City of Malibu

23825 Stuart Ranch Road · Malibu, California · 90265-4861
Phone (310) 456-2489 · Fax (310) 456-3356 · www.malibucity.org

SHORT-TERM RENTAL PERMIT APPLICATION/ATTESTATION

All applications are subject to review and audit. Permits will be denied or revoked if the owner has knowingly made any false, misleading, or fraudulent statement of material fact in the application.

In order to receive a short-term rental permit, you must be the owner of the property. To provide proof of ownership, applicants must submit a copy of the Grant Deed and, if applicable, the Operating Agreement demonstrating that you (the applicant) are an authorized agent of the legal entity named on the Grant Deed as part of your application.

PROPERTY OWNER INFORMATION

Please provide complete information. Print clearly.

NAME: _____

ADDRESS: _____

CITY: ZIP: _____ _____

PHONE #: _____ EMAIL _____

All correspondence will be mailed to this address. By submitting this application, you agree to receive all notices, citations, violations and penalties related to this application and permit at this address. Check box below and attach required proof of ownership.

☐ Copy of the Grant Deed enclosed (Operating Agreement if applicable)

Do you have a current Short-Term Rental Permit? If so, check the box below and enter your permit number.

☐ Short-Term Rental Permit Number: _____

24/7 CONTACT INFORMATION

The owner or designated agent must be available **twenty-four (24) hours a day, seven (7) days a week**, at the phone number provided below to answer any call from the City, an agent authorized by the City to make such calls and any guests staying at the property when the dwelling unit is being rented. The owner may designate an owner's agent with access to the dwelling unit and authority to fix any problems or violations of Malibu Municipal Code 17.55. Any changes to the owner's or designated owner's agent 24/7 contact information must be submitted to the city to amend the application and be approved 1 week prior to the rental. The contact information will be made available to the public upon request.

NAME: _____

PHONE #: _____

DWELLING UNIT INFORMATION

ASSESSOR'S PARCEL NUMBER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

Please check the type of dwelling for which you are applying and enter the number of bedrooms listed on City or County records:

"Bedroom" means any habitable space in a dwelling unit other than a kitchen or living room that is intended for or capable of being used for sleeping, is at least 70 square feet in area, is separated from other rooms by a door, and is accessible to a bathroom without crossing another bedroom.

☐ Single Family Residence. The number of bedrooms is _____

☐ Single Family Residence – Second Unit. The number of bedrooms is _____

☐ Condominium (Individually owned unit). The number of bedrooms is _____

☐ Multi-Family. The total number of multi-family units on the property units is _____

For multi-family properties, provide the following information for all the units that are intended for short-term rental:

Unit No.											
# of Permitted Bedrooms per Unit											

ATTESTATIONS AND ACKNOWLEDGEMENTS

I attest, under penalty of perjury, the following statements are true (initial each item):

I am the owner of the property located at _____, I have read and understand the requirements of Malibu Municipal Code Chapter 17.55 "Short-Term Rental of Property" and will comply with its provisions. **Initials: _____**

The short-term rental of the property is not prohibited by Covenants, Conditions and Restrictions (CC&Rs), or rules or restrictions of a homeowner's association or similar association, and I have notified such association that I am applying for a short-term rental permit. I will retain proof of notification for the duration that I maintain a short-term rental permit for the property. **Initials: _____**

I have paid all transient occupancy tax owed to the city as of today's date and am in compliance with Malibu Municipal Code Chapter 3.24 "Transient Occupancy Tax," including its recordkeeping requirements. **Initials: _____**

The information in this application is correct, including the number of bedrooms I have listed for the dwelling unit(s) (or portion thereof) that is to be rented on a short-term basis. **Initials: _____**

The Property is not currently subject to code enforcement action, and any such action or citation has been cured and all fines and administrative costs paid. **Initials: _____**

Fire extinguishers, smoke detectors, carbon monoxide detectors, and other basic health and safety features are provided at the Property and are fully charged, operational, and easily located, and will remain so during the duration of this permit's operation. **Initials: _____**

