

**LAS VIRGENES – MALIBU COUNCIL OF GOVERNMENTS
GOVERNING BOARD MEETING**

Tuesday, September 17, 2019, 8:30 a.m.

AGOURA HILLS CITY HALL

Community Room

30001 Ladyface Court, Agoura Hills, CA 91301

AGENDA

1. CALL TO ORDER

Governing Board Members:

Denis Weber, Agoura Hills, President
Ned Davis, Westlake Village
Karen Farrer, Malibu
Stuart Siegel, Hidden Hills
Alicia Weintraub, Calabasas

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT PERIOD

Members of the public may address the Governing Board on any subject on or off the agenda by raising their hand and being recognized by the President of the Governing Board. Speakers shall limit their comments to three minutes.

Pursuant to California Government Code Section 54954.2, the Governing Board is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated that the item is of an emergency nature, or the need to take action arose subsequent to the posting of the agenda.

4. CONSENT CALENDAR

Consent Calendar items will be approved in one motion unless removed for separate discussion or action.

- A. Approval of July 16, 2019 Draft Meeting Notes – Attachment
- B. September 2019 Executive Director’s Report – Attachment
- C. September 2019 Financial Statement – Attachment
- D. Measure R Adjustments – Attachment

Recommended Action: Approve Consent Calendar

5. ACTION ITEMS

- A. COG Representation to Los Angeles County Division, League of Cities, Board of Directors – Attachment

Recommended Action: Appoint a representative from the COG cities to serve on the Board of Directors for the Los Angeles County Division, League of California Cities.

- B. Measure M Project List – Attachment

Recommended Action: Approve the Measure M Project List and forward a copy to Metro.

6. INFORMATION ITEMS

- A. SCAG Regional Housing Needs Assessment – A representative from SCAG will be present to provide an update on the RHNA process.

7. PUBLIC SAFETY AND LEGISLATIVE UPDATES

- A. Los Angeles County Sheriff's Department
B. Los Angeles County Fire Department
C. League of Cities
D. Updates from Area Legislators and Agencies

8. COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS

9. FUTURE MEETING DATES

TAC Meeting: Wednesday, October 2, 2019, 8:30 am, if needed
Governing Board Meeting: Tuesday, October 15, 2019, 8:30 am

10. ADJOURNMENT

**Draft Meeting Notes
Governing Board Meeting
July 16, 2019**

1 – Call to Order: The meeting was called to order by President Weber at 8:33 a.m. The meeting was held at Agoura Hills City Hall, Community Room.

Roll Call of Governing Board members present:

Denis Weber, Agoura Hills, President
Ned Davis, Westlake Village, Vice President
Stuart Siegel, Hidden Hills

2 – Approval of Agenda: There was a motion and second to approve the agenda. Motion carried unanimously.

3 – Public Comment Period: There were no public comments.

4 – Consent Calendar: 4.A Meeting Notes from May 21, 2019; 4.B June 2019 Executive Director's Report; and 4.C June 2019 Financial Statement. Terry Dipple highlighted his Executive Director's Report. Following his report, there was a motion and second to approve the items on the Consent Calendar. Motion carried unanimously.

5 – Goals and Priorities Discussion: President Weber lead the Governing Board in a discussion of goals and priorities for the upcoming year. Governing Board members requested monthly updates from the Sheriff's and Fire Department and asked that it be a regular agenda item. Governing Board members discussed homelessness issues and requested to receive a breakdown of Los Angeles County Measure H funding. Lt. Becerra and the homeless team deputy discussed law enforcement and public safety response to homeless calls and related issues. Governing Board members asked about the advancement of broadband, what other COGs and cities are doing and possibility of using Measure M funds to connect the COG cities. There was also interest in having a special meeting with area legislators. No action was taken.

6.A – League of Cities: Jeff Kiernan provided an update from the League of Cities.

6.B – Updates from Area Legislators: Aurelia Friedman, Congressman Ted Lieu, Tessa Charnofsky, Supervisor Sheila Kuehl and Karen Swift, Metro, all provided updates from their respective offices.

8 – Comments and Request for Future Agenda Items: None

9 – Future Meeting Dates: President Weber noted the COG would not meet in August and September 17, 2019 is the date for next Governing Board meeting.

