

MINUTES  
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE  
SPECIAL MEETING  
APRIL 11, 2022  
TELECONFERENCED - VARIOUS LOCATIONS  
2:00 P.M.

**The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.**

CALL TO ORDER

Councilmember Pierson called the meeting to order at 2:00 p.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Councilmember Mikke Pierson and Councilmember Steve Uhring

ALSO PRESENT: Interim City Manager Steve McClary; Interim Assistant City Manager/City Treasurer Ruth Quinto; Finance Manager Renée Neermann; Community Services Director Jesse Bobbett; Public Works Director Rob DuBoux; Environmental Sustainability Director Yolanda Bundy; Planning Director Richard Mollica; Assistant Planning Director Adrian Fernandez; City Clerk Kelsey Pettijohn; Code Enforcement Manager Doug Cleavenger; Senior Administrative Analyst Patricia Salazar; Media Technician Parker Davis; and Executive Assistant Mary Linden

APPROVAL OF AGENDA

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Executive Assistant Linden reported that the agenda for the meeting was properly posted on April 7, 2022.

ITEM 1 PRESENTATIONS

None.

ITEM 2 OLD BUSINESS

None.

ITEM 3      NEW BUSINESS

A.      Approval of Minutes – March 7, 2022

Recommended action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of March 7, 2022.

Brad Smith was not present at the time of the hearing.

MOTION      Councilmember Uhring moved, and Councilmember Pierson seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meeting of March 7, 2022. The motion carried unanimously.

B.      Proposed Schedule of Fees Fiscal Year 2022-2023

Recommended Action: Provide a recommendation to the City Council concerning adoption of the Fiscal Year 2022-2023 Schedule of Fees.

Interim Assistant City Manager/City Treasurer Quinto presented the report.

Councilmember Uhring asked if the code violation change included an increase to the penalty for the violation. Assistant Planning Director Fernandez stated it was a flat rate for average staff time. Senior Administrative Analyst Salazar stated the proposed fee was intended to recuperate the City's cost.

Interim City Manager McClary stated staff, the City Council, and the City Attorney's office should discuss how best to deal with code violators.

In response to Councilmember Uhring, Planning Director Mollica explained there were minor and major revision fees. He stated an application included three reviews. Councilmember Uhring discussed how revisions affected other applicants in the system. He stated the City should be tougher on architects and other applicants' representatives.

Councilmember Pierson stated there was much frustration over what appeared to be pre-planned code violations, such as building without a permit.

City Treasurer Quinto stated the City was not allowed to make a profit. Councilmember Uhring suggested there were costs associated with others affected by the violations.

Environmental Sustainability Director Bundy stated there were multiple projects where work was done without permits. She stated it was not enough to get an inspection. She stated she advised them that they had to start over. She discussed how other jurisdictions allowed for assessment of penalties, but that was directed by the jurisdiction's City Council.

Councilmember Uhring stated it was important to change the perception in the community about what was not working and why.

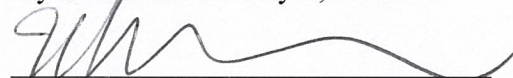
Councilmember Pierson stated there was a perception that work without a permit might cost more but could be completed quicker.

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to provide a recommendation to the City Council to adopt the Fiscal Year 2022-2023 Schedule of Fees. The question was called, and the motion carried unanimously.

#### ADJOURNMENT

MOTION At 2:29 p.m., Councilmember Uhring moved, and Councilmember Pierson seconded a motion to adjourn the meeting. The motion carried unanimously.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on May 2, 2022.

  
MIKKE PIERSON, Councilmember

ATTEST:

  
MARY LINDEN, Executive Assistant