comment *This is the time for the public to comment on any items not appearing on this agenda. Each public speaker shall be allowed up to three (3) minutes for comments. The Subcommittee may not discuss or act on any matter not specifically identified on this agenda, pursuant to the Ralph M. Brown Act.*

Discussion Items

1. **Presentations**

   A. Los Angeles County Library – Malibu Library Expansion Proposal

2. **Old Business**

   None.

3. **New Business**

   A. Los Angeles County Library - Malibu Library Expansion Proposal

   Recommended Action: Review the Malibu Library Expansion Proposal and any recommendations for Council consideration.

Staff Contact: Assistant City Manager Smith, 310-456-2489, ext. 239

B. Malibu Library Set Aside Fund Priorities for Fiscal Year 2027-28

Recommended Action: Provide a recommendation to the City Council regarding a prioritized list of expenditures to be discussed at the yearly meeting between the City and County Library regarding the Malibu Library Set Aside Funds for Fiscal Year 2027-28.

Staff Contact: Assistant City Manager Smith, 310-456-2489, ext. 239

C. Malibu Library Subcommittee Proposed Recurring Annual Meetings

Recommended Action: Recommend that the City Council approve two proposed recurring annual meetings for the Malibu Library Subcommittee.

Staff Contact: Assistant City Manager Smith, 310-456-2489, ext. 239

Adjournment

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Special meeting agendas may be amended up to 24 hours in advance of the meeting. Dated this 29th day of October 2026, at 6:15 p.m.

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Alyssa Gonzalez, Executive Assistant

Library Subcommittee Agenda Report

Library Subcommittee
Special Meeting
11-04-2026
Item 3.A.

To: Councilmembers Riggins and Conrad

Prepared by: Angela Loera, Senior Management Analyst

Reviewed by: Christopher Smith, Assistant City Manager

Approved by: Joseph D. Irvin, City Manager

Date prepared: October 5, 2026 Meeting date: November 4, 2026

Subject: Los Angeles County Library - Malibu Library Expansion Proposal

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RECOMMENDED ACTION: Review the Malibu Library Expansion Proposal and provide any recommendations for Council consideration.

FISCAL IMPACT: There is no fiscal impact associated with this action. Malibu Public Library services are paid from a designated portion of property tax. Every year, the County of Los Angeles sets aside the difference between the property tax dollars apportioned to the County Library from property within the City and Malibu Library expenses into a designated fund to solely improve Malibu Library facilities and services.

DISCUSSION:
Leveraging the 2018 Library Needs Assessment and other stakeholder input, the County of Los Angeles has proposed two potential conceptual designs for a new branch library to service Malibu. County staff will present their proposal at the Library Subcommittee meeting as well as at the November 9, 2026, Council meeting. An overview of the proposal is attached, including anticipated costing.

The library would be in the same location as the current library but be greatly expanded and modernized to provide additional community resources and services. Both options would more than double the library facility's size, created dedicated spaces for youth and adults, and incorporate outdoor landscaping to enhance the facility and expand the use of its outdoor space. The estimated cost ranges from $35 million to $36 million with additional annual operating costs.

Attachment(s):

A. Los Angeles County Library – Malibu Library Expansion Proposal



LA COUNTY LIBRARY

Malibu Library Expansion Proposal

Prepared for the City of Malibu

August 20, 2026

EXECUTIVE SUMMARY

LA County Library is proposing a renovation of Malibu Library to better serve the evolving needs of the Malibu community. The proposed expansion would create opportunities for enhanced educational programming, larger cultural and speaker events, flexible meeting and collaboration spaces, and additional study and work areas for students, remote workers, entrepreneurs, and lifelong learners. By modernizing and expanding the library's facilities, the project would strengthen Malibu Library's role as a vital community destination for learning, creativity, civic engagement, and cultural enrichment.



Example of Reimagined Space at Malibu Library

The proposed improvements would also provide expanded capacity for community partnerships and public programming that reflects Malibu's unique coastal identity and diverse resident interests. Through thoughtful investment in library infrastructure, LA County Library seeks to ensure that Malibu Library continues to meet the educational, technological, and social needs of current and future generations.

Upon review of the enclosed proposal, questions can be directed to LA County Library's executive team for further discussion and consideration.

BACKGROUND

The proposal to expand Malibu Library is rooted in ongoing community engagement efforts, facility assessments, and discussions between the City of Malibu and LA County Library. These efforts have included feedback from community members and key stakeholders, demographic analysis, operational evaluations, and assessments of current and future service needs.

Findings indicate that Malibu Library is a highly valued community asset that serves as an educational, cultural, and civic gathering space for residents of all ages. Community members consistently express support for maintaining high-quality library services while expanding opportunities for programming, collaboration, technology access, and flexible community use.

Key themes identified through community feedback include the desire to:

- Provide flexible and welcoming spaces that foster community engagement and lifelong learning.
- Expand educational, cultural, and recreational programming for all age groups.
- Enhance access to technology, digital resources, and innovation-focused services.
- Preserve and celebrate Malibu's unique history, culture, and environmental heritage.
- Create opportunities for community dialogue, collaboration, and civic participation.

To address these needs, LA County Library and community stakeholders have discussed several potential improvements, including:

- Reconfiguring existing interior and outdoor spaces to improve flexibility and accommodate evolving service needs.
- Enhancing building systems, accessibility features, outdoor gathering areas, and overall visitor experience.
- Improving technology infrastructure and public access to digital resources.

These options were identified as cost-effective solutions that address current space limitations while positioning Malibu Library to meet future community needs.

COMMUNITY DEMOGRAPHICS

The Malibu Library service area is distinguished by its exceptional natural environment, strong civic engagement, and highly educated population. Located along the Pacific Coast, Malibu is recognized worldwide for its scenic coastline, environmental stewardship, cultural assets, and commitment to preserving a unique quality of life.

According to the most recent U.S. Census Bureau estimates, Malibu has a population of approximately 10,300 residents and approximately 4,400 households. The community is characterized by a high level of residential stability, with 83.8% of residents living in the same home one year ago. Average household size is 2.34 persons.



Family utilizing Malibu Library's Amenities

Malibu's population reflects significant opportunities for library services that support both older adults and lifelong learners. Approximately 16% percent of residents are under the age of 18, while 31.8% are age 65 or older, representing one of the largest senior populations among Los Angeles County communities.

These demographics underscore the importance of providing flexible programming, accessible facilities, digital literacy resources, and lifelong learning opportunities that serve residents across generations.

Educational attainment in Malibu is exceptionally high. Among residents age 25 and older, 98.2% are high school graduates and 68.6% hold a bachelor's degree or higher, substantially exceeding state and national averages. This highly educated population demonstrates strong demand for educational resources, cultural programming, technology access, and intellectual engagement opportunities.

The community is also highly connected digitally. Nearly all households have access to computers (97.4%) and broadband internet service (95.8%), supporting a population that increasingly relies on digital resources for education, employment, communication, and civic participation.

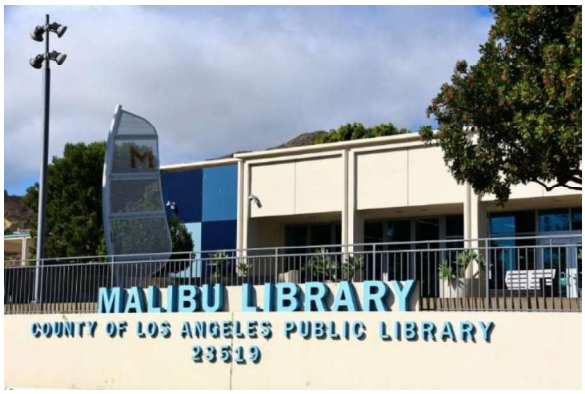
Malibu's economy is supported by tourism, hospitality, professional services, education, and small businesses. The city recorded more than $238 million in accommodation and food

service sales in 2022, reflecting its importance as a regional destination. At the same time, the community continues to prioritize environmental sustainability, cultural preservation, and public amenities that enhance residents' quality of life.

Given Malibu's highly educated population, aging demographic profile, and strong tradition of civic engagement, continued investment in Malibu Library represents an important opportunity to expand access to educational resources, community programming, technology services, and cultural experiences that benefit residents of all ages.

ABOUT MALIBU LIBRARY

Malibu Library serves as one of the premier cultural, educational, and civic institutions in the City of Malibu, providing residents and visitors with access to lifelong learning opportunities, community programming, cultural enrichment and technology resources. As a community library within the LA County Library system, Malibu Library plays a vital role in supporting literacy, intellectual curiosity, community connection, and civic engagement.



Malibu Library

Located within the Malibu Civic Center complex, the library occupies a prominent place in community life and serves as a welcoming destination for residents of all ages. The 16,500-square-foot facility provides flexible spaces for reading, studying, collaboration, technology access, public programming, and community gatherings. The library is staffed by a dedicated team consisting of four full-time librarians, five part-time librarians, one full-time library assistant, and two part-time pages who collectively provide high-quality public service and programming to the Malibu community.

Malibu Library's strong community impact is reflected in its robust usage and engagement. During Fiscal Year (FY) 2024-25, Malibu Library welcomed more than 61,600 visitors, circulated more than 30,600 library materials, hosted 409 educational and cultural programs, and supported more than 13,400 borrowers. During the same period, customers placed more than 7,300 holds and utilized the library's wireless internet services through more than 1,900 Wi-Fi sessions. These metrics demonstrate the library's essential role as a trusted resource for learning, technology access, community engagement, and cultural enrichment.



Malibu Library

The library has earned a reputation for delivering exceptional educational and cultural programming that reflects the interests and values of its highly educated and civically engaged population. Among its most celebrated offerings is the esteemed Malibu Library Speaker Series, which has established the library as a regional destination for intellectual discourse and cultural engagement.

The Speaker Series has welcomed nationally recognized authors, scholars, journalists, activists, and thought leaders, including Amy Tan, Susan Orlean, and Elizabeth Smart, among many others. Through thought-provoking conversations and public presentations, the Speaker Series provides residents with unique opportunities to engage directly with influential voices shaping contemporary culture, literature, public policy, and social issues.

Malibu Library also offers a broad range of services and activities, including early literacy programs, educational workshops, technology instruction, book clubs, arts and cultural programs, teen engagement opportunities, digital resources, public computing services, and community partnerships. These offerings support learners at every stage of life while fostering creativity, curiosity, and lifelong learning.

As community needs continue to evolve, Malibu Library remains well-positioned to expand its role as a center for learning, collaboration, and innovation. The proposed expansion would build upon the library's strong foundation by creating additional space for educational programming, cultural events, community gatherings, technology services, and flexible learning environments. By investing in Malibu Library, LA County Library and the City of Malibu can ensure that this valued institution continues to serve as a vibrant and indispensable community asset for generations to come.

PROPOSED LIBRARY CONSTRUCTION & RECONFIGURATION

LA County Library is proposing the renovation of the existing building to create a multi-level, approximately 40,000 square foot building with 3,000 square feet of flexible meeting space and an outdoor patio adjacent to the meeting room to double as a rentable event space for the community.