10 – Adjournment: President Weber adjourned the meeting at 9:47 a.m.

Respectfully submitted,

Terry Dipple
Executive Director

Also in attendance at the July 16, 2019 Governing Board meeting:

Rob de Geus, City Manager, Westlake Village
Reva Feldman, City Manager, Malibu
Greg Ramirez, City Manager, Agoura Hills
Kerry Kallman, City Manager, Hidden Hills
Dr. Gary Lysik, City Manager, Calabasas
Terry Dipple, Executive Director
Lt. Chuck Becerra, Sheriff's Department
Tessa Charnofsky, Supervisor Sheila Kuehl
Jeff Kiernan, League of Cities
Karen Swift, Metro
Aurelia Friedman, Congressman Ted Lieu

Memorandum

DATE: September 17, 2019
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Executive Director's Report

OVERVIEW

The purpose of this memorandum is to update the Technical Advisory Committee on the status of COG projects and other items of interest.

Measure M Project List – I have been working with all of the COG cities and Los Angeles County on the remaining allocations from the 5-Year Project List and the 6th year allocation. This item was on the agenda of the September 4, 2019 TAC meeting. The city managers are recommending approval of the updated 5-year Measure M Project List, which is on the agenda for your consideration.

Homeless Initiative Update – Representatives from Los Angeles Homeless Services Authority (LAHSA), LA County Homeless Initiative Team, St. Joseph Center and LA Family Housing (homeless service providers) and the Sheriff's Department attended the COG's Homeless Working Group (HWG) meeting on Wednesday, September 4, 2019. In addition to how the agencies and Sheriff's Department respond to homeless calls, HWG heard from Ashlee Oh, LA County Homeless Initiative about the Statement of Work (SOW) for the \$30,000 homeless grant, which continues to be an issue. The County is recommending that the COG contract with an experienced homeless consultant to carry out the work contained in the SOW. I will elaborate at the COG meeting. Alicia Weintraub also attended the HWG meeting and she may have comments on the matter. The HWG will meet, again, at 11:00 am, Wednesday, September 25, 2019 to discuss the Statement of Work and hear from the homeless services providers and the Sheriff's Department.

SB 743 Implementation – At the suggestion of Agoura Hills public works staff, the TAC heard a presentation on SB 743 pertaining to Vehicle Miles Traveled. Representatives from Kimley-Horn and Associates, who serves as a consultant to Agoura Hills and Malibu were in attendance at the September 2019 TAC meeting.

Insurance – The COG's 19/20 annual liability insurance for the Executive Director and Metro Board Consultant and errors and omissions insurance for the Governing Board and Technical Advisory Committee was renewed with Alvarado Pacific Insurance Services for \$3,605, which is the same amount as the previous year. The approved 19/20 COG budget included \$3,700 for insurance.

Hazard Mitigation Plan – The COG received the final letter of approval from FEMA for the COG’s Hazard Mitigation Plan. The HMP is valid for 5 years from final FEMA approval date of August 22, 2019. Having a HMP that's compliant ensures that all COG cities continue to be eligible for FEMA project grants. Cal OES informed me they have forwarded a request to the state auditor’s office to issue the COG the grant check in the amount of \$52,500.

Outstanding Liability with California Joint Powers Insurance Authority – I am attempting to meet with representatives from CJPIA to discuss the possibility of a full or partial write-off of the COG’s retrospective deposit liability which is \$32,325. This process is taking longer than anticipated. I will continue to keep the Governing Board and city managers updated on the progress.

SCAG Regional Housing Needs Assessment – The COG executive directors from the 6-county SCAG region held a meeting on August 27, 2019 to discuss the Regional Housing Needs Assessment (RHNA) being conducted by SCAG. The executive directors are concerned about the recent determination by California Department of Housing and Community Development (HCD) for the SCAG region: A total of 1,344,740 units that Southern California will need to accommodate in the planning period of October 2021 – October 2029. SCAG has

The regional determination also specified the housing needs according to different income levels:

Income Category	Percent	Housing Unit Need
Very-Low*	26.1%	350,998
Low	15.3%	206,338
Moderate	16.7%	225,152
Above-Moderate	41.8%	562,252
Total	100.0%	1,344,740

As part of the RHNA process, SCAG must now decide if it will accept the determination or possibly appeal it to HCD. how the regional determination figure will be allocated or distributed to local jurisdictions across the region – referred to as the RHNA Allocation Methodology. Local jurisdictions are then required to plan for the inclusion of these new housing units in their local Housing Elements.

