

# City of Malibu Environmental Sustainability Department Permit Services

## Plan Check Submittal Checklist – New Single Family Residence (NSFR), Affected by Natural Disaster

Site Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Prior to submitting to building plan check, applicants are advised to discuss their projects with a Building Permit Technician to determine what documentation will be required at time of submittal. Submittal fees, including City specialist fees shall be collected or waived at time of submittal.

Planning Project #:

Project Description:

### **Submittal Requirements:**

1. Submittal Checklist (this form)

2. City Specialist Review Fee	Review Required (Yes or No)	Comment
Coastal Engineering \$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Environmental Health \$ _____ (Project Review)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Environmental Health \$ _____ (OWTS Review)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Geology \$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Public Works \$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
PW – WQMP* \$ _____ (*Water Quality Mitigation Plan)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

3. Three (3) sets\* of Architectural and Structural drawings:

- a) Two (2) sets\* of plans shall be “**red or green**” stamped by Planner of record. Photocopy the Planning architectural wet stamped plans and attach an additional set of structural drawings, for 3<sup>rd</sup> submittal set
- b) Planning Commission Resolution or Notice of Decision, copied on plan size sheet for all 3 sets, *if applicable*
- c) Working drawings shall be a minimum plan size of 24” x 36”, drawn to scale to indicate the location, scope of work proposed. Plans shall include, but not limited to:
  - Title page indicating the property street address; owner’s name(s); assessor’s parcel number;
  - Site Plan indicating all property lines; existing structures; a North arrow; distance to property lines from all building/structures distance between all structures/buildings on the site; basic site layout (include parking); and the existing use of all spaces/buildings/structures adjacent to and/or affected by the proposed work
  - Architectural Plans (floors/roof plans, elevations, sections, general notes, Type V sheets, etc.)
  - Structural Plans (framing, shear walls, foundation pads and supports, piles/caissons, depth of understructure, excavation and underpinning, details, structural notes, etc.)
  - Detail Sheets (supporting details required, additional specifications etc.)

4. Energy Compliance Report/Calculations, Title 24 - One (1) 8½” x 11” report

5. Structural Design Calculations - One (1) 8½” x 11” report

6. Foundation Status, proposed use (check one):

- New Foundation                      **OR**
- Existing Foundations\* (see no. 7):     Reuse: without Alterations     Reuse: with Repairs &/or Alterations

7. Foundation Feasibility Report\*- Two (2) 8½” x 11” reports (required when proposing to reuse existing foundation)

8. Soils Reports – All reports and addendums shall be submitted on electronic media. In addition, provide a letter for all Geology, Geotechnical and/or Coastal Engineering reports and addendums, including report date and reference number associated with review.