Example of Reimagined Children's Space

The new and improved Malibu Library will feature:

Dedicated Children's Area: A dedicated children's space separate from the adults' area creates a safe, engaging environment tailored to kids' developmental needs while ensuring the rest of the library remains quiet and focused for adult use.



Example of Flexible Meeting Room Space for Events

Large Meeting Room/Event Space: A large meeting room that can also function as an event rental space offers the library exceptional flexibility and community value. By designing the room with divisible sections, the space can easily adapt to both large gatherings and multiple smaller programs, allowing the library to host workshops, cultural events, city meetings, and private rentals with after-hours access. This multi-use, revenue-generating room also enhances the library's role as both a civic hub and a gathering place—offering a professional, accessible venue for residents and organizations while strengthening the library's financial sustainability.

Flexible Outdoor Event and Garden Spaces: Creating an outdoor patio area offers a welcoming extension of the library's learning and gathering spaces, giving customers a comfortable place to read, study, or enjoy programs in the fresh air. Adjacent to a flexible meeting room space and community kitchen, this patio could also serve as a distinctive rental venue for events, generating additional revenue for the Library while ensuring the City and the Library retain priority access for programming and use.



Example of Flexible Outdoor Space for Events

Enhancing the patio area with a learning garden—featuring native and drought-tolerant plants, small hydroponic systems, and seasonal planting beds—would also support hands-on demonstrations in sustainability, food literacy, and environmental education while providing a serene space for reflection and discovery. Additionally, the Library would expand the existing courtyard on the first floor to incorporate a Community Garden and Children's Play Area of approximately 2,700 total square feet, which would sit adjacent to the indoor Children's Area and accommodate children's outdoor programming.



Example of Culinary Teaching Space

Culinary Teaching Kitchen: A professionally equipped, ADA-accessible instructional kitchen designed to deliver nutrition education and food literacy programs for all ages. This versatile space would also foster workforce development through skill-building classes, cultural programming, and collaborations with local organizations. In addition to its core programming, the kitchen could be rented during designated times for private classes, culinary demonstrations, team-building events, and pop-up dining experiences, in addition to the meeting room.

Coworking & Venture Space: Flexible coworking areas and a dedicated Venture Space would provide an innovative environment for freelancers, remote workers, students, and entrepreneurs. The space could feature programming delivered by the library in partnership with LA County departments and local economic development agencies.

Private Study Rooms: Private study rooms provide quiet, distraction-free spaces that support focused work, private conversations, and individualized learning.



Example of Coworking and Venture Space



Example of Study Room

These rooms are also essential for confidential services, such as services provided by the Library Engagement & Access Program (LEAP) team in partnership with the Los Angeles County Department of Mental Health, which offers a secure environment for meeting with participants and gathering sensitive information. By expanding private study room options, libraries enhance customer comfort, improve access to essential services, and better meet the community's need for productive and private spaces.

Mind & Maker Studio: The studio will invite library customers into a modern, flexible, and welcoming environment designed for hands-on discovery and creative expression. This innovative space will feature traditional makerspace equipment and tools for painting, exploring fiber arts, crafting small pottery pieces, and creating clay jewelry while using a tabletop kiln. This space can house a rotating art exhibit gallery and offer community residents of all ages a place to learn, experiment, and bring their ideas to life.



Example of Maker Programming

Expanding the Tool Lending Library: The expansion of the Tool Lending Library to include fire-hardening tools will provide Malibu Library customers with practical, accessible resources to help safeguard their homes and neighborhoods against wildfire risk. By offering equipment such as hedge trimmers, protective gear, and other defensible space tools, the library supports community preparedness and resilience, especially important in a high-risk region like Malibu. Related programming and demonstrations with local partners would provide customers with hands-on learning opportunities. Community safety and readiness remain central priorities, and expanding the Tool Lending Library directly empowers residents to take proactive steps toward fire mitigation.



Example of Solar Microgrid

Solar Microgrid: To advance Malibu Library's sustainability goals and enhance long-tern resilience, the library expansion project will incorporate a comprehensive solar energy system to fully power the facility—essentially enabling the library to operate off the grid. This way, the library can function as a community resiliency center, offering a safe, powered location for emergency support, information access, device charging, and more. The library would remain a reliable and energy-independent resource for the community, serving as an example for other energy conscientious buildings and cities.

PROPOSED PROGRAMMING

Malibu Library features a variety of programming throughout the year.

Creating a flexible community meeting room with additional seating and storage capabilities would allow for programs that serve the city's diverse audiences and their interests.

Additional proposed programs include:

- Cultural Pop-up Food Demonstrations where the library can bring in local chefs to host culinary cooking classes that help open the audience's perspectives on cultural foods, foodways, and nutrition.
- Epicurious Supper Clubs.
- Wellness Activities, including Senior Chair Yoga, Zumba, Mat Pilates, Mindful Meditation, memory labs and more.
- Digital media labs.
- Musical performances.
- STEAM and maker programs for youth and teens.
- Expanded early learning programs such as Storytimes and play programs.



Example of Wellness Programming

- Literary programs such as book clubs and reading circles.
- Filmmaking and creative content workshops, such as *Lights, Camera, Access!*

Broadening the lineup of cultural programming in a newly expanded Malibu Library would create opportunities for the City of Malibu and LA County Library to better reflect the community's needs and interests through collaborative initiatives. The programs outlined below would invite residents to discover new passions, strengthen connections, and experience the library as a true cornerstone of community enrichment.



Example of Community Art Exhibit

- Speaker Series
- Writing workshops
- Crafting programs for Seniors
- Silver STEAMers (Science, Technology, Engineering, Arts & Math events for Seniors)
- Painting classes
- Community art exhibits
- Tactile activities for all ages

OPENING DAY COLLECTION

As the building will double in size, so will the collection. Currently, Malibu Library contains over 40,000 volumes and, to adequately fill the shelves, LA County Library estimates that double that amount will be needed at a cost of **$800,000.**

The expanded collection would provide customers with access to over 80,000 volumes with ongoing collection maintenance to ensure the collection remains fresh and relevant. Material to support new programs and features in the library, such as the culinary space, makerspace, and topics related to the Tool Lending Library will be included in the new collection as well.

This will empower customers to build practical skills, explore creative interests, and support personal or professional growth. By offering materials that help residents cook, create, repair, perform, and launch ideas, the City of Malibu and the Library have an exciting opportunity to strengthen Malibu Library's role as a hands-on learning hub for exploration and advancement.

UPDATED TECHNOLOGY

To complement the redesigned library and programming, Malibu Library's refurbishment will be supported by an increase and an upgrade in technology equipment. Some items to highlight:

- Standard equipment and services such as high-speed Wi-Fi through the building and parking lot and public computers with updated software.
- Multiple Communico Self-Checkout Kiosks to check out materials, search for items, reserve study rooms, and sign up for programs and events.
- Study rooms equipped with ethernet ports; HDMI & VGA connections for laptop, projector & screen; and USB & audio connections.
- Chromebooks for in-library use.
- State of the art teleconferencing equipment in the meeting room.
- Audio/visual equipment for the outdoor patio area.
- STEAM equipment for youth and adults.
- Makerspace Equipment
    - 3D Printers
    - Robotic Kits
    - Podcasting Equipment



Example of Makerspace Equipment

STAFFING & COST ESTIMATES

As of FY 2025-26, the City had $28.45 million total in library surplus funding, with an estimated annual surplus of $3.4 million.

Current Staffing & Additional Services

Malibu Library currently has five full-time staff (one Librarian III, three Librarian Is, and one Library Assistant I) and seven part-time staff (six Library Associates and one Library Page), and operates on a 60-hour, 7-day weekly schedule of service to the public.

Position	Count	Annual S & EB*	Total Costs
Librarian III	1	$171,000	$171,000
Librarian I	3	$154,000	$462,000
Library Assistant I	1	$108,000	$108,000
Library Associate (PT)	6	$41,000	$246,000
Library Page (PT)	1	$41,000	$41,000
TOTAL	**12**		**$1,028,000**

**Totals are based on FY 2025-26 Salary & Employee Benefits schedule*

Additional Services	
Private Security (2)	$260,000
Sunday Service	$175,000
TOTAL	**$435,000**

***Captured under Services & Supplies (S&S)*

Proposed Staffing & Additional Services

An increased building size and potential programmatic enhancements will require additional staffing and services at an additional $901,000, for a total of $2,364,000. The following chart shows a staffing model for a 40,000 square foot library operating on a 60-hour, 7-day weekly schedule, and includes staffing to support one or more of the optional programmatic elements described above. Totals are based on the FY 2025-26 Salary & Employee Benefits schedule.

Sunday service costs include overtime pay required to support four public service hours and include staffing costs, custodial utilities, and overhead. This service is contingent upon staff volunteering to work those shifts. Furthermore, the staffing levels are based on normal operating hours, and additional staff may be needed to support after-hours event rentals.

Position	Count	Annual S & EB	Total Costs
Librarian V	1	$191,000	$191,000
Librarian III	1	$171,000	$171,000
Librarian I	4	$154,000	$616,000
Library Assistant III	1	$120,000	$120,000
Library Assistant I	2	$108,000	$216,000
Library Associate (PT)	15	$41,000	$615,000
TOTAL	**24**		**$1,929,000**

Staffing is based on current rates and does not include Cost-of-Living Adjustments (COLA) for the future.

Additional Services	
Private Security (2)	$260,000
Sunday Service	$175,000
TOTAL	**$435,000**

***Captured under Services & Supplies (S&S)*

BUILDING CONSIDERATIONS

The Library proposes renovating the Malibu Library building and expanding its total square footage by adding a second level. Two conceptual options have been developed, both of which would increase the total size of the library to more than double its current size.

Renderings for both options are available for review at the end of this proposal and corresponding cost estimates are provided below.

Option 1 (38,000 square feet) includes a Patio just off the flexible space and community kitchen on the first floor, as well as an Observation Deck on the second floor.

Option 2 (41,000 square feet) positions the flexible space and kitchen on the second floor and also includes a Patio that serves as an Observation Deck.

The internal layout of the proposed spaces can be adjusted in alignment with programming needs, ensuring flexibility to support a variety of uses and evolving community priorities. Further analysis will be required to determine potential costs for a renovation of this scale.

Estimated One-Time Costs

Option	Building Cost	Solar Micro Grid	Soft Costs (15%)	Opening Day Collection	TOTAL
1	$ 27,740,000	$2,000,000	$4,461,000	$800,000	**$35,001,000**
2	$29,110,000	$2,000,000	$4,667,000	$800,000	**$36,577,000**

Estimated Ongoing Operating Costs (Annual)

Staffing	Services & Supplies*	Support & Indirect	TOTAL
$1,929,000	$1,750,000	$2,000,000	**$6,114,000**

**Anticipated annual increase of 5 to 7%*

Costs are subject to change and based on resilience for safety and security, demolition of the existing building, greater civil site work, County Silver LEED energy requirements, local wildfire hardening regulations, Coastal Commission regulations and height requirements, and other market instability due to tariffs on steel and other materials.