I, or my designated Owner's Agent, will be available twenty-four (24) hours a day, seven (7) days a week, at the phone number provided in this application and will answer any call from the City, and guests staying at the Property. **Initials: _____**

I will provide full access to the Property and documents related to compliance with this Chapter, during normal City Hall business hours or at any time the dwelling unit (or portion thereof) is rented, immediately upon request, by the City Manager or her/his designee for purposes of inspection or audit in compliance with federal and state law. **Initials: _____**

If I have listed an Owner's Agent in this application, I will ensure that Owner's Agent fulfills my obligations under the Municipal Code and that I will be responsible for any actions or inaction taken by my Owner's Agent. My Owner's Agent will be available twenty-four (24) hours a day, seven (7) days a week, at the phone number provided in this application and will answer any call from the City and guests staying at the Property. My Owner's Agent is authorized to, and will, provide full access to the Property and documents related to compliance with this Chapter, during normal City Hall business hours or at any time the dwelling unit (or portion thereof) is rented, immediately upon request by the City Manager or her/his designee for purposes of inspection or audit in compliance with federal and state law. **Initials: _____**

I will provide all guests with the Short-term Rental Code of Conduct and post the same on the inside of the main entrance door to the dwelling unit rented, or on the wall adjacent thereto. **Initials: _____**

I will ensure that all short-term rental activity at the Property complies with all applicable laws, including, but not limited to, the noise limitations set forth in Chapter 8.24 of the Malibu Municipal Code, and applicable codes regarding fire, building and safety. **Initials: _____**

By initialing below, I acknowledge I understand, accept, and will comply with the following:

Occupancy shall not exceed the maximum number of individuals listed on the Permit, and in no case may it exceed 14 people unless a special event permit is obtained pursuant to Malibu Municipal Code Chapter 5.34. **Initials: _____**

I am responsible for updating any information in my application that changes during the period that the Permit is valid. Such information must be updated before any short-term rental activity occurs, and in any case within 30 days of such changes, or immediately for any change in the Owner's Agent contact information. To update information in my application I understand I must use the City's amended short-term rental application form. **Initials: _____**

I understand that I cannot cure a violation of this Chapter by seeking to amend my short-term rental permit after a violation occurs; short-term rental of a property may only be conducted as specifically authorized by an active short-term rental permit. **Initials: _____**

I understand that my short-term rental permit number must be prominently posted on all advertisements for the short-term rental of the property. **Initials: _____**

I understand that an application to renew a short-term rental permit must be received by the City Clerk not less than thirty days prior to the expiration of the short-term rental permit. Applications received after the deadline but before expiration of the permit may be accepted at the discretion of the City Manager or her/his designee. **Initials: _____**

I understand and agree that I am responsible for any and all violations or illegal activity that occur on my property during a period where it is rented on a short-term basis, whether committed by myself, my agent, a guest, or any other person. Such violations may result in substantial fines, the loss of my short-term rental permit, criminal penalties, or other significant actions. I have read Malibu Municipal Code Section 17.55 and accept the obligations imposed on me by that Section and will act so as to ensure that no violations occur on the Property.
Initials: _____

I acknowledge that my application **will not be considered submitted or under review <u>until the City of Malibu has received a wet signature copy of this application</u>**. The signed copy must be delivered either by mail to City of Malibu, 23825 Stuart Ranch Road, Malibu, CA 90265, Attention: Planning Department – Short Term Rental Program, or dropped off in person at City Hall.
Initials:_____

PROPERTY OWNER NAME (PRINT)	PROPERTY OWNER SIGNATURE	DATE
PROPERTY OWNER NAME (PRINT)	PROPERTY OWNER SIGNATURE	DATE
PROPERTY OWNER NAME (PRINT)	PROPERTY OWNER SIGNATURE	DATE
PROPERTY OWNER NAME (PRINT)	PROPERTY OWNER SIGNATURE	DATE

NAME OF LLC (IF APPLICABLE)

DocuSign or electronic signatures will not be accepted.

*The Short-Term Rental Permit Fee effective September 11, 2026 is **$372.** Please submit a check payable to the City of Malibu along with your application. The Short-Term Rental Permit Fee is non-refundable.*