

Special Meeting
08-14-17


**Item
3.B.8.**

Council Agenda Report

To: Mayor Peak and the Honorable Members of the City Council

Prepared by: Kristin Riesgo, Recreation Manager

Reviewed by: Jesse Bobbett, Community Services Director

Approved by: Reva Feldman, City Manager 

Date prepared: July 24, 2017 Meeting date: August 14, 2017

Subject: Concert on the Bluffs Agreement and Insurance

RECOMMENDED ACTION: Authorize the City Manager to enter into a substantially similar agreement with Pepperdine University and provide Certificates of Insurance to Pepperdine and HRL Laboratories to utilize their parking lots as off-site parking for the Concert on the Bluffs.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action. The proposed use of the parking lots at Pepperdine University and HRL Laboratories are in-kind donations.

DISCUSSION: The City, with the assistance of the Cultural Arts Commission, will host the second annual Concert on the Bluffs event on August 20, 2017. The event will feature world class performances by artists from the Los Angeles Philharmonic, Hollywood Bowl Orchestra, Malibu Chamber Orchestra and dancers from the New York City Ballet. The event will take place at Malibu Bluffs Park with an estimated attendance of 1,200 people.

Due to the scale of the event, staff has been working with Pepperdine University and HRL Laboratories to secure off-site parking for the general public. A shuttle service will transport the public to and from Bluffs Park to both locations between the hours of 3:00 p.m. and 8:00 p.m.

Due to the liability that the City will assume when utilizing the property, Council is being asked to authorize the City Manager to execute an Agreement with Pepperdine University (Attachment 1). Additionally, Pepperdine University and HRL Laboratories (Attachment 2) are requiring the City to provide a Certificate of Insurance for the event.

The Certificates of Insurance will provide coverage in the amount of one million dollars (\$1,000,000). HRL Laboratories is not requiring the City to sign an Agreement.

ATTACHMENT: 1) Example of Pepperdine University Agreement
2) HRL Laboratories Insurance Requirement

ATTACHMENT 1

Pepperdine University Agreement will be distributed under separate cover.



Frank C. Brady, Jr
Director, Human Resources

July 18, 2017

Ms. Reva Feldman, City Manager
City of Malibu
28325 Stuart Ranch Road
Malibu, CA 90265

Re: Concert on the Bluffs – August 20th, 2017

Dear Ms. Feldman,

Again, we are happy to support the City of Malibu's 2nd Annual Concert on the Bluffs event on Sunday, August 20th.

We will require the City of Malibu and your shuttle service vendor to provide us with an insurance certificate to cover Commercial General Liability (\$1M minimum per occurrence; \$1M Personal and Advertising Injury, and \$2M aggregate), Automobile Liability (\$1M limit) and Workers Compensation and Employer's Liability (\$1M per accident) naming HRL Laboratories, LLC as an additional insured for the event on August 20th. This is consistent with the insurance coverage that we have provided to the City for our occasional use of Bluffs Park. I have attached a copy of one of our certificates provided to the City from a previous event for your reference.

Should you have any questions, please do not hesitate to contact me by e-mail at brady@hrl.com or by phone at 310-317-5900.

Sincerely,

Frank Brady
Director, Human Resources
HRL Laboratories, LLC

HRL Laboratories, LLC
3011 Malibu Canyon Road • Malibu, CA 90265-4799
Office: (310) 317-5900
Fax: (310) 317-5651
E-mail: brady@hrl.com