The main factors influencing the cost are related to electrical and elevator costs the second floor will generate and higher LA County Internal Services Department (ISD) maintenance

costs for four chillers and a solar microgrid system. The solar microgrid includes solar roof tiles, battery backup, and grid automation so that the building can be completely off the grid.

Please note that these concepts and Rough Orders of Magnitude (ROMs) are preliminary and serve as a starting point for continued discussions. All elements remain subject to refinement based on collaborative visioning and as project development progresses.

Bookmobile Services

While the building is under construction, the Library can utilize the existing garage to resurrect a Bookmobile to provide express library services to the westside. After the library renovation is completed, the Bookmobile would be used to do outreach and provide westside library services.

The ROM for a new bookmobile would be **$450,000 (propane) to $700,000 (electric)**, based on the Library's last bookmobile procurement adjusted for inflation. These are fully custom vehicles with an approximately 12-month lead time for fabrication.

Estimated Annual Cost for Ongoing Bookmobile Service *(post-construction)*

Position	Count	Annual S & EB	Total Costs
Library Assistant III	1	$120,000	$120,000
Library Assistant I	1	$108,000	$108,000
Library Associate (PT)	1	$41,000	$41,000
Maintenance			$25,000
TOTAL			**$294,000**

Trailer Cost Estimate

The Library would also need to add a double-wide trailer to further augment services during construction. The annual cost for a double-wide trailer (one staff restroom, one public restroom, one office, and ADA ramp) is **$27,000** with the option to renew thereafter if needed.

NEXT STEPS

- **Continued City/County Visioning:** Over the next month, the City will review the proposal and share any additional feedback or revisions they would like to make to the concept.
- **Stakeholder and Community Feedback:** The City of Malibu will contract a vendor to conduct an updated, formal Needs Assessment to document the opinions from community residents and businesses.
- **Reconvening:** In approximately two months, the City and the Library will reconvene to discuss next steps , including whether a feasibility study is needed or whether to proceed directly with a project solicitation approach (e.g., design-bid-build, design/build, City procured, County procured, etc.)
- **Implementation:** The City and Library will collaborate to develop preliminary project timelines and outline the sequence of work required to move the project forward .

POTENTIAL PROJECT RENDERINGS

OPTION 1

MALIBU LIBRARY "EXPANSION PROPOSAL"

08.18.2026

LA COUNTY LIBRARY



MALIBU LIBRARY County of Los Angeles | Malibu, CA



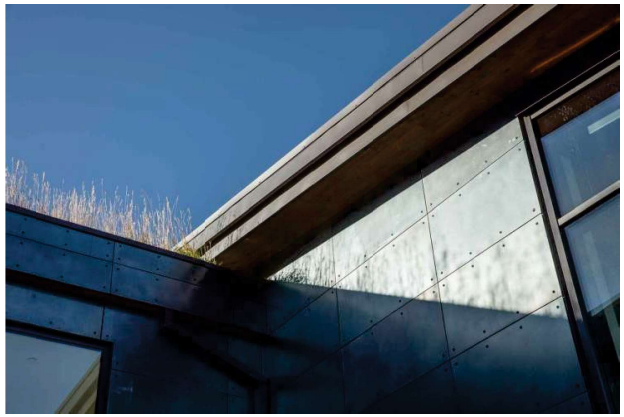
The Malibu Library "Expansion" is a response to the Library's needs highlighting the eed for more community driven space and state of the art library at the heart of a developing civic and commercial center. The proposal for roughly 40,000sf of public ground floor and new upper level provides dynamic program, flexible spaces, cultural resources and community outreach.

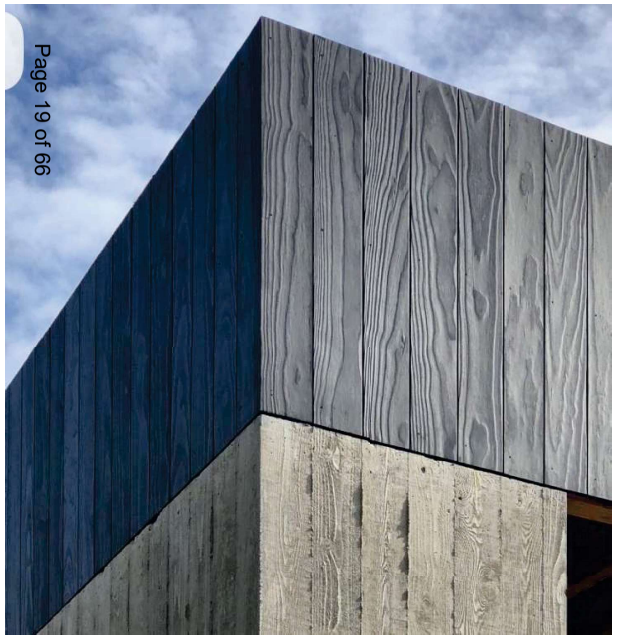
The overall siting of the proposed building maintains the gentle slope to the south (grass areas) with a proposal for revitalizing existing open space between the library's footprint and judiciary building (children's play area and community). The façade due south is operable to allow a true indoor – outdoor "feel" during public events (flex space, community kitchen open to patios).

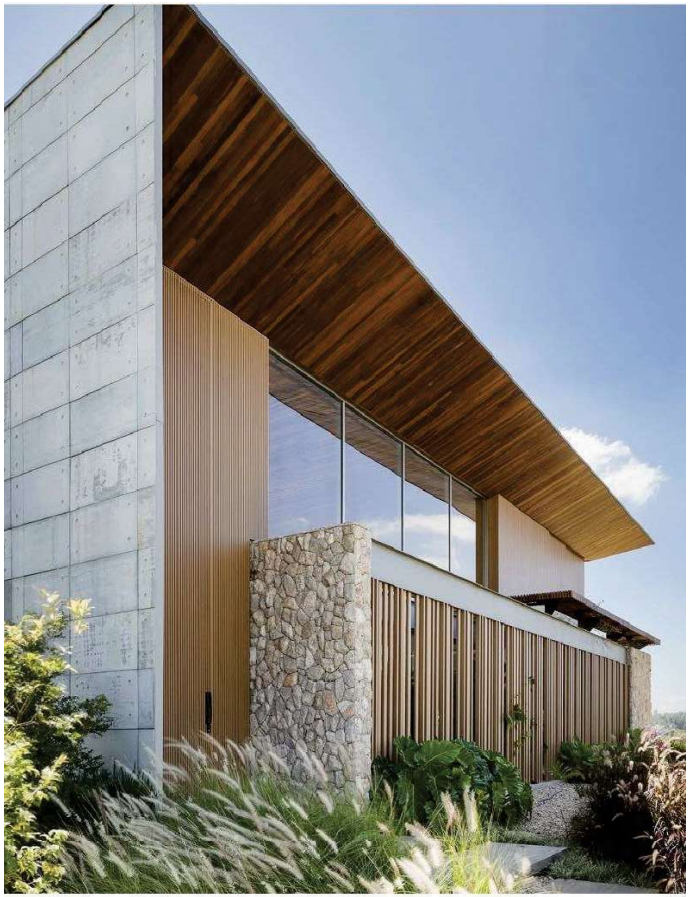
LEED Gold certification is intended, the exterior façade respects the spirit of Malibu's warm modernism and includes double height glass transparency allowing light and connection. Resilient buidling assemblies provide robust safety for the community, and sustainable systems are highlighted throughout the building. At the heart of the project, the proposal addresses the needs of the current library, reinvigorates the open area (with children's play area) and provides new life reflecting Malibu's beach city lifestyle and its future aspirations.

RESILIENT ARCHITECTURE

Resilient architecture is, by definition, architecture that lasts; that holds up to expected and unexpected conditions.







There are several principles that guide the design of Resilient Architecture.

Materials and Durability: Using high-quality, long-lasting materials that can endure.

Design and Quality: Great design inherently lasts longer. This isn't to be confused with trendy design. Timeless design and quality building will bring a high return on your investment.

Human Scale: Scale and proportion at the human level is proven to be a driver of resiliency and adaptability.

Time-tested Details: All of your decisions for proportion, design, quality and materials are crucial for robust insulation and fire related detailing.

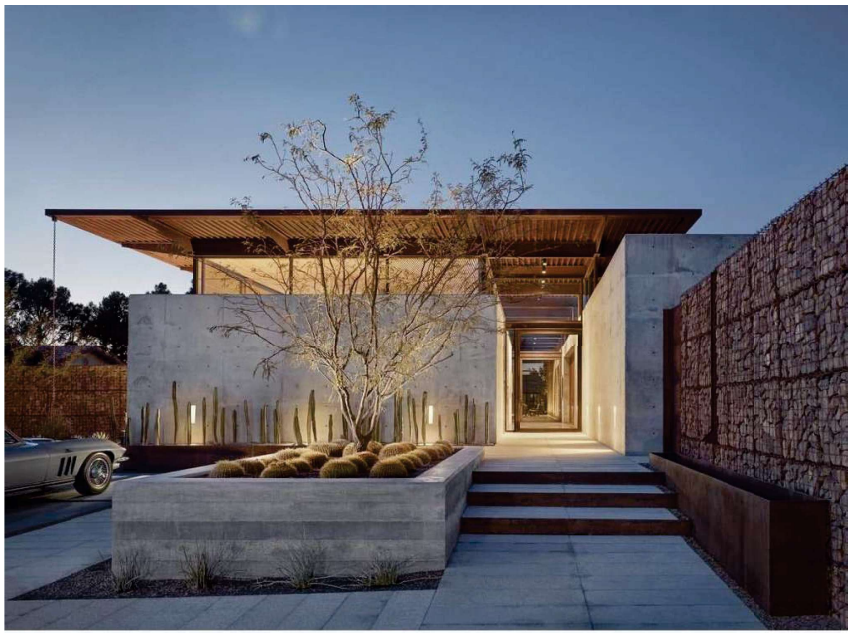
Adaptability: This can be a rewarding intellectual exercise, but given that the future is impossible to predict, it might be better to spend energy and budget on great design, quality construction and long lasting materials.

Redundancy: Implementing backup systems and fail-safes, such as secondary power sources, helps protect both you and your building during outages and emergencies. This 'belt and suspenders' is also useful when designing your weatherproofing details.

Low-tech Solutions: Technology is great, but when it comes to long-term resiliency, it isn't always the best answer. High-tech devices tend to become obsolete, wear out or fail more quickly than low-tech solutions.

