

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
SEPTEMBER 22, 2021
TELECONFERENCED – VARIOUS LOCATIONS
3:30 P.M.

The following meeting was held pursuant to the Governor’s Executive Order N-08-21 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Chair Simmens called the meeting to order at 3:32 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Lance Simmens; Vice Chair Wade Major; and Commissioners Scott Dittrich and James Palmer

ABSENT: Commissioner Brian Merrick

ALSO PRESENT: Rob DuBoux, Public Works Director; Troy Spayd, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Mary Linden, Executive Assistant; Parker Davis, Media Technician; and Brandie Ayala, Senior Administrative Assistant

PLEDGE OF ALLEGIANCE

Public Works Director DuBoux led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Dittrich moved, and Vice Chair Major seconded a motion to approve the agenda. The question was called, and the motion carried 4-0, Commissioner Merrick absent.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on September 17, 2021.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux stated he would present an update on the PCH Signal Synchronization project at the next meeting. He stated undergrounding would also be presented at an upcoming meeting.

Commissioner Dittrich left the meeting at 3:37 p.m. He returned at 3:39 p.m.

Public Works Director DuBoux stated Los Angeles County Beaches and Harbors was continuing its repairs at Westward Beach, including repair of a water line and road repaving. He stated Beaches and Harbors staff, Sheriff's deputies and City staff would be removing encampment debris from Dan Blocker Beach tomorrow.

Public Works Superintendent Hart discussed Southern California Edison (SCE) permitted underground work on Malibu Canyon Road, Harbor Vista Drive, and along private property easements down to Cross Creek Road. He announced the Nautica Malibu Triathlon this weekend. He stated additional maintenance crews worked over Labor Day weekend to assist with trash and debris clearance at heavily visited areas throughout the City.

ITEM 1.C. COMMISSIONER COMMENTS

Commissioner Palmer requested an update on the broken drain on Malibu Road. Public Works Director DuBoux stated he would ask Public Works Superintendent Aladjajian to contact him.

Commissioner Dittrich stated the contractor resurfacing of roads in his neighborhood was doing a very good job. He stated he participated in the Homelessness Task Force meeting yesterday.

Chair Simmens asked if the Commission could adjust its assignments list at mid-year. Public Works Director DuBoux stated he would get more information and contact him directly to discuss it.

Commissioner Dittrich discussed illegal parking during the Chili Cook-Off.

Commissioner Palmer agreed with Chair Simmens that parking should be added to the Commission's assignments list. Public Works Director DuBoux discussed the process to recommend a new capital improvements projects to the City Council.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Dittrich moved, and Vice Chair Major seconded a motion to approve the Consent Calendar. The question was called, and the motion carried 4-0, Commissioner Merrick absent.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – August 25, 2021

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting August 25, 2021.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Assistant Public Works Director Spayd presented the report on Capital Improvement Projects (CIP) in design. He stated the Bluffs Park Shade Structure was being pushed back in priority at the request of Community Services.

Public Works Superintendent Hart presented the report on CIP under construction. He thanked Commissioner Dittrich for his positive remarks about the Annual Street Maintenance project contractor. He stated most of the construction was completed with some touchup work scheduled tomorrow and striping in coming weeks.

Assistant Public Works Director Spayd presented the remaining items in the report. He stated Legacy Park Paver Repair Project was moved up in priority when the Bluffs Park Shade Structure was pushed back. He announced the successful completion of the Civic Center Way Improvements Project.

Chair Simmens and Commissioner Palmer discussed clerical errors in the agenda packet.

B. Scheduling of the November and December 2021 Public Works Commission Meetings

Staff recommendation: Determine whether to reschedule the November 24 and December 22, 2021 meeting to another date.

Senior Administrative Assistant Ayala discussed what the Commission had done in past years when Regular meetings conflicted with holidays. She requested a couple of optional dates for possibly scheduling a Special meeting. Following

review of the City calendar, Commissioners requested staff determine whether a meeting could be scheduled on either December 14 or 15, 2021.

MOTION Commissioner Palmer moved, and Commissioner Dittrich seconded a motion to cancel the November 24, 2021 and December 22, 2021 Regular meetings, and tentatively schedule a Special meeting on Tuesday or Wednesday, December 14 or 15, 2021, pending confirmation of staff availability. The question was called, and the motion carried 4-0, Commissioner Merrick absent.

ADJOURNMENT

MOTION At 4:14 p.m., Chair Simmens adjourned the meeting.

Approved and adopted by the Public Works Commission of the City of Malibu on October 27, 2021.



LANCE SIMMENS, Chair

ATTEST:



BRANDIE AYALA, Senior Administrative Assistant