SCAG is currently seeking public comments on several options for a Proposed RHNA Allocation Methodology through September 13, 2019. Following the conclusion of the public comment period, SCAG staff will present a Final Proposed RHNA Allocation Methodology recommendation to the Regional Council for approval at its November 7, 2019 meeting.

SCAG staff will make a presentation at the September 2019 COG meeting so the Governing Board will have a better understanding of where RHNA is going and how it could impact the cities.

Memorandum

DATE: September 17, 2019
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: September 2019 COG Financial Summary

SUMMARY

All of the revenue and expenditures are in accordance with the COG's 19/20 adopted budget.

19/20 Expected Revenue

Dues	100,000.00
Metro (admin & planning)	57,250.00
Metro (for consultant)	99,490.00
LA County Homeless Grant	<u>30,000.00</u>
Total Expected Revenue	286,740.00

19/20 Expenditures to Date

Terry Dipple – 7/19 Ex. Dir.	-12,250.00
M. Micheline 7/19 Metro	-8,042.11
Terry Dipple – 8/19 Ex. Dir.	-12,250.00
M. Micheline 8/19 Metro	-8,042.11
Liability Insurance 19/20	<u>-3,605.45</u>
Total to Date	-\$56,689.67

Memorandum

DATE: September 17, 2019
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Measure R Adjustments

OVERVIEW

The purpose of this memorandum is to provide the Governing Board with information regarding the COG's Measure R Adjustments.

RECOMMENDATION

Approve Agoura Hill's Measure R Adjustment request to reallocate Measure R funds from Palo Comado Interchange Project to the Kanan/Agoura Intersection and Agoura Road Widening Projects and advise Metro of this Measure R Adjustment.

BACKGROUND

The City of Agoura Hills is requesting the following from the COG on Measure R funds for approval by Metro:

Palo Comado Interchange Project – Deobligate \$550,000. The deobligated funds will be reprogrammed to complete the environmental mitigation for the Agoura Road Widening Project and design of the Kanan/Agoura Intersection Project.

Kanan/Agoura Intersection – Program an additional \$350,000. The revised total project budget has increased to \$1.15 million (current budget is \$800,000). The City is programming additional funds to the project due to design changes to intersection alignment and details.

Agoura Road Widening Project – Program an additional \$200,000. The revised total project budget has increased to \$3.67 million (current budget is \$3.65 million). The City is programming additional funds to the project due to increase in estimated environmental mitigation.

This Measure R Adjustment is revenue neutral in that Agoura Hills is not requesting any new funds.

Memorandum

DATE: September 17, 2019
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: COG Appointment to Los Angeles County Division, League of Cities

OVERVIEW

The purpose of this memorandum is to provide the Governing Board with information regarding the COG's appointment to the Board of Directors of the Los Angeles County Division, League of California Cities.

BACKGROUND

Each COG has a representative on the Board of Directors of the Los Angeles County Division, League of California Cities. Brad Halpern, Westlake Village, was serving as the COG's representative but is no longer able to continue. The Governing Board may appoint any City Councilmember to represent the COG on the Board of Directors of the Los Angeles County Division. The League of Cities has provided the following schedule of conference calls and events.