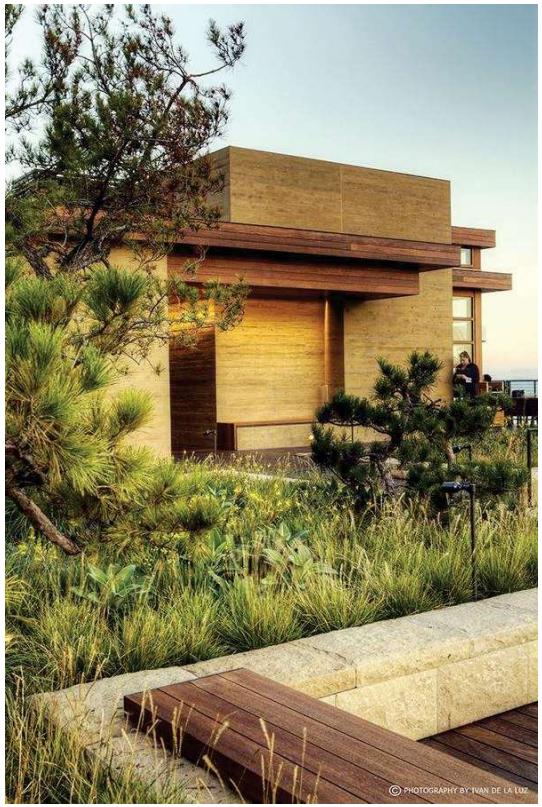
Energy Independence: Incorporating renewable energy sources, such as solar panels or wind turbines, can be nice.

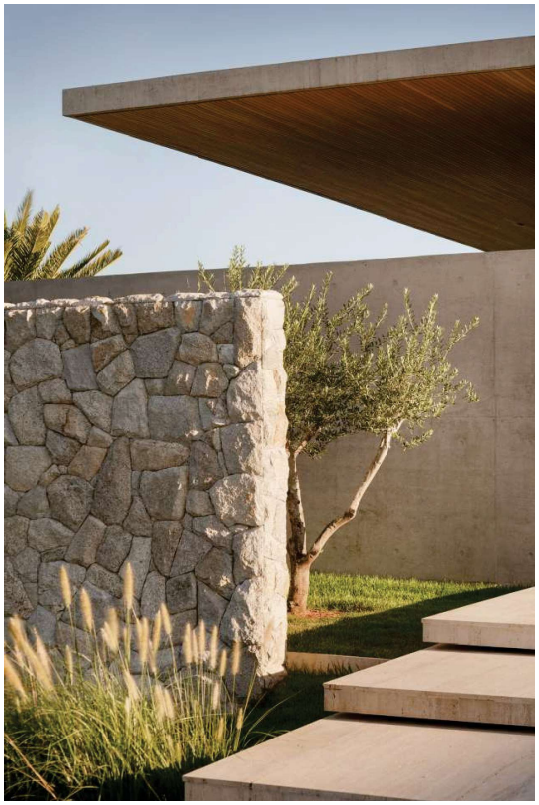
Disaster Preparedness: Planning for natural disasters is wise. Building codes for your area will take care of you to some extent, but going above and beyond will give you peace of mind and give your building longer-term resiliency.





LOOK & FEEL - Exterior







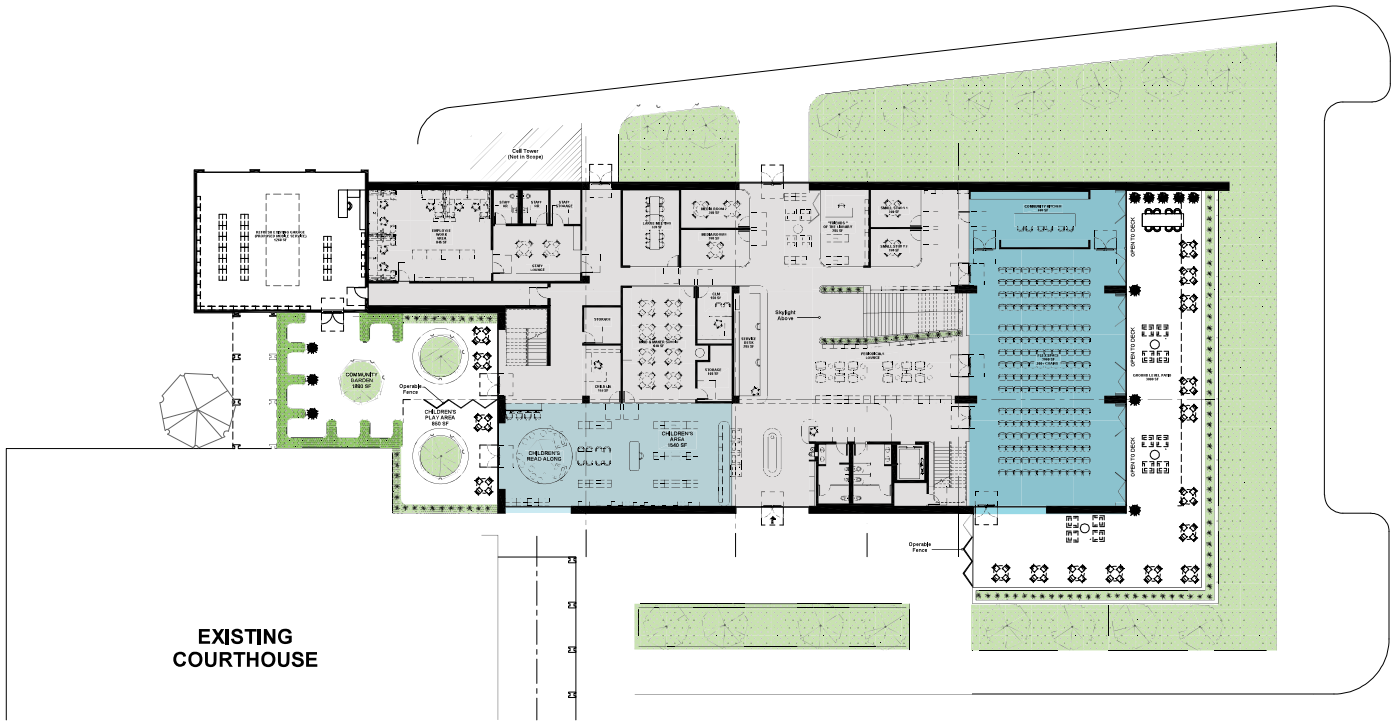
LOOK & FEEL - Materials





LOOK & FEEL - Interior

GROUND LEVEL
LIBRARY UPDATE
16,600 SF



EXISTING COURTHOUSE

Malibu Library Expansion

Ground Floor "Rebuild" - 16,600 sf

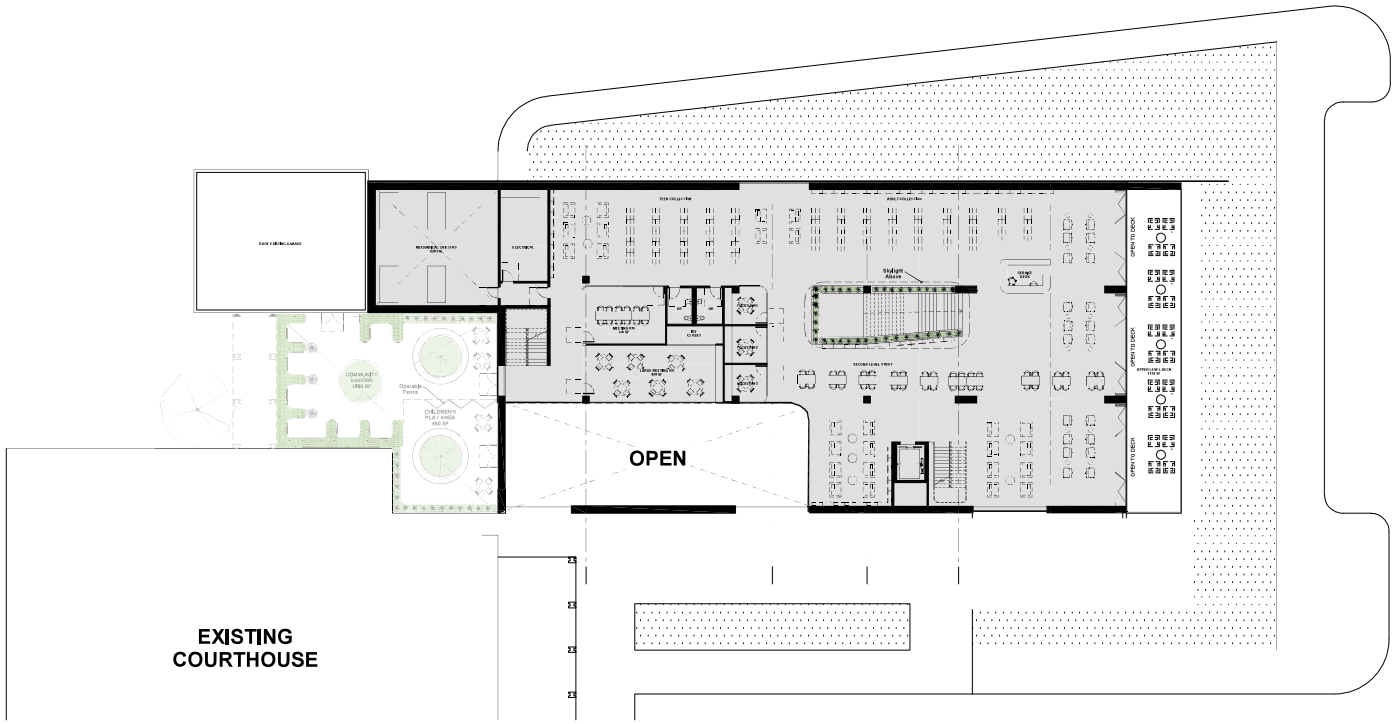
Community / Event Spaces:
Flexible Space - 3,000 sf
Community Kitchen - 680 sf

Outdoor Areas:
Ground Level Patio - 3,000 sf
Community Garden - 1,880 sf
Children's Play Area - 850 sf

Upper Level "New" - 15,465 sf

Total Ground Level GSF - 22,330 gsf
Total Upper Level GSF - 15,465 gsf
Total Project GSF = 37,7955 gsf

SECOND LEVEL
LIBRARY UPDATE
15,465 SF



Malibu Library Expansion

Ground Floor "Rebuild" - 16,600 sf

Community / Event Spaces:
Flexible Space - 3,000 sf
Community Kitchen - 680 sf

Outdoor Areas:
Ground Level Patio - 3,000 sf
Community Garden - 1,880 sf
Children's Play Area - 850 sf

