

MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
APRIL 19, 2022
VARIOUS TELECONFERENCE LOCATIONS
5:30 P.M.

The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

MEETING CALL TO ORDER

Chair Peak called the meeting to order at 5:32 p.m.

ROLL CALL

The following persons were recorded in attendance via teleconference by the Recording Secretary:

PRESENT: Chair Alicia Peak; Vice Chair Dane Skophammer; and Commissioners Suzanne Guldemann, Cayley Jenner, and Judy Villablanca

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director; and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Villablanca led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Villablanca moved, and Chair Peak seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported the agenda for the meeting was posted on April 13, 2022.

ITEM 1 CEREMONIAL/PRESENTATIONS

A. Administration of Oath to Newly Appointed Commissioner

Administrative Assistant Saleaumua administered the Oath of Office to Commissioner Jenner.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

None.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Guldemann moved, and Commissioner Villablanca seconded a motion to approve the Consent Calendar. The question was called, and the motion carried unanimously.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the March 22, 2022 Parks and Recreation Commission Special meeting.

2. Community Services Department Monthly Report

Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during March 2022.

ITEM 4 OLD BUSINESS

None.

ITEM 5 NEW BUSINESS

A. Scholarship Assistance Program

Recommended Action: Review the Scholarship Assistance Program and provide direction to staff.

Community Services Deputy Director Riesgo presented the staff report.

In response to Chair Peak, Community Services Deputy Director Riesgo stated the City did not generate revenue from participants awarded a scholarship.

In response to Commissioner Villablanca, Community Services Deputy Director Riesgo stated the Scholarship Assistance Program did not significantly impact Department revenues. She stated the Seawolves Swim Team and Aspects Surf Camp were higher-cost programs, and a majority of scholarship requests were for the Seawolves Swim Team program.

In response to Chair Peak, Community Services Director Bobbett stated the City's partnership with the Boys and Girls Club of Malibu (BGCM) included a free one-day quarterly workshop at no cost to BGCM members. He stated BGCM members were required to pay for afterschool programs that met weekly for six to eight weeks.

In response to Commissioner Jenner, Commissioner Guldemann stated scholarship information was in the City Recreation Guide, which was mailed to all Malibu residents and businesses quarterly.

Chair Peak requested staff to encourage people to complete and submit the scholarship application even if they did not meet the criteria. She stated the data would assist with future scholarship guidelines.

CONSENSUS By Consensus, the Commission recommended no changes to the Scholarship Assistance Program and requested an annual program review.

B. Commission Assignments

Recommended Action: 1) Review the Parks and Recreation Commission assignments for Fiscal Year 2021-2022; and 2) Recommend assignments for Fiscal Year 2022-2023 for City Council consideration.

Community Services Director Bobbett presented the staff report.

In response to Chair Peak, Community Services Director Bobbett stated there was no standard for how often parks master plans are typically completed or updated, but updating it every 10 to 15 years would be appropriate.

Chair Guldemann recommended prioritizing Assignment No. 9 - Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities at existing and potential future City Parks, for the next Fiscal Year.

In response to Chair Peak, Community Services Director Bobbett stated he believed the City Council would obtain community feedback to determine priorities for the City's vacant properties.

MOTION Commissioner Guldemann moved, and Commissioner Villablanca seconded a motion to approve the recommended Parks and Recreation Commission assignments for the Fiscal Year 2022-2023 as presented by staff adding an assignment to review and provide feedback regarding the Charmlee Nature Center reopening and programs.

ITEM 6 STAFF UPDATES

Community Services Deputy Director Riesgo provided an update on Charmlee Wilderness Park, Trancas Field, Senior Center, Chumash Day, Spring Break Day Camps, and Summer Recreation Guide.

Community Services Director Bobbett provided an update on part-time recruitment, staff assignments from the Commission, and the resumption of in-

person meetings. He thanked Commissioner Villablanca for her five years of service as a commissioner.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Commissioner Villablanca stated she enjoyed her time as a commissioner and thanked the other commissioners and staff.

Commissioner Guldemann thanked Commissioner Villablanca for her service.

Vice Chair Skophammer thanked Commissioner Villablanca and welcomed Commissioner Jenner to the Commission.

In response to Chair Peak, Community Services Director Bobbett stated staff was researching Wi-Fi options and the installation of emergency phones at Las Flores Creek Park, Trancas Canyon Park, and Charmlee Wilderness Park.

FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION At 6:59 p.m., Vice Chair Skophammer moved, and Commissioner Jenner seconded a motion to adjourn the meeting. The question was called, and the motion carried unanimously.

Approved and adopted by the Parks and Recreation Commission of the City of Malibu on May 17, 2022.



ALICIA PEAK, Chair

ATTEST:



BRITTANY SALEAUMUA, Administrative Assistant