Board of Director and Legislative Committee Conference Calls -- 4:00 p.m.
(Call-in number: 916-658-8212)

Wednesday, September 25, 2019
Wednesday, October 30, 2019
Wednesday, November 27, 2019
Wednesday, January 29, 2020
Wednesday, February 26, 2020
Wednesday, March 25, 2020
Wednesday, April 29, 2020
Wednesday, May 27, 2020
Wednesday, June 24, 2020
Wednesday, July 29, 2020

General Membership Meetings, Division Events and Trainings

Wednesday, October 16, 2019, 12:00-1:15 p.m. – Lunch during Annual Conference, Hyatt Regency Long Beach
Thursday, December 11, 2019, 6:00-8:30 p.m. – All Cities Holiday Reception, The California Club, Los Angeles

Thursday, December 12, 2019, 4:00-8:00 p.m. – Annual Division Strategic Planning Retreat, Bellflower, Mayne Events Center
Thursday, January 9, 2020, 6:00-8:30 p.m. – General Membership Meeting, USC Hotel, Los Angeles
Wednesday, January 22, 2020, 6:00 p.m. – Dinner during New Mayors & Council Members Academy, Sacramento
Thursday, March 5, 2020, 6:00-8:30 p.m. – General Membership Meeting, Location TBD
Wednesday, April 22, 2020, 12:00-1:00 p.m. – Lunch during Legislative Action Day, Sacramento
Thursday, April 30, 2020, 6:00-8:30 p.m. – CITIPAC Event, The California Club, Los Angeles
Wednesday, May 20, 2020, 9:00 a.m.-2:00 p.m. – Annual Countywide City Managers Meeting, Location TBD
Thursday, June 4, 2020, 3:00 – 6:00 p.m. – Newly Elected Officials Governance Workshop, Location TBD
Thursday, June 4, 2020, 6:00-8:30 p.m. – General Membership Meeting, Location TBD
Wednesday, June 17, 2020 – Dinner during Mayors and Council Members Executive Forum, Monterey

For additional details, contact Jennifer Quan at 626-786-5142 or jquan@cacities.org

Memorandum

DATE: September 17, 2019
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Measure M Project List

OVERVIEW

The purpose of this memorandum is to provide the Governing Board with information on the COG's Measure M 5-Year Project List, including 6th year funding allocations. Metro have given the projects an informal eligibility review. You will note that some of the cities and Los Angeles County have elected to not program some or all of their funds in this cycle.

RECOMMENDATION

The city managers discussed the COG's Measure M 5-Year Project List, including 6th year funding allocations at the September 2019 TAC meeting and is recommending the Governing Board approve and submit the project list to Metro.

BACKGROUND

The COG's 6th Year allocation is \$12.5 million, which included \$2.4 million for Active Transportation and \$10.07 million for Highway projects. The funds have been allocated based on population pursuant to the COG's policy. Below, is a summary of Measure M 6th year funding allocation for the cities, remaining funds from the 5-Year Plan and what is proposed to be programmed in this cycle:

	<u>6th Year</u>	<u>from 5-Year</u>	<u>Remaining Total</u>	<u>Programmed this cycle</u>
• Agoura Hills	\$3,023,861	\$1,000,000	\$4,023,861	\$4,023,861
• Calabasas	\$3,423,711	\$7,660,764	\$11,084,475	\$9,000,000
• Hidden Hills	\$ 262,402	0	\$262,402	\$262,000
• Malibu	\$1,874,295	\$4,000,000	\$5,874,295	0
• Westlake Village	\$1,237,035	0	\$1,237,035	\$100,000
• LA County	<u>\$2,673,993</u>	\$5,613,060	\$8,287,053	\$3,000,000
	\$12,495,297			

Agoura Hills – \$4,023,861

- **\$4,023,861 for Kanan Corridor Project:** \$2.5 million will be allocated for construction to repair a portion of Kanan Road that is currently failing with the balance of \$1,523,861 for PR, Environmental, ROW and PS&E. Based on the evaluation of forecasted traffic volumes, the existing configuration of the Kanan Road Corridor between Thousand Oaks Boulevard and Cornell Way, approximately 1 mile in distance, is not anticipated to provide acceptable levels of service in 2045. This will affect access to residential neighborhoods, businesses and US-101. Specifically, the segment of Kanan Road at the US-101 interchange currently experiences traffic congestion due to insufficient storage capacity within turn pockets and between adjacent intersections, as well as split phased signal timings at the frontage road intersections. Additionally, multi-modal access on the US-101 overcrossing and throughout the corridor is inconsistent. The Project proposes to reconfigure the Kanan Road Corridor from Thousand Oaks Boulevard to Cornell Way. Currently, alternatives include improvements to the US-101 interchange and local intersections and widening the corridor to improve traffic operations and multi-modal connectivity. Moreover, there is a 500 foot portion of the roadway, crossing over drainage facilities for Medea Creek, which spans the full width of public right of way and adjacent private properties, that requires reconstruction/repair of the structural section of the roadway, adjacent slopes, retaining walls, sidewalks and utilities, due to earth movement, to ensure the structural stability of the existing roadway.