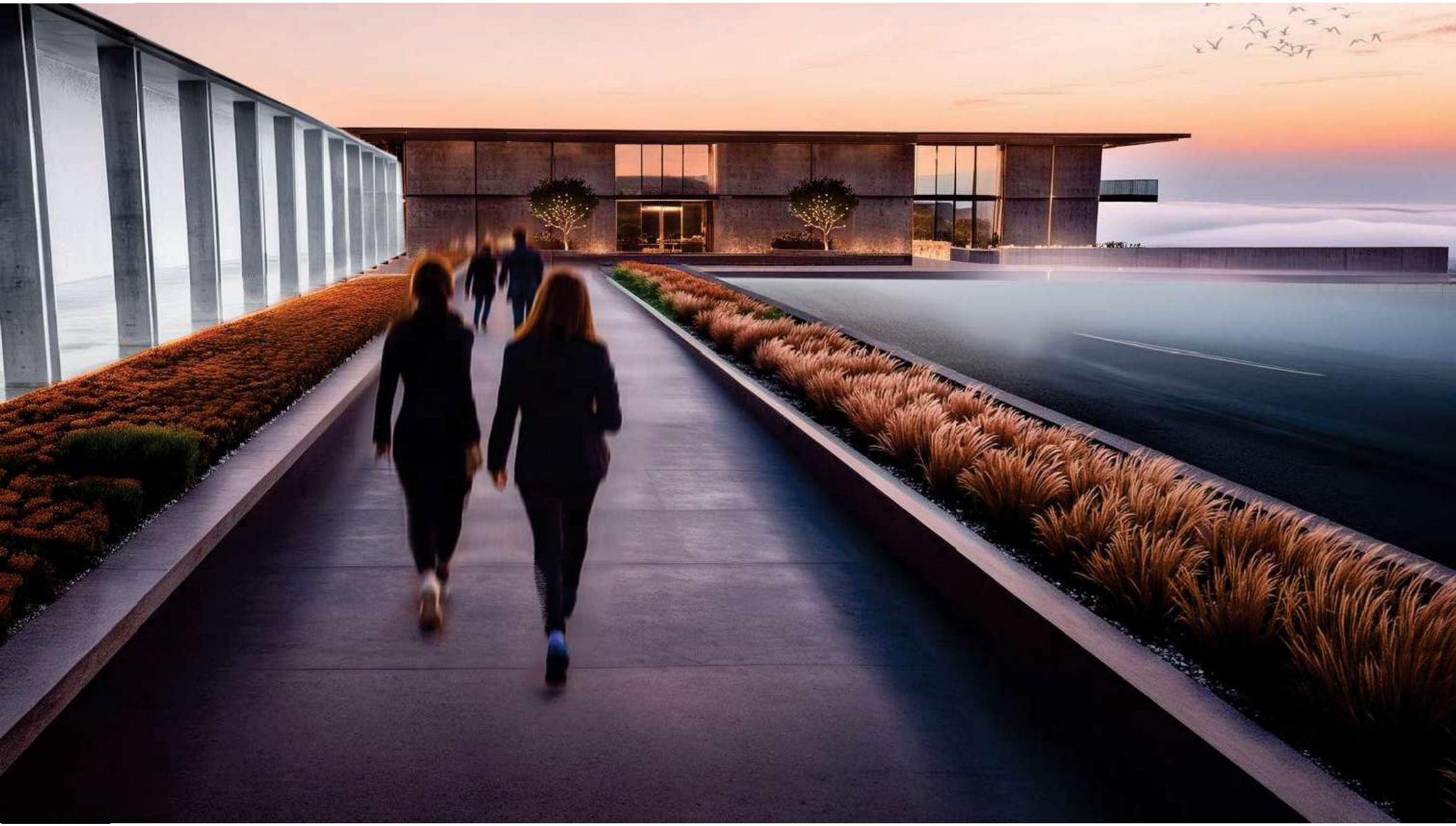
Upper Level "New" - 15,465 sf

Total Ground Level GSF - 22,330 gsf
Total Upper Level GSF - 15,465 gsf
Total Project GSF = 37,7955 gsf


MALIBU LIBRARY

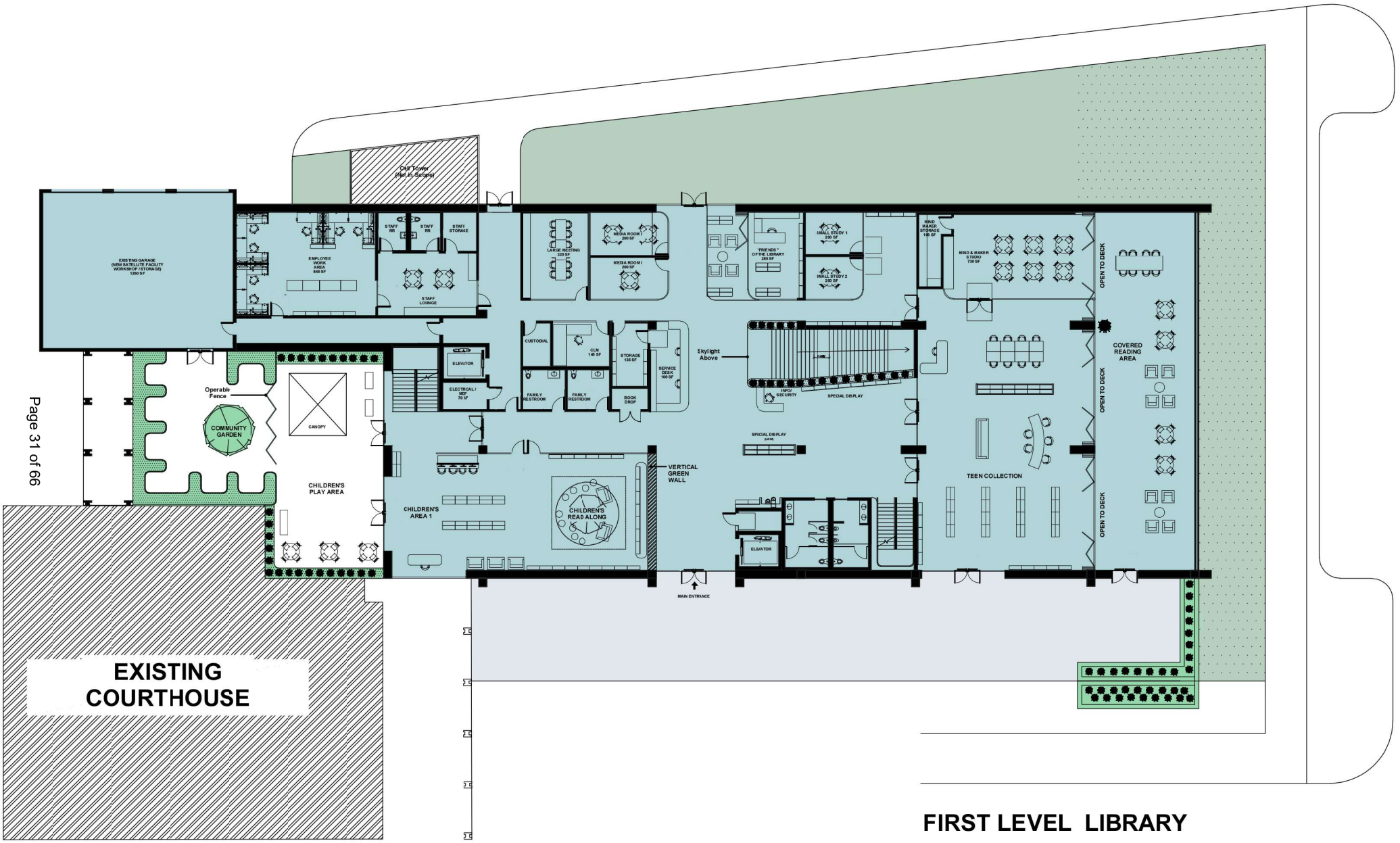




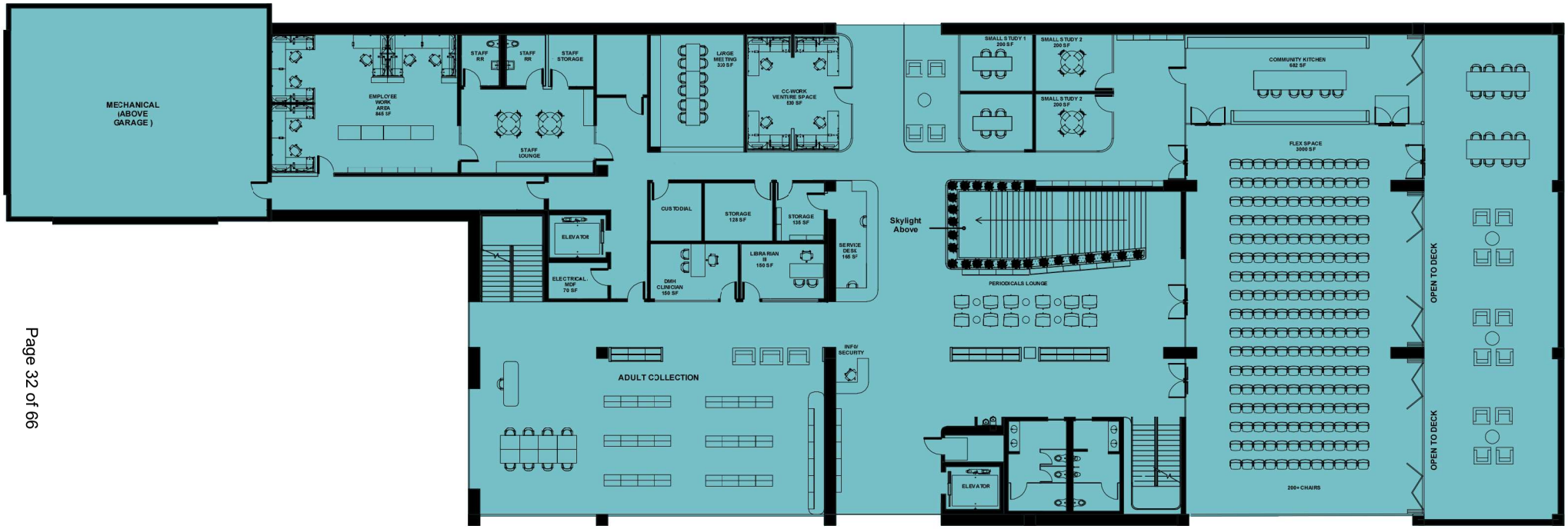


OPTION 2

MALIBU LIBRARY
LOS ANGELES COUNTY
23519 West Civic Center Way



FIRST LEVEL LIBRARY



SECOND LEVEL
LIBRARY


MALIBU LIBRARY
LOS ANGELES COUNTY
23519 West Civic Center Way







Library Subcommittee Agenda Report

Library Subcommittee
Special Meeting
11-04-2026
Item 3.B.

To: Councilmembers Riggins and Conrad

Prepared by: Angela Loera, Senior Management Analyst

Reviewed by: Christopher Smith, Assistant City Manager

Approved by: Joseph D. Irvin, City Manager

Date prepared: October 5, 2026 Meeting date: November 4, 2026

Subject: Malibu Library Set Aside Fund Priorities for Fiscal Year 2027-28

RECOMMENDED ACTION: Provide a recommendation to the City Council regarding priorities for the FY 2027-28 Library Set Aside Funds for Council consideration for discussion at the yearly meeting between the City and County Library regarding the Malibu Library Set Aside Funds.

FISCAL IMPACT: This action will have no fiscal impact. Malibu Public Library services are funded by a designated share of property tax revenue. Each year, the County of Los Angeles deposits into a dedicated fund the difference between property tax revenue allocated to the County Library from properties within the City of Malibu and the cost of operating the Malibu Library. These funds may be used only to improve Malibu Library facilities and services. At the end of Fiscal Year 2024–25, the Set Aside Funds balance was approximately $28.4 million, including a $3.4 million surplus. An updated Fiscal Year 2025–26 ending balance was not available when this report was published.

DISCUSSION:
Through a joint MOU, the City Council is asked to establish priorities and funding recommendations for the Malibu Library Set Aside Funds. The primary goal of this partnership, outlined in the MOU, is to fund the development of a new branch library in Malibu. Recently, the County of Los Angeles Library introduced a concept for the new home for the library. Therefore, this report outlines a financial forecast for the Library Set Aside funds, a financial outlook for the Set Aside Funds, and other information for Council to identify funding priorities for FY 2027-28.

Background

The Malibu Library was established in 1970 by the County of Los Angeles and is located on the county-owned Civic Center property. On September 2008, the city and county executed a Memorandum of Understanding (MOU) that governs the use of the Set Aside Funds (Funds). The MOU established a structure in which the expenditure of the excess funds generated from the taxes paid by Malibu residents could be allocated to the Malibu Library. On March 26, 2018, the City and the County amended the MOU to extend the term to 2044, with two possible five-year extensions. All other terms remained the same.

The MOU includes an annual timeline for Council and staff to review the Funds and seek agreement on expenditures for the upcoming fiscal year. The MOU states these meetings are advisory in nature and not intended to divest the County Library, or the County of Los Angeles of any authority to control or use Set Aside Funds.

Set Aside Funding Financial Analysis

For many years, the City and the County have collaborated with the goal of reimagining the Malibu Branch Library using the Set Aside funding. This includes conducting a needs assessment in 2018. However, this process has been interrupted by disasters and staff turnover. To help move Malibu closer to realizing a new library, the County staff have proposed two concepts for a new library facility that include an expanded floorplan, dedicated children's space, and other community amenities.

The estimated costs for the new library are approximately $35 million to $36 million for design and construction and an additional $6.1 million to operate the expanded facility. Therefore, Council has asked staff to look at the Library Set Aside funds to ensure sufficient funding would be available for the new library. The details of the library proposal for a new facility are included in a separate staff report.

Current Spending Levels and Reserves

At the end of FY 2024-25 (September 30, 2025), the Library Set Aside Funds had $28.4 million available and is expected to grow annually as property tax revenues exceed the library operating costs. However, the construction and operation of the new library will require considerable resources. Therefore, staff created a forecast for the Library Set Aside Funds based on the cost estimates outlined by the County.

Currently, the library requires $2.2 million for annual operating costs, including staffing, utilities, and administrative costs. Layered on top of this is the budgeting of the Library Set Aside Funds. The FY 2026-27 recommended using $1,836,000 in Library Set Aside Funds, funding two primary areas:

- Security and Maintenance/Facility Improvements - $925,000
- Community Programming - $931,000

The proposed FY 2026-27 Library Set Aside Funds budget is attached and includes funding to:

- Continue or increase the City's annual allocation for operations and facility improvements.
- Fund Malibu Film Society screenings and programming.
- Support libraries on Malibu school campuses.
- Continue funding the Library Speaker Series and Local Author Series.
- Explore new library services within the City's Community Lands Project.
- Provide educational and outreach programming at Legacy Park.
- Expand program offerings for the Malibu Poet Laureate.
- Address community safety concerns.
- Continue support for Boys and Girls Club supplies.
- Update to the Needs Assessment.

This brings the total proposed annual operating expenditures for the library to over $4 million for FY 2026-27.

Forecasting the Library Set Aside Funds with a New Library Facility

With a better understanding of the anticipated costs for a new library, staff developed a financial forecast for the Library Set Aside Funds. These forecasts anticipate that property taxes will grow at an average of 3% annually, library operating costs will grow at 5% annually, and the allocation of Set Aside Funds will remain flat. Staff then looked at what this would mean for the Set Aside Funds if current spending levels continued versus establishing a $500,000 annual budget for community programming. This forecast assumes that many of the security and maintenance costs are assumed into the new library operating costs once the new facility is operational, but that some amount of additional funding for Malibu specific needs would still be needed.

Six-Year Forecast at Current Spending Levels

Rebuild County Library	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33
Estimated Tax Revenue	**$ 6,702,896**	**$ 6,937,497**	**$ 7,180,310**	**$ 7,431,620**	**$ 7,691,727**	**$ 7,960,938**
County Costs	$ (1,594,112)	$ (1,657,876)	$ (1,724,192)	$ (6,150,000)	$ (6,457,500)	$ (6,780,375)
Set Aside Costs-Staffing & M&O	$ (925,000)	$ (925,000)	$ (925,000)	$ (250,000)	$ (250,000)	$ (250,000)
Set Aside Programming -Ongoing	$ (931,000)	$ (931,000)	$ (931,000)	$ (931,000)	$ (931,000)	$ (931,000)
Capital Costs			$ (36,000,000)			
Total Costs	**$ (3,450,112)**	**$ (3,513,876)**	**$ (39,580,192)**	**$ (7,331,000)**	**$ (7,638,500)**	**$ (7,961,375)**
Annual Net Impact	**$ 3,252,784**	**$ 3,423,621**	**$ (32,399,882)**	**$ 100,620**	**$ 53,227**	**$ (437)**
Designated Balance	**$ 38,276,160**	**$ 41,699,780**	**$ 9,299,898**	**$ 9,400,519**	**$ 9,453,746**	**$ 9,453,309**

If Council continues to recommend using the Library Set Aside funds at the FY 2026-2027 levels, there would be sufficient funding to build a proposed new library. However, the anticipated operating costs would quickly outpace the growth of the Set Aside Funds and would then require a reduction in community programming starting after FY 2032-33. Having said that, Council could fund the proposed Set Aside Fund Budget for FY 2026-27

as a one-time level without greatly impacting the overall Library Set Aside Funds needed to fund and operate the new library facility.

Six-Year Forecast with $500,000 Budget for Community Programming

Rebuild County Library	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33
Estimated Tax Revenue	**$ 6,702,896**	**$ 6,937,497**	**$ 7,180,310**	**$ 7,431,620**	**$ 7,691,727**	**$ 7,960,938**
County Costs	$ (1,594,112)	$ (1,657,876)	$ (1,724,192)	$ (6,150,000)	$ (6,457,500)	$ (6,780,375)
Set Aside Costs-Staffing & M&O	$ (925,000)	$ (925,000)	$ (925,000)			
Set Aside Programming -Ongoing	$ (500,000)	$ (500,000)	$ (500,000)	$ (500,000)	$ (500,000)	$ (500,000)
Capital Costs	.		$ (36,000,000)			
Total Costs	**$ (3,019,112)**	**$ (3,082,876)**	**$ (39,149,192)**	**$ (6,650,000)**	**$ (6,957,500)**	**$ (7,280,375)**
Annual Net Impact	**$ 3,683,784**	**$ 3,854,621**	**$ (31,968,882)**	**$ 781,620**	**$ 734,227**	**$ 680,563**
Designated Balance	**$ 38,707,160**	**$ 42,561,780**	**$ 10,592,898**	**$ 11,374,519**	**$ 12,108,746**	**$ 12,789,309**

To ensure sufficient revenues to both build and operate a new library and sustain funding for community programming, it would require City Council to establish a budget of $500,000 for community programming. This would provide sufficient funding to maintain community programming for, as an example, the Library Speaker Series, the Film Society, the Poet Laureate Program, support for Malibu schools, and collaboration with the Boys and Girls Club. This also ensures there are sufficient reserves for additional project changes or additions to the new library facility, unanticipated staffing costs, and other impacts of inflation on the core project costs depending on when the project is constructed. Establishing a budget for community programming still fosters community connection, while committing necessary funds for its intended purpose of revitalizing the Malibu Library to better serve the residents.

Establishing Priorities for FY 2027-28 Set Aside Funds

Set Aside Funds must be used exclusively to improve Malibu Library facilities or provide library services. With the primary goal of building a new, expanded library facility for Malibu and the financial outlook for the Set Aside Funds, staff now seek the Library Subcommittee's recommendations on priorities for the upcoming fiscal year. Staff specifically seeks recommendations from the subcommittee, and ultimately direction from Council, on the following matters:

1. Should an annual budget for community programming be established? If so, should the budget be $500,000?
2. Given the current spending allocations outpace that amount, should staff solicit proposals from the community for future community programming, or should the focus be on sustaining existing programming partnerships? If Council wishes staff to solicit proposals, what priorities would be important for future programming?
3. Should the Council recommend reallocating the $100,000 currently budgeted for an update to the Library Needs Assessment towards community engagement around the County Library conceptual design proposal.
4. What other areas of focus should be a priority in FY 2027-28?

The Subcommittee's prioritized expenditure recommendations for Fiscal Year 2027–28 will be presented to the City Council on November 9, 2026, to receive final direction before staff meets with County Library staff.

Proposed Fiscal Year 2027–28 Review Timeline
The MOU establishes an annual review schedule for Council and staff to develop an expenditure program for the following fiscal year. Staff propose the following dates in accordance with that schedule:

- **November 4, 2026:** Library subcommittee meeting to discuss and recommend a prioritized list to the City Council of issues and program recommendations to be a discussed at the annual staff meeting.
- **November 9, 2026:** The City Council approves a prioritized list of issues and program recommendations for discussion at the annual staff meeting.
- **December 2026:** City and Malibu Library staff meet to discuss the use of Set Aside Funds for Fiscal Year 2027–28.
- **March 9, 2027:** The Library Subcommittee recommends proposed uses of the Funds to the City Council.
- **April 2027:** The City Council approves the use of the Funds for the upcoming fiscal year.

Should Council direct staff to solicit proposals for community programming for FY 2027-28, staff will develop and publish a timeline for submitting and evaluating proposals that would likely take place in January and February 2027 in time for the March 9, 2027, Library Subcommittee meeting.

Attachment(s):
A. Memorandum of Understanding
B. FY 2026-27 Proposed Set Aside Fund Recommendations

AMENDMENT NO. 1 TO MEMORANDUM OF UNDERSTANDING NO. PL-MAL-MOU BETWEEN THE COUNTY OF LOS ANGELES AND THE CITY OF MALIBU

THIS AMENDMENT NUMBER 1 TO Memorandum of Understanding (hereinafter "MOU") No. PL-MAL-MOU is made and entered into this 12th day of July, 2018 by and between the **COUNTY OF LOS ANGELES**, a body corporate and politic and a political subdivision of the State of California, (hereinafter "COUNTY"), and the **CITY OF MALIBU,** a municipal corporation (hereinafter "CITY").