Calabasas – \$11,084,475

- **\$5 million for Calabasas Road Improvements:** Between Mureau Rd and 1350 feet east of Mureau Rd, covering a distance of 1,350 feet. The intersection will be widened for a proposed roundabout. The roadway widening will primarily occur on the south side of Calabasas Rd and will be extended to the west property line of the Audi dealership for a total distance of 570 feet. The project will add a new eastbound lane east of Mureau Rd as well as extend the existing sidewalk to the intersection. Bike lanes on both sides of the roadway will be retained upon completion of the project. The widening will occur in the City's Right-Of-Way.
- **\$1.5 million for Citywide Green Streets** – The Citywide Green Streets project has already been approved for Measure M funds to fund improvements of four corridors. However, due to expanded scope of work and general increased of construction cost in the region, the current approved funding of \$1,656,164 is insufficient to complete all four corridors. The funds will be used to complete the Old Town Calabasas Green Street Project, which will redesign segments of **Old Town Calabasas**, between Park Granada and El Canon Drive, with green infrastructure. The project length is 1,200 feet. This purpose of this project is to convert existing medians to medians equipped with bio-filtration systems with impermeable liner and an underdrain along the road. The system will serve as a pretreatment BMP that will capture and treat surface flows. Treated flows will be discharged into downstream catch basins. In addition, existing tree wells will be removed and new tree wells will be built to remove potential tripping hazards due to uprooting of tree roots.

- **\$2.5 million for Las Virgenes Road Green Street Project** - The project will redesign segments of Las Virgenes Road, between Thousand Oaks Blvd and its terminus, with green infrastructure. The entire length of the project is 2,100 feet. Currently, the project area is ungraded and unimproved shoulder on the west side of road. The shoulder width varies from 10 to 40 feet wide. During rain, water and debris from the hillside washes across the street and create an unsafe situation for motorists. The project will grade the shoulder area, install 7- to 10-foot wide vegetated swales with native plants to capture the runoff and, at the same time, to help filter pollutants and rainwater into the ground. The swale, which is approximately 1,600 ft long on the shoulder located on the west side of the road, will serve as a pretreatment BMP that will capture and treat surface flows from the street. A multi-use pathway connecting the Las Virgenes Canyon Open Space will be constructed, adjacent to the swales providing connectivity to the popular recreational area. This project will also involve constructing a new cul-de-sac that will help ease traffic during summer weekends where traffic is currently stuck at the terminus of the road. Proposed improvements will improve both traffic and pedestrian safety as well as provide a safe turnaround path of travel for motor vehicles.
- The remaining \$2,084,475 will be programmed next year.

Hidden Hills – \$262,402

- Long Valley US 101 Project – The project will improve traffic congestion and pedestrian access on the Long Valley Road on-ramp. The City of Hidden Hills proposes to install sidewalk and construct a right turnout lane on the Long Valley Road on-ramp at the stop-controlled NB U.S. 101 on-ramp (also the intersection with Long Valley Road in Hidden Hills). The City of Hidden Hills has already purchased the land for the proposed staging area for vehicles waiting to enter Hidden Hills.

Malibu – \$5,874,295

- The entire amount will be programmed next year.

Westlake Village – \$1,237,035

- \$100,000 for Linear Park Project –
- The remaining \$1,137,035 will be programmed next year.

Los Angeles County – \$8,287,053

- \$1.5 million - \$3 million for Malibu Canyon Road/Las Virgenes Road Fiber Communications – The project will install a fiber connection to connect the traffic signal at Malibu Canyon Road at Piuma Road to the Los Angeles County's Traffic Management Center from either 1) Mulholland Highway at Las Virgenes Road or 2) Malibu Canyon Road at Civic Center Way.
- The remaining \$5,287,053 will be programmed next year.