RECITALS

WHEREAS, on November 13, 2008, the COUNTY and the CITY executed MOU No. PL-MAL-MOU to govern the use of property tax dollars apportioned to the County Library from property within the CITY for the purposes of providing library services at the Malibu Library; and

WHEREAS, MOU No. PL-MAL-MOU will expire on June 30, 2019 and the COUNTY and CITY desire to extend the base term of the MOU for another 25-years, and up to two 5-year extension periods; and

WHEREAS, on May 29, 2018 the Board of Supervisors delegated authority to the County Librarian, or designee, to execute an amendment to extend the term of the MOU;

WHEREAS, on March 26, 2018 the Malibu City Council agreed to execute an amendment to extend the term of the MOU;

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions set forth herein, the parties hereto and each of them does agree that MOU No. PL-MAL-MOU is amended as follows:

1. Section 26, is amended to delete existing Section 26, in its entirety and replace with a new Section 26 as follows:

    26. The term of this MOU shall be from the date of complete execution of this MOU by both parties until June 30, 2044, unless sooner terminated as provided elsewhere herein. However, the term of this MOU shall be automatically extended up to two (2) times for an additional five (5) year period each extension, unless written objection to extension is given at any time prior to June 30, 2044 for the first extension and June 30, 2049 for the second extension by either party. Objection by any party to the automatic extension provisions of this MOU shall not be considered termination of the MOU by that party for purposes of Section 28 of this MOU. At the expiration of this MOU the County Library will cease placing Set Aside Funds in a separate account; however, unless this MOU has been terminated by either party, and under the terms and procedures of

Sections 8 and 13 of this agreement, supra, Set Aside Funds accrued during the pendency of this MOU shall be used to enhance Branch facilities and services until such funds are exhausted.

2. RATIFICATION

All other terms, conditions, covenants and promises of the MOU not affected by this Amendment No. 1 shall remain in full force and effect and hereby reaffirmed.

3. EFFECTIVE DATE

The effective date of this Amendment No. 1 to the MOU shall be on the date this Amendment is executed by the COUNTY and the CITY.

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IN WITNESS WHEREOF, the COUNTY and the CITY have executed this Amendment, as of the day, month, and year first above written.

ATTEST:

By: _____
City Clerk: Heather Glaser

CITY OF MALIBU

By: _____
City Manager: Reva Feldman

APPROVED AS TO FORM:

By: _____
City Attorney: Christi Hogin

LA COUNTY LIBRARY

By: _____
Skye Patrick
County Librarian

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Keever Rhodes Muir
Deputy County Counsel

AMENDMENT NO. 1 TO MEMORANDUM OF UNDERSTANDING NO. PL-MAL-MOU BETWEEN THE COUNTY OF LOS ANGELES AND THE CITY OF MALIBU

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RECITALS

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IN WITNESS WHEREOF, the COUNTY and the CITY have executed this Amendment, as of the day, month, and year first above written.

ATTEST:

By: _____
City Clerk: Heather Glaser

CITY OF MALIBU

By: _____
City Manager: Reva Feldman

APPROVED AS TO FORM:

By: _____
City Attorney: Christi Hogin

LA COUNTY LIBRARY

By: _____
Skye Patrick
County Librarian

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Keever Rhodes Muir
Deputy County Counsel

June 14, 2018

To: Lisa Soghor

Assistant City Manager

City of Malibu

23825 Stuart Ranch Road

Malibu, CA 90265

From: Elsa Munoz, Support Services

LA County Library

Re: Amendment No. 1 to
Memorandum of Understanding
No. PL-MAL-MOU between the
County of Los Angeles and the
City of Malibu,

Please obtain City signatures on the attached two originals and return both originals to the address below. We will send you a finalized agreement upon County Librarian's signature.

ATTN: Elsa Munoz
LA County Library - Support Services
7400 E. Imperial Hwy., Rm 221
Downey, CA 90242
562-940-8450

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding Agreement ("MOU") is entered into by and between the City of Malibu, a California municipal corporation (hereinafter "City") and the County of Los Angeles, a political subdivision of the State (hereinafter "County").

RECITALS

A. The County of Los Angeles Public Library (hereafter "County Library") desires to improve the facility and services offered at the Malibu Branch of the Public Library System ("Branch");

B. The City of Malibu ("City") desires an improved library facility and enhanced library services for everyone who uses the facility;

C. County Library and City both wish for City to remain within the County Library System;

D. County Library and City both recognize that a majority of the property taxes paid by City property owners reserved for the County Library System are actually used to fund the Branch and its services; but that over the past several years, the amount of such property taxes collected from City property owners has exceeded the operating costs of the Branch; and

E. County Library and City both believe that these excess funds should primarily be used to implement the recommendations made in the 2005 Community Library Needs Assessment, which will accomplish the mutually desired improvement in the facility and services of the Branch.

NOW, THEREFORE, in consideration of the foregoing and of the promises and covenants set forth herein, the parties agree as follows:

BASE SERVICE LEVELS

1. The County Library is the exclusive owner of all land on which the Branch sits as well as the contents and collection housed within the Branch, with the exception of certain materials within the Arkel Erg Memorial Mountaineering Collection. The Branch is a 15,926 square foot building consisting of a community meeting room, public restrooms, public space with adult and children's areas, staff work areas, a basement, and the Bookmobile garage. Utilities for the Branch are provided as part of the service for the entire property. The current library materials collection is approximately 85,400 items. The Branch houses three special collections: The Arkel Erg Memorial Mountaineering Collection, The Peter A. Horn Senior Citizen Collection, and The Sean Matthews Collection.

2. The current service levels ("Base Levels") at the Branch are as follows: The Branch is open 6 days a week for 50 hours a week (Mondays and Tuesdays 10 am to 8 pm; Wednesdays and Thursdays 10 am to 6 pm; and Fridays and Saturdays 10 am to 5 pm). The Branch full time staff consists of one Community Library Manager (Librarian III), one Reference Librarian (Librarian I), one Children's/Teen Librarian (Librarian I), and one Library Assistant I. The Branch currently provides reference services, public access Internet computers, WIFI and children's and young adult programming including

regularly scheduled toddler and preschool storytimes. The County Library currently conducts routine maintenance and repair of the Branch facilities including janitorial upkeep, landscaping/groundskeeping, and technological systems (telephones, internet connections etc.)

3. By signing this MOU, the City acknowledges that the County Library retains sole responsibility for adjusting the Base Levels at the Branch and throughout the County Public Library System. Neither the County nor the City is obligated to continue enhancements above the Base Level at any time. County agrees that any change to the Base Levels at the Branch will be made on a fair and consistent basis relative to Base Level spending at other branches of the County Library System. Further, should sources of funding to the Public Library System that are not available as of the date of this MOU become available during the pendency of this MOU, County agrees to make these sources available to the Branch on a fair and consistent basis relative to the other branches. County agrees that it will not arbitrarily reduce Base Levels at the Branch in an effort to reduce the overall availability of Set Aside Funds for enhancements at the Branch.

SET ASIDE FUNDS

4. Currently, approximately 2.45% of the ad valorem property tax revenue generated from property located within the City is reserved for the support of the County Free Library System in accordance with the provisions of Article 2 (commencing with Section 96) of Chapter 6 of Part 0.5 of Division 1 of the Revenue and Taxation Code.

5. For purposes of this MOU, "Set Aside Funds" shall refer to the yearly difference in the amount of property tax received from City property owners and reserved for the County Library, and the cost of providing Base Level services at the Branch.

6. In each fiscal year since 2004-2005 (July 1, 2004 – June 30, 2005), County Library has placed Set Aside Funds in a separate budgetary fund with the intent of improving the Branch's facility and providing more enhanced services and programs at the Branch. The parties agree that the current amount of Set Aside Funds accumulated in this fashion is $1,945,000, collected over the years as follows: Fiscal Year 2004-05, $521,000; Fiscal Year 2005-06, $603,000; Fiscal Year 2006-07, $821,000. The parties mutually acknowledge that the amount of Set Aside Funds varies from year to year and will continue to do so in the future

7. Absent extraordinary circumstances the County Library shall, for the duration of this MOU, continue to place Set Aside Funds in a separate fund within the County Library's budget. However the parties acknowledge that in case of a countywide fiscal emergency, the County may, after notice to the City, discontinue placing Set Aside Funds in the separate fund. The parties acknowledge that a countywide fiscal emergency would necessitate a reduction in funding for all branches of the County Library. County therefore agrees that any reduction in Set Aside Funds made in response to a countywide fiscal emergency under this section shall be made fairly and in a manner consistent with reductions at other branches receiving the equivalent of Set Aside Funds such that any

percentage cut at the Malibu Branch Library will not exceed the percentage cut at any other branch. Further, County agrees that, in the event of countywide fiscal emergency, any reduction of Base Levels at the Branch will be made fairly and in a manner consistent with reductions at other branches such that any percentage cut at the Malibu Branch Library will not exceed the percentage cut at any other branch.

8. All Set Aside Funds currently in the separate account, and those which will be placed in the separate account during the pendency of this MOU, will be used solely to improve Branch facilities and services unless this MOU is unilaterally terminated by one of the parties before expiration. The provisions of this section shall survive the natural expiration of this MOU and shall continue in effect until all Set Aside Funds so accrued have been spent in accordance with the process established in Section 13, *infra*. However, if this MOU is terminated, any unexpended Set Aside Funds remaining in the separate account shall be spent in accordance with Section 28 *infra*.

9. The parties agree that any facility and collection improvements purchased with Set Aside Funds at the Branch shall remain the property of the County Library.

10. If the City obtains property for the construction of a new library branch, it shall notify County that the City desires to use the Set Aside Funds to assist in funding the construction of the new library branch and the parties shall meet to amend this MOU accordingly.

SET ASIDE FUND EXPENDITURES

11. Set Aside Funds may be used for both one-time improvements at the Branch, such as capital improvements and materials purchases, and for on-going service enhancements at the Branch (such as increased Library hours on Sunday or increased staffing levels), and for additional needs as outlined in the 2005 Needs Assessment.

12. Set Aside Funds may not be used by either party as security for any loan or bond.

13. The City and County Library shall meet immediately upon approval of this MOU to discuss the use of Set Aside Funds from the date of approval through the following June 30. Thereafter, for the duration of this MOU, the City and County Library shall meet in November of each year to discuss the use of Set Aside Funds in the fiscal year beginning on the following July 1. No less than four weeks before each of the required November meetings, the City Council of City shall take formal action to approve a prioritized list of issues to be discussed at the yearly meeting. If the City Council fails to approve such a list, the County Library shall assume that City issues and priorities remain unchanged from the most recent previously approved list provided by the City. The purpose of these meetings is to reach agreement on an expenditure program for the Set Aside Funds in the next fiscal year; however, these meetings are advisory in nature and nothing in this section is intended to divest the County Library, or the County of Los Angeles, of any authority to control or use Set Aside Funds. This section shall not be construed as a limit to the frequency of meetings between the parties and the parties hereby express a

willingness to meet as frequently as necessary to resolve issues related to Set Aside Funds or the Branch. The provisions of this section shall survive the natural expiration of this MOU and shall continue in effect so long as Set Aside Funds are required by any provision of this MOU to be spent on Branch enhancements.

14. It is the intent of the parties that the first use of Set Aside Funds shall be to renovate the interior of the Branch, as recommended by the 2005 Community Library Needs Assessment. The interior renovation shall include, at minimum, new lighting, new carpet, new paint, and compliance with current Americans with Disabilities Act requirements.

15. It is anticipated that the City will be primarily responsible for designing and delivering the interior and exterior renovations of the Branch contemplated by this MOU. However, the County may perform such tasks at the City's request. A separate project agreement, signed by both parties, shall be used to describe each party's specific responsibilities for the Branch renovation project.

16. All final plans for renovation of the Branch must be reviewed by each party to assure compliance with zoning and building codes, and all final plans are subject to the mutual approval of City and County.

17. Except as specifically provided herein, all costs associated with the physical

construction of the interior renovation described in this MOU will be paid from Set Aside Funds provided by the County, except that the cost of County Library and City administrative staff time devoted to this project shall not be charged to the Set Aside Fund.

OTHER PROVISIONS

18. If during the duration of this MOU or anytime thereafter, the City notifies the Los Angeles County Board of Supervisors that the City no longer desires to be a part of the County Free Library System, (pursuant to California Education Code section 19116 or any other means), any unspent Set Aside Funds accrued at any time shall remain in the control of the County Library to spend in its sole discretion, including at County Library facilities other than the Branch, and this MOU shall terminate at the time such notice is provided if it is still in operation at the time notice is given. The provisions of this section shall supersede all other provisions of this MOU including the provisions of sections 8 and 28. And, the provisions of this section shall survive the natural expiration or other termination of this MOU and shall continue in effect until all Set Aside Funds accrued have been spent.

19. The Parties hereby acknowledge that the expenditure of any Set Aside Funds are subject to, and conditioned upon, ongoing approval by the County's Board of Supervisors and that such approval is not certain.

20. The City acknowledges that Set Aside Funds are the only funds that shall be used by the

County Library to enhance facilities and services at the Branch, other than an increase in the Base Levels; and that neither the County Library nor the County of Los Angeles is under any obligation to expend funds from any other source for this purpose. This MOU shall not be construed to place any limitations on the City's ability to raise funds for contribution to the Branch or for library services within the City, nor shall it limit the right of City or County Library to apply for and receive grants or State bond proceeds for library purposes.

21. In the performance of its obligations under this MOU, the parties shall comply with all applicable laws, regulations, standards and ordinances.

22. The City shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the City's acts and/or omissions arising from and/or relating to this MOU.

23. The County shall indemnify, defend and hold harmless the City, its elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the County's acts and/or omissions arising from and/or relating to this MOU.

24. All notices of matters under this MOU shall be given in writing by first class mail, personal delivery or facsimile. Mailed notices shall be addressed as set forth below, but either party may change its address by giving written notice thereof to the other in accordance with the provisions of this section:

CITY: City of Malibu
ATTN: City Manager
23815 Stuart Ranch Road
Malibu, CA 90265

COUNTY LIBRARY: County of Los Angeles Public Library
ATTN: Margaret Donnellan Todd
7400 East Imperial Highway
Downey, CA 90242

25. The laws of the State of California shall govern the interpretation and enforcement of this MOU. Any action, suit or proceeding related to or arising from this MOU shall be filed in the Los Angeles County Superior Court.

26. The term of this MOU shall be from the date of complete execution of this MOU by both parties until June 30, 2019 unless sooner terminated as provided elsewhere herein. However, the term of this MOU shall be automatically extended one (1) time for an

additional five (5) years unless written objection to extension is given at any time by either party. Objection by any party to the automatic extension provisions of this MOU shall not be considered termination of the MOU by that party for purposes of Section 28 of this MOU. At the expiration of this MOU the County Library will cease placing Set Aside Funds in a separate account; however unless this MOU has been terminated by either party, and under the terms and procedures of Sections 8 and 13 of this agreement, *supra*, Set Aside Funds accrued during the pendency of this MOU shall be used to enhance Branch facilities and services until such funds are exhausted.

27. Any amendments to this MOU shall be in writing and executed by both parties.

28. Either party may unilaterally terminate this MOU for any reason upon 120 days written notice. As described in Section 8 *supra*, upon termination of this MOU, any remaining Set Aside Funds will be used as follows:

28.1 If County terminates the MOU, any remaining Set Aside Funds will be used solely to improve Branch facilities, services, and programs above Base Levels.

28.2 If City terminates the MOU, any remaining Set Aside Funds will remain in the control of the County Library to spend in its sole discretion, including at County Library facilities other than the Branch.

28.3 If the MOU is terminated by mutual written agreement of the City and the County, the parties shall agree upon the use or uses of the remaining Set Aside Funds as part of the termination agreement.

29. This MOU is made and entered into for the sole benefit of the parties hereto. No other person or entity shall have any right of action based upon any provision of this MOU.

30. This MOU shall be deemed to have been prepared jointly and equally by the parties, and none of its terms shall be construed against any party on the ground that the party prepared the MOU or caused it to be prepared.

31. This MOU constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all prior agreements and understandings, both written and oral. This MOU may not be modified or amended except in a writing signed by all parties hereto.

32. If any provision of this MOU or the application thereof to any person or circumstance is held invalid, the remainder of this MOU and the application of such provision to other persons or circumstances shall not be affected thereby.

33. The persons executing this MOU on behalf of each of the parties warrant and represent that they have the authority to execute this MOU on behalf of the party for whom they execute and have the authority to bind the party to the obligations hereunder.

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IN WITNESS WHEREOF, the parties have executed this MOU as of the dates set forth below.

CITY OF MALIBU	COUNTY OF LOS ANGELES
By: _____ Pamela Conley Ulich Mayor	By: _____ Margaret Donnellan Todd County Librarian
Dated: 9/11/08	Dated:
ATTEST: Lisa Pope City Clerk	ATTEST: SACHI HAMAI Executive Officer-Clerk of the Board of Supervisors
	By NOT APPLICABLE
APPROVED AS TO FORM: _____ Christi Hogin, City Attorney	APPROVED AS TO FORM: Raymond G. Fortner, Jr. County Counsel
	By _____ Brandon Nichols Deputy County Counsel

Library Set Aside Funds
Fiscal Year 2026-27

Recommendations for Continued Funding for FY 2026-27			
Salaries & Benefits			
Qty	Description		Cost
3	FT Security Guards Salary & Benefits	$	390,000
1	FT Outreach Librarian Salary & Benefits *(part of the permanent model)*	$	-
1	FT Teen Librarian I (*part of the permanent model)*	$	-
Programs & Services			
	Boys & Girls Club Library Affiliated Program Supplies	$	50,000
	Malibu-Centric Legacy Park Educational Program	$	-
	Malibu Library Speaker Series	$	125,000
	Community Poet Laureate Programming	$	100,000
	Malibu Public Schools Library Materials & Supplies ($25,000/campus)	$	100,000
	Smart Start Programs & Staff Training	$	50,000
	Tool Lending Library	$	5,000
	Update to 2018 Needs Assessment	$	100,000
Operations & Maintenance			
	Continue Additional Service Hours *(part of the permanent model)*	$	-
	Unreserved Balance	$	150,000
	Unscheduled Maintenance	$	100,000
Facility Improvements			
	Replace and upgrade meeting room A/V system	$	150,000
	Replace children's study tables	$	30,000
Total Continued Funding Request		**$**	**1,350,000**

New Recommendations for FY 2026-27			
Programs			
	Community Brigade	$	75,000
	Malibu Film Society Series*	$	85,000
	Santa Monica Mountains (SAMO)	$	85,000
	Malibu Monarch Project	$	81,200
	Malibu Boys & Girls Club Youth Resilience and Preparedness Initiative	$	200,000
Total New Funding Requests		**$**	**526,200**
Grand Total Budget for FY 2026-27		**$**	**1,876,200**

*Malibu Film Society Series funds were approved as part of the 2025-26 Fiscal Year Budget**

Library Subcommittee Agenda Report

Library Subcommittee
Special Meeting
11-04-2026
Item 3.C.

To: Councilmembers Riggins and Conrad

Prepared by: Angela Loera, Senior Management Analyst

Reviewed by: Christopher Smith, Assistant City Manager

Approved by: Joseph D. Irvin, City Manager

Date prepared: October 5, 2026 Meeting date: November 4, 2026

Subject: Malibu Library Subcommittee Proposed Recurring Annual Meetings

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RECOMMENDED ACTION: Recommend that the City Council approve two proposed recurring annual meetings for the Malibu Library Subcommittee.

FISCAL IMPACT: N/A.

DISCUSSION: The Library Subcommittee, in conjunction with the County of Los Angeles Library, meet annually to set priorities and commit funds in alignment with the priorities set forth by the City Council. In prior years, County Library and City staff followed an advisory review timeline. This year, staff turnover and the additional time required to review Set Aside Fund applications caused key deadlines to be missed, delaying fund awards to local community partners. To ensure the Set Aside Funds are allocated in a timely manner and in accordance with the City Council's priorities, staff propose establishing two regular meetings of the Library Subcommittee each year.

October: Meet every second Tuesday in October to initiate the Set Aside Fund review process by discussing and recommending priority issues and programs for City Council consideration and approval.

March: Meet every second Tuesday in March to conclude the review process and develop a recommendation to the City Council on the use of Library Set Aside Funds for the upcoming fiscal year.

The recommendation aligns with the current advisory review timeline. And provides ample time for the County Library staff and city staff to successfully complete the review and award process.

Attachment(s):

A. Background Information on Library Set Aside Funds

BACKGROUND INFORMATION ON LIBRARY SET ASIDE FUNDS

The Malibu Library was established in 1970 by the County of Los Angeles and is located on the county-owned civic center property. On September 2008, the city and county executed a Memorandum of Understanding (MOU) that governs the use of the Set Aside Funds. The MOU established a structure in which the expenditure of the excess funds generated from the taxes that Malibu residents pay could be spent on the Malibu Library. On March 26, 2018, the City and the County amended the MOU extending the term to 2044, with two possible five-year extensions. This report provided an update on those recommendations and on the Library Needs Assessment requested by Council.

The MOU sets a clear annual Library Set Aside Fund review timeline for council and staff meetings with the purpose of reaching an agreement on an expenditure program for the Set Aside Funds in the next fiscal year; however as noted in the MOU, these meetings are advisory in nature and not intended to divest the County Library, or the County of Los Angeles, of any authority to control or use Set Aside Funds.

Library Set Aside Funding Review Timeline	
October	Library Subcommittee meeting to discuss and recommend a prioritized list to the City Council of issues and program recommendations to be discussed at the annual staff meeting.
Early November	City Council meeting to approve a prioritized list of issues and program recommendations to be discussed at the annual staff meeting.
November	Annual City and Malibu Library Staff meeting to discuss the use of the Set Aside Funds for the upcoming fiscal year.
March	Library Subcommittee meeting to provide a recommendation to the City Council concerning use of Library Set Aside Funds.
April	City Council meeting to approve the use of Malibu Library Set Aside Funds for fiscal year.